

KINGS CANYON UNIFIED SCHOOL DISTRICT

MEMORANDUM OF UNDERSTANDING KINGS CANYON UNIFIED SCHOOL DISTRICT & CITY OF REEDLEY JULY 24, 2018

This Memorandum of Understanding, herein referred to as "MOU," is entered into by and between Kings Canyon Unified School District and City of Reedley for the purposes of expanding services for the ASES Proposition 49 after school programs at the following sites in KCUSD; Washington Elementary School.

Roles and Responsibilities

City of Reedley will bill KCUSD for the amount of actual expenses incurred during the quarterly period, not to exceed the total school site budget allotted to them for personnel and payroll costs incurred by the school site's additional staff who serve to reduce the student to adult ratio to 10:1 and who provide Literacy and "Change" (physical activity/health) services to participating students in the after school programs as allowable in the Save the Children Budget. Total payments to the City of Reedley are not to exceed \$44,054 and will be processed immediately upon KCUSD's receipt of quarterly invoices and backup reports.

City of Reedley will generate and submit to KCUSD a quarterly budget ledger report of actual expenditures. Reports due October 9, 2018, January 8, 2019, April 8, 2019, and July 8, 2019.

Term of this MOU

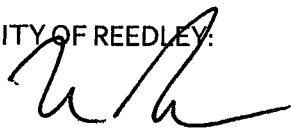
By entering into this MOU all parties recognize and agree to:

- i. Work collaboratively as partners to ensure the success of this program.
- ii. That this agreement may be modified at any time by written consent.
- iii. That certain information received in the course of business is confidential according to law and policy and agrees to respect requirements in this regard.
- iv. That availability of funds may have a bearing on the ability to implement all or parts of this agreement.
- v. That City of Reedley and KINGS CANYON shall comply with all applicable Federal, State, and local laws in the performance of these services.

This MOU shall be in effect July 1, 2018 to June 30, 2019.

WITNESS WHEREOF, the parties hereto have executed this MOU as of the day and year first written below:

CITY OF REEDLEY:

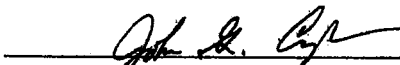


Nicole Zieba
City Manager
City of Reedley

Date:

7/26/18

KINGS CANYON UNIFIED SCHOOL DISTRICT:



Monica Benner, Assistant Superintendent
Kings Canyon Unified School District

Date:

8/14/18

John Campbell,
Superintendent



REEDLEY CITY COUNCIL

- ☒ **Consent**
- ☐ **Regular Item**
- ☐ **Workshop**
- ☐ **Closed Session**
- ☐ **Public Hearing**

ITEM NO: _____

DATE: August 14, 2018

TITLE: APPROVE AND AUTHORIZE DOCUMENTS PERTAINING TO AFTER SCHOOL PROGRAMS:

- A) RATIFY THE CITY MANAGER'S AUTHORIZATION TO SIGN A MEMORANDUM OF UNDERSTANDING WITH KINGS CANYON UNIFIED SCHOOL DISTRICT (KCUSD) TO EXPAND SERVICES WITHIN THE AFTER SCHOOL PROGRAM AT WASHINGTON SCHOOL WITH SAVE THE CHILDREN FUNDING
- C) ADOPT RESOLUTION NO. 2018-073 AMENDING THE 2018-19 ADOPTED BUDGET TO INCREASE APPROPRIATIONS BY \$8,731 IN THE GENERAL FUND FOR THE SAVE THE CHILDREN LITERACY PROGRAM

SUBMITTED: Sarah Reid, Community Services Director

APPROVED: Nicole R. Zieba, City Manager

RECOMMENDATION

Ratify the City Manager's authorization to sign the Memorandum of Understanding (MOU) with Kings Canyon Unified School District (KCUSD) to expand services within the After School Program at Washington School with Save the Children Funding and adopt Resolution No. 2018-073 amending the 2018-19 Adopted Budget to increase appropriations by \$8,731 in the General Fund for the Save the Children Literacy Program.

BACKGROUND

The Save the Children Program provides additional funding for the After School program at Washington School and focuses on literacy skills.

Since 2008, the City of Reedley has incorporated the Save the Children literacy program allowing the expansion of services to the after school program at Washington School. The Memorandum of Understanding with KCUSD outlines the reporting and reimbursement processes.

During the 2018-19 budget process, a final decision had not been made by Save the Children and City staff regarding the costs associated with the Literacy Program. At that time, City staff submitted their best estimate based on last year's program. Once the final Literacy budget was agreed upon by Save the Children and City staff, the City of Reedley budget was already adopted. Because of this, the City of Reedley budget needs to be amended to reflect actual costs.

FISCAL IMPACT

To reflect actual costs the budget amendment will increase appropriations by \$8,731. The revenue is expected to cover all costs for performing services and there will be no adverse impact to the General Fund.

ATTACHMENTS

1. Budget Amendment Resolution 2018-073
2. Memorandum of Understanding Kings Canyon Unified and City of Reedley dated July 24, 2018.