

**ALL CELL PHONES AND ELECTRONIC DEVICES MUST BE
TURNED OFF IN THE COUNCIL CHAMBERS**

**A G E N D A
REEDLEY CITY COUNCIL MEETING**

7:00 P.M.

TUESDAY, APRIL 23, 2024

**Meeting Held in the Council Chambers
845 "G" Street, Reedley, California
www.reedley.ca.gov**

The Council Chambers are accessible to the physically disabled. Requests for additional accommodations for the disabled, including auxiliary aids or to request translation services, should be made 48 hours prior to the meeting by contacting the City Clerk at 637-4200 ext. 212.

Any document that is a public record and provided to a majority of the City Council regarding an open session item on the agenda will be made available for public inspection at City Hall, in the City Clerk's office, during normal business hours. In addition, such documents may be posted on the City's website.

Unless otherwise required by law to be accepted by the City at or prior to a Council meeting or hearing, no documents shall be accepted for Council review unless they are first submitted to the City Clerk by the close of business one day prior to said Council meeting/hearing at which the Council will consider the item to which the documents relate, pursuant to the adopted City Council Protocols.

**The meeting will be held in person and may be observed remotely via Zoom or at:
<http://www.reedley.com/livestream.php>.**

Public comment may be made in person or submitted in writing. Members of the public who wish to provide written comments are encouraged to submit their comments to the City Clerk at ruthie.greenwood@reedley.ca.gov by the close of business one day prior to the start of the meeting to ensure that the comments will be available to the City Council. Please indicate the agenda item number to which the comment pertains. Written comments that do not specify a particular agenda item will be marked for the general public comment portion of the meeting. A copy of any written comment will be provided to the City Council at the meeting. Please note that written comments received will not be read aloud during the meeting, but will be included with the meeting minutes.

Anita Betancourt, Mayor

Matthew Tuttle, Mayor Pro Tem
Mary Fast, Council Member

Suzanne Byers, Council Member
Scott Friesen, Council Member

MEETING CALLED TO ORDER

INVOCATION- Horacio Aleman Sr, Cruising for Jesus

PLEDGE OF ALLEGIANCE

ROLL CALL

AGENDA APPROVAL – ADDITIONS AND/OR DELETIONS

PUBLIC COMMENT – *Provides an opportunity for members of the public to address the City Council on items of interest to the public within the Council's jurisdiction and which are not already on the agenda this evening. It is the policy of the Council not to answer questions impromptu. Concerns or complaints will be referred to the City Manager's office. Speakers should limit their comments to not more than three (3) minutes. No more than ten (10) minutes per issue will be allowed. For items which are on the agenda this evening, members of the public will be provided an opportunity to address the Council as each item is brought up for discussion.*

NOTICE TO PUBLIC

CONSENT AGENDA items are considered routine and a recommended action for each item is included, and will be voted upon as one item. If a Councilmember has questions, requests additional information, or wishes to comment on an item, the vote should not be taken until after questions have been addressed or comments made, and the public has had an opportunity to comment on the **Consent Agenda** items. If a Councilmember wishes to have an item considered individually or change the recommended action, then the item should be removed and acted upon as a separate item. A Councilmember's vote in favor of the **Consent Agenda** is considered and recorded as a separate affirmative vote in favor of each action listed. For adoption of ordinances, only those that have received a unanimous vote upon introduction are considered **Consent** items.

CONSENT AGENDA (Item 1-6)

1. APPROVAL OF MINUTES OF THE REGULAR COUNCIL MEETING OF APRIL 9, 2024 - (City Clerk)
Staff Recommendation: Approve
2. RECOMMENDATION OF REJECTION OF CLAIM-ABRAM DOMINGUEZ-(Administrative Services)
Staff Recommendation: Approve Claim Rejection
3. APPROVE AND AUTHORIZE CITY MANAGER TO SIGN THE MEMORANDUM OF UNDERSTANDING BETWEEN THE COUNTY OF FRESNO AND THE CITY OF REEDLEY REGARDING AUTHORIZATION FOR THE COUNTY TO ENFORCE THE FRESNO COUNTY INFECTIOUS MATERIALS ORDINANCE WITHIN THE CITY OF REEDLEY JURISDICTION-(Administration)
Staff Recommendation: Approve
4. ADOPTION OF ORDINANCE NO. 2024-004, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF REEDLEY APPROVING REZONE APPLICATION NO. 2022-03 AND AUTHORIZING THE AMENDMENT OF THE OFFICIAL ZONING MAP OF THE CITY OF REEDLEY-(Community Development)
Staff Recommendation: Approve
5. CONSIDER THE FOLLOWING ITEMS (A) AND (B) FOR THE REEDLEY SPORTS PARK PHASE 2 PROJECT:
 - A. ADOPT BUDGET RESOLUTION NO. 2024-034 AMENDING FISCAL YEAR 2023-2024 BUDGET TO APPROPRIATE AVAILABLE FUNDS IN THE

AMOUNT OF \$1,280,000 FOR THE REEDLEY SPORTS PARK PHASE 2 PROJECT

- B. ADOPT RESOLUTION NO. 2024-035 AWARDED A CONSTRUCTION CONTRACT TO DAVE CHRISTIAN CONSTRUCTION CO., INC. FOR THE REEDLEY SPORTS PARK PHASE 2 PROJECT

(Engineering)

Staff Recommendation: Approve

6. ADOPT RESOLUTION NO. 2024-036 OF THE CITY COUNCIL OF THE CITY OF REEDLEY ADOPTING THE CITYWIDE MASER FEE SCHEDULE AND AMENDING DEPARTMENTAL FEES AND CHARGES FOR SERVICES-(Administrative Services)
Staff Recommendation: Approve

WORKSHOP

7. ZONING CODE UPDATE- (Community Development)

RECEIVE INFORMATION & REPORTS

These items are formal transmittals of information to the Reedley City Council. They are not voted upon by the Reedley City Council. Members of the public who have questions on these items are suggested to call City staff members during regular business hours.

8. RECEIVE, REVIEW, AND FILE THE QUARTERLY INVESTMENT REPORT FOR 3RD QUARTER ENDING MARCH 31, 2024 FOR FISCAL YEAR 2023-24 – Administrative Services
9. QUARTERLY EXPENSE & TRAVEL REPORT FOR ELECTED & APPOINTED OFFICIALS-JANUARY 1, 2024 THROUGH MARCH 31, 2024– Administrative Services
10. REEDLEY'S RIVER CITY THEATRE COMPANY, PROFIT & LOSS STATEMENT FOR THE PERIOD OF JANUARY 1 – MARCH 31, 2024 – Community Services

COUNCIL REPORTS


11. BRIEF REPORT BY COUNCIL MEMBERS ON CITY RELATED ACTIVITIES AS AUTHORIZED BY THE BROWN ACT AND REQUESTS FOR FUTURE AGENDA ITEMS.

STAFF REPORTS

12. UPDATES AND/OR REPORTS BY CITY MANAGER AND/OR STAFF MEMBERS

ADJOURNMENT

I hereby certify under penalty of perjury, under the laws of the State of California that the foregoing revised agenda was posted in accordance with the applicable legal requirements. Dated this 18th day of April 2024.


Ruthie Greenwood, City Clerk

REEDLEY CITY COUNCIL MEETING –April 9, 2024

A complete audio record of the minutes is available at www.reedley.ca.gov

The meeting of Reedley City Council called to order by Mayor Pro Tem Tuttle at 7:00 p.m. on Tuesday, April 9, 2024 in the City Hall Council Chambers, 845 “G” Street, Reedley, California.

INVOCATION – Lay Leader Amanda Bulls-Stephens, Reedley First United Methodist Church

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Council Member Friesen.

ROLL CALL

Council Members

Present: Suzanne Byers, Scott Friesen and Matthew Tuttle

Absent: Mary Fast and Anita Betancourt

AGENDA APPROVAL – ADDITIONS AND/OR DELETIONS

Council Member Friesen motioned, Council Member Byers seconded to accept and approve agenda.

Motion unanimously **carried**.

PUBLIC COMMENT

None.

CONSENT AGENDA (Item 1-12)

Council Member Byers moved, Council Member Friesen seconded to accept, approve and adopt all items listed under the **CONSENT AGENDA**.

1. APPROVAL OF MINUTES OF THE REGULAR COUNCIL MEETING OF MARCH 26, 2024 – *Approved*
2. APPROVE AND AUTHORIZE THE CITY MANAGER TO EXECUTE AMENDMENT NO.4 TO COOPERATIVE AGREEMENT TO ESTABLISH PROGRAM ELIGIBILITY AND FUNDING REQUIREMENTS WITH THE FRESNO COUNTY TRANSPORTATION AUTHORITY UNDER MEASURE “C” REGIONAL PUBLIC TRANSIT PROGRAM: NEW TECHNOLOGY RESERVE SUB PROGRAM FOR THE SUSTAINABLE AVIATION PROJECT–*Approved*
3. APPROVE AND AUTHORIZE THE CITY MANAGER TO EXECUTE A LETTER OF ENGAGEMENT WITH BRYANT L. JOLLEY CERTIFIED PUBLIC ACCOUNTANTS FOR CONTINUATION OF PROFESSIONAL AUDIT SERVICES – *Approved*
4. APPROVE AND AUTHORIZE CITY MANAGER TO SIGN THE SPECIAL EVENT FACILITY USE AGREEMENT WITH CLOVIS RADIO CONTROL HELICOPTER CLUB – *Approved*
5. APPROVE AND AUTHORIZE THE CITY MANAGER TO SIGN A FIVE-YEAR AGREEMENT WITH C&S COMPANIES FOR AIRPORT CONSULTANT SERVICES – *Approved*
6. APPROVE THE FOLLOWING ACTIONS ASSOCIATED WITH THE EXPANDED LEARNING PROGRAMS (ELP) AT T L REED AND WASHINGTON SCHOOL SITES:
 - A. APPROVE AND AUTHORIZE THE CITY MANAGER TO SIGN A MEMORANDUM OF UNDERSTANDING WITH KINGS CANYON UNIFIED SCHOOL DISTRICT (KCUSD) TO PROVIDE SERVICES FOR THE EXPANDED LEARNING PROGRAMS (ELP) AND SUPPORTING DOCUMENTS

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- B. APPROVE AND AUTHORIZE THE CITY MANAGER TO SIGN THE MEMORANDUM OF UNDERSTANDING WITH KINGS CANYON UNIFIED SCHOOL DISTRICT (KCUSD) FOR STUDENT SUPPORT SERVICES
- C. APPROVE AND AUTHORIZE THE CITY MANAGER TO SIGN THE MEMORANDUM OF UNDERSTANDING WITH KINGS CANYON UNIFIED SCHOOL DISTRICT (KCUSD) TO PROVIDE INTERNSHIPS FOR REEDLEY HIGH SCHOOL STUDENTS
- D. APPROVE AND AUTHORIZE THE CITY MANAGER TO SIGN THE SUMMER WORK EXPERIENCE PROGRAM (SWEP) AGREEMENT FORM WITH KINGS CANYON UNIFIED SCHOOL DISTRICT AND VALLEY OCCUPATIONAL PROGRAM (VALLEY ROP)

– *Approved*

- 7. ADOPT ORDINANCE NO. 2024-005, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF REEDLEY IMPLEMENTING A TWENTY-FOUR MONTH ENTITLEMENT PERMIT EXTENSION PROGRAM – *Approved*
- 8. ADOPT ORDINANCE 2024-006 AMENDING SECTION 1-12-4 OF CHAPTER 12, OF TITLE 1 AND SECTION 5-4-13 OF CHAPTER 7, OF TITLE 5 OF THE REEDLEY MUNICIPAL CODE CONCERNING CITING PARTIES RESPONSIBLE FOR DANGEROUS FIREWORK VIOLATIONS– *Approved*
- 9. ADOPT RESOLUTION NO. 2024-010 APPROVING AN UPDATED CITY PERSONNEL POLICIES & PROCEDURES MANUAL – *Approved*
- 10. CONSIDER THE FOLLOWING ITEMS (A), (B) AND (C) FOR THE CITY OF REEDLEY LANDSCAPING AND LIGHTING MAINTENANCE DISTRICT NO. 1 RELATED TO THE ANNUAL LEVY AND COLLECTION OF ASSESSMENTS FOR FISCAL YEAR 2024-25
 - A. ADOPT RESOLUTION NO. 2024-029 INITIATING PROCEEDINGS FOR THE ANNUAL LEVY AND COLLECTION OF ASSESSMENTS FOR THE CITY OF REEDLEY LANDSCAPING AND LIGHTING MAINTENANCE DISTRICT NO. 1 FOR FISCAL YEAR 2024-25 IN ACCORDANCE WITH CALIFORNIA STREETS AND HIGHWAYS CODE SECTION 22500
 - B. ADOPT RESOLUTION NO. 2024-030 PRELIMINARILY APPROVING THE ENGINEER’S REPORT REGARDING THE ANNUAL LEVY AND COLLECTION OF ASSESSMENTS FOR THE CITY OF REEDLEY LANDSCAPING AND LIGHTING MAINTENANCE DISTRICT NO. 1 FOR FISCAL YEAR 2024-25
 - C. ADOPT RESOLUTION NO. 2024-031 DECLARING THE INTENTION TO ORDER THE ANNUAL LEVY AND COLLECTION OF ASSESSMENT FOR THE CITY OF REEDLEY LANDSCAPING AND LIGHTING MAINTENANCE DISTRICT NO. 1 FOR FISCAL YEAR 2024-25 AND SETTING A TIME AND PLACE FOR A PUBLIC HEARING

– *Approved*

- 11. ADOPT RESOLUTION NO. 2024-032 AUTHORIZING THE CITY MANAGER TO APPROVE, SIGN AND SUBMIT A PROJECT APPLICATION AND SUPPORTING DOCUMENTS TO THE STATE DEPARTMENT OF PARKS AND RECREATION FOR THE \$350,000 EARMARK IN THE STATE BUDGET– *Approved*
- 12. ADOPT RESOLUTION NO. 2024-033, CONFIRMING THE APPOINTMENT OF SUSAN JOHNSON TO THE PUBLIC SAFETY SALES TAX CITIZENS OVERSIGHT COMMITTEE AS COUNCIL MEMBER FAST’S REPRESENTATIVE– *Approved*

PUBLIC HEARING

- 13. ADOPT RESOLUTION NO. 2024-026 APPROVING ENVIRONMENTAL ASSESSMENT NO. 2024-01 AND APPROVING GENERAL PLAN AMENDMENT APPLICATION NO. 2022-01 RELATED TO THE 2023-2031 CITY OF REEDLEY HOUSING ELEMENT

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Community Development Director Rodney Horton explained the Housing Element is a state mandated eight year policy document that is a component of the Reedley General Plan. The purpose of the housing element is to identify current and projected housing needs, show locations where housing can be built and set goals, policies and programs to meet the community’s housing needs.

Public Hearing Opened: 7:07 p.m.

Public Hearing Closed: 7:08 p.m.

Council Member Friesen motioned and Council Member Byers seconded to accept and ADOPT RESOLUTION NO. 2024-026 APPROVING ENVIRONMENTAL ASSESSMENT NO. 2024-01 AND APPROVING GENERAL PLAN AMENDMENT APPLICATION NO. 2022-01 RELATED TO THE 2023-2031 CITY OF REEDLEY HOUSING ELEMENT

- AYES: Friesen, Byers, Tuttle
- NOES: None.
- ABSTAIN: None.
- ABSENT: Betancourt, Fast.

14. CONSIDER ITEMS ASSOCIATED WITH THE PROPOSED EAST HUNTSMAN AVENUE PROJECT (APN: 370-240-11):

- A. ADOPT RESOLUTION NO. 2024-023, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF REEDLEY REQUESTING THE LOCAL AGENCY FORMATION COMMISSION TO TAKE PROCEEDINGS FOR EXPANSION OF THE REEDLEY SPHERE OF INFLUENCE
- B. ADOPT RESOLUTION NO. 2024-024, A RESOLUTION OF APPLICATION BY THE CITY OF REEDLEY REQUESTING THE LOCAL AGENCY FORMATION COMMISSION TO TAKE PROCEEDINGS FOR THE EAST HUNTSMAN AVENUE REORGANIZATION
- C. ADOPT RESOLUTION NO. 2024-025, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF REEDLEY ADOPTING ENVIRONMENTAL ASSESSMENT NO. 2022-13, A MITIGATED NEGATIVE DECLARATION, DATED JANUARY 29, 2024, AND APPROVING ANNEXATION APPLICATION NO. 2022-01, REZONE APPLICATION NO. 2022-03, SITE PLAN REVIEW APPLICATION NO. 2022-19, AND TENTATIVE PARCEL MAP APPLICATION NO. 6428
- D. INTRODUCTION OF ORDINANCE NO. 2024-004, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF REEDLEY APPROVING REZONE APPLICATION NO. 2022-03 AND AUTHORIZING THE AMENDMENT OF THE OFFICIAL ZONING MAP OF THE CITY OF REEDLEY

Community Development Director Rodney Horton stated the proposed annexation site is located on the north side of East Huntsman Avenue. The item pertains to the development of property proposed to be annexed for light industrial use as part of a master plan for the project site.

Mr. Horton stated that the City of Reedley has conducted an environmental analysis for the project. It was determined to be a subsequent project that is not fully within the scope of the certified Program Environmental Impact Report prepared for the Reedley General Plan 2030 update. Therefore, the City of Reedley proposed to adopt a Mitigated Negative Declaration for this project. The initial study/Mitigated Negative Declaration is over 1,400 pages in length which Mr. Horton discussed the project in depth.

Written letter was submitted from Pete Sheehan for public comment who felt the Mitigated Negative Declaration is flawed and requested a full Environmental Impact Report.

Public Hearing Opened: 7:26 p.m.

Council discussed the item and asked questions regarding the project. Questions regarding the project were answered by Mr. Horton and City Manager, Nicole Zieba. Council mentioned there are neighbors located next to the property in the audience that are in support of the item.

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Kevin the property owner discussed that he has been farming the property and has decided to retire. The proposed project would be a welcomed change to Reedley.

Public Hearing Closed: 7:46 p.m.

Council Member Friesen motioned and Council Member Byers seconded to accept CONSIDER ITEMS ASSOCIATED WITH THE PROPOSED EAST HUNTSMAN AVENUE PROJECT (APN: 370-240-11):

- A. ADOPT RESOLUTION NO. 2024-023, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF REEDLEY REQUESTING THE LOCAL AGENCY FORMATION COMMISSION TO TAKE PROCEEDINGS FOR EXPANSION OF THE REEDLEY SPHERE OF INFLUENCE

Motion unanimously **carried**.

AYES: Friesen, Byers, Tuttle
NOES: None.
ABSTAIN: None.
ABSENT: Betancourt, Fast.

Council Member Byers motioned and Council Member Friesen seconded to accept

- B. ADOPT RESOLUTION NO. 2024-024, A RESOLUTION OF APPLICATION BY THE CITY OF REEDLEY REQUESTING THE LOCAL AGENCY FORMATION COMMISSION TO TAKE PROCEEDINGS FOR THE EAST HUNTSMAN AVENUE REORGANIZATION

Motion unanimously **carried**.

AYES: Byers, Friesen, Tuttle
NOES: None.
ABSTAIN: None.
ABSENT: Betancourt, Fast.

Council Member Friesen motioned and Council Member Byers seconded to accept

- C. ADOPT RESOLUTION NO. 2024-025, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF REEDLEY ADOPTING ENVIRONMENTAL ASSESSMENT NO. 2022-13, A MITIGATED NEGATIVE DECLARATION, DATED JANUARY 29, 2024, AND APPROVING ANNEXATION APPLICATION NO. 2022-01, REZONE APPLICATION NO. 2022-03, SITE PLAN REVIEW APPLICATION NO. 2022-19, AND TENTATIVE PARCEL MAP APPLICATION NO. 6428

Motion unanimously **carried**.

AYES: Friesen, Byers, Tuttle
NOES: None.
ABSTAIN: None.
ABSENT: Betancourt, Fast.

Council Member Friesen motioned and Mayor Pro Tem Tuttle seconded to accept

- D. INTRODUCTION OF ORDINANCE NO. 2024-004, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF REEDLEY APPROVING REZONE APPLICATION NO. 2022-03 AND AUTHORIZING THE AMENDMENT OF THE OFFICIAL ZONING MAP OF THE CITY OF REEDLEY

Motion unanimously **carried**.

AYES: Friesen, Tuttle, Byers
NOES: None.
ABSTAIN: None.
ABSENT: Betancourt, Fast.

BREAK

7:48PM-7:53PM

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15. PUBLIC HEARING REGARDING PROPOSED AMENDMENTS TO CERTAIN DEPARTMENTAL FEES AND CHARGES FOR SERVICES IN THE CITYWIDE MASTER FEE SCHEDULE (NO ACTION)

Assistant City Manager Paul Melikian provided an update regarding the proposed amendments and changes in the master fee schedule.

Public Hearing Opened: 8:12 p.m.

Suzie Johnson asked for clarification regarding Streetscape Committee and fees. Question was answered by City Manager, Nicole Zieba.

Public Hearing Closed: 8:16 p.m.

COUNCIL REPORTS

16. BRIEF REPORT BY COUNCIL MEMBERS ON CITY RELATED ACTIVITIES AS AUTHORIZED BY THE BROWN ACT AND REQUESTS FOR FUTURE AGENDA ITEMS.

Council Member Friesen

- Participated in the city clean up event
- Discussed the fire department awards ceremony event he attended

Council Member Byers

- Mentioned the city clean up event
- Discussed the Kiwanis fundraiser she attended
- Shared about the fire department awards ceremony she attended

Mayor Pro Tem Tuttle:

- Discussed the Council of Governments meeting he attended and provided a brief update
- Attended the fire department awards ceremony he attended

STAFF REPORTS

17. UPDATES AND/OR REPORTS BY CITY MANAGER AND/OR STAFF MEMBERS.

City Manager Nicole Zieba:

- Provided an update on the sports park project
- Discussed upcoming Council meeting that would be addressing the budget

Public Works Director Russ Robertson:

- Provided an update on the Spring Cleanup event

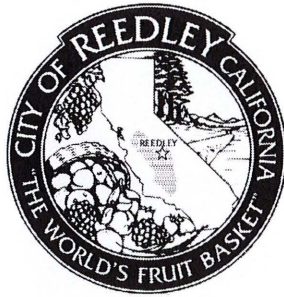
ADJOURNMENT

Mayor Pro Tem Tuttle adjourned the regular meeting at 8:32 p.m.

Mayor Anita Betancourt

ATTEST:

Ruthie Greenwood, City Clerk



REEDLEY CITY COUNCIL

- Consent
- Regular Item
- Workshop
- Closed Session
- Public Hearing

ITEM NO: 2

DATE: April 23, 2024

TITLE: RECOMMENDATION OF REJECTION OF CLAIM – ABRAM DOMINGUEZ

SUBMITTED: Amar Bains, Accountant

REVIEWED: Paul A. Melikian, Assistant City Manager *Paul Melikian*

APPROVED: Nicole R. Zieba, City Manager *Nicole Zieba*

RECOMMENDATION

That the City Council reject the claim received from Abram Dominguez on March 22, 2024. The claim was referred to Acclamation Insurance Management Services (AIMS) for investigation and recommendation to the City.

BACKGROUND

According to the Claim Form filed by Abram Dominguez hereinafter referred to as "Claimant", on March 14, 2024, a piece of wire struck and lacerated the back of the Claimant's leg. Claimant further alleges that the wire came from the lawnmower operated by City staff and is seeking \$3,000 in damages from the City.

AIMS contacted the City's Roads and Grounds staff for investigation. Staff operating the lawnmowers on or near the City park reported that they did not experience the mower coming into contact with a foreign object at the time of the Claimant's reported loss. Other than his testimony, the Claimant did not provide any evidence to support that his injury arose out of City staff's operation of the groundskeeping equipment.

Due to lack of corroborative experience by the City staff and no additional evidence or support from the Claimant, AIMS found no evidence of negligence and/or liability on the part of the City of Reedley for the damages alleged by the Claimant.

AIMS has therefore recommended that the claim be rejected.

Pursuant to Government Code Section 912.4, the City Council must act upon a claim within 45 days after receipt. If there is no official action by Council, the claim is deemed to be rejected on the last day. Denial by minute order action provides a clearly defined rejection date and allows AIMS to begin their investigation and take appropriate action to resolve the claim in a timely manner.

ATTACHMENTS

1. Claim

CLAIM FORM

(Please Type Or Print)

CLAIM AGAINST Parks & Recreation Dep't
(Name of Entity)

Claimant's name: ABRAM DOMINGUEZ

SS#: [REDACTED] DOB: [REDACTED] Gender: Male Female

Claimant's address: [REDACTED]

Address where notices about claim are to be sent, if different from above: same

Date of incident/accident: Thursday, March 14, 2024 at 2:30 p.m.

Date injuries, damages, or losses were discovered: right after the accident 03/14/2024 at 2:30 pm

Location of incident/accident: Park behind the Reedley Community Center

What did entity or employee do to cause this loss, damage, or injury? One of the Reedley City employees was on top of the mower mowing the grass when a piece of wire hit my leg.
(Use back of this form or separate sheet if necessary to answer this question in detail.)

What are the names of the entity's employees who caused this injury, damage, or loss (if known)? Omar is the first name and he stopped to see my injuries.

What specific injuries, damages, or losses did claimant receive? The wire hit my right foot right in the back below the knee.
(Use back of this form or separate sheet if necessary to answer this question in detail.)

What amount of money is claimant seeking or, if the amount is in excess of \$10,000, which is the appropriate court of jurisdiction. Note: If Superior and Municipal Courts are consolidated, you must represent whether it is a "limited civil case" [see Government Code 910(f)] \$3,000.00 enough to compensate claimant of actual damages, pain and

How was this amount calculated (please itemize)? Medical Expenses, pain (suffering, suffering and even a scar.
(Use back of this form or separate sheet if necessary to answer this question in detail.)

Date Signed: 03/22/2024 Signature: ABRAM DOMINGUEZ

If signed by representative:

Representative's Name _____ Address _____

Telephone # _____

Relationship to Claimant _____



REEDLEY CITY COUNCIL

- Consent
- Regular Item
- Workshop
- Closed Session
- Public Hearing

ITEM NO: 3

DATE: April 23, 2024

TITLE: APPROVE AND AUTHORIZE CITY MANAGER TO SIGN THE MEMORANDUM OF UNDERSTANDING BETWEEN THE COUNTY OF FRESNO AND THE CITY OF REEDLEY REGARDING AUTHORIZATION FOR THE COUNTY TO ENFORCE THE FRESNO COUNTY INFECTIOUS MATERIALS ORDINANCE WITHIN THE CITY OF REEDLEY JURISDICTION

APPROVED: Nicole R. Zieba
City Manager

RECOMMENDATION

That the City Council approve and authorize the City Manager to make minor modifications and execute the Memorandum of Understanding (MOU) between the City of Reedley and Fresno County to implement and enforce the Fresno County Infectious Materials Ordinance.

BACKGROUND

The discovery of the warehouse at 850 I Street that was storing numerous infectious diseases, hazardous laboratory chemicals, and allegedly unauthorized medical test kits led to a protracted complex investigation and abatement. Through that process it was discovered that there is no national, State, or County laboratory registry for laboratories that are not required to be regulated under the Clinical Laboratory Improvements Amendments (CLIA) national law. There is also no standard protocol for how to investigate, inspect, and/or abate such laboratories if they are posing a danger to public health or safety. The actions that Fresno County and the City of Reedley took to abate the dangers at 850 I Street yielded good results: the public health and safety threats were abated and each party was able to fully recover its costs to do so.

Fresno County took the important step of approving a new County Ordinance, the "Fresno County Infectious Materials Ordinance", to establish a permitting process for non-CLIA laboratories, an inspection protocol for such laboratories, and a legal process for revocation of the permit and enforcement of County, State and federal laws. This Ordinance is only applicable in County areas. For the County to establish and enforce this Ordinance in a city in Fresno County, the city must approve an MOU between the parties, giving the County authorization to do so. The attached MOU will ensure that any legal laboratory that locates within the City of Reedley is known and permitted through the County

Public Health Department, and can be inspected by the County, with legal action to be taken if it is not in compliance with applicable laws and regulations.

FISCAL IMPACT

There is no fiscal impact to the City by entering into the MOU. The County will incur all costs to register and track any non-CLIA regulated laboratories that legally locate within the City of Reedley. Should an illicit laboratory be discovered, each party will be responsible for its own costs and cost recovery should any activities need to occur to enforce the Fresno County Infectious Disease Ordinance.

ATTACHMENTS

1. Memorandum of Understanding Between the County of Fresno and The City of Reedley
2. Fresno County Infectious Materials Ordinance

1 **City's Responsibilities**

2 1.1 In order to authorize the County to enforce the provisions of this public safety
3 "FRESNO COUNTY INFECTIOUS MATERIALS ORDINANCE" in the incorporated area of the
4 City, the City must adopt the provisions of this ordinance delegating enforcement authority to
5 the County and must enter into this MOU with the County.

6 1.2 The City will retain all jurisdictional authority not pertaining to items contained in the
7 "FRESNO COUNTY INFECTIOUS MATERIALS ORDINANCE."

8 1.3 The City will provide the County a list of non-CLIA sites in their jurisdiction that the
9 County will need to follow up on.

10 1.4 The City will report suspected non-CLIA sites to assess applicability to "FRESNO
11 COUNTY INFECTIOUS MATERIALS ORDINANCE."

12 **Article 2**

13 **County's Responsibilities**

14 2.1 Under the provisions of the ordinance, the County will evaluate if appropriate
15 certifications, permits, environmental controls, safety protocols and licenses are in place for the
16 handling of infectious materials and hazardous materials located at the non-CLIA site.

17 2.2 Any concerns observed by County staff will be communicated to designated City
18 staff and a joint response would be coordinated with the business owner and property owner.

19 **Article 3**

20 **Cost Reimbursement**

21 3.1 The Parties will establish appropriate cost reimbursement methods to support
22 activities in responding to the "FRESNO COUNTY INFECTIOUS MATERIALS ORDINANCE".
23 City will be responsible to obtain reimbursement of all costs incurred by the City and not
24 recouped by the fees developed by the City, other funding resources or other recovery actions.
25 County will be responsible to obtain reimbursement of all costs incurred by the County and not
recouped by the fees developed by the County, other funding resources or other recovery
actions.

1 (C) A notice delivered by an overnight commercial courier service is effective one
2 County business day after deposit with the overnight commercial courier service,
3 delivery fees prepaid, with delivery instructions given for next day delivery, addressed to
4 the recipient.

5 (D) A notice delivered by telephonic facsimile transmission or by PDF document
6 attached to an email is effective when transmission to the recipient is completed (but, if
7 such transmission is completed outside of County business hours, then such delivery is
8 deemed to be effective at the next beginning of a County business day), provided that
9 the sender maintains a machine record of the completed transmission.

10 5.4 **Claims Presentation.** For all claims arising from or related to this MOU, nothing in
11 this MOU establishes, waives, or modifies any claims presentation requirements or procedures
12 provided by law, including the Government Claims Act (Government Code, section 810 et seq.).

13 **Article 6**

14 **Termination and Suspension**

15 6.1 **Termination without Cause.** The Parties may terminate this MOU by giving at least
16 30 days advance written notice to the other Party.

17 6.2 **No Penalty or Further Obligation.** Any termination of this MOU by the County or
18 City under this Article 6 is without penalty to or further obligation of the County or City.

19 6.3 **Termination Due to Additional Federal or State Legislation.** Upon approval of
20 Federal or State legislation that regulates non-CLIA laboratories, this MOU would immediately
21 terminate.

22 **Article 7**

23 **Indemnity and Defense**

24 7.1 **Mutual Indemnity.** The City shall indemnify and hold harmless and defend the
25 County (including its officers, agents, employees, and volunteers) against all claims, demands,
injuries, damages, costs, expenses (including attorney fees and costs), fines, penalties, and
liabilities of any kind to the County, the City, or any third party that arise from or relate to the
performance or failure to perform by the City (or any of its officers, agents, subcontractors, or

1 employees) under this MOU. The County may conduct or participate in its own defense without
2 affecting the City's obligation to indemnify and hold harmless or defend the County. The County
3 shall indemnify and hold harmless and defend the City (including its officers, agents,
4 employees, and volunteers) against all claims, demands, injuries, damages, costs, expenses
5 (including attorney fees and costs), fines, penalties, and liabilities of any kind to the County, the
6 City, or any third party that arise from or relate to the performance or failure to perform by the
7 County (or any of its officers, agents, subcontractors, or employees) under this MOU. The City
8 may conduct or participate in its own defense without affecting the County's obligation to
9 indemnify and hold harmless or defend the City.

9 7.2 **Survival.** This Article 7 survives the termination of this MOU.

10 **Article 8**

11 **Public Records**

12 8.1 **Public Records.** The County is not limited in any manner with respect to its public
13 disclosure of this MOU or any record or data that the City may provide to the County. The
14 County's public disclosure of this MOU or any record or data that the City may provide to the
15 County may include but is not limited to the following:

16 (A) The County may voluntarily, or upon request by any member of the public or
17 governmental agency, disclose this MOU to the public or such governmental agency.

18 (B) The County may voluntarily, or upon request by any member of the public or
19 governmental agency, disclose to the public or such governmental agency any record or
20 data that the City may provide to the County, unless such disclosure is prohibited by
21 court order.

22 (C) This MOU, and any record or data that the City may provide to the County, is
23 subject to public disclosure under the Ralph M. Brown Act (California Government Code,
24 section 54950).

25 (D) This MOU, and any record or data that the City may provide to the County, is
subject to public disclosure as a public record under the California Public Records Act
(California Government Code, section 7920.000 et seq.) ("CPRA").

1 (E) This MOU, and any record or data that the City may provide to the County, is
2 subject to public disclosure as information concerning the conduct of the people's
3 business of the State of California under California Constitution, Article 1, section 3,
4 subdivision (b).

5 (F) Any marking of confidentiality or restricted access upon or otherwise made with
6 respect to any record or data that the City may provide to the County shall be
7 disregarded and have no effect on the County's right or duty to disclose to the public or
8 governmental agency any such record or data.

8 **8.2 Public Records Act Requests.** If the County receives a written or oral request
9 under the CPRA to publicly disclose any record that is in the City's possession or control, and
10 which the County has a right, under any provision of this MOU or applicable law, to possess or
11 control, then the County may demand, in writing, that the City deliver to the County, for
12 purposes of public disclosure, the requested records that may be in the possession or control of
13 the City. Within five business days after the County's demand, the City shall (a) deliver to the
14 County all of the requested records that are in the City's possession or control, together with a
15 written statement that the City, after conducting a diligent search, has produced all requested
16 records that are in the City's possession or control, or (b) provide to the County a written
17 statement that the City, after conducting a diligent search, does not possess or control any of
18 the requested records. The City shall cooperate with the County with respect to any County
19 demand for such records. If the City wishes to assert that any specific record or data is exempt
20 from disclosure under the CPRA or other applicable law, it must deliver the record or data to the
21 County and assert the exemption by citation to specific legal authority within the written
22 statement that it provides to the County under this section. The City's assertion of any
23 exemption from disclosure is not binding on the County, but the County will give at least 10
24 days' advance written notice to the City before disclosing any record subject to the City's
25 assertion of exemption from disclosure. The City shall indemnify the County for any court-
ordered award of costs or attorney's fees under the CPRA that results from the City's delay,

1 claim of exemption, failure to produce any such records, or failure to cooperate with the County
2 with respect to any County demand for any such records.

3 **Article 9**

4 **General Terms**

5 9.1 **Modification.** Except as provided in Article 6, "Termination and Suspension," this
6 MOU may not be modified, and no waiver is effective, except by written agreement signed by
7 both Parties. The City acknowledges that County employees have no authority to modify this
8 MOU except as expressly provided in this MOU.

9 9.2 **Non-Assignment.** Neither Party may assign its rights or delegate its obligations
10 under this MOU without the prior written consent of the other Party.

11 9.3 **Governing Law.** The laws of the State of California govern all matters arising from
12 or related to this MOU.

13 9.4 **Jurisdiction and Venue.** This MOU is signed and performed in Fresno County,
14 California. City consents to California jurisdiction for actions arising from or related to this MOU,
15 and, subject to the Government Claims Act, all such actions must be brought and maintained in
16 Fresno County.

17 9.5 **Construction.** The final form of this MOU is the result of the Parties' combined
18 efforts. If anything in this MOU is found by a court of competent jurisdiction to be ambiguous,
19 that ambiguity shall not be resolved by construing the terms of this MOU against either Party.

20 9.6 **Days.** Unless otherwise specified, "days" means calendar days.

21 9.7 **Headings.** The headings and section titles in this MOU are for convenience only and
22 are not part of this MOU.

23 9.8 **Severability.** If anything in this MOU is found by a court of competent jurisdiction to
24 be unlawful or otherwise unenforceable, the balance of this MOU remains in effect, and the
25 Parties shall make best efforts to replace the unlawful or unenforceable part of this MOU with
lawful and enforceable terms intended to accomplish the Parties' original intent.

9.9 **No Waiver.** Payment, waiver, or discharge by the County of any liability or obligation
of the City under this MOU on any one or more occasions is not a waiver of performance of any

1 continuing or other obligation of the City and does not prohibit enforcement by the County of any
2 obligation on any other occasion.

3 9.10 **Entire MOU.** This MOU is the entire agreement between the Parties with respect to
4 the subject matter of this MOU, and it supersedes all previous negotiations, proposals,
5 commitments, writings, advertisements, publications, and understandings of any nature unless
6 those things are expressly included in this MOU.

7 9.11 **No Third-Party Beneficiaries.** This MOU does not and is not intended to create any
8 rights or obligations for any person or entity except for the Parties.

9 9.12 **Authorized Signature.** The City represents and warrants to the County that:

10 (A) The City is duly authorized and empowered to sign and perform its obligations
11 under this MOU.

12 (B) The individual signing this MOU on behalf of the City is duly authorized to do so
13 and his or her signature on this MOU legally binds the City to the terms of this MOU.

14 9.13 **Electronic Signatures.** The Parties agree that this MOU may be executed by
15 electronic signature as provided in this section.

16 (A) An "electronic signature" means any symbol or process intended by an individual
17 signing this MOU to represent their signature, including but not limited to (1) a digital
18 signature; (2) a faxed version of an original handwritten signature; or (3) an electronically
19 scanned and transmitted (for example by PDF document) version of an original
20 handwritten signature.

21 (B) Each electronic signature affixed or attached to this MOU (1) is deemed
22 equivalent to a valid original handwritten signature of the person signing this MOU for all
23 purposes, including but not limited to evidentiary proof in any administrative or judicial
24 proceeding, and (2) has the same force and effect as the valid original handwritten
25 signature of that person.

(C) The provisions of this section satisfy the requirements of Civil Code section
1633.5, subdivision (b), in the Uniform Electronic Transaction Act (Civil Code, section
1633.1 et seq.).

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(D) Each Party using a digital signature represents that it has undertaken and satisfied the requirements of Government Code section 16.5, subdivision (a), paragraphs (1) through (5), and agrees that each other Party may rely upon that representation.

(E) This MOU is not conditioned upon the Parties conducting the transactions under it by electronic means and either Party may sign this MOU with an original handwritten signature.

9.14 **Counterparts.** This MOU may be signed in counterparts, each of which is an original, and all of which together constitute this MOU.

[SIGNATURE PAGE FOLLOWS]

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The Parties are signing this MOU on the date stated in the introductory clause.

CITY OF REEDLEY

COUNTY OF FRESNO

Nicole R. Zieba, City Manager

Paul Nerland, County Administrative Officer or
designee

1717 9th Street
Reedley, Ca. 93667

1 memorandum of understanding shall include terms providing for the reimbursement of all
2 costs incurred by the County of Fresno and not recouped by the fees developed by the
3 County or other recovery actions, the assistance by city law enforcement, fire and emergency
4 personnel when necessary, the prosecution when appropriate of violations of this Chapter by
5 city attorneys in the relevant jurisdictions, and other matters as may be deemed necessary or
6 appropriate by the parties.

7 **8.52.040 - Definitions.**

8 As used in this chapter:

- 9 A. "Clinical Laboratory Improvement Amendments (CLIA)" means language found in 42 USC
10 263a.
- 11 B. "CLIA Regulations" means language found at 42 CFR 493.
- 12 C. "Laboratory" means a facility for the biological, microbiological, serological, chemical,
13 immunopharmacological, hematological, biophysical, cytological, pathological, or other
14 examination of materials derived from the human body or other type of materials from
15 research and development processes for the purpose of providing information for the
16 diagnosis, prevention, or treatment of any disease or impairment of, or the assessment of the
17 health of, human beings. These examinations also include a procedure to determine,
18 measure, or otherwise describe the presence or absence of various substances or organisms
19 in the body.
- 20 D. "Research Laboratories" means facilities performing research testing on human specimens
21 that do not report patient-specific results, as described at 42 C.F.R. § 493.3(b)(2).
- 22 E. "Infectious Agents" means a microorganism (including, but not limited to, bacteria (including
23 rickettsiae), viruses, fungi, or protozoa) or prion, whether naturally occurring, bioengineered,
24 or artificial, or a component of such microorganism or prion that is capable of causing
25 communicable disease in a human. 42 CFR 71.54.
- 26 F. "Hazardous Materials Certified Unified Program Agency (CUPA)" means a local agency
27 certified by CalEPA to implement and enforce six state hazardous waste and hazardous
28 materials regulatory management programs. See California Health and Safety Code Division

1 20, Chapter 6.11, Sections 25404-25404.9; California Code of Regulations Title 27, Division 1,
2 Subdivision 4, Chapter 1, Sections 15100-15620; and California Code of Regulations Title 27,
3 Division 3, Subdivision 1.

4 G. "Medical Waste Permit" means a permit issued by the California Department of Public Health;
5 Medical Waste Program under the Medical Waste Management Program as found in
6 California Health & Safety Code 117915-117946.

7 H. "California Animal Use Permit Program" means the language found in The California Health
8 and Safety Code Division 2, Chapter 5, commencing with Section 1650 and the California Code
9 of Regulations Title 17, Chapter 2, Subchapter I, Group 5.

10 I. Cal/OSHA Guidelines means the language found in Title 8 of the California Code of
11 Regulations section 5199, Aerosol Transmissible Diseases.

12 J. "Person" means any individual, association, partnership, firm or corporation.

13 **8.52.050 - Permit for Operation Required.**

14 A. All facilities meeting the definition of a laboratory or research laboratory not subject to CLIA law
15 and regulations, shall be required to obtain a permit in the County of Fresno and any
16 incorporated cities within the County having a memorandum of understanding with the County
17 that authorizes the County to conduct oversight of the unregulated laboratories or research
18 laboratories. The permit will allow the operation of the laboratory or research laboratory not
19 subject to CLIA law and regulations and the handling, storage, testing or use of Infectious
20 Agents as defined in this Ordinance. The County shall determine a reasonable fee to be
21 charged to applicants and permittees to cover the cost of the issuance of the permit and the
22 administrative costs of overseeing the monitoring and enforcement of this Chapter.

23 B. It is unlawful for any person, without first having obtained a permit from the health department,
24 to engage in the businesses and activities of a laboratory or research laboratory not subject to
25 CLIA law and regulations, in the County or any city that has signed a memorandum of
26 understanding with the County.

27 C. It is unlawful for any person, currently engaging in the businesses and activities of a laboratory
28 or research laboratory not subject to CLIA law and regulations on the effective date of this

1 Ordinance in the County or any city that has signed a memorandum of understanding with the
2 County to continue to engage in said business and activities without obtaining a permit from the
3 health department, to engage in the businesses and activities of a laboratory or research
4 laboratory not subject to CLIA law and regulations within ninety (90) days of the effective date of
5 this Ordinance.

6 D. It is unlawful for any person, to engage in the businesses and activities of a laboratory or
7 research laboratory not subject to CLIA law and regulations, in the County or any city that has
8 signed a memorandum of understanding with the County under an expired, revoked or
9 suspended permit issued by the County Department of Public Health pursuant to this Chapter,
10 except that no person shall be guilty of a misdemeanor for violation of this Chapter for engaging
11 in the businesses and activities of a laboratory or research laboratory not subject to CLIA law
12 and regulations, in the County or any city that has signed a memorandum of understanding with
13 the County under a revoked or suspended permit so long as the person is actively engaged in
14 the appeal process set out in Section 8.52.065 of this Ordinance Code and has complied with all
15 provisions of that section, including but not limited to ceasing operations in the case of a
16 revoked permit, and compliance with any directions or order of the public health director or
17 designee to immediately abate or correct any immediate danger to the public health or safety.

18 **8.52.060 – Certificate of Inspection required.**

19 A. All facilities meeting the definition of a laboratory or research laboratory not subject to
20 CLIA law and regulations, shall be required to have an annual site visit by the County. The
21 County shall determine a reasonable fee to be paid by permittees to cover the costs of the
22 annual inspection, which must be paid within ten days of the date of the annual inspection.

23 B. It is unlawful for any person, without first having obtained a written certificate of
24 inspection from the health department, to engage in the businesses and activities of a laboratory
25 or research laboratory in the County or any city that has signed a memorandum of
26 understanding with the County or to continue to engage in said business and activities without
27 allowing a reasonable opportunity for the County Health Department to conduct the required
28 inspections on an annual basis.

- 1 C. The County shall evaluate applicability to Hazardous Materials CUPA, participation in
2 the State's Medical Waste Management Program, participation in the State's Animal Use Permit
3 Program, receive an inventory of chemicals and biological agents onsite, receive an inventory
4 of safety protocols in management of biological agents including but not limited to testing
5 methodologies, environmental controls, and safety equipment applicable annual certification.
6 Safety protocols in management of biological agents shall be consistent with Cal/OSHA
7 Guidelines.
- 8 D. All facilities meeting the definition of a laboratory or research laboratory not subject to
9 CLIA law and regulations must report to the County their operational plan and compliance with
10 applicable federal, state, and local regulations.
- 11 E. County staff will assess and coordinate with and refer appropriate matters to any
12 federal, state, or local agency to ensure compliance with existing federal, state, and local
13 regulations.

14 **8.52.065 - Permit suspension or revocation.**

- 15 A. A permit or interim permit (90 days) may be suspended or revoked for a violation of the
16 Fresno County Ordinance Code or state statutes, orders, quarantines, rules, and regulations.
17 Any business or activity for which a permit has been suspended shall cease operation and
18 remain out of operation until the permit has been reinstated. Any business or activity for which
19 a permit has been revoked shall cease operation and remain out of operation until a new
20 permit has been issued.
- 21 B. 1. Whenever an enforcement officer finds that an applicant or a permitted business or activity
22 is not in compliance, a written notice to comply shall be issued to the permittee or applicant.
23 2. If the permittee or applicant fails to comply, the enforcement officer shall issue to the
24 permittee or applicant a notice setting forth the acts or omissions with which the permittee or
25 applicant is charged and informing him or her of a right to a hearing, if requested, to show
26 cause why the permit should not be denied, suspended, or revoked. A written request for a
27 hearing shall be made by the permittee or applicant within fifteen calendar days after receipt
28 of the notice. Failure to request a hearing within fifteen calendar days after receipt of the

1 notice shall be deemed a waiver of the right to a hearing. When circumstances warrant, the
2 public health director or designee may order a hearing at any reasonable time within this
3 fifteen-day period to expedite the permit denial, suspension or revocation process.

4 3. The hearing shall be held before the public health director or designee within fifteen
5 calendar days of the receipt of a request for a hearing. Upon written request of the permittee
6 or applicant, the public health director or designee may postpone any hearing date, if
7 warranted.

8 C. The public health director or designee shall issue a written notice of decision to the permittee
9 or applicant within five working days following the hearing. In the event of a denial,
10 suspension or revocation, the notice shall specify the acts or omissions with which the
11 permittee or applicant is charged, and shall state the terms of the denial or suspension or that
12 the permit has been revoked.

13 D. 1. If any immediate danger to the public health or safety is found, unless the danger is
14 immediately corrected, the public health director or designee may temporarily suspend the
15 permit and order the business closed or activity to cease. Immediate danger to the public
16 health and safety means any condition, based upon inspection findings or other evidence, that
17 can cause infection, poisoning, disease transmission, or hazardous condition.

18 2. Whenever a permit is suspended as the result of an immediate danger to the public health
19 or safety, the public health director or designee shall issue to the permittee a notice setting
20 forth the acts or omissions with which the permittee is charged, specifying the pertinent code
21 section, and informing the permittee of the right to a hearing.

22 3. At any time within fifteen calendar days after service of a notice pursuant to subdivision (2)
23 of this subsection, the permittee may request in writing a hearing before the public health
24 director or designee to show cause why the permit suspension is not warranted. The hearing
25 shall be held within fifteen calendar days of the receipt of a request for a hearing. A failure to
26 request a hearing within fifteen calendar days shall be deemed a waiver of the right to such
27 hearing.

28 E. The public health director or designee may, after providing opportunity for a hearing,

1 modify, suspend or revoke a permit for serious or repeated violations of any state and local
2 requirements or for interference in the performance of the duty of the enforcement officer.

3 F. A permit may be reinstated or a new permit issued if the public health director determines that
4 conditions which prompted the suspension or revocation no longer exist. Applicable fees must
5 be paid upon issuance of a new permit.

6 G. Permit modification, denial, suspension, or revocation may be appealed to the County
7 Hearing Officer. A written request for an appeal hearing shall be made by the permittee or
8 applicant within fifteen days of receipt of the notice of decision from the public health director.

9 H. Failure to request a hearing before the County Hearing Officer pursuant to subsection G of this
10 section shall be deemed a waiver of the right to such hearing. If a hearing is timely requested,
11 the County Hearing Officer may sustain, modify or reverse the decision of the public health
12 director.

13 I. Any interested party, including the health officer, may appeal the decision of the County Hearing
14 Officer to the board of supervisors by filing an appeal in writing with the clerk of the board of
15 supervisors within fifteen days of the decision. Failure to request a hearing within fifteen
16 calendar days shall be deemed a waiver of the right to such hearing. The board of supervisors
17 may sustain, modify or reverse the decision of the County Hearing Officer. The board of
18 supervisors' decision shall be final.

19 **8.52.070 - Enforcement.**

20 A. Any person authorized by the public health department to conduct inspections or to collect
21 fees for any business or activity subject to this chapter shall have the authority and immunities
22 of a public officer and employee as provided in Section 836.5 of the California Penal Code, to
23 make arrests without a warrant whenever the officer or employee has reasonable cause to
24 believe that the person to be arrested has committed an act in the officer's or employee's
25 presence which is a violation of this chapter.

26 B. Violation of this Chapter is a misdemeanor, subject to a penalty of up to six months in jail and
27 a fine of up to \$1,000.00.

28 C. Violation of this Chapter is declared to be a public nuisance.

1 D. Notwithstanding any other provision of this Ordinance Code, this Chapter may be enforced by
2 levying a civil penalty of up to \$1,000.00 per violation, each day that such violation exists
3 constituting a separate violation.

4 E. Notwithstanding any other provision of this Ordinance Code this Chapter may be enforced by a
5 civil action seeking injunctive relief, civil penalties, costs of abatement of non-compliant facilities,
6 and/or costs of enforcement.

7 F. Notwithstanding any other provision of this Ordinance Code any costs of abatement of
8 dangerous or non-compliant conditions that violate this Chapter may be recovered by the
9 County through any procedure provided under this Ordinance Code or state law.

10 G. The remedies provided in this Section are not exclusive to other remedies or procedures
11 that the County have authority under its ordinances or state law to pursue.

12 **Section 2:** This Ordinance shall take effect thirty (30) days after final passage.

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THE FOREGOING was passed and adopted by the following vote for the Board of Supervisors of the County of Fresno this 9th day of January, 2024, to-wit:

AYES: Supervisors Brandau, Magsig, Mendes, Pacheco, Quintero

NOES: None


ABSENT: None

ABSTAINED: None



Nathan Magsig, Chairman of the Board of Supervisors of the County of Fresno

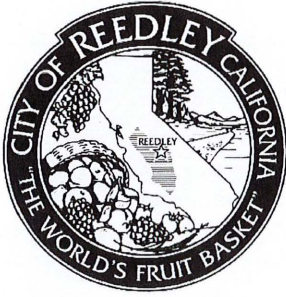
ATTEST:
Bernice E. Seidel
Clerk of the Board of Supervisors
County of Fresno, State of California

By: 
Deputy

FILE # 23-1234

AGENDA # 41

ORDINANCE # 24-002



REEDLEY CITY COUNCIL

- Consent
- Regular Item
- Workshop
- Closed Session
- Public Hearing

ITEM NO: 4

DATE: April 23, 2024

TITLE: ADOPTION OF ORDINANCE NO. 2024-004, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF REEDLEY APPROVING REZONE APPLICATION NO. 2022-03 AND AUTHORIZING THE AMENDMENT OF THE OFFICIAL ZONING MAP OF THE CITY OF REEDLEY

SUBMITTED: Rodney L. Horton, Director
Community Development Department *RHL*

APPROVED: Nicole R. Zieba
City Manager *NZ*

RECOMMENDATION

Staff and the Reedley Planning Commission recommends that the City Council take the following action:

1. Adopt Ordinance No. 2024-004, an Ordinance of the City Council of the City of Reedley Approving Rezone Application No. 2022-03 and Authorizing the Amendment of the Official Zoning Map of the City of Reedley

EXECUTIVE SUMMARY

Ordinance No. 2024-004 (Rezone Application No. 2022-03) pertains to the pre-zoning of one parcel encompassing approximately 42.52 gross acres of land in preparation for annexation. As part of the annexation process, the proposed project would pre-zone the site consistent with the City of Reedley's 2030 General Plan. The parcel would be pre-zoned into the ML (Light Industrial) zone district. The first reading of Ordinance No. 2024-004 was conducted on April 9, 2024. The site is bordered by Traver Creek and the Central Valley Transportation Center to the west, the Reedley Sports Park and agricultural fields to the north, residential homes to the east, and agricultural fields/commercial properties to the south.

PROJECT DESCRIPTION

The project site parcel is situated within the County of Fresno's jurisdiction and is currently zoned by the County as Exclusive Agricultural (AE20). This zone district is intended to be an exclusive district for agricultural and for those specified uses which are necessary and an integral part of the agricultural operation. The proposed project includes pre-zoning approximately 42.52± gross acres into the Light Industrial (ML) zone district. The proposed pre-zoning is consistent with the GPU Planned Land Use and Zoning District Consistency Matrix (GPU, Table 2-4, Page 30). The 27 lots

proposed to be subdivided through Tentative Subdivision Map No. 6428 meet the designation, lot and area requirements for the proposed zone district designations they are in, which confirms consistency with the Reedley Municipal Code.

According to Section 10-9-1 of the Reedley Municipal Code (RMC), the light industrial zone district is intended to reserve appropriately located areas for various types of industrial plants and related activities. The district is designed to protect areas appropriate for industrial use from intrusion by residences and other inharmonious uses; to protect residential and commercial properties and to protect nuisance free nonhazardous industrial uses from noise, odor, dust, dirt, smoke, vibration, heat, glare, fire, explosion, noxious fumes, radiation and other hazardous and objectionable influences incidental to certain industrial uses; to provide opportunities for certain types of industrial plants to concentrate in mutually beneficial relationships to each other; to provide adequate space to meet the needs of modern industrial development, including off street parking and truck loading areas; and to provide industrial employment opportunities for residents of the city.

ENVIRONMENTAL REVIEW

The City of Reedley has conducted an environmental analysis for the above-described project (Environmental Assessment No. 2022-13). The project has been determined to be a subsequent project that is not fully within the scope of the certified Program Environmental Impact Report (SCH No. 2010031106) prepared for the Reedley General Plan 2030 Update (GPU). Therefore, the City of Reedley, as the lead agency, proposes to adopt a Mitigated Negative Declaration for this project through City Council Resolution No. 2024-025 on April 23, 2024.

ATTACHMENTS & EXHIBITS

1. Ordinance No. 2024-004, an Ordinance of the City Council of the City of Reedley Approving Rezone Application No. 2022-03 and Authorizing the Amendment of the Official Zoning Map of the City of Reedley
 - a. Map of affected parcel related to Rezone Application No. 2022-03

ORDINANCE NO. 2022-004

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF REEDLEY APPROVING REZONE APPLICATION NO. 2022-03 AND AUTHORIZING THE AMENDMENT OF THE OFFICIAL ZONING MAP OF THE CITY OF REEDLEY

WHEREAS, Rezone Application No. 2022-03 pertains to the pre-zoning of one parcel totaling approximately 42.52 acres in preparation for annexation; and

WHEREAS, the subject territory proposed to be pre-zoned is bordered by Traver Creek and the Central Valley Transportation Center to the west, the Reedley Sports Park and agricultural fields to the north, residential homes to the east, and agricultural fields/commercial properties to the south; and

WHEREAS, the approximately 42.52-acre parcel will be pre-zone to the ML (Light Industrial) zone district; and

WHEREAS, the Reedley General Plan Update 2030 designates the subject territory with a Light Industrial Planned Land Use designation; and

WHEREAS, the pre-zoning for the proposed project identified in Rezone Application No. 2022-03 is consistent with the GPU Planned Land Use and Zoning District Consistency Matrix; and

WHEREAS, Rezone Application No. 2022-03 is consistent with the Reedley Municipal Code, Title 10, Zoning Regulations, Chapter 3 (Zoning District and Map) and Chapter 22 (Amendments); and

WHEREAS, the City Council of the City of Reedley, at a regular meeting on April 9, 2024, held a public hearing, received a written staff report, invited public comment, and independently deliberated.

NOW, THEREFORE, the City Council of the City of Reedley does hereby ordain as follows:

Section 1. The above recitals are true and correct; and

Section 2. The City Council of the City of Reedley FINDS that a mitigated negative declaration has been prepared for the project through Environmental Assessment No. EA 2022-13, and preparation of such has been conducted in the manner required by State CEQA regulations; and

Section 3. The City Council FINDS that Rezone Application No. 2022-03 is consistent with the Reedley General Plan Update 2030; and

Section 4. The City Council FINDS that Rezone Application No. 2022-03 is consistent with the Reedley Municipal Code, Title 10, Zoning Regulations, Chapter 3 (Zoning District and Map) and Chapter 22 (Amendments); and

Section 5. The City Council hereby APPROVES Rezone Application No. 2022-03 and incorporates into the zoning law and map of the City of Reedley, as reflected on Map A; and

Section 6. The City Council hereby APPROVES the amendment to the City's Official Zoning Map to include the above changes and ADOPTS said updated map as the City's Official Zoning Map; and

Section 7. This Ordinance does not have to be codified in the Reedley Municipal Code

because it is solely authorizing the update of the City's Official Zoning Map; and

Section 8. The City Clerk is hereby directed to cause a summary of this Ordinance to be published by one insertion in a newspaper of general circulation in the community within fifteen (15) days after its adoption; and

Section 9. This Ordinance shall be in full force and effect thirty (30) days after its passage and adoption, as certified by the City Clerk.

ATTEST:

I hereby certify that the foregoing Ordinance No. 2024-004 was introduced and given first reading by title only at a regular meeting of the City Council of the City of Reedley held on April 9, 2024, and was thereafter duly adopted at a regular meeting of said City Council held on April 23, 2024, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Anita Betancourt, Mayor

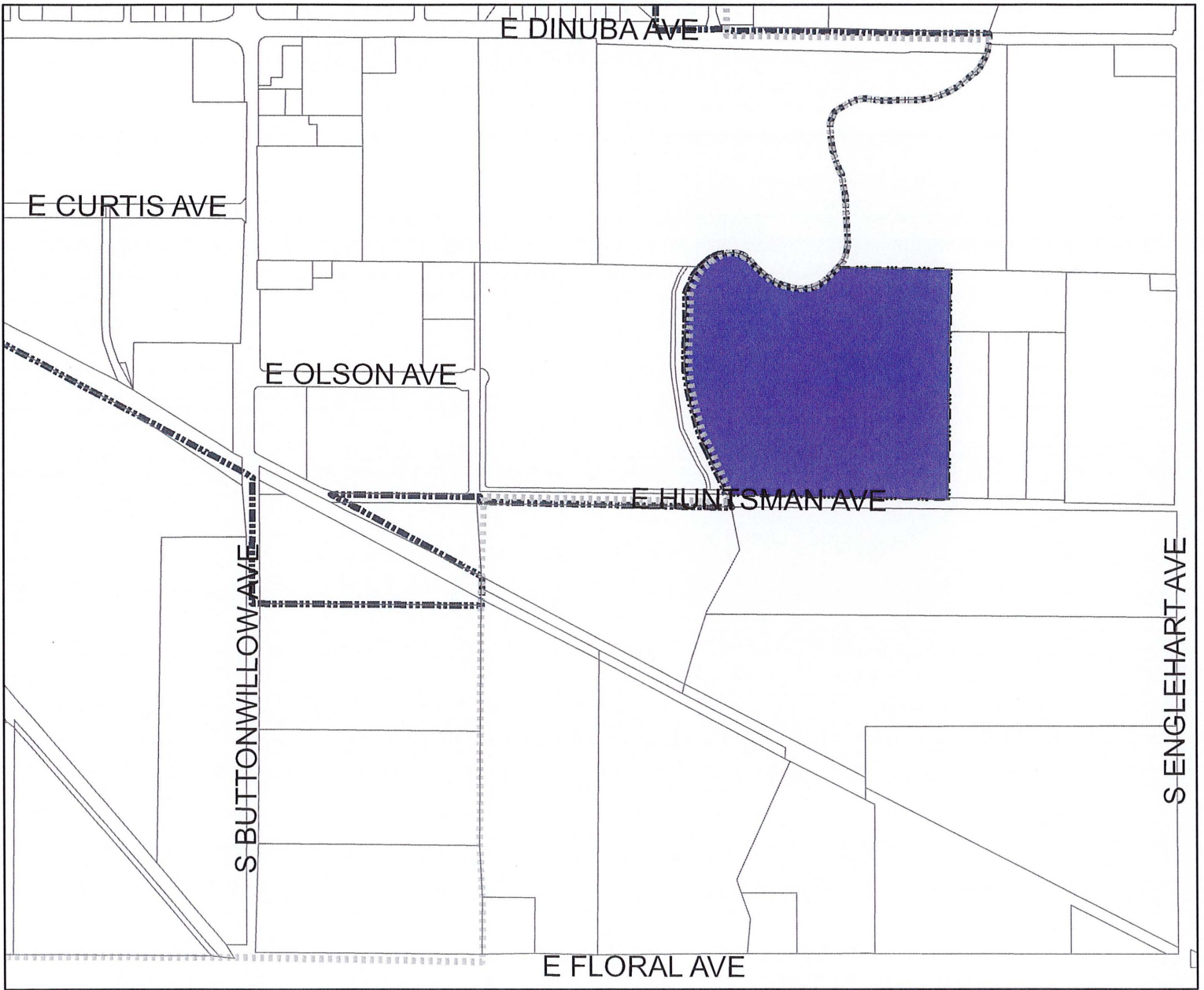
ATTEST:

Ruthie Greenwood, City Clerk

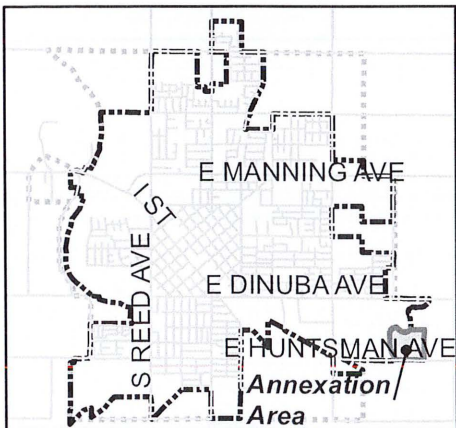
Attachment:

Map A: Map of affected parcel related to Rezone Application No. 2022-03

City of Reedley
 Re-Zone Application No. 2022-03
 East Huntsman Avenue Reorganization
 Map A

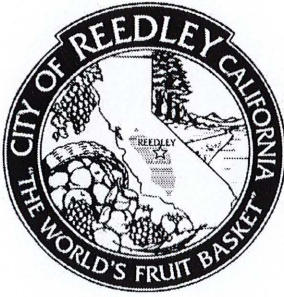


Location Map



Legend

-  Reedley Sphere of Influence
-  Reedley City Limits
-  Proposed Pre-Zoning: ML Light Industrial
 APN: 370-240-11 (approx. 42.52 acres)
 Existing County of Fresno Zoning: Exclusive Agriculture (AE-20)



REEDLEY CITY COUNCIL

- Consent
- Regular Item
- Workshop
- Closed Session
- Public Hearing

ITEM NO: 5

DATE: April 23, 2024

TITLE: CONSIDER THE FOLLOWING ITEMS (A) AND (B) FOR THE REEDLEY SPORTS PARK PHASE 2 PROJECT:

(A) ADOPT BUDGET RESOLUTION NO. 2024-034 AMENDING THE FISCAL YEAR 2023-2024 BUDGET TO APPROPRIATE AVAILABLE FUNDS IN THE AMOUNT OF \$1,280,000 FOR THE REEDLEY SPORTS PARK PHASE 2 PROJECT

(B) ADOPT RESOLUTION NO. 2024-035 AWARDING A CONSTRUCTION CONTRACT TO DAVE CHRISTIAN CONSTRUCTION CO., INC. FOR THE REEDLEY SPORTS PARK PHASE 2 PROJECT

PREPARED: Linda Xiong *LX*
Assistant Engineer

SUBMITTED: Marilu S. Morales, P.E. *MSM*
City Engineer

APPROVED: Nicole Zieba *NZ*
City Manager

RECOMMENDATION

Staff recommends that the City Council take the following actions:

(A) Adopt Budget Resolution No. 2024-034 amending the fiscal year 2023-2024 budget to appropriate available funds in the amount of \$1,280,000 for the Reedley Sports Park Phase 2 project.

(B) Adopt Resolution No. 2024-035, awarding a construction contract to Dave Christian Construction Co., Inc. for the Reedley Sports Park Phase 2 project.

EXECUTIVE SUMMARY

Staff is requesting that the City Council adopt Budget Resolution No. 2024-034 in the amount of \$1,280,000 to fully fund construction, construction management, and contingencies to complete the Reedley Sports Park Phase 2 (Project). The Project contains funds from several sources including, the general fund, Measure C flexible funding, and Parks and Recreation Facilities Development Impact Fees (DIF).

The Project will construct the second phase of the Sports Park, North Soccer Field Improvements, located on the southeast corner of Dinuba and Zumwalt Avenues, which includes a NCAA soccer field with 2 youth overlays, concrete sidewalk trail along the soccer field and Dinuba Avenue, a

secondary park entrance off of Dinuba Avenue, new parking facilities, small group picnic area, landscaping planting and irrigation, lighting for the parking facility and soccer field, utility improvements stub for future phases, and storm drainage system and basin.

In conjunction with the requested budget amendment, Staff is requesting that Council adopt Resolution No. 2024-035 awarding the Project to Dave Christian Construction Co., Inc. in the amount of \$2,442,507.50 and authorize the City Manager to execute the Public Improvement Agreement for the Project. Execution of the Agreement is subject to the submittal of the necessary bonds, insurance certificates and other necessary documents as required by the specifications, special provisions for this project and State law.

Staff is also requesting that a contingency of 15% or \$366,376.13 be included in the Council action to cover any unforeseen incidentals.

PROJECT DESCRIPTION/BACKGROUND

The Project will construct the second phase of the Sports Park, North Soccer Field Improvements, located on the southeast corner of Dinuba and Zumwalt Avenues, which includes a NCAA soccer field with 2 youth overlays, concrete sidewalk trail along the soccer field and Dinuba Avenue, a secondary park entrance off of Dinuba Avenue, new parking facilities, small group picnic area, landscaping planting and irrigation, lighting for the parking facility and soccer field, utility improvements stub for future phases, and storm drainage system and basin. The bid schedule included a Base Bid with four (4) Additive Alternate items for site furniture, entry signs, sports field lighting installation, and a soccer field area with sod (substitute seeding with sod).

The City will be purchasing the field lighting, irrigation pump, and controller via cooperative purchasing agreements to reduce contractor markup and ensure the products are received in a timely manner to reduce long lead times.

On March 18, 2024, a Notice to Bidders for the Project was advertised on the City website and on local builders exchanges for a period of approximately three (3) weeks. During the bidding period, six (6) contractors requested bid documents from the City for this project. Five (5) addenda were issued during the project bidding period, to address revisions to the bid schedule, the mandatory 10-day federal wage check as required for Davis-Bacon Act prevailing wage compliance, changes to layout, planting, irrigation, and electrical improvement plan sheets, to clarify construction details and bid items and the contracting requirements for in-use off-road diesel-fueled fleets regulation required by the California Air Resources Control Board.

On April 9, 2024, City staff conducted the bid opening for this project where six (6) bids were received, opened, and read aloud. The bids received for the total Base Bid ranged from \$2,148,556.50 to \$3,165,961.00 as shown in the attached Bid Tabulation. The engineer's estimate of probable cost for the Base Bid was \$2,604,425.00.

Resolution No. 2024-035 will award a construction contract for the Base Bid and Additive Alternates 1, 2, and 3 for a total of \$2,442,507.50. The Additive Alternate items will add the following scope of work to the project: site furniture, entry signs, and sports field lighting installation.

PRIOR COUNCIL ACTIONS

Resolution No. 2023-022 granted authority to the City Manager or her designee to enter into a Professional Services Agreement with Peters Engineering Group for professional engineering design services for the Project.

FISCAL IMPACT

The total authorization request for the construction contract is \$2,442,507.50 with an additional contingency amount of \$363,003.32 for a total of \$2,808,883.63. The total amount for construction being

requested is \$3,203,399.00 which includes the construction contract amount with contingency, six field sports field lights, an irrigation booster pump and an irrigation controller. The construction for the Project is funded by the General Fund in the amount of \$1,973,399.00 which includes \$350,000.00 in State Earmark Funds, Parks and Recreation Facilities DIF in the amount of \$1,155,000.00 and Measure C flexible funding in the amount of \$75,000.00 for the sidewalks on Dinuba Avenue.

ATTACHMENTS

1. Budget Resolution No. 2024-034
2. Resolution No. 2024-035
3. Bid Tabulation

BUDGET AMENDMENT RESOLUTION 2024-034

The City Council of the City of Reedley does hereby amend the 2023-24 Budget as follows:

SECTION I - ADDITIONS

Account Number	Account Description	Amount
001-4665.5966	Parks - Sports Park Construction	\$ 350,000
109-4279.5966	DIF Park & Rec - Sports Park Construction	\$ 855,000
014-4441.5966	FCTA Flexible Fund - Sports Park Construction	\$ 75,000
Total		\$ 1,280,000

Purpose: Construction improvement costs for the Reedley Sports Park Phase II Project.

SECTION II - SOURCE OF FUNDING

Account Number	Account Description	Amount
001-3825	Sports Park State Earmark	\$ 350,000
109-2710	DIF Parks & Rec Unallocated Fund Balance	\$ 855,000
014-2710	FCTA Flexible Fund Unallocated Fund Balance	\$ 75,000
Total		\$ 1,280,000

Impact: Sufficient funds in the General Fund, Parks and Recreation DIF and Measure C Flexible Fund accounts for the construction improvements for the Reedley Sports Park Phase II Project.

REVIEWED:


Assistant City Manager 4/17/24

RECOMMENDED:


City Manager

The foregoing resolution was approved by the City Council of the City of Reedley on April 23, 2024, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

APPROVED:

Anita Betancourt, Mayor

ATTEST:

Ruthie Greenwood, City Clerk

RESOLUTION NO. 2024-035

A RESOLUTION TO THE CITY COUNCIL OF THE CITY OF REEDLEY AWARDING A CONSTRUCTION CONTRACT TO DAVE CHRISTIAN CONSTRUCTION CO., INC. FOR THE REEDLEY SPORTS PARK PHASE 2 PROJECT

WHEREAS, the City of Reedley issued a Notice to Bidders for the Reedley Sports Park Phase 2 Project; and

WHEREAS, the City received, opened and read aloud six (6) bids which the total Base Bid ranged from \$2,148,556.50 to \$3,165,961.00; and

WHEREAS, the lowest, most responsive and responsible base bid was submitted by Dave Christian Construction, Co., Inc.; and

WHEREAS, the City Council, using their independent judgment desires to award a construction contract for the lowest responsible responsive bid for total Base Bid and Additive Alternates 1-3 in the amount of \$2,442,507.50.

WHEREAS, the City elected not to award Additive Alternate 4 in the amount of \$229,300.50; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Reedley, using their independent judgment, hereby approves Resolution No. 2024-035 based on the following:

1. The above recitals are true and correct; and
2. That the contract for the Reedley Sports Park Phase 2 Project is awarded to Dave Christian Construction, Co., Inc. for the unit and lump sum prices as bid for the Base Bid and Additive Alternates 1-3, the total amount of the contract being \$2,442,507.50.
3. That the City Manager is authorized and directed to promptly execute the contract for the subject work with Dave Christian Construction, Co., Inc. subject to the submittal of the necessary bonds, insurance certificates and other necessary documents required by the specifications and special provisions for this project, all for the approval by and to the satisfaction of the City Engineer and the City Attorney.
4. The City Manager or her designee, is hereby authorized to execute contract change orders to the contract for this project and shall not exceed 15% or \$366,376.13 without prior approval of this City Council.
5. The total construction budget for this project, including the construction contract and contingency costs, shall not exceed approximately \$2,808,883.63.
6. This resolution is effective immediately upon adoption.

This foregoing resolution is hereby approved at a regular meeting of the City Council of the City of Reedley held on the 23rd day of April 2024, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Anita Betancourt, Mayor

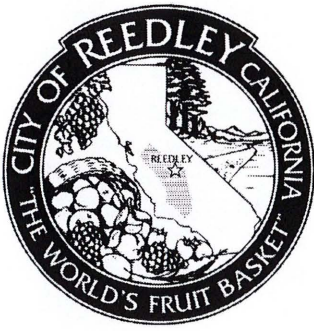
ATTEST:

Ruthie Greenwood, City Clerk

**Exhibit A
Reedley Sports Park Phase II
Bid Tabulation**

Prepared By: A. Barajas
Checked By: L. Xiong
Approved By: M. Morales
Date: 4/10/2024

Item No.	Description	Quantity	Units	Engineer's Estimate		Dave Christian Construction		Todd Companies		Avison Construction, Inc.		R.J. Berry Jr. Inc.		Cal Valley Construction, Inc.		DOD Construction LTD		
				Unit Cost	Total	Unit Cost	Total	Unit Cost	Total	Unit Cost	Total	Unit Cost	Total	Unit Cost	Total	Unit Cost	Total	
BASE BID																		
1	Mobilization	1	LS	\$ 230,000.00	\$ 230,000.00	\$ 57,430.00	\$ 57,430.00	\$ 35,061.50	\$ 35,061.50	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	\$ 250,000.00	\$ 250,000.00	\$ 200,000.00	\$ 200,000.00	
2	Insurance and Bonds	1	LS	\$ 20,000.00	\$ 20,000.00	\$ 43,740.00	\$ 43,740.00	\$ 27,500.00	\$ 27,500.00	\$ 25,000.00	\$ 25,000.00	\$ 20,000.00	\$ 20,000.00	\$ 35,000.00	\$ 35,000.00	\$ 60,000.00	\$ 60,000.00	
3	Traffic Control	1	LS	\$ 1,000.00	\$ 1,000.00	\$ 12,892.00	\$ 12,892.00	\$ 3,025.00	\$ 3,025.00	\$ 2,000.00	\$ 2,000.00	\$ 15,000.00	\$ 15,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	
4	Dust Control	1	LS	\$ 25,000.00	\$ 25,000.00	\$ 23,100.00	\$ 23,100.00	\$ 385.00	\$ 385.00	\$ 2,500.00	\$ 2,500.00	\$ 5,000.00	\$ 5,000.00	\$ 500.00	\$ 500.00	\$ 40,000.00	\$ 40,000.00	
5	Cleaning and Grubbing	1	LS	\$ 50,000.00	\$ 50,000.00	\$ 34,012.00	\$ 34,012.00	\$ 3,300.00	\$ 3,300.00	\$ 70,000.00	\$ 70,000.00	\$ 40,000.00	\$ 40,000.00	\$ 125,000.00	\$ 125,000.00	\$ 50,000.00	\$ 50,000.00	
6	Roadway Excavation(F)	7,840	CY	\$ 30.00	\$ 235,200.00	\$ 11.30	\$ 88,592.00	\$ 19.00	\$ 148,960.00	\$ 15.00	\$ 117,600.00	\$ 23.00	\$ 180,320.00	\$ 50.00	\$ 392,000.00	\$ 60.00	\$ 470,400.00	
7	Hot Mix Asphalt	1,245	TON	\$ 110.00	\$ 136,950.00	\$ 113.00	\$ 140,685.00	\$ 139.00	\$ 173,055.00	\$ 135.00	\$ 168,075.00	\$ 125.00	\$ 155,625.00	\$ 135.00	\$ 168,075.00	\$ 200.00	\$ 249,000.00	
8	Aggregate Base (Class II)	2,555	TON	\$ 55.00	\$ 140,525.00	\$ 44.70	\$ 114,208.50	\$ 41.00	\$ 104,755.00	\$ 43.00	\$ 109,865.00	\$ 45.00	\$ 114,975.00	\$ 38.00	\$ 97,090.00	\$ 60.00	\$ 153,300.00	
9	Concrete Curb Ramp	2,872	SF	\$ 20.00	\$ 57,440.00	\$ 19.25	\$ 55,286.00	\$ 19.00	\$ 54,568.00	\$ 18.00	\$ 51,696.00	\$ 20.00	\$ 57,440.00	\$ 15.00	\$ 43,080.00	\$ 18.00	\$ 51,696.00	
10	Concrete Trail	5,730	SF	\$ 12.00	\$ 68,760.00	\$ 7.60	\$ 43,548.00	\$ 9.00	\$ 51,570.00	\$ 10.00	\$ 57,300.00	\$ 9.00	\$ 51,570.00	\$ 5.00	\$ 28,650.00	\$ 15.00	\$ 85,950.00	
11	Concrete Sidewalk	8,910	SF	\$ 10.00	\$ 89,100.00	\$ 8.00	\$ 71,280.00	\$ 8.50	\$ 75,735.00	\$ 9.00	\$ 80,190.00	\$ 9.00	\$ 80,190.00	\$ 5.00	\$ 44,550.00	\$ 8.00	\$ 71,280.00	
12	Concrete Curb and Gutter	1,010	LF	\$ 40.00	\$ 40,400.00	\$ 41.50	\$ 41,915.00	\$ 56.00	\$ 56,560.00	\$ 60.00	\$ 60,600.00	\$ 40.00	\$ 40,400.00	\$ 30.00	\$ 30,300.00	\$ 40.00	\$ 40,400.00	
13	Concrete Retaining Curb	2,635	LF	\$ 30.00	\$ 79,050.00	\$ 27.50	\$ 72,462.50	\$ 28.00	\$ 73,780.00	\$ 37.00	\$ 77,495.00	\$ 26.00	\$ 68,510.00	\$ 22.00	\$ 57,970.00	\$ 40.00	\$ 105,400.00	
14	Concrete Mow Curb	1,260	LF	\$ 8.00	\$ 10,080.00	\$ 19.00	\$ 23,940.00	\$ 23.50	\$ 29,610.00	\$ 20.00	\$ 25,200.00	\$ 17.00	\$ 21,420.00	\$ 14.00	\$ 17,640.00	\$ 14.00	\$ 17,640.00	
15	Concrete Cross Valley Gutter	2,270	SF	\$ 25.00	\$ 56,750.00	\$ 17.50	\$ 39,725.00	\$ 14.00	\$ 31,780.00	\$ 15.00	\$ 34,050.00	\$ 15.00	\$ 34,050.00	\$ 11.00	\$ 24,970.00	\$ 12.00	\$ 27,240.00	
16	Concrete Channel	1,005	LF	\$ 30.00	\$ 30,150.00	\$ 53.50	\$ 53,767.50	\$ 47.00	\$ 47,235.00	\$ 25.00	\$ 25,125.00	\$ 54.00	\$ 54,270.00	\$ 40.00	\$ 40,200.00	\$ 44.00	\$ 44,220.00	
17	Stamped Concrete Crosswalk	445	SF	\$ 25.00	\$ 11,125.00	\$ 22.50	\$ 10,112.50	\$ 45.50	\$ 20,247.50	\$ 30.00	\$ 13,350.00	\$ 22.00	\$ 9,790.00	\$ 16.00	\$ 7,120.00	\$ 20.00	\$ 8,900.00	
18	6-Inch Parking Stall Concrete	2,425	SF	\$ 12.00	\$ 29,100.00	\$ 13.50	\$ 32,737.50	\$ 13.00	\$ 31,525.00	\$ 13.00	\$ 31,525.00	\$ 13.00	\$ 31,525.00	\$ 9.00	\$ 21,825.00	\$ 11.00	\$ 26,675.00	
19	48-Inch Storm Drain Manhole	7	EA	\$ 6,000.00	\$ 42,000.00	\$ 8,100.00	\$ 56,700.00	\$ 9,460.00	\$ 66,220.00	\$ 8,500.00	\$ 59,500.00	\$ 8,000.00	\$ 56,000.00	\$ 7,500.00	\$ 52,500.00	\$ 12,000.00	\$ 84,000.00	
20	Type A Storm Drain Inlet	8	EA	\$ 7,500.00	\$ 60,000.00	\$ 6,804.00	\$ 54,432.00	\$ 9,460.00	\$ 75,680.00	\$ 8,500.00	\$ 68,000.00	\$ 7,000.00	\$ 56,000.00	\$ 6,300.00	\$ 50,400.00	\$ 13,000.00	\$ 104,000.00	
21	Nyloplast Inlet	12	EA	\$ 4,500.00	\$ 54,000.00	\$ 4,860.00	\$ 58,320.00	\$ 4,400.00	\$ 52,800.00	\$ 4,500.00	\$ 54,000.00	\$ 5,000.00	\$ 60,000.00	\$ 4,500.00	\$ 54,000.00	\$ 2,750.00	\$ 33,000.00	
22	12-Inch HDPE Storm Drain Pipe	940	LF	\$ 90.00	\$ 84,600.00	\$ 91.80	\$ 86,292.00	\$ 45.00	\$ 42,300.00	\$ 95.00	\$ 89,300.00	\$ 90.00	\$ 84,600.00	\$ 85.00	\$ 79,900.00	\$ 100.00	\$ 94,000.00	
23	12-Inch SDR-26 Storm Drain Pipe	455	LF	\$ 100.00	\$ 45,500.00	\$ 123.00	\$ 55,965.00	\$ 90.00	\$ 40,950.00	\$ 135.00	\$ 61,425.00	\$ 120.00	\$ 54,600.00	\$ 114.00	\$ 51,870.00	\$ 165.00	\$ 75,075.00	
24	15-Inch SDR-26 Storm Drain Pipe	325	LF	\$ 130.00	\$ 42,250.00	\$ 139.00	\$ 45,175.00	\$ 111.00	\$ 36,075.00	\$ 165.00	\$ 53,625.00	\$ 135.00	\$ 43,875.00	\$ 129.00	\$ 41,925.00	\$ 200.00	\$ 65,000.00	
25	Adjust Sewer Manhole Frame and Cover	1	EA	\$ 1,000.00	\$ 1,000.00	\$ 864.00	\$ 864.00	\$ 2,200.00	\$ 2,200.00	\$ 4,000.00	\$ 4,000.00	\$ 1,000.00	\$ 1,000.00	\$ 800.00	\$ 800.00	\$ 1,500.00	\$ 1,500.00	
26	Adjust Water Valve Frame and Cover	1	EA	\$ 1,000.00	\$ 1,000.00	\$ 405.00	\$ 405.00	\$ 1,650.00	\$ 1,650.00	\$ 2,000.00	\$ 2,000.00	\$ 400.00	\$ 400.00	\$ 375.00	\$ 375.00	\$ 1,300.00	\$ 1,300.00	
27	8-Inch Water Valve	3	EA	\$ 1,500.00	\$ 4,500.00	\$ 3,024.00	\$ 9,072.00	\$ 5,170.00	\$ 15,510.00	\$ 5,200.00	\$ 15,600.00	\$ 3,000.00	\$ 9,000.00	\$ 2,800.00	\$ 8,400.00	\$ 3,500.00	\$ 10,500.00	
28	12-Inch Water Valve	1	EA	\$ 2,000.00	\$ 2,000.00	\$ 13,338.00	\$ 13,338.00	\$ 6,160.00	\$ 6,160.00	\$ 13,000.00	\$ 13,000.00	\$ 13,000.00	\$ 13,000.00	\$ 12,350.00	\$ 12,350.00	\$ 6,500.00	\$ 6,500.00	
29	2-Inch Blow-off Assembly	1	EA	\$ 3,000.00	\$ 3,000.00	\$ 3,888.00	\$ 3,888.00	\$ 1,650.00	\$ 1,650.00	\$ 5,000.00	\$ 5,000.00	\$ 4,000.00	\$ 4,000.00	\$ 3,600.00	\$ 3,600.00	\$ 6,500.00	\$ 6,500.00	
30	8-Inch C-900 DR-18 Water Pipe	845	LF	\$ 95.00	\$ 80,275.00	\$ 91.80	\$ 77,571.00	\$ 109.00	\$ 92,105.00	\$ 85.00	\$ 71,825.00	\$ 90.00	\$ 76,050.00	\$ 85.00	\$ 71,825.00	\$ 100.00	\$ 84,500.00	
31	Post and Cable Perimeter Fence	1,845	LF	\$ 25.00	\$ 46,125.00	\$ 32.40	\$ 59,778.00	\$ 33.00	\$ 60,885.00	\$ 30.00	\$ 55,350.00	\$ 27.00	\$ 49,815.00	\$ 33.00	\$ 60,885.00	\$ 36.00	\$ 66,420.00	
32	Planting and Irrigation Systems	17,275	SF	\$ 6.00	\$ 103,650.00	\$ 9.10	\$ 157,202.50	\$ 12.00	\$ 207,300.00	\$ 8.00	\$ 138,200.00	\$ 11.50	\$ 198,662.50	\$ 8.60	\$ 148,565.00	\$ 15.00	\$ 259,125.00	
33	Landscaping and Irrigation Soccer Field Area	138,970	SF	\$ 3.50	\$ 486,395.00	\$ 1.55	\$ 215,403.50	\$ 1.50	\$ 208,455.00	\$ 1.50	\$ 208,455.00	\$ 1.45	\$ 201,506.50	\$ 2.20	\$ 305,734.00	\$ 2.00	\$ 277,940.00	
34	2 Bin Trash Enclosure	1	LS	\$ 25,000.00	\$ 25,000.00	\$ 31,594.00	\$ 31,594.00	\$ 37,708.00	\$ 37,708.00	\$ 40,000.00	\$ 40,000.00	\$ 37,000.00	\$ 37,000.00	\$ 43,000.00	\$ 43,000.00	\$ 40,000.00	\$ 40,000.00	
35	Street Lighting	1	LS	\$ 150,000.00	\$ 150,000.00	\$ 179,355.00	\$ 179,355.00	\$ 182,000.00	\$ 182,000.00	\$ 175,000.00	\$ 175,000.00	\$ 170,000.00	\$ 170,000.00	\$ 166,070.00	\$ 166,070.00	\$ 130,000.00	\$ 130,000.00	
36	Well Abandonment	1	LS	\$ 10,000.00	\$ 10,000.00	\$ 16,900.00	\$ 16,900.00	\$ 14,300.00	\$ 14,300.00	\$ 10,000.00	\$ 10,000.00	\$ 18,000.00	\$ 18,000.00	\$ 6,025.00	\$ 6,025.00	\$ 20,500.00	\$ 20,500.00	
37	Temporary Timber Barricade	3	EA	\$ 2,500.00	\$ 7,500.00	\$ 4,285.00	\$ 12,855.00	\$ 4,750.00	\$ 14,250.00	\$ 2,500.00	\$ 7,500.00	\$ 3,000.00	\$ 9,000.00	\$ 3,967.00	\$ 11,901.00	\$ 3,500.00	\$ 10,500.00	
38	Pavement Delineation and Signage	1	LS	\$ 25,000.00	\$ 25,000.00	\$ 15,068.00	\$ 15,068.00	\$ 13,150.00	\$ 13,150.00	\$ 17,000.00	\$ 17,000.00	\$ 14,000.00	\$ 14,000.00	\$ 13,952.00	\$ 13,952.00	\$ 38,500.00	\$ 38,500.00	
39	Miscellaneous Facilities and Operations	1	LS	\$ 20,000.00	\$ 20,000.00	\$ 39,045.00	\$ 39,045.00	\$ 17,000.00	\$ 17,000.00	\$ 30,000.00	\$ 30,000.00	\$ 22,000.00	\$ 22,000.00	\$ 39,419.00	\$ 39,419.00	\$ 25,000.00	\$ 25,000.00	
Total for Base Bid				\$ 2,604,425.00	\$ 2,604,425.00	\$ 2,148,556.50	\$ 2,148,556.50	\$ 2,157,000.00	\$ 2,157,000.00	\$ 2,250,351.00	\$ 2,250,351.00	\$ 2,258,594.00	\$ 2,258,594.00	\$ 2,637,466.00	\$ 2,637,466.00	\$ 3,165,961.00	\$ 3,165,961.00	
ADD ALTERNATE 1																		
40	Site Furniture	1	LS	\$ 25,000.00	\$ 25,000.00	\$ 27,540.00	\$ 27,540.00	\$ 35,000.00	\$ 35,000.00	\$ 60,000.00	\$ 60,000.00	\$ 28,500.00	\$ 28,500.00	\$ 28,000.00	\$ 28,000.00	\$ 30,000.00	\$ 30,000.00	
Total for ADD ALTERNATE 1:				\$ 25,000.00	\$ 25,000.00	\$ 27,540.00	\$ 27,540.00	\$ 35,000.00	\$ 35,000.00	\$ 60,000.00	\$ 60,000.00	\$ 28,500.00	\$ 28,500.00	\$ 28,000.00	\$ 28,000.00	\$ 30,000.00	\$ 30,000.00	
ADD ALTERNATE 2																		
41	Entry Sign	2	EA	\$ 50,000.00	\$ 100,000.00	\$ 22,632.00	\$ 45,264.00	\$ 27,000.00	\$ 54,000.00	\$ 65,000.00	\$ 130,000.00	\$ 18,000.00	\$ 36,000.00	\$ 24,925.00	\$ 49,850.00	\$ 25,000.00	\$ 50,000.00	
Total for ADD ALTERNATE 2:				\$ 100,000.00	\$ 100,000.00	\$ 45,264.00	\$ 45,264.00	\$ 54,000.00	\$ 54,000.00	\$ 130,000.00	\$ 130,000.00	\$ 36,000.00	\$ 36,000.00	\$ 49,850.00	\$ 49,850.00	\$ 50,000.00	\$ 50,000.00	
ADD ALTERNATE 3																		
42	Sports Field Lighting Installation	1	LS	\$ 150,000.00	\$ 150,000.00	\$ 221,147.00	\$ 221,147.00	\$ 210,937.10	\$ 210,937.10	\$ 255,000.00	\$ 255,000.00	\$ 245,000.00	\$ 245,000.00	\$ 204,766.00	\$ 204,766.00	\$ 150,000.00	\$ 150,000.00	
Total for ADD ALTERNATE 3:				\$ 150,000.00	\$ 150,000.00	\$ 221,147.00	\$ 221,147.00	\$ 210,937.10	\$ 210,937.10	\$ 255,000.00	\$ 255,000.00	\$ 245,000.00	\$ 245,000.00	\$ 204,766.00	\$ 204,766.00	\$ 150,000.00	\$ 150,000.00	
ADD ALTERNATE 4</																		



REEDLEY CITY COUNCIL

- Consent
- Regular Item
- Workshop
- Closed Session
- Public Hearing

ITEM NO: 6

DATE: April 23, 2024

TITLE: ADOPT RESOLUTION 2024-036 OF THE CITY COUNCIL OF THE CITY OF REEDLEY ADOPTING THE CITYWIDE MASTER FEE SCHEDULE AND AMENDING DEPARTMENTAL FEES AND CHARGES FOR SERVICES

SUBMITTED: Paul A. Melikian, Assistant City Manager *Paul Melikian*

APPROVED: Nicole R. Zieba, City Manager *Nicole Zieba*

RECOMMENDATION

That the City Council adopt resolution 2024-036 approving proposed amendments to certain Departmental fees and charges in the Citywide Master Fee Schedule as presented in the attached fee schedule, to take effect July 1, 2024.

BACKGROUND

A public hearing including a full presentation of proposed amendments to certain Departmental fees and charges in the Citywide Master Fee Schedule was held on April 09, 2024. A public hearing notice was published in the Reedley Exponent on March 21, 2024. A full copy of the staff report highlighting proposed amendments to certain Departmental fees and charges is attached for reference.

Once adopted, the new fee schedule will be posted to the City website, with specific fee or text changes incorporated into department literature and communications as necessary.

ATTACHMENTS

- Resolution 2024-036
- Exhibit 'A' Master Fee Schedule effective July 1, 2024
- Public Hearing Staff Report Dated April 09, 2024

RESOLUTION NO. 2024-036

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF REEDLEY
ADOPTING THE CITYWIDE MASTER FEE SCHEDULE AND
AMENDING DEPARTMENTAL FEES AND CHARGES FOR SERVICES**

WHEREAS, City staff review the City Master Fee Schedule on an annual basis to ensure the City is maintaining financial control, equitably pricing services and offerings, and identifying core programs, facilities and services; and

WHEREAS, Critical to this undertaking is the support and buy-in of elected officials, advisory boards, staff and, most importantly, of citizens; and

WHEREAS, A public hearing was held on April 09, 2024 at 7:00 pm at the regularly scheduled City Council meeting regarding proposed additions or revisions to certain fees in the City Master Fee Schedule; and

WHEREAS, the City Council of the City of Reedley has reviewed and considered the proposed amendments to the Citywide Master Fee Schedule.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Reedley that the Master Fee Schedule as provided with this resolution as Exhibit "A" shall be the amended charges for services and the schedule shall go into effect July 1, 2024.

This foregoing resolution is hereby adopted this 23rd day of April, 2024, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

Anita Betancourt, Mayor

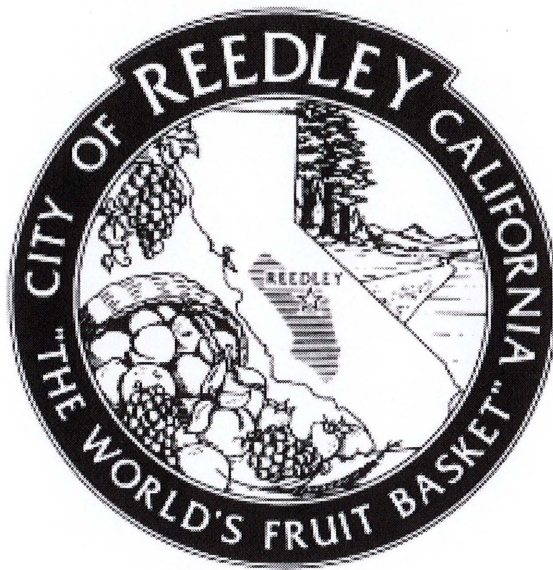
ATTEST:

Ruthie Greenwood, City Clerk

City of Reedley

ADOPTED

Master Fee Schedule



Fees Effective July 1, 2024

Last Revised April 23, 2024 by Resolution No. 2024-036

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Special Note:

Many of the fees shown in this schedule have a resolution number printed to the right of the amount that indicates the last time that a particular fee *description* (also known as a ‘text’ change) or fee *amount* was amended. This practice began in 2012, therefore resolutions (amendments) before that year are not shown. A copy of the resolution and corresponding staff report for a particular fee or group of fees can be obtained by contacting the City Clerk or Administrative Services Department at (559) 637-4200.

City of Reedley Master Fee Schedule

Administrative Services Department

Business License:	Fees	Resolution No.
Business License Annual Fee	\$ 75.00	2014-026
Business License Annual Renewal Fee	25.00	
Business License Application Fee	100.00	
Business License Change of Location Only	25.00	2014-026
SB-1186 Disability Access Fee / Annual / Per License (Subject to Change)	4.00	2014-026
Business License Additional Decal - Yard Service	10.00	2014-026
Business License Additional Decal - Mobile Food Vendors	40.00	
Business License Report Listing / Per Request	15.00	
Taxi Cab Application	100.00	
Taxi Cab Inspection Service / Per Year / Per Unit	75.00	2012-021
Downtown Parking & Business Improvement Area 'Streetscape' Fee / Per Month / Per Business / Billed Quarterly	20.00	2024-036
Discounted 'Streetscape' Annual Fee (\$24.00 value)	216.00	2024-036
Utilities:		
Utility Account Deposit	Equal to Three Months Average Utility Bill	
Utility Account Deposit - Insufficient ID and Financial Risk	Equal to Four Months Average Utility Bill	2018-037
Utility Application Fee (Water-Sewer-Disposal)	\$ 30.00	
Utility Application Fee - Construction Water	10.00	2020-026
Utility Late Fee Service Charge	25.00	
Utility Disconnect Service Charge (Non-Payment only)		
Account termination, water shut-off, trash cans removed*	100.00	
Event Permits:		
Yard Sales (1-3 Days) / Per Event / Max 2 Per Year / Per Address	\$ 10.00	
Non-Profit Events (Car Washes, Sidewalk Sales, Etc.) - Per Event	25.00	2018-037
Fireworks Applications / Per Event	100.00	
Fireworks Stand Security Deposit Fee	50.00	2016-037
Bingo Application and/or Renewal / Per Event	50.00	
Other:		
Non-Sufficient Funds Fee	\$ 35.00	2012-021
Collections Account Service Fee	35.00	
Check Replacement Fee (Recipient Requested Stop Pymt)	30.00	2014-026
Late Fee / any billed item except utilities (Assessed 30 days from invoice date)	15.00	2013-036
Transportation Permit Fee	15.00	2013-036
Telephone Credit Card Payment Convenience Fee / Per Transaction	4.00	2018-037
All Departments - Miscellaneous Fees:		
Color Photocopies (Standard or Legal Size)**		
0 - 2 copies	\$ 0.50	
3 - 10 copies	5.00	
11 and over	5.00 + 0.50 each after 10 copies	
Black & White Photocopies (Standard or Legal Size)**		
0 - 2 copies	No charge	
3 - 10 copies	1.00 flat fee	
11 and over	1.00 + 0.10 each after 10 copies	
Digital copies of files	15.00	2014-026

* Account holder is also responsible for late fee and NSF fees

** It is the policy of the City not to provide photocopy services for non-City documents. The above rates will not apply to certain types of specialized City documents for which separate charges have been established.

City of Reedley Master Fee Schedule

Fire Department

Plan Check / Inspection:		Fees	Resolution No.
Annual Fire Inspection 0 - 5000 Sq. Ft.	\$	94.00	2024-036
Annual Fire Inspection 5001 - Up Sq. Ft.		135.00	2024-036
Pre-Plan Development		94.00	2024-036
Re-Inspection		52.00	2024-036
Haz-Mat Inspection/Permit		135.00	2024-036
Wet System Fire Hood/Duct Plan Check		178.00	2024-036
Wet System Fire Hood/Duct Inspection		94.00	2024-036
Dry System (Halon, CO2) Plan Check		178.00	2024-036
Dry System (Halon, CO2) Inspection		94.00	2024-036
Fire Alarm Plan Check		178.00	2024-036
Fire Alarm System Inspection		94.00	2024-036
Residential Sprinkler Plan Check / Per Unit		178.00	2024-036
Residential Sprinkler Inspection / Per Unit		94.00	2024-036
Commercial Sprinkler System:			
Plan Check/System Inspection Base Fee	\$	272.00	2024-036
0-25 Heads		41.00	2024-036
26-62 Heads		62.00	2024-036
63-100 Heads		83.00	2024-036
101-137 Heads		104.00	2024-036
138-175 Heads		125.00	2024-036
176-212 Heads		146.00	2024-036
213-250 Heads		166.00	2024-036
251-287 Heads		187.00	2024-036
288-325 Heads		208.00	2024-036
326-362 Heads		229.00	2024-036
363-400 Heads		250.00	2024-036
400+ Heads / Per Head		0.62	2024-036
Underground Systems:			
Flush and Pressure Check	\$	94.00	2024-036
Thrust Block Inspection		94.00	2024-036
Overhead Systems:			
Pressure Check	\$	94.00	2024-036
Other:			
Fire Pump	\$	135.00	2024-036
Medical Gas System		94.00	2024-036
Commercial Life Safety Plan Check		25% of Permit	
Fire Flow Test (Sprinkler Sys or Hydrant)		135.00	2024-036
Fireworks Stand Inspections (up to 10 Insp. Each)		135.00	2024-036
Public Fireworks Display Permit/Inspection/Coverage		1,172.00	2024-036
Public Fair/Carnival Event		219.00	2024-036
Christmas Tree Lot		94.00	2024-036
Illegal Burn Incident (One Engine)		259.00	2024-036
Spray Booth Plan Review and Inspection		261.00	2024-036
State Mandated Fire Inspection (Jail, Hospital, School)		135.00	2024-036
Independent Inspection Fee		Actual Cost	
Emergency Fire Protection Stand-by Fee / per hour		259.00	2024-036
Code Enforcement Vehicle Tow Fee		155.00	
Response to False Public Safety Alarm One Response each Fiscal Year		No Charge	2015-031
Second Response or more each Fiscal Year		259.00	2024-036
Public Safety Training - Per Hour		94.00	2024-036
Fire Incident Report		20.00	2024-036
Residential Occupancy Inspection Program R-2 (3 or more units)			
3-5 Units	\$	135.00	2024-036
6-15 Units		178.00	2024-036
16-25 Units		219.00	2024-036
26-60 Units		261.00	2024-036

City of Reedley Master Fee Schedule

Community Services Department

Veterans Banner Program		Fees	Resolution No.
Program Cost (inclusive of banner cost, hanging, removing , and all associated items)	\$	250.00	2022-027
Annual Rehanging Fee / Per Banner		40.00	2022-027
Late Rehanging Fee / Per Banner (New)		80.00	2024-036
Camacho Park Fees/Deposits*:			
Deposits:	\$	100.00	
Field Per Field Per Day		50.00	
Bases Per Field Per Day		50.00	
Chalker Per Day		225.00	
Snack Bar Per Day			
Fees:			
Field (1-200 People) Per Field / Per Day		65.00	2024-036
Entire Park			
1-100 people		N/A	2022-027
101-200 people		N/A	2022-027
Field Preparation Per Field / Per Day		37.00	2024-036
Lights (per hour) Per Field		32.00	2024-036
Snack Bar Nonprofit, Reedley-based youth sports orgs / Per Season or every Six Months		320.00	2018-037
Snack Bar / Per Hour		27.00	2024-036
Clean Up Per Hour		37.00	2024-036
Bases per field Per Hour		16.00	2024-036
Chalker Per Hour		16.00	2024-036
Sports Park Fees/Deposits*:			
Deposits:	\$	100.00	2012-021
Fields Per Field Per Day		100.00	2012-021
Snack Bar Per Day		225.00	2012-021
Bases per field Per Day		50.00	2016-037
Chalker Per Day		50.00	2012-021
Fees:			
Each Field (1-200 People) Per Field / Per Day		32.00	2024-036
Lights Per Field Per Hour		32.00	2024-036
Snack Bar Nonprofit, Reedley-based youth sports orgs / Per Season or every Six Months		320.00	2018-037
Snack Bar / Per Hour		27.00	2024-036
Pavilion / Per Hour (4 Hour Minimum Rental)		23.00	2024-036
Entire Field, Pavilion & Snack Bar for 8 hours		51.00	2024-036
Clean Up / Per Hour		37.00	2024-036
Bases Per Field Per Day		16.00	2024-036
Chalker Per Day		16.00	2024-036
Mueller Park*:			
Deposits:	\$	110.00	
1-200 people		110.00	
Fees:			
1-200 people / Per Hour (4 Hour Minimum Rental)		19.00	2024-036
(Special Event fees apply to 200 and over)			
Clean Up - per hour		37.00	2024-036

* Per resolution No. 2012-020, Reedley youth sports non-profit groups who meet qualifications will receive an 80% sponsorship from the City on adopted fees for parks and facilities rentals.

City of Reedley Master Fee Schedule

Community Services Department

Park Fees and Deposits*:	Fees	Resolution No.
Deposits:		
1-100 People	\$ 50.00	
101-200 People	100.00	
Fees:		
Band Shell / Per Hour (4 Hour Minimum Rental)	23.00	2024-036
Pavilion / Per Hour (4 Hour Minimum Rental)	23.00	2024-036
Picnic Area / Per Hour (4 Hour Minimum Rental)	23.00	2024-036
Whole Park / Per Hour (4 Hour Minimum Rental)	67.00	2024-036
Clean up per hour	37.00	2024-036
Citizens Park Snack Bar Per Hour	27.00	2024-036
Snack Bar for NonProfit, Reedley-based youth sports orgs / Per Season	320.00	2018-037
Barricades:		
Fees (includes delivery and pickup) Each	3.25	2023-021
Portable Bleachers: (Includes delivery and pickup / Per Set	118.00	2023-021
Bounce House - Each	31.00	2023-021
Fees: Reedley Beach & Cricket Hollow		
Daily Entry / Per Car	7.00	2023-021
Season Pass / One Entry Per Day	38.00	2023-021
Bus Entry / Per Bus	38.00	2023-021
Mobile Vendor / Per Day	26.00	2018-037
Special Event Fees - All Facilities:**		
Application Processing Fee	\$ 54.00	2024-036
Facilities Impact Fee:		
201 - 500 People	260.00	2024-036
501 - 800 People	403.00	2024-036
801 - 1000 People	491.00	2024-036
1001 - 1300 People	619.00	2024-036
1301 - 1500 People	708.00	2024-036
1501 - 1800 People	845.00	2024-036
1801 - 2000 People	924.00	2024-036
2001 - 3000 People	1,376.00	2024-036
3001+ People	2,012.00	2024-036
Community Center*:		
Processing Fee	\$ 71.00	2024-036
Facilities Impact Fee	200.00	2024-036
Deposit - Standard	500.00	2020-026
California Room:		
1-200 People / Per Hour (4 Hour Minimum Rental)	171.00	2024-036
201-400 People / Per Hour (4 Hour Minimum Rental)	191.00	2024-036
Decorating Time Fee Per Hour	40.00	2024-036
Kitchen (catering only) Per Hour	41.00	2024-036
Meeting Rooms: Redwood Room, Sierra Room, Kings River, Senior Room		
Fees / Per Hour	52.00	2024-036
Deposit	250.00	
Senior Patio / Per Hour: **		
Fees / Per Hour	52.00	2024-036
Deposit	250.00	
Set up and Clean Up Fee	40.00	2024-036
Miscellaneous Fees:		
Sound System Rental	100.00	2023-021
Movie Screen Rental	50.00	2024-036
Security Deposit - Sound System & Movie Screen	200.00	2022-027
Maintenance Fee - After hours & weekends / Per Hour	40.00	2024-036
Floor Damage	250.00	2024-036
Marquee Rental	\$5.00/Day \$20.00 Min.	2019-041

* Per resolution No. 2012-020, Reedley youth sports non-profit groups who meet qualifications will receive an 80% sponsorship from the City on adopted fees for parks and facilities rentals.

**Applies to large events that use multiple rooms and are open to the public.

City of Reedley Master Fee Schedule

Community Services Department

Youth Sports:		Fees	Resolution No.
Mini Ball, T-Ball, Minors Baseball:			
Early Registration	\$	58.00	2023-021
Regular Registration		66.00	2023-021
Late Registration		95.00	2024-036
Tiny Tots Baseball:			
Early Registration		58.00	2023-021
Regular Registration		66.00	2023-021
Late Registration		95.00	2024-036
Flag Football:			
Early Registration		58.00	2023-021
Regular Registration		66.00	2023-021
Late Registration		95.00	2024-036
Tiny Tots Flag Football:			
Early Registration		58.00	2023-021
Regular Registration		66.00	2023-021
Late Registration		95.00	2024-036
Jr. Cager Basketball:			
Early Registration		58.00	2023-021
Regular Registration		66.00	2023-021
Late Registration		95.00	2024-036
Tiny Tots Basketball:			
Early Registration		58.00	2023-021
Regular Registration		66.00	2023-021
Late Registration		95.00	2024-036
Volleyball:			
Early Registration		58.00	2023-021
Regular Registration		66.00	2023-021
Late Registration		95.00	2024-036
Cross Country:			
Early Registration		58.00	2023-021
Regular Registration		66.00	2023-021
Late Registration		95.00	2024-036
Jr. Giants		Free Program	
Drop In Sports Clinics / Per Day		9.00	2023-021
Adult Sports			
Softball:			
Regular Registration / Per Team	\$	435.00	2020-026
Late Registration / Per Team		485.00	2020-026
Security Deposit (Non Refundable)		100.00	2016-037
Basketball:			
Regular Registration / Per Team		370.00	2020-026
Late Registration / Per Team		420.00	2020-026
Security Deposit (Non-Refundable)		100.00	2016-037
Flag Football:			
Regular Registration / Per Team		350.00	2020-026
Late Registration / Per Team		400.00	2020-026
Security Deposit (Non-Refundable)		100.00	2020-026
Volleyball:			
Regular Registration / Per Team		350.00	2021-028
Late Registration / Per Team		400.00	2021-028
Security Deposit (Non-Refundable)		100.00	2021-028

City of Reedley Master Fee Schedule

Community Services Department

Enrichments:		Fees	Resolution No.
Easter Day Camp / Per Day / Per Child Cost (7:45 am - 5:15 pm)	\$	22.00	2023-021
Holiday Day Camp / Per Day / Per Child Cost (7:45 am - 5:15 pm)		22.00	2023-021
Seasonal Camps Jr. Leader Fee / Per Day		3.00	2020-026
Parents Night (4 hours of Childcare)		15.00	2023-021
Halloween and Easter Carnival:			
Children under 1 Year		Free	2024-036
Children (1 Year and Over) and Adults		4.00	2024-036
Fiesta Race:			
Children's Races		10.00	2024-036
Adult Early Registration		25.00	2022-027
Adult Late Registration		35.00	2022-027
Princess Show:			
Ticket price in advance		25.00	2024-036
Ticket price at the door		30.00	2024-036
Movie Night:			
General Seating		10.00	2021-028
Premier Seating		15.00	2021-028
Classes:			
Tumbling:			
Per Class	\$	10.00	2020-026
Per Session		80.00	2020-026
Hip Hop:			
Per Class		10.00	2019-041
Per Session		80.00	2019-041
Cheer:			
Per Class		10.00	2018-037
Per Session		80.00	2018-037
Tai Chi:			
Per Month		15.00	2023-021
CPR & First Aid			
		85.00	2024-036
Babysitting			
		45.00	2018-037
Paint Night:			
			2022-027
Paint Night (General Public)		20.00 - 25.00	2022-027
Paint Night (Seniors)		15.00 - 20.00	2024-036
Craft Class:			
General Public - (price varies depending upon the cost of supplies)		20.00 - 30.00	2021-028
Seniors - (price varies depending upon the cost of supplies)		10.00 - 15.00	2021-028
Seniors:			
Special Event (price varies depending upon expenses)		10.00 - 30.00	2024-036
Cooking Class (price varies depending upon expenses)		10.00 - 15.00	2024-036
Bingo		8.00	2024-036
Lunch Around the World		20.00	2024-036
Pre-School / Pre-Kindergarten:			
PreSchool / Per Month	\$	120.00	2024-036
Late Fee		30.00	2020-026
PreKindergarten / Per Month		185.00	2024-036
Late Fee		30.00	2020-026
Late Pick-up Fee / Per Every Five Minutes Late		5.00	2020-026
Drop in Class (ages 3-4) July-August / Per Day		20.00	2023-021

**City of Reedley Master Fee Schedule
Community Services Department**

Summer Aquatics:		Fees	Resolution No.
Recreational Swimming:			
All Age Groups	\$	4.50	2024-036
Swim Lessons:			
Group Lessons (10- 1/2 hour lessons)		64.00	2023-021
Semi-Private Lessons		92.00	2023-021
Private Lessons (10- 1/2 hour lessons)		112.00	2023-021
Jr. Lifeguard Class		61.00	2022-027
Diving Class		50.00	2023-021
Adult Swim Class		80.00	2023-021
Year Round Aquatics:			
Lap Swim / Per Visit	\$	3.25	2022-027
Swim Pass / 10 Visits		32.50	2022-027
Swim Pass / 20 Visits		65.00	2022-027
Lap Swim Card Replacement		5.00	2024-036
Water Aerobics / Per Month		38.00	2024-036
Municipal Airport:			
Tiedowns			
Transient (Daily)	\$	5.00	
Monthly		55.00	2024-036
Shade Cover (Monthly)		7.00	2024-036
T- Hangars (Monthly)			
Old (half size)		135.00	2024-036
Old (full size)		247.00	2024-036
New (1000-1199 sq ft)		381.00	2024-036
New (1200-1399 sq ft)		436.00	2024-036
New (1400-1599 sq ft)		463.00	2024-036
Automobile Parking:			
Daily		5.00	2015-031
Monthly		50.00	2018-037

Fees and Policies: No person shall park any aircraft on the Reedley Municipal Airport or at any hangars or facilities located thereon, nor shall use the facilities of the Reedley Municipal Airport unless arrangements therefore have been made in accordance with the schedule of rates and charges referred to herein, or unless contractual arrangements therefore have been made with the City. No person shall conduct any activity upon the Reedley Municipal Airport which may be specifically provided for by the rates set forth herein, unless and until suitable contractual arrangements have been made with the City of Reedley.

Late Fees: 15% late fee per invoice is charged if not paid 30 days after initial date of invoice. Late fee is non-compounding.

Payment Terms: For standard tiedowns, the initial rent shall include first month's rent, plus deposit equal to one month's rent. For all T-Hangars, initial payment shall include first month's rent and deposit equal to one month's rent plus a \$100 cleaning deposit. Thereafter, monthly rent shall be due and payable in advance.

Commercial Operator Fees: All non-based commercial operators, except operators of transient aerial applicator aircraft, shall pay a basic operator's fee of \$40.00 per calendar month, in advance, plus an additional charge of \$20.00 per month for each aircraft used by said operators, if any, with a gross weight from 1 through 6,000 pounds, and an additional charge of \$5.00 per month for each 1,000 pounds or fraction thereof over 6,000 pounds. Transient aerial applicator aircraft shall be charged at a rate of \$20.00 per aircraft per day while using the Reedley Municipal Airport. Transient aerial applicator aircraft are hereby defined as all aircraft used for aerial application purposes by persons who are not fixed-based operators at the Reedley Municipal Airport.

Aircraft Parking: Daily rates shall apply to commercial aircraft parked in excess of eight hours and to non-commercial aircraft parked in excess of 24 hours. Aircraft of lessees parked on their leased premises and aircraft owned and operated by the Federal Government are excluded. Payment for monthly reserved parking space is due and payable in advance for each calendar month. Payment of the daily aircraft parking charges shall be made prior to departure of aircraft. Accounts started during the last seven calendar days of the month shall be billed effective the first day of the following month.

Other Information: Designated areas for privately-owned hangars shall be made available by the Airport Manager for the location of hangars. The model and type of hangar shall be approved by the Airport Manager. Individual land leases for the construction of hangars by individuals or firms shall be permitted and are to be coordinated by the Airport Manager.

City of Reedley Master Fee Schedule

Community Development Department

Building Fees:	Fees	Resolution No.
Permit Issuance Fees:		
Administrative Fee Per Permit	\$ 40.00	2023-021
Building Permit Fees:		
Building Permit Hourly Rate	85.00	2023-021
Fees Per Valuation Table		
\$1.00 to \$500.00 Total Valuation	23.50	
\$501.00 to \$2,000 Total Valuation	\$23.50 for the 1st \$500.00 + \$3.05 for each additional \$100.00	
\$2,001.00 to \$25,000 Total Valuation	\$69.25 for the 1st \$2,000.00 + \$14.00 for each additional \$1,000.00	
\$25,001.00 to \$50,000 Total Valuation	\$391.75 for the 1st \$25,000.00 + \$10.10 for each additional \$1,000.00	
\$50,001.00 to \$100,000 Total Valuation	\$643.75 for the 1st \$50,000.00 + \$7.00 for each additional \$1,000.00	
\$100,001.00 to \$500,000 Total Valuation	\$993.75 for the 1st \$100,000.00 + \$5.60 for each additional \$1,000.00	
\$500,001.00 to \$1,000,000 Total Valuation	\$3,233.75 for the 1st \$500,000.00 + \$4.75 for each additional \$1,000.00	
\$1,000,001.00 and up Total Valuation	\$5,608.75 for the 1st \$1,000,000.00 + \$3.65 for each additional \$1,000.00	
General Plan Zoning & Building Maintenance Fee	Job Valuation X \$0.0011	2013-036
Demolition Permit	85.00	2023-021
CBSC SB1473 State Mandated Fee	\$4.00 per \$100,000.00 Valuation, But not less than \$1.00	
Strong-Motion (Seismic Hazard) State Mandated Fee - Residential	Valuation Amount x 0.00013	2020-026
Strong-Motion (Seismic Hazard) State Mandated Fee - Commercial	Valuation Amount x 0.00028	2020-026
Plan Check Fees:		
Building	65% of Building Fee	
New Master Plan	65% of Building Fee	
Established Master Plan	50% of Building Fee	
Residential Pools	85.00	2023-021
Electrical Plans w/out Bldg Permit	30.00	2023-021
Photovoltaic - Residential Only - Less than 10 kw	50.00	2023-021
Photovoltaic - Residential Only - Greater than 10 kw	100.00	2023-021
Electric Vehicle (EV) - Residential	50.00	2023-021
Electric Vehicle (EV) - Commercial	85.00	2023-021
Mechanical Plans w/out Bldg Permit	30.00	2023-021

City of Reedley Master Fee Schedule

Community Development Department

Building Fees Continued:		Fees	Resolution No.
Plumbing Plans w/out Bldg Permit	\$	25.00	2013-036
Fire Alarm		122.00	
Commercial Sprinkler System		200.00	
Fire Hood Wet System		122.00	
Dry System (Halon, CO2)		122.00	
Residential Sprinkler System		122.00	
Electrical Permit Fees:			
Signs from addl circuit	\$	15.00	2023-021
Signs from one circuit		37.00	2023-021
Single Family Wiring (Per Sq. Ft)		0.15	2023-021
Swimming Pool		85.00	2023-021
Temporary Circuits (Per Hour)			
Temporary Power Service		38.00	2023-021
Plug-in Busways		12.00	2023-021
Multi-Family Wiring (Per Sq. Ft)		0.20	2023-021
Apparatus 50 to 100 HP		64.00	2023-021
Area & Booth Lights		12.00	2023-021
Electric Rides		27.00	2023-021
Hourly Rate		85.00	2023-021
Mechanical Rides w/Lights		21.00	2023-021
Miscellaneous Apparatus		40.00	2023-021
Motors 1 HP		12.00	2023-021
Motors 2 to 10 HP		18.00	2023-021
Motors 11 to 50 HP		30.00	2023-021
Motors 51 to 100 HP		100.00	2023-021
Non-Residential Appliance (1-HP)		9.00	2013-036
Outlets (Switches & Receptacles) - Up to 50		40.00	2022-027
Outlets (Switches & Receptacles) - 51-199		80.00	2022-027
Outlets (Switches & Receptacles) - 200+		160.00	2022-027
Photovoltaic		200.00	2016-037
Electric Vehicle (EV) - Per Space		100.00	2018-037
Pole/Platform Mounted Lights		2.00	2013-036
Portable Spa/ Hot Tub		33.00	2013-036
Residential Appliance-1 HP		9.00	2013-036
Electric Service less than 200 Amp		55.00	2017-045
Electric Service over 200 to 1,000 Amp		75.00	2017-045
Electric Service over 1,000 Amp		124.30	
Electrical Investigation Fee		125.25	
Fire Alarm Inspection		53.00	2013-036
Mechanical Permit Fees:			
Additional Non-Classed Appliance	\$	10.65	
Air Handler less than 10k CFM		33.00	2020-026
Air Handler greater than 10k CFM		49.00	2020-026
Commercial Incinerator		17.00	2013-036
Dryer Duct		17.00	2020-026
Evap Cooler		33.00	2020-026
Floor Furnace		33.00	2020-026
Furnace-less than 100k BTU		33.00	2020-026
Furnace-greater than 100k BTU		49.00	2020-026
Gas Piping		33.00	2020-026
Hood with Exhaust		25.00	2020-026
Install/Replace Appliance		25.00	2020-026
Pool/Spa Heater		25.00	2013-036
Residential Incinerator		25.00	2013-036
Suspended Heater		17.00	2013-036
Vent w/HVAC		17.00	2020-026
Vent w/Single Duct		17.00	2020-026
Zero-Clearance Fireplace		17.00	2013-036
A/C, Boiler- 100k BTU/3HP		33.00	
A/C, Boiler- 100k to 500k BTU/ to 15HP		49.00	2017-045

City of Reedley Master Fee Schedule

Community Development Department

Building Fees Continued:	Fees	Resolution No.
A/C, Boiler- 500k-1,000k BTU/ to 50 HP	\$ 74.00	2017-045
A/C, Boiler- over 1,000k BTU & 50 HP	110.00	2017-045
Mechanical Investigation Fee	65.00	2013-036
HVAC Ducts / Repair / Replace	49.00	2017-045
Plumbing Permit Fees:		
Additional Labor after 1st Hour	\$ 65.00	2013-036
Additional Gas Outlet	2.00	2013-036
Backflow Preventer Less Than 2 Inch	25.00	2013-036
Backflow Preventer Over 2 Inch	33.00	2013-036
Dry System Inspection	53.00	
Wet Sys Fire Hood/Duct Inspection	53.00	
Under Gr Sys Flush & Pressure Test	60.00	
Under Gr Sys Thrust Block Inspection	60.00	
Overhead System Pressure Test	60.00	
Residential Sprinkler Sys Inspection	53.00	
Gas Piping up to 5 Outlets	33.00	2020-026
Gas Water Heater	33.00	2017-045
Interceptor	25.00	2013-036
Interceptor (Sewer)	25.00	2013-036
Lawn Sprinklers	17.00	2013-036
On Site Manhole	42.28	
On Site Sewer Mains	0.50 per linear foot	
Plumbing Fixtures	17.00	2013-036
Private Sewer Disposal System	74.50	
Private Swimming Pool	65.00	2020-026
Public Swimming Pool	91.25	
Rain Water Systems	17.00	2013-036
Replace Existing Septic Tank	49.00	2013-036
Sewer Lines	33.00	2020-026
SFR - One Bathroom	73.50	
SFR - Two Bathrooms	98.00	
SFR - Three Bathrooms	122.50	
SPA (Private)	33.00	2013-036
Water Heater	33.00	2017-045
Water Piping	33.00	2020-026
Multi Family - One Bathroom	65.00	
Multi Family - Two Bathrooms	81.50	
Multi Family - Three Bathrooms	98.00	
Plumbing Investigation Fee	65.00	2013-036
Well Abandonment	33.00	2013-036
Sewer Abandonment	33.00	2013-036
Monitoring Well	33.00	2013-036
Residential Roofing Permit Fees:		
Simple Roof Overlay	\$ 130.00	2017-045
Re-roof with Existing Sheathing	160.00	2017-045
Re-roof with New Sheathing	190.00	2019-041
Structural with Calculations	Fee per Valuation Table	2017-045
Commercial Roofing Permit Fees:		
Simple Roof Overlay up to 7,500 sq. ft.	\$ 200.00	2020-026
Simple Roof Overlay 7,501 to 15,000 sq. ft.	275.00	2020-026
Simple Roof Overlay 15,001 to 150,000 sq. ft.	400.00	2020-026
Re-roof with Existing Sheathing up to 7,500 sq. ft.	250.00	2020-026
Re-roof with Existing Sheathing 7,501 up to 15,000 sq. ft.	375.00	2020-026
Re-roof with Existing Sheathing 15,001 to 150,000 sq. ft.	500.00	2020-026
Re-roof with New Sheathing up to 7,500 sq. ft.	300.00	2020-026
Re-roof with New Sheathing 7,501 up to 15,000 sq. ft.	375.00	2017-045
Re-roof with New Sheathing 15,001 to 150,000 sq. ft.	500.00	2017-045
Structural with Calculations up to 15,000 sq. ft.	505.00	2017-045
Structural with Calculations 15,001 to 150,000 sq. ft.	620.00	2017-045

**City of Reedley Master Fee Schedule
Community Development Department**

Building Fees Continued:	Fees	Resolution No.
Miscellaneous Fees:		
Permit Extension Fee	\$ 75.00	2024-036
Temporary Certificate of Occupancy- Residential (Each Occurrence)	100.00	2024-036
Temporary Certificate of Occupancy- Non Residential (1st Issuance)	500.00	2024-036
Temporary Certificate of Occupancy- Non Residential (2nd Issuance)	1,000.00	2024-036
Water Meter Inspection Fees:		
Inspection Fee / per meter	15.00	2014-026
Water Meter Pricing:		
1" Size	Cost + 10%	2024-036
1 1/2" Size	Cost + 10%	2024-036
2" Size	Cost + 10%	2024-036
3" Size	Cost + 10%	2024-036
4" Size	Cost + 10%	2024-036
6" Size	Cost + 10%	2024-036
8" Size	Cost + 10%	2024-036
Water Meter Spool - Varies	Cost + 5.0%	2014-026
Re-Inspection (applicable to all permits issued) / per occurrence	95.00	2022-027
Grading Plan Review and Permitting Fees:		
Plan Review		
50 cubic yards or less	No fee	2020-026
51 to 100 cubic yards	\$ 23.50	2020-026
101 to 1,000 cubic yards	37.00	2020-026
1,001 to 10,000 cubic yards	49.25	2020-026
10,001 to 100,000 cubic yards	\$49.25 for the first 10,000 yd ³ plus \$24.50 for each additional 10,000 yd ³ or fraction thereof	2020-026
100,001 to 200,000 cubic yards	\$269.75 for the first 10,000 yd ³ plus \$13.25 for each additional 10,000 yd ³ or fraction thereof	2020-026
200,001 cubic yards or more	\$402.25 for the first 200,000 yd ³ plus \$7.25 for each additional 10,000 yd ³ or fraction thereof	2020-026
Permitting		
50 cubic yards or less	23.5	2020-026
51 to 100 cubic yards	37	2020-026
101 to 1,000 cubic yards	\$37.00 for the first 100 yd ³ plus \$17.50 for each additional 1,000 yd ³ or fraction thereof	2020-026
1,001 to 10,000 cubic yards	\$194.50 for the first 1,000 yd ³ plus \$14.50 each additional 1,000 yd ³ or fraction thereof	2020-026
10,001 to 100,000 cubic yards	\$325.00 for the first 10,000 yd ³ plus \$66.00 for each additional 10,000 yd ³ or fraction thereof	2020-026
100,001 cubic yards or more	\$919.00 for the first 100,000 yd ³ plus \$36.50 for each additional 10,000 yd ³ or fraction thereof	2020-026

City of Reedley Master Fee Schedule

Community Development Department

Planning Fees:	Fees	Resolution No.
Administrative Review:		
Administrative Review*	\$ 100.00	2014-026
Administrative Review - Expedited	2,000.00	
Non-Profit Entities Only (Proof of Status Required)	25.00	2016-037
Relocation within Reedley or Ancillary Activities/Special Events for Existing Businesses	25.00	2015-031
Annexations:		
Annexations	6,250.00	2021-028
Annexations processed concurrently with other entitlements	4,000.00	2021-028
Covenant Fees:		
Recorded Document Preparation	75.00	2024-036
Notary Fee (for covenants only)	25.00	2014-026
Conditional Use Permit (CUP):		
CUP - New Development Project*	3,900.00	2021-028
CUP - Amendment**	1,500.00	2021-028
CUP - New Development Project/Amendment - Expedited	8,000.00	2023-021
Development Impact Fee (DIF) Deferral Preparation:		
Agreement Preparation	400.00	2020-026
Release of Lien	200.00	2020-026
Development Agreement:		
Agreement Preparation	250/hr. (1 hour min.)	2021-028
Annual Review	275.00	2012-021
Entitlements:		
Change of Zone	5,600.00	2024-036
Zone Clearance	27.00	2024-036
Formal Development Review	300.00	2024-036
Director's Determination	300.00	2024-036
General Plan/Specific Plan Amendment	5,500.00	2021-028
General Plan Maintenance Fee	0.95/\$1,000 of Building Valuation	2012-021
Municipal Code Amendment	5,500.00	2021-028
Public Hearing (Tentative Map, Change of Zone & General Plan Amendment)	350.00	2014-026
Variance	1,000.00	2021-028
Environmental Review:		
Categorical Exemption*	200.00	2014-026
Initial Study	Cost + 10%	2023-021
Environmental Impact Report**	Cost + 10%	2012-021
Negative Declaration**	Cost + 10%	2023-021
Mitigation Monitoring Fee	Cost + 10%	2012-021
NEPA Document	Cost + 10%	2012-021
Addendum (Completed by City Staff)	800.00	2023-021
Land Division Applications:		
Tentative Parcel Map	\$2,250+\$70/lot	2021-028
Lot Line Adjustment - Completeness Review	250.00	2024-036
Tentative Subdivision Map	\$6,500+35/lot	2021-028
Vesting Tentative Parcel Map	\$7,500+75/lot	2021-028
Vesting Tentative Subdivision Map	\$7,500+115/lot	2021-028
Exceptions	775.00	2021-028
Minor Modification	750.00	2021-028
Tentative Map Renewal/Extension	250.00	2021-028

*75% reduction in Fees to catalyze economic activity in the heart of Downtown Reedley. This only applies to properties located on G Street, between 9th and 13th Streets

** Fee does not include fees for Fresno County and Fish and Game to be paid by applicant.

City of Reedley Master Fee Schedule

Community Development Department

Planning Fees Continued:	Fees	Resolution No.
Miscellaneous:		
Appeals	\$ 1,200.00	2024-036
Applicant Requested Continuance (City Council & Planning Commission)	250.00	2012-021
Minor Deviation	500.00	2021-028
Yard Encroachment	150.00	2021-028
Photography/Filming Permit (Director Discretion)	210.00	2012-021
Professional Technical Outsourcing	Cost + 10%	2012-021
Public Convenience or Necessity Findings	1,200.00	2021-028
Time Extension	300.00	2012-021
Zoning Inquiry (Formal Response)	150.00	2020-026
Sign Permits:		
Banner Application*	15.00	2014-026
Master Sign Application*	175.00	2021-028
Minor Deviation and Permit Application - Sign*	65.00	2021-028
Sign Permit Application*	50.00	2024-036
Temporary Subdivision Sign Review*	100.00	2024-036
Site Plan Review (SPR):		
SPR New*	3,400.00	2021-028
SPR Amendment*	1,000.00	2021-028
SPR Amendment - Minor*	500.00	2021-028
SPR New/Amendment - Expedited	6,000.00	2023-021
Accessory Dwelling Unit	400.00	2021-028
Document Fees:		
Digital Files:		
Flash Drive of Digital Files(per drive)	\$ 25.00	2023-021
Hard Copies:		
General Plan	70.00	2023-021
Housing Element	60.00	2023-021
Specific Plan	55.00	2023-021
Subdivision Ordinance	50.00	2023-021
Zoning Ordinance	50.00	2023-021
Maps:		
Zoning	Color / B & W 50.00 / 15.00	
General Plan	50.00 / 15.00	
Specific Plan	50.00 / 10.00	
Medium Format Copies 11" x 17"	5.00	2014-026
Large Format Copies 24" x 36"	7.00	2012-021
Scans:		
Scanning (pages 1-20)	35.00	2023-021
Scanning (pages 21-50)	65.00	2023-021
Scanning (pages 50 and more)	95.00	2023-021

*75% reduction in Fees to catalyze economic activity in the heart of Downtown Reedley. This only applies to properties located on G Street, between 9th and 13th Streets

City of Reedley Master Fee Schedule

Community Development Department

Developer Impact Fee Detail by Infrastructure Service Type:		Fees	Resolution No.
Transportation			
Expansion Area			
Single Family (per dwelling unit)	\$	6,080.47	2024-036
Multi-Family (per dwelling unit)		3,316.62	2024-036
Accessory Unit (per dwelling unit)		1,520.12	2024-036
Commercial/Retail (per 1,000 sq. ft.)		2,653.29	2024-036
Industrial/Warehouse (per 1,000 sq. ft.)		1,580.92	2024-036
Public/Institutional (per 1,000 sq. ft.)		1,547.75	2024-036
City Center			
Single Family (per dwelling unit)		3,040.24	2024-036
Multi-Family (per dwelling unit)		1,658.31	2024-036
Accessory Unit (per dwelling unit)		762.83	2024-036
Commercial/Retail (per 1,000 sq. ft.)		1,326.65	2024-036
Industrial/Warehouse (per 1,000 sq. ft.)		790.47	2024-036
Public/Institutional (per 1,000 sq. ft.)		773.88	2024-036
In-fill Area			
Single Family (per dwelling unit)		4,560.36	2024-036
Multi-Family (per dwelling unit)		2,487.47	2024-036
Accessory Unit (per dwelling unit)		1,140.09	2024-036
Commercial/Retail (per 1,000 sq. ft.)		1,989.98	2024-036
Industrial/Warehouse (per 1,000 sq. ft.)		1,185.69	2024-036
Public/Institutional (per 1,000 sq. ft.)		1,160.82	2024-036

Developer Impact Fee Detail by Infrastructure Service Type:		Fees	Resolution No.
Law Enforcement			
Expansion Area			
Single Family (per dwelling unit)	\$	134.70	2024-036
Multi-Family (per dwelling unit)		129.38	2024-036
Accessory Unit (per dwelling unit)		33.67	2024-036
Commercial/Retail (per 1,000 sq. ft.)		30.97	2024-036
Industrial/Warehouse (per 1,000 sq. ft.)		8.51	2024-036
Public/Institutional (per 1,000 sq. ft.)		4.76	2024-036
City Center			
Single Family (per dwelling unit)		67.37	2024-036
Multi-Family (per dwelling unit)		64.71	2024-036
Accessory Unit (per dwelling unit)		16.84	2024-036
Commercial/Retail (per 1,000 sq. ft.)		15.51	2024-036
Industrial/Warehouse (per 1,000 sq. ft.)		4.26	2024-036
Public/Institutional (per 1,000 sq. ft.)		2.39	2024-036
In-fill Area			
Single Family (per dwelling unit)		101.03	2024-036
Multi-Family (per dwelling unit)		97.05	2024-036
Accessory Unit (per dwelling unit)		25.26	2024-036
Commercial/Retail (per 1,000 sq. ft.)		23.24	2024-036
Industrial/Warehouse (per 1,000 sq. ft.)		6.38	2024-036
Public/Institutional (per 1,000 sq. ft.)		3.57	2024-036

City of Reedley Master Fee Schedule

Community Development Department

Developer Impact Fee Detail by Infrastructure Service Type:		Fees	Resolution No.
Fire Protection			
Expansion Area			
Single Family (per dwelling unit)	\$	1,181.13	2024-036
Multi-Family (per dwelling unit)		1,134.51	2024-036
Accessory Unit (per dwelling unit)		295.29	2024-036
Commercial/Retail (per 1,000 sq. ft.)		271.53	2024-036
Industrial/Warehouse (per 1,000 sq. ft.)		74.60	2024-036
Public/Institutional (per 1,000 sq. ft.)		41.78	2024-036
City Center			
Single Family (per dwelling unit)		590.57	2024-036
Multi-Family (per dwelling unit)		567.26	2024-036
Accessory Unit (per dwelling unit)		147.64	2024-036
Commercial/Retail (per 1,000 sq. ft.)		135.77	2024-036
Industrial/Warehouse (per 1,000 sq. ft.)		37.30	2024-036
Public/Institutional (per 1,000 sq. ft.)		20.88	2024-036
In-fill Area			
Single Family (per dwelling unit)		885.85	2024-036
Multi-Family (per dwelling unit)		850.88	2024-036
Accessory Unit (per dwelling unit)		221.47	2024-036
Commercial/Retail (per 1,000 sq. ft.)		203.65	2024-036
Industrial/Warehouse (per 1,000 sq. ft.)		55.95	2024-036
Public/Institutional (per 1,000 sq. ft.)		31.33	2024-036

Developer Impact Fee Detail by Infrastructure Service Type:		Fees	Resolution No.
General Government			
Expansion Area			
Single Family (per dwelling unit)	\$	77.52	2024-036
Multi-Family (per dwelling unit)		74.46	2024-036
Accessory Unit (per dwelling unit)		19.38	2024-036
Commercial/Retail (per 1,000 sq. ft.)		17.82	2024-036
Industrial/Warehouse (per 1,000 sq. ft.)		4.89	2024-036
Public/Institutional (per 1,000 sq. ft.)		2.74	2024-036
City Center			
Single Family (per dwelling unit)		38.74	2024-036
Multi-Family (per dwelling unit)		37.21	2024-036
Accessory Unit (per dwelling unit)		9.68	2024-036
Commercial/Retail (per 1,000 sq. ft.)		8.92	2024-036
Industrial/Warehouse (per 1,000 sq. ft.)		2.45	2024-036
Public/Institutional (per 1,000 sq. ft.)		1.37	2024-036
In-fill Area			
Single Family (per dwelling unit)		58.14	2024-036
Multi-Family (per dwelling unit)		55.84	2024-036
Accessory Unit (per dwelling unit)		14.53	2024-036
Commercial/Retail (per 1,000 sq. ft.)		13.36	2024-036
Industrial/Warehouse (per 1,000 sq. ft.)		3.67	2024-036
Public/Institutional (per 1,000 sq. ft.)		2.06	2024-036

City of Reedley Master Fee Schedule

Community Development Department

Developer Impact Fee Detail by Infrastructure Service Type:		Fees	Resolution No.
Storm Drainage			
Expansion Area			
Single Family (per dwelling unit)	\$	3,772.25	2024-036
Multi-Family (per dwelling unit)		2,414.24	2024-036
Accessory Unit (per dwelling unit)		943.07	2024-036
Commercial/Retail (per 1,000 sq. ft.)		1,851.83	2024-036
Industrial/Warehouse (per 1,000 sq. ft.)		1,479.88	2024-036
Public/Institutional (per 1,000 sq. ft.)		377.23	2024-036
City Center			
Single Family (per dwelling unit)		1,886.13	2024-036
Multi-Family (per dwelling unit)		1,207.12	2024-036
Accessory Unit (per dwelling unit)		471.53	2024-036
Commercial/Retail (per 1,000 sq. ft.)		925.92	2024-036
Industrial/Warehouse (per 1,000 sq. ft.)		739.94	2024-036
Public/Institutional (per 1,000 sq. ft.)		188.62	2024-036
In-fill Area			
Single Family (per dwelling unit)		2,829.18	2024-036
Multi-Family (per dwelling unit)		1,810.68	2024-036
Accessory Unit (per dwelling unit)		707.30	2024-036
Commercial/Retail (per 1,000 sq. ft.)		1,388.87	2024-036
Industrial/Warehouse (per 1,000 sq. ft.)		1,109.91	2024-036
Public/Institutional (per 1,000 sq. ft.)		282.92	2024-036

Developer Impact Fee Detail by Infrastructure Service Type:		Fees	Resolution No.
Wastewater			
Expansion Area			
Single Family (per dwelling unit)	\$	2,620.74	2024-036
Multi-Family (per dwelling unit)		2,515.91	2024-036
Accessory Unit (per dwelling unit)		655.18	2024-036
Commercial/Retail (per 1,000 sq. ft.)		1,520.03	2024-036
Industrial/Warehouse (per 1,000 sq. ft.)		1,205.54	2024-036
Public/Institutional (per 1,000 sq. ft.)		995.88	2024-036
City Center			
Single Family (per dwelling unit)		1,310.37	2024-036
Multi-Family (per dwelling unit)		1,257.95	2024-036
Accessory Unit (per dwelling unit)		327.59	2024-036
Commercial/Retail (per 1,000 sq. ft.)		760.01	2024-036
Industrial/Warehouse (per 1,000 sq. ft.)		602.77	2024-036
Public/Institutional (per 1,000 sq. ft.)		497.94	2024-036
In-fill Area			
Single Family (per dwelling unit)		1,965.56	2024-036
Multi-Family (per dwelling unit)		1,886.93	2024-036
Accessory Unit (per dwelling unit)		491.39	2024-036
Commercial/Retail (per 1,000 sq. ft.)		1,140.02	2024-036
Industrial/Warehouse (per 1,000 sq. ft.)		904.16	2024-036
Public/Institutional (per 1,000 sq. ft.)		746.92	2024-036

City of Reedley Master Fee Schedule

Community Development Department

Developer Impact Fee Detail by Infrastructure Service Type:		Fees	Resolution No.
Water			
Expansion Area			
Single Family (per dwelling unit)	\$	2,746.69	2024-036
Multi-Family (per dwelling unit)		2,636.82	2024-036
Accessory Unit (per dwelling unit)		686.68	2024-036
Commercial/Retail (per 1,000 sq. ft.)		2,472.02	2024-036
Industrial/Warehouse (per 1,000 sq. ft.)		851.47	2024-036
Public/Institutional (per 1,000 sq. ft.)		219.74	2024-036
City Center			
Single Family (per dwelling unit)		1,373.34	2024-036
Multi-Family (per dwelling unit)		1,318.41	2024-036
Accessory Unit (per dwelling unit)		343.34	2024-036
Commercial/Retail (per 1,000 sq. ft.)		1,236.01	2024-036
Industrial/Warehouse (per 1,000 sq. ft.)		425.74	2024-036
Public/Institutional (per 1,000 sq. ft.)		109.87	2024-036
In-fill Area			
Single Family (per dwelling unit)		2,060.02	2024-036
Multi-Family (per dwelling unit)		1,977.61	2024-036
Accessory Unit (per dwelling unit)		515.00	2024-036
Commercial/Retail (per 1,000 sq. ft.)		1,854.01	2024-036
Industrial/Warehouse (per 1,000 sq. ft.)		638.60	2024-036
Public/Institutional (per 1,000 sq. ft.)		164.80	2024-036

Developer Impact Fee Detail by Infrastructure Service Type:			
Parks and Recreation			
Expansion Area			
Single Family (per dwelling unit)	\$	7,306.07	2024-036
Multi-Family (per dwelling unit)		7,017.67	2024-036
Accessory Unit (per dwelling unit)		1,826.51	2024-036
Commercial/Retail (per 1,000 sq. ft.)		1,679.63	2024-036
Industrial/Warehouse (per 1,000 sq. ft.)		461.44	2024-036
Public/Institutional (per 1,000 sq. ft.)		258.40	2024-036
City Center			
Single Family (per dwelling unit)		3,653.06	2024-036
Multi-Family (per dwelling unit)		3,508.86	2024-036
Accessory Unit (per dwelling unit)		913.27	2024-036
Commercial/Retail (per 1,000 sq. ft.)		839.82	2024-036
Industrial/Warehouse (per 1,000 sq. ft.)		230.72	2024-036
Public/Institutional (per 1,000 sq. ft.)		129.21	2024-036
In-fill Area			
Single Family (per dwelling unit)		5,479.57	2024-036
Multi-Family (per dwelling unit)		5,263.27	2024-036
Accessory Unit (per dwelling unit)		1,369.89	2024-036
Commercial/Retail (per 1,000 sq. ft.)		1,259.72	2024-036
Industrial/Warehouse (per 1,000 sq. ft.)		346.08	2024-036
Public/Institutional (per 1,000 sq. ft.)		193.81	2024-036

**City of Reedley Master Fee Schedule
Engineering Department**

Engineering Fees:	Fees	Resolution No.
Permit Issuance Fees:		
Encroachment Permit (Single Family Dwelling)	\$ 75.00	2024-036
Encroachment Permit (All Others)	146.00	2024-036
	4% of Engineers	2024-036
Construction Inspection of Public Improvements	Estimate; Minimum \$59	
Early Start Agreement	428.00	2024-036
Commercial/Single Family Residential Improvement Plan Checking	765.00 + Cost	2024-036
Subdivision and Parcel Map Improvement Plan Checking	2120.00 + Cost	2024-036
	765.00	2024-036
On-site Grading Plan Review (Commercial/Multi-Family)		
Addendum Plan Check	268.00	2024-036
Landscape and Lighting Formation Fee	2,205.00	2024-036
Final Parcel Map	1340.00 + Cost	2024-036
Final Tract Map	2810.00 + Cost	2024-036
Lot Line Adjustment	1070.00 + Cost	2024-036
Lot Line Adjustment Extension	160.00	2024-036
	County of Fresno	
Certificate of Compliance	Recordation Fees + 75	2024-036
Voluntary Parcel Merger	1070 + Cost	2024-036

City of Reedley Master Fee Schedule

Police Department

Report, Reproduction and Document Fees:		Fees	Resolution No.
Report Copy / Call Log: up to 10 pages	\$	16.00	2023-021
Report Copy / Call Log: each additional black & white page		0.11	2023-021
Citation Copies		16.00	2023-021
Police Certificates		32.00	2023-021
Reproduction of Photographs (Digital)		42.00	2023-021
911/Radio Dispatch Recording		262.00	2023-021
Report - Discovery (Reports or Audio or Video)		180.00	2023-021
Permit and License Fees:			
Dance Event Permit (Public) (required by City Code)	\$	80.00	2023-021
Dance Event Permit (Private)		32.00	2023-021
Alcohol Permits - One Day		32.00	2023-021
Door to Door Hawking (From July 1st to June 30th / Per Individual)		160.00	2023-021
Marijuana Cultivation Permit (Personal Use) (75% non-refundable deposit due at time of request) (25% remaining due at time of issuance)		144.00	2023-021
Police Service Fees:			
Lieutenant Officer / Per Hour	\$	168.00	2024-036
Police Officer / Per Hour*		95.00	2024-036
Sergeant Officer / Per Hour*		137.00	2024-036
Community Services Officer / Per Hour*		65.00	2024-036
Fingerprinting		21.00	2023-021
Safety Inspection/VIN Verification		21.00	2023-021
Ticket Sign Off (Reedley PD Issued)		16.00	2023-021
Ticket Sign Off (Other Agency Issued)		21.00	2023-021
Emergency Response Fee (DUI) - Accident or call for service only		325.00	
Gun Storage - Reedley Resident		\$50 first gun, \$25 each additional gun +\$1/Day	2023-021
Gun Storage - Non-Reedley Resident		\$75 first gun, \$25 each additional gun +\$1/Day	2023-021
Vehicle Repossession (State Mandated Fee 26751 G.C.)		15.00	
Vehicle Impound/Stored**i.e. V.C. 12500 / 14601		186.00	2023-021
Vehicle Impound/Stored**i.e. V.C. 23152		239.00	2023-021
Vehicle Impound Hearing		53.00	2023-021
Animal Control Fees:			
Dog License (non-spayed/non-neutered)***	\$	25.00	2023-021
Dog License (spayed/neutered)***		13.00	2023-021
Owner-Relinquished Animals		60.00	2023-021
Animal Redemption/ Return (1st time)		25.00	2023-021
Animal Redemption/ Return (2nd time)		40.00	2023-021
Animal Redemption/ Return (3rd time)		50.00	2023-021

*Overtime rates may apply based upon availability of staff

** Exception: Owners and operators of vehicles that are impounded or stored as a result of the owner/operator being a victim of a crime, and the vehicle is directly related to that crime.

*** A City Dog License covers the period of January 1st through December 31st. The fee for new licenses issued throughout the year will be pro-rated to the quarter in which they are issued.

City of Reedley Master Fee Schedule

Public Works Department Water Service Rates

Residential Water Rate Structure*		Fees	Resolution No.
Service (Meter) Charge / per month			
¾" and 1"	\$	37.67	2023-021
1-½"		44.09	2023-021
2"		50.14	2023-021
Commodity Charge - \$/1,000 gallons			
0 – 15,000 gallons		1.20	2023-021
15,000-25,000 gallons		1.25	2023-021
Over 25,000 gallons		1.30	2023-021
Non-Residential Water Rate Structure**			
Service (Meter) Charge / per month			
¾"	\$	37.67	2023-021
1"		37.67	2023-021
1-½"		44.09	2023-021
2"		50.14	2023-021
3"		56.54	2023-021
4"		81.82	2023-021
6"		163.31	2023-021
8"		261.75	2023-021
Commodity Charge - \$/1,000 gallons			
0 – 15,000 gallons		1.20	2023-021
15,000-25,000 gallons		1.25	2023-021
Over 25,000 gallons		1.30	2023-021
Irrigation Water Rate Structure***			
Service (Meter) Charge / per month			
¾"	\$	37.67	2023-021
1"		37.67	2023-021
1-½"		44.09	2023-021
2"		50.14	2023-021
3"		56.54	2023-021
4"		81.82	2023-021
6"		163.31	2023-021
8"		261.75	2023-021
Commodity Charge - \$/1,000 gallons			
		1.38	2023-021
Temporary Construction Water (from fire hydrant):			
Meter Refundable Deposit	\$	1,100.00	2023-021
Meter Rental / per month		70.00	2023-021
Charge for water used / per 1,000 gallons		1.20	2023-021
Dedicated Fire Protection Service Line Charge****			
Less than 2" inches	\$	41.60	2023-021
3 inches		82.94	2023-021
4 inches		124.60	2023-021
6 inches		165.79	2023-021
8 inches and up		207.32	2023-021

* Residential is defined as including single-family residential, duplex, triplex & multi-family customers. Construction water will be billed per rate structure above.

** Non-Residential customers include commercial, industrial, and other/schools (also includes residential customers with meters larger than 2"). Non residential construction water will be billed per the rate structure above

*** Irrigation customers will be charged a monthly rate depending on meter size and a consumption rate. If customer has a second meter dedicated solely to landscape irrigation there will be no monthly service charge for that meter.

City of Reedley Master Fee Schedule

Public Works Department Water Service Rates

Service Call-Outs:		Fees	Resolution
Outside of Normal Business Hours - Customer Side Leak / Turn on water	\$	130.00	2023-021
One Day Water Service Fee / per day		48.70	2023-021
Cut or Broken Lock		54.12	2023-021
Turn On Service after 4:30 p.m. - 5:00pm		54.12	2023-021
Residential & Non-Residential Drought Rate Structure:			
Commodity Charge - \$/1,000 gallons			
STAGE 1			
0 – 15,000 gallons	\$	1.35	2023-021
15,000-25,000 gallons		1.42	2023-021
Over 25,000 gallons		1.48	2023-021
STAGE 2			
0 – 15,000 gallons		1.64	2023-021
15,000-25,000 gallons		1.70	2023-021
Over 25,000 gallons		1.75	2023-021
STAGE 3			
0 – 15,000 gallons		2.25	2023-021
15,000-25,000 gallons		2.32	2023-021
Over 25,000 gallons		2.38	2023-021
STAGE 4			
0 – 15,000 gallons		3.12	2023-021
15,000-25,000 gallons		3.18	2023-021
Over 25,000 gallons		3.26	2023-021
Irrigation Drought Rate Structure:			
Commodity Charge - \$/1,000 gallons			
STAGE 1			
All Consumption	\$	1.55	2023-021
STAGE 2			
All Consumption		1.84	2023-021
STAGE 3			
All Consumption		2.54	2023-021
STAGE 4			
All Consumption		3.50	2023-021

City of Reedley Master Fee Schedule

Public Works Department Wastewater Service Rates

Flat Rate Customers:		Fees	Resolution No.
Residential / Per Customer / Per Month	\$	61.19	2024-036
Duplex/Triplex / Per Unit / Per Month		52.28	2024-036
Unmetered Commercial / Per 1,000 sq. ft. / Per Month		54.33	2024-036
Metered Customers:			
Base Rate - Multi-Family, Commercial, Hospitals & Schools / Per Month			
3/4"	\$	23.12	2024-036
1"		38.60	2024-036
1.5"		76.92	2024-036
2"		123.20	2024-036
3"		231.15	2024-036
4"		385.34	2024-036
6"		770.47	2024-036
8"		1,232.88	2024-036
Consumption (per 1,000 gallons)			
All water consumption		7.27	2024-036
125% of Average Winter Water Usage (AWWU)			
Category I Industrial*			
Discharge / Per 1,000 gallons	\$	4.17	2024-036
BOD / Per Pound		0.88	2024-036
SS / Per Pound		0.69	2024-036
Industrial Pre-Treatment Program:			
F.O.G. Permit Application Fee** (includes 1st year inspection)	\$	80.00	2014-026
F.O.G. Permit Inspection Fee / per building / per year		35.00	2012-021
F.O.G. Re-Inspection/Out of Compliance Fee / per occurrence		50.00	2013-036
Industrial Businesses:			
Industrial Pre-Treatment Application Fee (New or Renewal)		250.00	2013-036
Industrial Pre-Treatment Permit / per year		250.00	2012-021
Industrial Pre-Treatment Permit Review Fee (New or Renewal)		Cost + 10%	2013-036
Industrial Pre-Treatment Inspections / two (2) per year		100.00	2013-036
Industrial Annual Discharge Monitoring		Cost + 10%	2013-036
Late Fee / any billed item (Assessed 30 days from invoice date)		15.00	2013-036
Service Call-Outs:			
Applies only if problem is on private property and after normal business hours	\$	130.00	2012-021
Laboratory Fees:			
Analyte		Per Test	
pH	\$	15.00	2016-037
E.C.		15.00	2016-037
BOD		35.00	2016-037
TSS		20.00	2016-037
Total Coliform P/A Method		25.00	2016-037
Total Coliform Multiple Tube Method		30.00	2016-037
HPC		35.00	2016-037

Average Winter Water Average for Commercial/Industrial/Institutional Accounts:

Calculation of the Average Winter Water Usage (AWWU) will be 125% of the average consumption of what is billed on the customer's December, January, February, March, and April sewer bill. Customer must have consumption history with the City of Reedley for the aforementioned months. If a history is not available, then the customer will be billed per their actual consumption until the next AWWU calculation period. If a customer has 0 or 1,000 gallons of usage in a given month during the AWWU calculation period, those readings will not be included into the AWWU calculation. AWWU calculations will be rounded down to the nearest 1,000 gallons.

The billing for May, June, July, August, September, October, and November will be the lesser of either the calculated AWWU number or the actual consumption. Bills processed on December 1, January 1, February 1, March 1, and April 1, are based on actual consumption amounts during those billing periods, and not per an AWWU calculation. For All Commercial, Industrial, and Institutional accounts: If a separate "irrigation only" meter exists, then AWWU calculation would only apply to the domestic meter.

* All Category I industrial accounts must have an Industrial Waste Discharge Permit issued by City of Reedley.

** Fee prorated for businesses that start during the year.

City of Reedley Master Fee Schedule

Public Works Department Solid Waste Service Rates

Single Family Residential Service – Per Unit		Fees	Resolution No.		
Single Family Dwelling – three containers, one trash can & one yard waste can, one commingled recyclable can, one pick up per week	\$	30.27	2024-036		
Multiple Family Residential – Per Unit					
Apartment, Duplex, Triplex – three containers, one trash can and one yard waste can, one commingled recyclable can, one pick-up per week	\$	30.27	2024-036		
Mobile Home Park (per space)					
Mobile Home Park (per space) – three containers, one trash can and one yard waste can, one commingled recyclable can, one pick-up per week	\$	20.80	2024-036		
Other Fees:					
Extra Grey Cart (Trash) 64 or 94 Gallon	\$	15.33	2024-036		
Extra Grey Cart (Recycling) 64 or 94 Gallon		8.76	2024-036		
Extra Grey Cart (Organics) 64 or 94 Gallon		13.14	2024-036		
Call back or extra pickup - green, brown, or blue cart		16.42	2024-036		
Replacement for lost or destroyed cart		60.21	2024-036		
Lids and wheels replaced at no charge					
Special Haul -Bulky item collection*		54.74	2024-036		
# of Bulky Items allowed for each collection		2yds bagged or 2 bulky items			
Cart Contamination Charge (After 1st Warning)		-			
Cart Contamination Charge (After 2nd Warning)		16.42	2024-036		
Cart Contamination Charge (After 3rd Warning)		32.84	2024-036		
Residential Clean up Roll-Off Box		218.96	2024-036		
Roll Off Disposal Charge (Per Ton)		54.74	2024-036		
Roll Off Rental Charge (Per Day After 10 Days)		10.95	2024-036		
Commercial Pricing					
Commercial Basic Cart Services- Includes (1) 96 Gallon Grey and (1) 96 Gallon Blue Cart	\$	29.93	2023-021		
Commercial Trash*	1 x Wk	2 x Wk	3 x Wk	4 x Wk	5 x Wk
96 Gallon	\$ 23.54	\$ 38.32	\$ 56.93	\$ 82.11	\$ 108.38
2 yard Bin	109.48	175.17	246.33	317.49	388.65
3 yard Bin	136.85	224.43	339.39	454.34	569.29
4 yard Bin	175.17	284.65	437.92	602.14	744.46
6 yard Bin	218.96	437.92	656.88	875.83	1,094.79
Commercial Recycling*	1 x Wk	2 x Wk	3 x Wk	4 x Wk	5 x Wk
96 Gallon	\$ 13.14	\$ 26.28	\$ 38.32	\$ 50.36	\$ 59.12
2 yard Bin	49.27	82.11	120.43	153.27	186.11
3 yard Bin	71.16	120.43	166.41	224.43	273.70
4 yard Bin	93.06	158.74	235.38	312.02	394.13
Commercial Recycling*	1 x Wk	2 x Wk	3 x Wk	4 x Wk	5 x Wk
96 Gallon	\$ 20.80	\$ 37.78	\$ 56.66	\$ 81.01	\$ 104.01
1.5 yard Bin	82.11	134.66	191.59	246.33	305.45
3 yard Bin (Green Only)	109.48	179.55	271.51	363.47	455.43

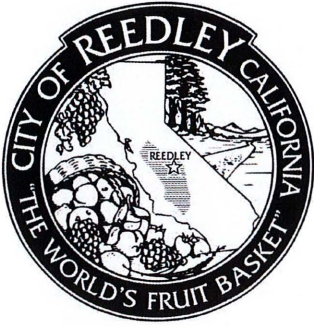
*Rates adopted per Resolution 023-021

City of Reedley Master Fee Schedule
Public Works Department Solid Waste Service Rates

Special Services:		Fees	Resolution No.
Grey Roll Off Container* per pick up	\$	426.97	2024-036
Per Ton for Overage (Maximum Weight 4 Tons)		54.74	2024-036
Blue Roll Off Container**		218.96	2024-036
Green Roll Off Container**		218.96	2024-036
Self Locking Mechanics for Bins (Per Month)		27.37	2024-036
Replacement Bin Lock		16.42	2024-036
Replacement cost for Damaged/ Burnt Bin		191.59	2024-036
Cleaning for Bin		54.74	2024-036
Cleaning for Enclosure		54.74	2024-036
Special Events or Short Term Services:			
Short term bin – delivery/removal charge	\$	109.48	2024-036
Short term bin – each dump while customer retains possession		43.79	2024-036
3 yard bins - 1-3 bins (Per Bin)		76.64	2024-036
3 yard bins - 4-10 bins (Per Bin)		54.74	2024-036
96 gallon containers (Brown, Blue, or Green)		21.90	2024-036
More than 6 containers (Per Container)		16.42	2024-036

* 2 Bulky items or 2 Yards of Bagged items allowed for each collection

**Container(20-40 cubic yards). Rate is per pick up. Charge extra for Tonnage



REEDLEY CITY COUNCIL

- Consent
- Regular Item
- Workshop
- Closed Session
- Public Hearing

DATE: April 9, 2024

COPY

ITEM NO: _____

TITLE: PUBLIC HEARING REGARDING PROPOSED AMENDMENTS TO CERTAIN DEPARTMENTAL FEES AND CHARGES FOR SERVICES IN THE CITYWIDE MASTER FEE SCHEDULE (NO ACTION)

REVIEWED: Paul A. Melikian, Assistant City Manager

APPROVED: Nicole R. Zieba, City Manager

RECOMMENDATION

That the City Council hold a public hearing on proposed amendments to certain departmental fees and charges in the Citywide Master Fee Schedule as presented in the attached fee schedule, to take effect July 1, 2024. A public hearing notice was published in the Mid-Valley Times on March 21, 2024. The amended Master Fee Schedule will be brought forward for City Council consideration and approval on April 23, 2024.

EXECUTIVE SUMMARY

Staff conducts an annual review of all fees contained in the City Master Fee Schedule to ensure that services are equitably priced and costs are appropriately recovered. The attached Master Fee Schedule is categorized by the individual Departments in charge of assessing and collecting the fees. The current fee charged by the City is shown in one column along with any proposed amendments next to it. All changes are shown in **bold font and italicized** for ease of review. Any removal of fees has been shown in **strikethrough**. The attached Master Fee Schedule is intended to include all fees currently charged by the City; although in some cases a fee may not be included if it is established by the State of California or otherwise stipulated in the Reedley Municipal Code. The following discussion summarizes proposed changes to fees by category or program area in the order in which they appear in the Master Fee Schedule.

City fees are based on the actual cost of providing a wide variety of services, whether that be offering a youth sports league, conducting a building inspection, or delivering clean and safe drinking water. Services like these - and many more - are provided by City staff and supported by literally hundreds of vendors that provide materials, supplies and services to the City of Reedley such as electricity, fuel, repairs, software, equipment and office supplies. The high inflation experienced in the national and local economy over the last several years have increased costs, sometimes dramatically, to the City to provide services. For those services that depend on fees (instead of taxes) to continue, the City must review if the fee continues to cover the cost of providing the service. Therefore, many of the fees proposed for revisions this year are simply being adjusted for the effects of recent and ongoing inflationary pressures.

PROPOSED FEE REVISIONS

Administration Services Department

Streetscape Fee

On May 23, 2023, the Reedley Downtown Parking and Business Improvement Area Committee (Streetscape Committee) recommended and unanimously approved the Streetscape assessment fee increase applicable to businesses within the area boundary. The fee increase was proposed to keep pace with the rising costs of maintenance and improvement projects. The Committee recommended that the assessment fee be adjusted from the current \$16.50 per month to \$20.00 per month beginning on July 1, 2024. Businesses that choose to pay annually would qualify for a discounted amount of \$216.00 (\$18.00/month) saving \$24.00 per year.

Fire Department Fees

Most of the fees under the purview of the Fire Department are proposed to be increased by the most recent annual change in the Consumer Price Index (CPI).

Community Services Programs

Most of the recommended fee revisions under the purview of the Community Services Department are incremental increases that closely track the most recent annual change in the CPI, staff recommendations and survey of neighboring cities.

Military Banner

Staff propose to establish a new fee to accommodate requests for rehangng military banners received after the application submission deadline. Last year, staff accepted multiple such requests without any late charge to provide good customer service; however, there is cost associated with the additional staff time to make a special trip to hang the banner.

Parks and Community Center Facility Rentals

Many of the facility and park rental fees are proposed to be increased 3.7% to keep pace with the increasing cost of supplies and maintenance activities associated with the impact of the specific rental usage; however, deposit amounts and snack bar rentals remain unchanged.

Youth Sports

Staff continues to survey neighboring cities for their program fees. Current fees for Youth Sports are competitive, so no increases are recommended for all but one fee. An increase of \$5.00 is requested for the late registration fee. This will only impact those who miss the registration window. Late registrations have a big cost impact on the program due to additional staff time to special order uniforms, update rosters and in some cases, requiring new teams to be formed.

Classes

Staff does not plan to resume Brazilian Jiu Jitsu class and therefore requests removal of all fees associated with this class. Paint Night fees and fees for other activities for seniors are proposed to be increased by more than the CPI increment to capture the greater increase in the direct cost of food and other supplies.

Municipal Airport

The fees for tie downs, shade covers and City-operated aircraft hangars are proposed to be increased by approximately 3.7%, following the annual change in CPI Index and considering hangar and tie down fees charged by Chandler, Hanford, Visalia, and Watsonville Airports.

Community Development Services

Staff propose to revise the cost of water meters purchased from the City by Developers and Contractors from the current fee of Cost+5% to Cost+10%. The increment is recommended to fully cover the costs associated with shipping and handling as well as overhead.

Planning Division Fees

Costs associated with appeals have increased significantly since its last assessment in 2012, and therefore a higher fee is proposed to partially offset these costs. It is important to note here that advertising of Public Hearing Notices in the Mid-Valley Times now ranges from \$850 to \$1,000.

The Zone Clearance, Formal Development Review, and Director's Determination are new fees being proposed in preparation for the new zoning code update. A Zone Clearance is a streamlined ministerial planning entitlement to confirm compliance with the zoning ordinance. Home occupation permits are anticipated to be expedited through the zone clearance process, so the existing \$200.00 fee for that entitlement will not be needed, and thus staff recommends removal of that fee. A Formal Development Review fee will be assessed only if an applicant requests a more detailed review prior to project application submittal. The Director's Determination fee will be applicable when an applicant requests a formal posted determination on a land use matter. Lastly, the processing of an application fee for a sign permit and a temporary subdivision sign review is now done in-house, so the fee was reduced accordingly.

Building Division Fees

The Division has been performing essential services, such as issuing Temporary Certificates of Occupancy to Residential/Non-Residential customers and Building Permit Extensions, without recouping a cost for such services. Staff propose to add new fees for these services.

Development Impact Fees

Development Impact Fees (DIF) fees are now adjusted each year based on the inflation factor which is the Annual All Urban Consumer Price Index for the San Francisco-Oakland-Hayward, CA area. This is the same CPI index that is used by many other City fees, and the annual adjustment helps to mitigate large increases to fees when a new fee study is conducted several years from now.

DIF are due at the time a Certificate of Occupancy is issued and are used to fund capital improvement projects, expanded infrastructure and new equipment that is needed to accommodate the new development. The intent of Development Impact Fees is to ensure that new development pays its fair share for impacts imposed on the City's public facilities. In June 2022, the City Council adopted a new Development Impact Fee Study which resulted in increases to Development Impact Fees which had last been revised in 2015.

Engineering Services

Staff propose to increase Encroachment Permit Fees for Single Family Dwelling and All Others by \$20.00 and \$9.00, respectively, to compensate for additional staff time required for commercial and utility companies performing work within the city right-of-way. On average, these permits take two to three hours to review and process.

Staff also propose to add \$75.00 to the existing Fresno County Recordation fee for a Certificate of Compliance. The City has experienced an increase in Lot Line Adjustment requests requiring more in-house staff time to ensure developers comply with improvement plans and city standards and specifications.

A new fee line item is requested for On-site Grading Plan Review of \$765.00 to recover staff time associated with this required activity. Lastly, an approximate 7% increase is proposed to all other fees following the annual change in CPI and an increase in fully burdened hourly rates for department staff.

Police Fees

Staff propose to adjust the fully burdened hourly rates for services of police officials utilized by other agencies such as Kings Canyon Unified School District at their graduation ceremonies and games. All other department fees remain unchanged.

Public Works Fees

Water Utility Rates

On September 26, 2023, the City Council approved an agreement with HDR Engineering to perform a comprehensive water rate study to determine the percentage increase in water utility rates to keep the water enterprise fund solvent. These rates will not change until the matter is publically heard and officially adopted by the City Council at its June 11, 2024 regular meeting.

Wastewater (Sewer) Utility Rates

Per California State law, the City's utility rates must be established through a comprehensive study of the City's operations and costs. The established rates cannot exceed the actual cost of providing water and wastewater services. After rates are established, the City must keep pace with new unfunded State mandates, rising costs to water operations in order to keep the water enterprise fund solvent, and finally, to maintain compliance with minimum debt service coverage ratios as required by the City's utility revenue bond issuances.

To keep pace with increases in cost of providing wastewater (sewer) services, the City Council adopted Resolution 2022-040 which states that wastewater rates will be adjusted annually on July 1st each year following the change in Consumer Price Index during the 12-month period of December through December of the previous calendar year. This rate was 2.6% for December 2022 through December 2023. Pursuant to this Resolution, all monthly wastewater (sewer) rates will be increased by 2.6% effective July 1, 2024. The resolution was passed to help the City keep pace with rising costs and avoid substantial rate increases in the future.

Solid Waste Fees

Effective July 1, 2021, all solid waste collections and operations were privatized under a Franchise Agreement with Mid Valley Disposal, LLC. The transition resulted in a significant reduction in solid waste rates to Reedley residents and business owners. Under the terms of the existing Franchise Agreement, rates lowered and fixed for the first two years of the agreement which resulted in Reedley's solid waste rates being among the lowest in the region.

The franchisee is now entitled to a cost-of-living adjustment to rates similar to water and wastewater rates. At the time the Franchise Agreement was developed, staff limited annual increases to not exceed 5.0% unless specific approval is sought and granted by the City Council. Annual inflation above 5.0% is banked for application to rates in a future year.

The 12-month change to the Consumer Price Index was 5.6% from 2021 to 2022. Since the franchisee was capped at a 5.0% rate increase beginning July 1, 2023, per the agreement, the excess of 0.6% was deferred to a future year if inflation for that year is below the 5.0% cap. The 12-month annual change to the Consumer Price Index from 2022 to 2023 was 3.67%. With the carryover of 0.6%, a rate increase of 4.27% is scheduled for July 1, 2024. Even with this increase, Reedley's solid waste rates will remain among the lowest in the region.

BACKGROUND

The annual review of fees is a key component to maintaining financial control, equitably pricing services and offerings, and identifying core programs, facilities, and services for an agency. A regular review of fees usually avoids the large increases to fees necessary when it is discovered years later that a particular fee or group of fees is not meeting cost recovery targets.

When reviewing City fees, it is important to understand who is benefiting from a specific service to determine how that service should be paid for. The basic premise used by many agencies is that the higher the benefit is to an *individual* from a City service, the higher the cost recovery ratio should be; and the more service benefits the *community* as a whole, the lower the cost recovery ratio should be (or in some cases no fee at all).

It is also important to note that reviewing the fee schedule does not always mean fees will be increased. In some cases, fees are recommended to be lowered because the cost of providing a particular service has fallen due to operating efficiencies. In other cases, individual fees may be lowered to bring them in line with fees for comparable services or completely removed because the service is no longer provided. And finally, revisions may take the form of text changes to how a fee is presented in the document; either to clarify its purpose or specify policies affecting collection of the fee.

The attached schedule is a compilation of current fees charged by the City for services and products provided by the City, and is referred to as the Master Fee Schedule. The Master Fee Schedule is posted on the City website for easy public and staff access. A best practice of municipal governments is to review all fees on an annual basis and publish the Master Fee Schedule annually. This ensures that multiple objectives are met, such as:

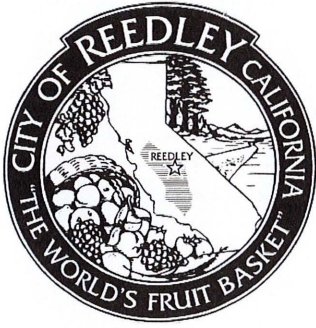
- The Council and public are informed and can participate in the fee review process;
- Cost recovery ratios for specific fees are reviewed;
- Changes in constituent use and/or demand for services is reviewed annually; and
- Additional revenue from fee revisions can be quantified and built into the following year's budget to offset increasing or decreasing costs of providing certain services.

FISCAL IMPACT

The majority of the revised fees will generate additional revenue to the City to offset the increased costs of providing those services. If approved as proposed, the anticipated level of new revenue for each service/operation will be incorporated into the FY 2024-2025 Proposed Budget.

ATTACHMENTS

Master Fee Schedule Showing Proposed Amendments



REEDLEY CITY COUNCIL

- Consent
- Regular Item
- Workshop
- Closed Session
- Public Hearing
- Receive/Review

ITEM NO: 8

DATE: April 23, 2024

TITLE: RECEIVE, REVIEW, AND FILE THE QUARTERLY INVESTMENT REPORT FOR 3rd QUARTER ENDING MARCH 31, 2024 FOR FISCAL YEAR 2023-24

SUBMITTED: Paul A. Melikian, Assistant City Manager 

APPROVED: Nicole R. Zieba, City Manager 

RECOMMENDATION

That the City Council receive, review, and file the Quarterly Investment Report for 3rd Quarter Fiscal Year 2023-24, ending March 31, 2024, as required by the City's Investment Policy last adopted on January 23, 2024. No action is required other than to receive, review, and file the report.

EXECUTIVE SUMMARY

Portfolio earnings, net of fees, for 3rd quarter ending March 31, 2024 total \$1,108,219. Prior 3rd quarter net portfolio earnings for the same 12-month period one year ago were \$25,292 reflecting a sharp turnaround in earnings due to higher interest rates. This year's Adopted Budget assumes \$100,505 in interest earnings for the entire fiscal year; therefore, actual earnings for just the first quarter already exceed this estimate by \$1,007,714. This is due to higher interest rates being earned on investments and the City currently being in a favorable cash position, so interest earnings are expected to be strong in the interim; however, the City has a large number of capital projects underway and in the planning process, therefore, the treasury pool amount and corresponding interest earnings will be reduced.

The Federal Reserve has tightened monetary policy with interest rate hikes to curb rampant inflation. On term investments, such as certificates of deposit, the City can re-invest at higher rates and anticipates better portfolio performance going forward. In addition, in early 2023, the City Council approved an important amendment to the City's Investment Policy that allowed the California Asset Management Program (CAMP) as a permissible investment option for the City's idle funds. Staff have since invested a about half of the City's treasury pool in CAMP with a balance of \$15,923,474 as of March 31, 2024, and the current yield is 5.47%. The year end interest earnings are a bit understated because a portion of the amount invested with CAMP is in "term investments" (similar to a certificate of deposit) that do not formally report the interest earned until maturity later this fiscal year, which will further enhance earnings.

The attached investment/pooled cash report shows additional detail for cash balances by City fund. The 'treasury pool' for the City, representing the cumulative balance of all funds, totals \$30,138,302 as of March 31, 2024, which is \$986,182 higher than last quarter ending December 31, 2023. The treasury pool from the same 12-month period one year ago was \$28,509,607 as of March 31, 2023.

All financial investment instruments are constantly monitored and assessed for safety, liquidity and yield. It is important to note that the City's principal value of these investments are secure at all times, and the values that are being reported are the market values at a specific point in time. All investments in the portfolio are compliant with the City's current Investment Policy, and staff does not anticipate any issues

with regard to the City's ability to meet expenditure requirements for the next six months. (Government Code section 53646)

BACKGROUND

The cash balances in the funds are at a point in time only, and do not reflect pending receivable or payable amounts. All financial investment instruments are constantly monitored and assessed for safety, liquidity and yield. The City's idle funds are currently in principal safe investments that protect its pooled cash, such as a money market account at Five-Star Bank, rolling Certificates of Deposit through Multi-Bank Securities in various FDIC insured accounts, and the California Asset Management Program.

On January 23, 2024 the City Council approved the annual statement of investment policy. The policy includes a self-imposed, 'best practice' reporting requirement to implement a Government Finance Officers Association (GFOA) recommendation that an agency's investment policy explicitly require periodic reporting. The attached Pooled Cash Report for the end of 3rd quarter fiscal year 2023-24 shows cash balances/market value and interest earnings for every cash account and investment vehicle as of March 31, 2024. It is important to note that the pooled cash report also includes restricted funds such as American Rescue Plan Act funds, deposits in trust, funds held for groundwater treatment, and RDA Successor Agency funds. Full account statements for all accounts are on file with the Administrative Services Department and available for inspection at any time.

Cash balances are pooled for investment and banking purposes, as it is not practical to have separate investment accounts for each City fund. Interest earnings are apportioned to each City fund based upon the percentage that a particular fund balance makes up of the total. For instance, if the City's General Fund balance was 10% of the total cash balances of the City, it would be credited with 10% of the investment interest earnings for the period.

ATTACHMENTS

3rd Quarter Fiscal Year 2023-24 Investment/Pooled Cash Report

POOLED CASH REPORT
March 2024

	ACTUAL CASH BALANCE OR PORTFOLIO MARKET VALUE	2023-24 FYTD INTEREST EARNINGS
PETTY CASH / CASH REGISTERS	\$ 6,000	\$ -
MECHANICS BANK CHECKING ACCOUNTS (OPERATING & PAYROLL)	\$ 433,844	\$ -
CAMP - CALIFORNIA ASSET MANAGEMENT PROGRAM *	\$ 15,923,474	\$ 715,980
MBS - MULTI BANK SECURITIES PORTFOLIO	\$ 12,271,138	\$ 357,254
FIVE STAR BANK MONEY MARKET	\$ 1,502,846	\$ 40,035
FIVE STAR BANK PUBLIC DONATION CHECKING ACCOUNT	\$ 1,000	\$ -
ACTUAL FYTD TOTAL CASH ~ ALL FUNDS	\$ 30,138,302	\$ 1,113,268

**Does not reflect accrued interest for TERM instruments*

Current Fiscal Year

2023-24 ALL FUNDS COMBINED ACTUAL FYTD INTEREST EARNINGS	\$ 1,113,268
2023-24 ALL FUNDS COMBINED ACTUAL FYTD BANK FEES	\$ (5,049)
2023-24 ALL FUNDS COMBINED NET ACTUAL BANK INTEREST	\$ 1,108,219
2023-24 ALL FUNDS COMBINED BUDGETED INTEREST EARNINGS	\$ 100,505
2023-24 PERCENTAGE OF ACTUAL NET YTD INTEREST EARNINGS TO BUDGET	1102.651%

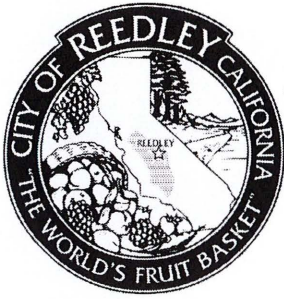
Prior Fiscal Year Comparison - Same Period

2022-23 ALL FUNDS COMBINED ACTUAL FYTD INTEREST EARNINGS	\$ 31,373
2022-23 ALL FUNDS COMBINED ACTUAL FYTD BANK FEES	\$ (6,080)
2022-23 ALL FUNDS COMBINED NET ACTUAL BANK INTEREST	\$ 25,292
2022-23 ALL FUNDS COMBINED BUDGETED INTEREST EARNINGS	\$ 47,225
2022-23 PERCENTAGE OF ACTUAL NET YTD INTEREST EARNINGS TO BUDGET	53.557%

POOLED CASH REPORT

March 2024

FUND	FUND NAME	CASH BALANCE
001	General Fund	\$ 1,794,558
002	General Fund Reserve Set Aside	\$ 3,868,142
003	Public Safety Sales Tax	\$ 1,218,157
005	Gas Tax	\$ (45,373)
006	General Fund Capital Set Aside	\$ 939,134
007	Street Projects Federal and State Funding	\$ (170,970)
010	LTF - Article 3 Sidewalks	\$ 66,156
011	LTF - Article 8 Streets	\$ 1,362,680
014	FCTA - Flexible Funding	\$ 1,016,116
015	FCTA - Americans with Disabilities Act (ADA)	\$ 21,855
016	FCTA - Street Maintenance	\$ 972,491
017	FCTA - Pedestrian and Trails	\$ 348,664
018	FCTA - Bike Facilities	\$ 89,275
022	SB2 Planning	\$ (31,016)
023	Road Repair Accountability Act	\$ 1,479,006
024	Community Development Block Grant (CDBG)	\$ (394,274)
025	American Rescue Plan Act (ARPA)	\$ 1,636,543
027	Senior Nutrition FMAAA Program	\$ (11,149)
029	Public Education and Governmental Access (PEG)	\$ (8,438)
030	Landscape Lighting and Maintenance District	\$ 141,641
032	Community Facilities District	\$ (299,353)
034	Streetscape	\$ 16,137
038	Prop 68 Park Bonds	\$ -
041	Airport	\$ 371,494
047	Groundwater Treatment	\$ 1,106,136
048	Water Rate Stabilization	\$ -
049	Water Capital	\$ 818,180
050	Water	\$ 802,120
051	Sewer Capital	\$ 1,155,069
052	Sewer	\$ 2,896,704
053	Solid Waste	\$ 335,741
060	Equipment Shop ISF	\$ 21,821
065	Dental Benefit ISF	\$ (13,103)
068	HR ISF	\$ 38,038
073	Deposits in Trust	\$ 499,298
075	COPS Program	\$ 134,883
078	CASp Certification	\$ 40,115
080	City Bond Funds	\$ 27,552
082	Blighted Properties	\$ 100,540
100	DIF - Transportation	\$ 2,376,589
102	DIF - Law	\$ 40,247
103	DIF - Fire	\$ 355,917
104	DIF - Storm Drain	\$ 1,902,064
105	DIF - Wastewater Facilities	\$ 696,245
109	DIF - Parks & Recreation Facilities	\$ 942,720
110	DIF - General Government Facilities	\$ 45,195
111	DIF - Water Facilities	\$ 837,328
896	RDA Successor Low and Moderate Income Housing	\$ 78,560
897	RDA Successor Retirement	\$ 518,867
All Funds - Cash Total		\$ 30,138,302



REEDLEY CITY COUNCIL

- Consent
- Regular Item
- Workshop
- Closed Session
- Public Hearing
- Receive/Review

ITEM NO: 9

DATE: April 23, 2024

TITLE: QUARTERLY EXPENSE & TRAVEL REPORT FOR ELECTED & APPOINTED OFFICIALS – JANUARY 1, 2024 THROUGH MARCH 31, 2024

SUBMITTED: Paul A. Melikian, Assistant City Manager *Paul Melikian*

APPROVED: Nicole R. Zieba, City Manager *Nicole Zieba*

RECOMMENDATION

It is recommended that the City Council receive and review the quarterly expense & travel report for elected and appointed officials as required by Resolution No. 2018-091 that established an Expense Reimbursement and Travel/Conference Policy for Elected and Appointed Legislative Body Officials.

EXECUTIVE SUMMARY

The Expense Reimbursement and Travel/Conference Policy for Elected and Appointed Legislative Body Officials provides that, official travel and credit card expense reports shall be provided quarterly to the City Council as a receive & review item on the Council's agenda.

Attached is a breakdown of City-paid travel and/or other expenses incurred by Elected and Appointed Legislative Body Officials for the period of January 1 through March 31, 2024.

BACKGROUND

It is in the best interests of the City that elected and appointed officials remain informed and trained in activities, developments and professional trends affecting the affairs of the City, and that attendance at institutes, hearings, meetings, conferences, or other gatherings is of value to the City and its citizens. The Expense Reimbursement and Travel/Conference Policy applies to City Councilmembers and all appointed legislative body officials including Planning Commissioners, and other volunteer members of City boards, commissions, and committees.

The Policy is designed to provide guidance to elected and appointed legislative body officials on the use and expenditure of City resources, as well as the standards against which those expenditures will be measured, all in compliance with the requirements of AB 1234 (Government Code §§ 53232.2, 53233.3). After being sworn in, any elected or appointed legislative official of the City is required to sign a statement formally acknowledging receipt and acceptance of the policy.

ATTACHMENTS

Quarterly Expense & Travel Report for Elected and Appointed Legislative Body Officials

City of Reedley
Quarterly Expense & Travel Report for Elected and Appointed
Legislative Body Officials

Reporting Period: January 1, 2024 – March 31, 2024

Name	Item Description	Amount
Mary Fast, Councilmember	Mileage Reimbursement for miles driven for official City Business	\$278.86

Reedley's River City Theatre Company**Report to the City of Reedley****Emily Medina-Delgado****April 14, 2024****• January 2024**

- January 19th: RCTC staff met with Rachael Rudy regarding a wedding inquiry for March.
- January 23rd: RCTC officially installs Emily Medina-Delgado as Interim Manager for the Opera House. New box office hours: Monday, Tuesday, Thursday from 3:30-6:00 pm & Saturdays from 8:00 am-Noon.

• February 2024

- 12 Angry Jurors cast members rehearsed at RCTC Monday-Thursday evenings from 4:30 pm-8:00 pm for opening in March.
- February 11th: RCTC 12 Angry Jurors cast members conduct a work day at the Opera House.
- February 13th: RCTC staff conducted a walk through meeting with Rachael Rudy and went over last minute details before wedding on March 23rd.

- February 23rd: RCTC hosted a “Clean the Opera House” day with volunteers from RCTC plays and Reedley High School service clubs. About 20 volunteers assisted with repainting interior walls and also cleaned and organized the downstairs area of the Opera House from 8 am-Noon.
- February 24th: RCTC begins process of restaining and waxing wooden floors in the main lobby area prior to opening night for 12 Angry Jurors.
- February 29th: Kitchen cutting board was reinstalled after being removed by City to be reconditioned for kitchen use.
- February 29th: Final dress rehearsal for 12 Angry Jurors.

● **March 2024**

- March 1st: Opening night of 12 Angry Jurors.
- March 17th: 12 Angry Jurors closes at the Opera House. Friday and Saturday night dinners were back, overall the show was successful and cast members held a “strike” clean up post show so that all items were removed prior to the wedding.
- March 21st: RCTC hosts the Reedley Museum for their annual talent show dinner. About 50 people were in attendance and there were about 10 children’s acts performing. Dinner was catered by Juanito’s Mexican Restaurant.

- March 22nd: Wedding rehearsal dinner from 5:30-7:00 pm. About 20 were in attendance. -

March 23rd: Wedding Day, guests arrived for the ceremony at 3:30 pm, and began at 4 pm.

Dinner began at 6 pm. About 100 guests were in attendance.

Reedley River City Theatre Company

Balance Sheet

As of March 31, 2024

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
Box Office Till	-45.00
Checking RCTC	-2,430.42
RCTC Savings	2,612.22
Total Bank Accounts	\$136.80
Other Current Assets	
Undeposited Funds	0.00
Total Other Current Assets	\$0.00
Total Current Assets	\$136.80
Fixed Assets	
Furniture, fixtures, & equip	4,167.60
Total Fixed Assets	\$4,167.60
TOTAL ASSETS	\$4,304.40
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Payroll Liabilities	0.00
Sales Tax Payable	-8,886.83
Total Other Current Liabilities	\$ -8,886.83
Total Current Liabilities	\$ -8,886.83
Total Liabilities	\$ -8,886.83
Equity	
Opening Bal Equity	0.00
Retained Earnings	-391.36
Retained Earnings Adjustments	16,386.73
Net Income	-2,804.14
Total Equity	\$13,191.23
TOTAL LIABILITIES AND EQUITY	\$4,304.40

Reedley River City Theatre Company

Profit and Loss

November 2023 - March 2024

	TOTAL
Income	
Annual Membership Sponsors	385.25
Production Income	
Bar Sales	1,637.28
Dessert Sales	382.50
Dinner	562.50
Production Sponsor	7,500.00
Season Tickets	4,894.00
Ticket Sales	34,919.93
Total Production Income	49,896.21
Rental Income	2,464.45
Total Income	\$52,745.91
GROSS PROFIT	\$52,745.91
Expenses	
Advertising	1,389.44
Bank/Credit Card Fees	439.00
Event Entertainment	1,930.00
Food/Beverage	
Bar	987.04
Desserts	2,433.09
Dinners	10,457.50
Food/Beverage/Kitchen Supplies	301.41
Pots & Pans	89.55
Total Food/Beverage	14,268.59
Insurance	
Liability Insurance	435.00
Worker's Comp Insurance	436.00
Total Insurance	871.00
Office	
Equipment	7.25
Phone/Internet Services	263.28
Printing	527.19
Supplies	22.09
Ticket Processing/Theatermania	1,210.85
Total Office	2,030.66
Pancake Breakfast Expenses	76.45
Payroll Expenses	
Payroll Taxes Expense	128.84
Salaries Expenses	9,272.66
Wages Expense	8,974.75
Total Payroll Expenses	18,376.25

Reedley River City Theatre Company

Profit and Loss

November 2023 - March 2024

	TOTAL
Production Expenses	
Audio/Video/Batteries	424.35
Choreography	250.00
Costumes	968.13
Crew	400.00
Direction	2,000.00
Music Production	225.00
Other Production	132.80
Props	1,293.12
Royalties/Rights	2,934.65
Sets	2,151.37
Total Production Expenses	10,779.42
Professional Fees	
Accounting	49.11
Legal Fees	103.49
Total Professional Fees	152.60
Rent Expense	
Opera House	5,250.00
Storage	555.06
Total Rent Expense	5,805.06
Repairs and Maintenance	350.00
Disposal	1,229.16
Supplies	331.17
Total Repairs and Maintenance	1,910.33
Taxes,Licenses,Fees	
CA Sales Tax	311.25
Total Taxes,Licenses,Fees	311.25
Unapplied Cash Bill Payment Expense	0.00
Total Expenses	\$58,340.05
NET OPERATING INCOME	\$ -5,594.14
Other Income	
Contributions	
50/50 Raffle	2,290.00
Production Donation	500.00
Total Contributions	2,790.00
Total Other Income	\$2,790.00
NET OTHER INCOME	\$2,790.00
NET INCOME	\$ -2,804.14


ZONING CODE UPDATE

REEDLEY CITY COUNCIL

APRIL 23, 2024










APPROACH AND SCOPE

 = occurs throughout the duration of the project

- Research existing conditions and trends 
- Review of existing code 

- Kick-off meeting 
- City tour 
- Matrix of code and regulation issues 
- Table of contents 

- Zoning district provisions 
- Allowable land uses and permit requirements 
- Subdivision regulations 
- Zoning map 
- Public review draft zoning ordinance 

- CEQA Compliance review 
- Addendum to General Plan EIR 

1
Research & Existing Conditions

3
Project Initiation

5
Draft Zoning Code and Subdivision Regulations

7
CEQA Compliance

2
Project Management & Coordination

4
Public Engagement

6
Public Review Draft


8
Adoption



- 
- Regular project management calls 
 - Ongoing six-month schedules

- 
- Stakeholder interviews 
 - Council/Commission meetings 
 - Community workshops 
 - Newsletters 

- Planning Commission Hearing 
- City Council Hearing 
- Final Zoning Ordinance 


APPROACH AND SCOPE

 = occurs throughout the duration of the project

- Research existing conditions and trends 
- Diagnostic document Review 

- Kick-off meeting 
- City tour 
- Matrix of code and regulation issues 
- Table of contents 

- Zoning district provisions 
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Public Review Draft

8
Adoption

- Regular project management calls 
- Ongoing six-month schedules

- Stakeholder interviews 
- Council/Commission meetings 
- Community workshops 
- Newsletters

- Planning Commission Hearing 
- City Council Hearing
- Final Zoning Ordinance 

WHAT HAS BEEN DONE SO FAR?

- Project kick-off in January 2022
- Stakeholder interviews
- Published one of two bilingual newsletters
- Completion of a “Fix-It” List
- Completion of a land use table
- Completed draft of the Zoning Code
- Completed draft of the Subdivision Ordinance

What was said by the stakeholders?

“...the City should allow modular housing types.”

“Many projects go to the Planning Commission that can be handled by City staff.”

“Tasting rooms and microbreweries are wildly successful in other Valley cities...they bring tourists and generate much needed tax dollars.”

“Mobile food businesses, like food trucks, offer a cheaper alternative for those wanting to start a new business.”



WHAT ARE SOME OF THE PROPOSED CHANGES?

Existing Language	<u>Proposed Changes</u>
Variances are heard by the Board of Zoning Adjustment	Variances are heard by the <u>Planning Commission</u>
Definitions and regulations concerning “churches”	Definitions and regulations concerning “ <u>places of assembly</u> ” (compliance with the “Religious Land Use and Institutionalized Persons Act of 2000” a.k.a. RLUIPA – requires governments to treat houses of worship as favorably as nonreligious assemblies).
Large Family Daycare Home: <ol style="list-style-type: none"> 1. CUP Application 2. Cannot be located within 600’ of another large family daycare home 	Consistent with State Law which consists of: <ol style="list-style-type: none"> 1. Cannot charge for a business license 2. Cannot require a CUP 3. Cannot have locational requirements 4. Licensure from the State

WHAT ARE SOME OF THE PROPOSED CHANGES? (CONTINUED)


Proposed Changes

- Allow more uses By-Right as opposed to Discretionary Approval
- (car washes; hotels; places of assembly require a Conditional Use Permit Application)
- Appealable Director's Determination
- Expiration of entitlement approvals (ex. from 1 year to 2 years)
- Incorporate City standards in the Subdivision Ordinance
- Provide for regulation and locational requirement for smoke shops
- General Plan consistency for Medium Density and High Density (RM-3 – 8-15 Dwelling Units per Acre; RM-2 – 15-29 Dwelling Units per Acre)
- Change designation of multi-family/single-family to multi-unit/single-unit

WHAT ARE SOME OF THE PROPOSED CHANGES? (CONTINUED)

- Expedite the home occupation permit process
- Regulations for research and development uses
- Variety of housing options in the single-unit residential zone districts
- Reducing parking requirements

ACCESSORY DWELLING UNITS (ADU/JADU)

Existing Language	Proposed Changes Required by State Law
Owner occupancy requirement	Owner occupancy requirement no longer allowed, can restrict short term rentals in ADUs
ADU included in lot coverage calculations	ADUs cannot be included in lot coverage calculations
Garage conversions require replacement parking	Garage conversions can no longer require replacement parking
5' side yard and rear yard setbacks	ADUs created through new construction less than 750 SF are exempt from DIFs
All ADUs created through new construction shall require payment of DIFs at proportional rate	Added statewide exemption ADU (up to 800 square feet, 16 feet in height, with 4 foot side and rear yard setbacks)
	ADUs allowed on properties with multi-unit dwellings under certain circumstances



NEXT STEPS

- Incorporate any revisions from the City Attorney into the text
- Conduct hearings before the Planning Commission and City Council

