

**ALL CELL PHONES AND ELECTRONIC DEVICES MUST BE
TURNED OFF IN THE COUNCIL CHAMBERS**

**A G E N D A
REEDLEY CITY COUNCIL MEETING**

7:00 P.M.

TUESDAY, April 12, 2022

**Meeting Held in the Council Chambers
845 "G" Street, Reedley, California
www.reedley.ca.gov**

The Council Chambers are accessible to the physically disabled. Requests for additional accommodations for the disabled, including auxiliary aids or to request translation services, should be made 48 hours prior to the meeting by contacting the City Clerk at 637-4200 ext. 212.

Any document that is a public record and provided to a majority of the City Council regarding an open session item on the agenda will be made available for public inspection at City Hall, in the City Clerk's office, during normal business hours. In addition, such documents may be posted on the City's website.

Unless otherwise required by law to be accepted by the City at or prior to a Council meeting or hearing, no documents shall be accepted for Council review unless they are first submitted to the City Clerk by the close of business one day prior to said Council meeting/hearing at which the Council will consider the item to which the documents relate, pursuant to the adopted City Council Protocols.

The meeting will be webcast and accessed at: <http://www.reedley.com/livestream.php>

PLEASE SEE LAST PAGE OF AGENDA FOR ZOOM PARTICIPATION INSTRUCTIONS

Mary L. Fast, Mayor

Robert Beck, Mayor Pro Tem
Ray Soleno, Council Member

Anita Betancourt, Council Member
Matthew Tuttle, Council Member

MEETING CALLED TO ORDER

INVOCATION- Silvia Rios-Estrada, Reedley Police Department Support Team

PLEDGE OF ALLEGIANCE

ROLL CALL

AGENDA APPROVAL – ADDITIONS AND/OR DELETIONS

PUBLIC COMMENT – *Provides an opportunity for members of the public to address the City Council on items of interest to the public within the Council's jurisdiction and which are not already on the agenda this evening. It is the policy of the Council not to answer questions impromptu. Concerns or complaints will be referred to the City Manager's office. Speakers should limit their comments to not more than three (3) minutes. No more than ten (10) minutes per issue will be allowed. For items which are on the agenda this evening, members of the public will be provided an opportunity to address the Council as each item is brought up for discussion.*

NOTICE TO PUBLIC

CONSENT AGENDA items are considered routine and a recommended action for each item is included, and will be voted upon as one item. If a Councilmember has questions, requests additional information, or wishes to comment on an item, the vote should not be taken until after questions have been addressed or comments made, and the public has had an opportunity to comment on the **Consent Agenda** items. If a Councilmember wishes to have an item considered individually or change the recommended action, then the item should be removed and acted upon as a separate item. A Councilmember's vote in favor of the **Consent Agenda** is considered and recorded as a separate affirmative vote in favor of each action listed. Motions in favor of the **Consent Agenda** are deemed to include a motion to waive the full reading of any ordinance on the **Consent Agenda**. For adoption of ordinances, only those that have received a unanimous vote upon introduction are considered **Consent** items.

CONSENT AGENDA (Item 1-5)

Motion _____ 2nd _____

1. APPROVAL OF MINUTES OF THE REGULAR COUNCIL MEETING OF MARCH 22, 2022
- (City Clerk)
Staff Recommendation: Approve
2. APPROVE MAYOR'S NOMINATION TO FILL A VACANCY ON THE COMMUNITY SERVICES COMMISSION - (City Clerk)
Staff Recommendation: Approve
3. ADOPT RESOLUTION NO. 2022-016 APPROVING AND AUTHORIZING THE CITY'S PARTICIPATION IN THE FRESNO COUNTY MULTI-JURISDICTIONAL HOUSING ELEMENT UPDATE AND COST SHARING AGREEMENT-(Community Development)
4. ADOPT RESOLUTION 2022-027 OF THE CITY COUNCIL OF THE CITY OF REEDLEY ADOPTING THE CITYWIDE MASTER FEE SCHEDULE AND AMENDING DEPARTMENTAL FEES AND CHARGES FOR SERVICES - (Administrative Services)
Staff Recommendation: Approve
5. ADOPT RESOLUTION NO. 2022-028 DECLARING THE INTENTION TO ORDER THE DISSOLUTION OF ZONES B, D, AND F FROM THE CITY OF REEDLEY LANDSCAPING AND LIGHTING MAINTENANCE DISTRICT NO.1 – (Engineering)
Staff Recommendation: Approve

ADMINISTRATIVE BUSINESS

ORDINANCES - *With respect to the approval of ordinances, the reading of the title thereto shall be deemed a motion to waive a reading of the complete ordinance and unless there is a request by a Council Member that the ordinance be read in full, further reading of the ordinance shall be deemed waived by unanimous consent of the Council.*

6. APPROVE ITEMS PERTAINING TO THE PAINTING OF THE TWO DOWNTOWN WATER TOWERS
 - A. AWARD A PAINTING CONTRACT IN THE AMOUNT OF \$541,286 TO WM. B. SALEH COMPANY FOR COMPLETE PAINT REMOVAL AND REPAINTING THE TWO ICONIC DOWNTOWN WATER TOWERS TO MATCH THE CURRENT COLORS OF THE WATER TOWERS WITH NO CHANGES AND AUTHORIZE CITY MANAGER OR DESIGNEE TO EXECUTE ALL RELATED DOCUMENTS
 - B. APPROVE UTILIZING PROJECT CONTINGENCY FUNDS IF ADEQUATE PROJECT CONTINGENCY FUNDS REMAIN FROM THE TOTAL PROJECT COST TO ADD TWO ADDITIONAL WORDS "REEDLEY" ON OPPOSITE SIDES OF THE THANKS AND ADDITIONAL UP-LIGHTING
 - C. ADOPT RESOLUTION NO. 2022-029 AMENDING THE FISCAL YEAR 2021-2022 ADOPTED BUDGET TO APPROPRIATE AN ADDITIONAL \$345,414 IN CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUNDS UNDER THE AMERICAN RESCUE PLAN ACT OF 2021 FOR REPAINTING THE TWO DOWNTOWN WATER TOWERS.

Report, discussion and/or other Council action to approve, modify, and/or take other action as appropriate. – (Public Works)

Staff Recommendation: Approve items A and C and discussion and consideration of item B.

7. INTRODUCE ORDINANCE NUMBER 2022-003 OF THE CITY COUNCIL OF THE CITY OF REEDLEY ADOPTING A MILITARY EQUIPMENT USE POLICY PER CALIFORNIA ASSEMBLY BILL NUMBER 481 ALLOWING THE REEDLEY POLICE DEPARTMENT TO ACQUIRE AND USE EQUIPMENT DESIGNATED BY ASSEMBLY BILL NUMBER 481. Report, discussion and/or other Council action to approve, modify, and/or take other action as appropriate. – (Police Department)
Staff Recommendation: Approve

WORKSHOP

8. WORKSHOP ON THE PROGRESS OF REPAIRING AND REHABILITATING STREETS AND ROADS WITHIN THE CITY- Engineering

RECEIVE INFORMATION & REPORTS

These items are formal transmittals of information to the Reedley City Council. They are not voted upon by the Reedley City Council. Members of the public who have questions on these items are suggested to call City staff members during regular business hours.

9. QUARTERLY EXPENSE & TRAVEL REPORT FOR ELECTED AND APPOINTED OFFICIALS – JANUARY 1, 2022 THROUGH MARCH 31, 2022 – Administrative Services
10. REEDLEY'S RIVER CITY THEATRE COMPANY, PROFIT & LOSS STATEMENT FOR THE PERIOD OF SEPTEMBER 1 – DECEMBER 31, 2021– Community Services

COUNCIL REPORTS

11. BRIEF REPORT BY COUNCIL MEMBERS ON CITY RELATED ACTIVITIES AS AUTHORIZED BY THE BROWN ACT AND REQUESTS FOR FUTURE AGENDA ITEMS.

STAFF REPORTS

12. UPDATES AND/OR REPORTS BY CITY MANAGER AND/OR STAFF MEMBERS.

ADJOURNMENT

I hereby certify under penalty of perjury, under the laws of the State of California that the foregoing revised agenda was posted in accordance with the applicable legal requirements. Dated this 7th day of April 2022.


Ruthie Greenwood, City Clerk

Zoom Participation:

The City Council is encouraging members of the public to observe and participate in the Council meeting virtually, to maximize the safety of all meeting participants. Reasonable efforts will be made to allow written and verbal comments from participants communicating with the host of the virtual meeting. To do so, participants may “raise their hand” during public comment portions of the meeting using the electronic feature on the zoom program, and the City Clerk will inform the Mayor of the participant’s desire to provide public comment. Due to the new, untested format of these meetings, the City cannot guarantee that participants who wish to provide public comment, either in writing or verbally, will occur as expected. The “chat” feature on Zoom will not be monitored or used during the meeting.

Members of the public who wish to provide written comments are encouraged to submit their comments to the City Clerk at ruthie.greenwood@reedley.ca.gov at least two (2) hours prior to the start of the meeting to ensure that the comments will be available to the City Council. Please indicate the agenda item number to which the comment pertains. Written comments that do not specify a particular agenda item will be marked for the general public comment portion of the meeting. A copy of any written comment will be provided to the City Council at the meeting. Please note that written comments received will not be read aloud during the meeting, but will be included with the meeting minutes.

Dates to Remember:

April 26, 2022- Regular Council Meeting
May 10, 2022-Regular Council Meeting
May 17, 2022-6pm Special Budget Meeting

#1

REEDLEY CITY COUNCIL MEETING – March 22, 2022

A complete audio record of the minutes is available at www.reedley.ca.gov

The meeting of Reedley City Council called to order by Mayor Fast at 7:00 p.m. on Tuesday, March 22, 2022 in the City Hall Council Chambers, 845 “G” Street, Reedley, California.

INVOCATION – Pastor Francisco Nunez, Reedley Seventh-day Adventist Church

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Council Member Tuttle.

ROLL CALL

Council Members

Present: Anita Betancourt, Ray Soleno, Matthew Tuttle, Mary Fast

Absent: Robert Beck.

AGENDA APPROVAL – ADDITIONS AND/OR DELETIONS

Council Member Betancourt motioned, Council Member Tuttle seconded to accept and approve agenda.

Motion unanimously **carried**.

PRESENTATION

1. INTRODUCTION OF NEW POLICE DEPARTMENT STAFF

Police Chief Garza introduced new police officer and cadet who will both be working patrol at the police department.

PUBLIC COMMENT

None.

CONSENT AGENDA (Item 2-8)

Motion _____ 2nd _____

Council Member Tuttle requested item 4 be removed from Consent for further discussion. Mayor Fast requested item 8 be removed for further discussion.

Council Member Tuttle asked questions about the construction project and if staff knew when the project would start and how long it would take to complete. City Manager, Nicole Zieba stated it would start in approximately four weeks and the project would take approximately four weeks to complete.

Mayor Fast asked for clarification on item 8 from Community Development Director, Rodney Horton prior to the vote. Mr. Horton answered Mayor Fast’s questions.

Council Member Tuttle moved, Council Member Soleno seconded to accept, approve and adopt all items listed under the **CONSENT AGENDA**.

- 2. APPROVAL OF MINUTES OF THE REGULAR COUNCIL MEETING OF MARCH 8, 2022 - *Approved*
- 3. CONSIDER AND ADOPT RESOLUTION NO. 2022-019 REVISING THE FUND BALANCE POLICY FOR CITY ENTERPRISE FUNDS – *Approved*
- 4. ADOPT RESOLUTION NO. 2022-020 AWARDED A CONSTRUCTION CONTRACT TO MAC GENERAL ENGINEERING, INC. FOR THE MANNING AVENUE SIDEWALKS PROJECT FROM FRANKWOOD AVENUE TO REED AVENUE –*Approved*
- 5. ADOPT 5. ADOPT RESOLUTION NO. 2022-023 AMENDING THE 2021-22 ADOPTED BUDGET APPROPRIATING \$44,886 IN THE PROP 68 BOND FUND FOR THE BALANCE OWED FOR THE GEOPLEX NET CLIMBER INSTALLED AT TRIMBLE PARK –*Approved*

REEDLEY CITY COUNCIL MEETING – March 22, 2022

6. ADOPT RESOLUTION NO. 2022-024 AMENDING THE 2021-22 ADOPTED BUDGET APPROPRIATING \$97,202 IN DEVELOPMENT IMPACT FEE WATER FUNDS TO PAY FOR DEVELOPER REIMBURSEMENTS–*Approved*
7. ADOPT RESOLUTION NO. 2022-025 OF THE CITY COUNCIL OF THE CITY OF REEDLEY ADOPTING THE ANNUAL CITY STATEMENT OF INVESTMENT POLICY–*Approved*
8. ADOPT RESOLUTION NO. 2022-026 ACCEPTING THE 2021 ANNUAL PROGRESS REPORT FOR THE REEDLEY GENERAL PLAN AND HOUSING ELEMENT AND DIRECTING THE COMMUNITY DEVELOPMENT DEPARTMENT TO SUBMIT SAID REPORT TO THE GOVERNOR'S OFFICE OF PLANNING AND RESEARCH AND THE CALIFORNIA DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT–*Approved*

PUBLIC HEARING

ORDINANCES - *With respect to the approval of ordinances, the reading of the title thereto shall be deemed a motion to waive a reading of the complete ordinance and unless there is a request by a Council Member that the ordinance be read in full, further reading of the ordinance shall be deemed waived by unanimous consent of the Council.*

9. PUBLIC HEARING REGARDING PROPOSED AMENDMENTS TO CERTAIN DEPARTMENTAL FEES AND CHARGES FOR SERVICES IN THE CITYWIDE MASTER FEE SCHEDULE (NO ACTION)

Assistant City Manager, Paul Melikian explained annually staff reviews all fees contained in the City Master Fee schedule to ensure that services are equitably priced and costs are appropriately recovered.

Public Hearing Opened: 7:32 p.m.

None.

Public Hearing Closed: 7:32 p.m.

10. HOLD A PUBLIC HEARING AND CONSIDER ADOPTING ORDINANCE NO. 2022-002, GRANTING AN EXTENSION AND RENEWAL OF AN URGENCY ORDINANCE OF THE CITY COUNCIL OF THE CITY OF REEDLEY, CALIFORNIA TEMPORARILY PLACING A MORATORIUM ON THE ESTABLISHMENT OF ANY NEW SMOKE SHOPS/TOBACCO STORES WITHIN THE CITY

Community Development Director, Rodney Horton explained in 2021 Council requested that staff research land use restriction and licensing requirements related to smoke shops/tobacco stores, in response to the data presented by Unidos Por Salud and the Health Collaborative about the increase in juveniles vaping. Unidos Por Salud and the Health Collaborative specifically requested Council consider the proximity of smoke shops to schools, parks and health facilities.

The public hearing was advertised in the Mid Valley Times. The item would be granting an extension and renewal of Urgency Ordinance placing a moratorium on the establishment of any new smoke shops/tobacco stores within the city limits while the City's zoning code is under review.

Public Hearing Opened: 7:36 p.m.

Liz Vidrio shared she disagreed with the moratorium on smoke shops and felt it discourages business from coming to Reedley.

Kuiama Gatz shared she also disagrees with the moratorium on smoke shops. By allowing additional smoke shops to come into town it would bring in additional revenue to Reedley.

Public Hearing Closed: 7:42 p.m.

Council Member Soleno moved, Council Member Betancourt seconded to accept, and HOLD A PUBLIC HEARING AND CONSIDER ADOPTING ORDINANCE NO. 2022-002, GRANTING AN EXTENSION AND RENEWAL OF AN URGENCY ORDINANCE OF THE CITY COUNCIL OF THE CITY OF REEDLEY,

REEDLEY CITY COUNCIL MEETING – March 22, 2022

CALIFORNIA TEMPORARILY PLACING A MORATORIUM ON THE ESTABLISHMENT OF ANY NEW SMOKE SHOPS/TOBACCO STORES WITHIN THE CITY

AYES: Soleno, Betancourt, Tuttle, Fast.
NOES: None.
ABSTAIN: None.
ABSENT: Beck

ADMINISTRATIVE BUSINESS

11. CONSIDER AND APPROVE ITEMS PERTAINING TO A NEW LIMITED-TERM POSITION OF ASSISTANT WATER SYSTEM SUPERVISOR

- A. ADOPT RESOLUTION NO. 2022-021 ESTABLISHING A REVISED SALARY & BENEFIT SCHEDULE FOR UNREPRESENTED EMPLOYEES TO INCLUDE THE NEW POSITION OF ASSISTANT WATER SYSTEM SUPERVISOR
- B. ADOPT RESOLUTION NO. 2022-022 APPROVING THE REVISED MASTER SALARY TABLE TO INCLUDE THE NEW POSITION OF ASSISTANT WATER DIVISION SYSTEM SUPERVISOR AS PART OF THE WATER DIVISION SUCCESSION PLAN

Public Works Director, Russ Robertson explained maintaining a roster of certified operators in the Water Division is critical to the health, safety and operational efficiency of the water system which all Reedley residents and business owners depend on. Over the course of the last two years, the Water Division has been unable to fill vacant upper level positions due to difficulties in attracting qualified personnel that possess the required State certifications. Unfortunately, this issue is common to public utilities in California. Currently, lower-level staff do not possess the required certifications, and thus are not positioned to promote to the higher-level position resulting in prolonged vacancies for the Water Systems Specialist II and Senior Water Systems Specialist positions. The vacancies in these positions have created a void in the natural progression of staff and the overall division succession plan. The Water System Supervisor has also notified the City that he plans on retiring in the next two years.

After reviewing available options staff have identified a unique opportunity to recruit for the advanced skill set necessary to ensure a smooth transition of leadership in the division and provide sufficient time for the current supervisor to share detailed institutional knowledge of the City’s water system. It is the intent the position will transition upon the retirement of the Water Systems Supervisor and not be backfilled.

Public Comment:

Liz Vidrio stated she liked the idea of backfilling the position and added Sacramento has the best water and would like to bring some of Sacramento’s experience here.

Council Member Betancourt moved, Council Member Soleno seconded to accept, and CONSIDER AND APPROVE ITEMS PERTAINING TO A NEW LIMITED-TERM POSITION OF ASSISTANT WATER SYSTEM SUPERVISOR

- A. ADOPT RESOLUTION NO. 2022-021 ESTABLISHING A REVISED SALARY & BENEFIT SCHEDULE FOR UNREPRESENTED EMPLOYEES TO INCLUDE THE NEW POSITION OF ASSISTANT WATER SYSTEM SUPERVISOR
- B. ADOPT RESOLUTION NO. 2022-022 APPROVING THE REVISED MASTER SALARY TABLE TO INCLUDE THE NEW POSITION OF ASSISTANT WATER DIVISION SYSTEM SUPERVISOR AS PART OF THE WATER DIVISION SUCCESSION PLAN

AYES: Betancourt, Soleno, Tuttle, Fast.
NOES: None.
ABSTAIN: None.
ABSENT: Beck

REEDLEY CITY COUNCIL MEETING – March 22, 2022

12. CONSIDER AND APPROVE ITEMS PERTAINING TO THE PAINTING OF THE TWO DOWNTOWN WATER TOWERS

- A. AWARD A PAINTING CONTRACT IN THE AMOUNT OF \$541,286 TO WM. B. SALEH COMPANY FOR COMPLETE PAINT REMOVAL AND REPAINTING THE TWO ICONIC DOWNTOWN WATER TOWERS AND AUTHORIZE CITY MANAGER OR DESIGNEE TO EXECUTE ALL RELATED DOCUMENTS

- B. ADOPT RESOLUTION NO. 2022-018 AMENDING THE FISCAL YEAR 2021-2022 ADOPTED BUDGET TO APPROPRIATE AN ADDITIONAL \$371,414 IN CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUNDS UNDER THE AMERICAN RESCUE PLAN ACT OF 2021 FOR REPAINTING THE TWO DOWNTOWN WATERTOWERS

Public Works Director Russ Robertson stated staff was seeking Council's direction on options to address the poor paint condition on the two downtown water towers. The downtown water towers were originally constructed in 1913 and 1923. Over the course of the last several years staff has noticed that the paint coating is chipping off of the tanks and there is growing concerns of rust and corrosion on the tower's exterior. It is unknown the last time the towers were painted but staff believes that the current paint is at least forty years old.

In 2021 a thorough inspection of the water towers was performed by Utility Service Company. The interior and exterior surfaces of the tank were inspected to assess the condition of the coating system as well as structural integrity, safety conditions and sanitary conditions of the tanks. The result of the inspection was that the paint coating on the water towers is in very poor condition and the towers need to be re-painted. If the towers are not repaired then they will need to be demolished in the not too distant future.

In August 2021 the City Council approved an allocation of \$250,000 for the painting of the two towers. This initial request was based on an informal estimate of cost received from one of the vendors based on their past experience and potential issues with the water towers. For the past six months staff has been contacting numerous paint companies throughout California to gather proposals. Initially, four contractors were interested in the project. It was later discovered that the paint on the water towers has lead in it and due to this would have to be chipped off and recoated by hand. When the scope of the project expanded only one contractor submitted a proposal and the others declined.

Currently the water towers only have Reedley painted in black letters on one side of the water towers. Another option would be to add the word Reedley to the opposite side of the tower so that way the word Reedley could be viewed from any direction. Adding the additional words to the towers and new light fixtures to illuminate the new words would be an additional \$26,000. The project can be fully funded with grant funds. Due to the cost being much higher than anticipated and the additional option to add extra words and lights to the water towers, staff is bringing forward the information to the City Council for consideration.

Council Member Soleno said he felt it was important to point out this project would be funded through grant funds and not from the City's funds. Council Member Tuttle stated that as a Council they try to stay proactive and felt they needed to do the same with the water towers. Council Member Tuttle stated if possible he would like to see what the cost is for an additional option of adding artwork or a logo on the towers.

Mayor Fast stated she also feels it is important to state this money will not come out of the general fund. She added she has been on council for nineteen years and this is the first time she has seen grant money available for projects like this. Mayor Fast said she did not believe grant money would be available to use for a project like this again in the future and thought Council should take advantage of the available funds and leave the water towers with Reedley written on one side of the tower.

City Manager, Nicole Zieba stated it was important to note that the same coating is not used on the inside of the towers, and the City's water is tested regularly for lead and other substances, and is healthy to drink.

Public Comment:

Kuiama Gatz said originally her comments were going to be that the money could be better spent on sidewalks. After hearing the presentation by Mr. Robertson, she now believes that the City needs to repair the lead paint on the water towers.

REEDLEY CITY COUNCIL MEETING – March 22, 2022

Liz Vidrio stated the funds should be used to fix the towers. The water towers are the favorite part of Reedley and she would hate to see them torn down. Ms. Vidrio said she would love to see a nice mural on the towers.

Susan Chapman stated if you asked the community the water towers are historic and important to Reedley. Due to this they have to be repaired. Ms. Chapman said due to the rising cost of inflation she would suggest getting the water towers fixed sooner rather than later and inquired if there was going to be more bidders for the process.

City Manager, Nicole Zieba explained the bid is only good for thirty days. It also requires specialized equipment to be able to climb the water towers and that's why none of the local contractors bid on the project. The staff had to reach out to the contractors and find out who was specialized and certified to be able to complete a project on the water towers. Ms. Zieba stated she does not believe if the project is put out to bid again if they will receive any more bids.

Council Member Tuttle said he liked the idea brought up by Liz Vidrio. Mr. Robertson said the climbers who paint the water towers have to be certified to do so, and finding a local artist who is interested in donating their art and is also certified to climb water towers might be challenging.

Mayor Fast moved adding she would like the water towers to stay identical to the way they are currently. Council Member Betancourt seconded to accept, and AWARD A PAINTING CONTRACT IN THE AMOUNT OF \$595,414 TO WM. B. SALEH COMPANY FOR COMPLETE PAINT REMOVAL AND REPAINTING THE TWO ICONIC DOWNTOWN WATER TOWERS AND AUTHORIZE CITY MANAGER OR DESIGNEE TO EXECUTE ALL RELATED DOCUMENTS

AYES: Fast, Betancourt.
NOES: Soleno, Tuttle.
ABSTAIN: None.
ABSENT: Beck.

Motion failed due to lack of majority

Council Member Soleno moved adding he would like to add the additional Reedley and lighting for \$26,000 Council Member Tuttle seconded to accept, and AWARD A PAINTING CONTRACT IN THE AMOUNT OF \$621,414 TO WM. B. SALEH COMPANY FOR COMPLETE PAINT REMOVAL AND REPAINTING THE TWO ICONIC DOWNTOWN WATER TOWERS AND AUTHORIZE CITY MANAGER OR DESIGNEE TO EXECUTE ALL RELATED DOCUMENTS

AYES: Soleno, Tuttle.
NOES: Fast, Betancourt.
ABSTAIN: None.
ABSENT: Beck.

Motion failed due to lack of majority

Council Member Tuttle moved, Mayor Fast seconded to bring item back before Council at the next meeting.

AYES: Tuttle, Fast, Betancourt.
NOES: Soleno.
ABSTAIN: None.
ABSENT: Beck.

Motion passed-Item will be brought back at next Council meeting.

RECEIVE INFORMATION & REPORTS

These items are formal transmittals of information to the Reedley City Council. They are not voted upon by the Reedley City Council. Members of the public who have questions on these items are suggested to call City staff members during regular business hours.

13. REEDLEY TRAFFIC SAFETY COMMISSION MINUTES OF REGULAR MEETING OF FEBRUARY 24, 2022

COUNCIL REPORTS

14. BRIEF REPORT BY COUNCIL MEMBERS ON CITY RELATED ACTIVITIES AS AUTHORIZED BY THE BROWN ACT AND REQUESTS FOR FUTURE AGENDA ITEMS.

REEDLEY CITY COUNCIL MEETING – March 22, 2022

Council Member Tuttle:

- Discussed the upcoming Health & Fitness Expo and Walk and Run event

Mayor Fast

- Attended the Senior lunch

STAFF REPORTS

15. UPDATES AND/OR REPORTS BY CITY MANAGER AND/OR STAFF MEMBERS.

City Manager, Nicole Zieba

- Provided a Covid update

Police Chief, Jose Garza

- Mentioned ATM skimmers have been located locally and reminded everyone to pay extra attention when using credit card machines

CLOSED SESSION

16. GOVERNMENT CODE SECTION 54957.6

Conference with Labor Negotiators

Agency designated representative: City Attorney

Unrepresented Employee: City Manager

Public Comment:

None.

City Attorney, Laurie Avedisian-Favini reported that no action was taken in closed session.

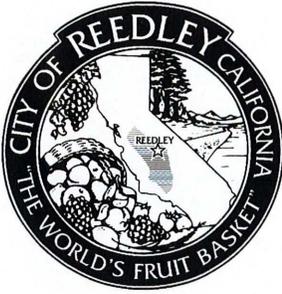
ADJOURNMENT

Mayor Fast adjourned the regular meeting at 8:57 p.m.

Mayor Mary Fast

ATTEST:

Ruthie Greenwood, City Clerk



REEDLEY CITY COUNCIL

- Consent
- Regular Item
- Workshop
- Closed Session
- Public Hearing

ITEM NO: 2

DATE: April 12, 2022

TITLE: APPROVE MAYOR'S NOMINATION TO FILL A VACANCY ON THE COMMUNITY SERVICES COMMISSION

SUBMITTED: Ruthie Greenwood *RGL*
City Clerk

APPROVED: Nicole R. Zieba *NZ*
City Manager

RECOMMENDATION

Staff is recommending that the Reedley City Council approve Mayor Fast's nomination to fill a vacancy on the Community Services Commission. After review of the application by Mayor Fast, she is recommending the appointment to the commission.

BACKGROUND

The position available on the Community Services Commission is due to a term expiration. The open position was advertised in the Mid Valley Times. Mayor Fast has interviewed the applicant and is recommending that Jenny Peters be approved to sit on the Community Services Commission.

The Community Services Commission term is three (3) year term. This appointment will have a term expiration of February 2025.

FISCAL IMPACT

No Fiscal Impact

ATTACHMENTS

One (1) application

**CITY OF REEDLEY
COMMISSION/COMMITTEE APPLICATION FORM**

I hereby request that I be considered for appointment to the following Commission or Committee:

PLEASE TYPE OR PRINT IN BLACK INK
CHECK ONE ONLY— USE SEPARATE APPLICATION FOR EACH COMMISSION

- Airport Commission
- Community Services Commission
(Must reside within City limits)
- Planning Commission
(Must reside within City limits)
- Traffic Safety Commission
(Must reside within City limits)
- Streetscape Maintenance Committee
(Must be a business owner within downtown streetscape maintenance district)

NAME: Jenny Peters

HOME ADDRESS: [REDACTED]
Reedley, CA 93654

MAILING ADDRESS (if different from above):

HOME PHONE: [REDACTED] DAY PHONE: [REDACTED]

EMAIL ADDRESS (if applicable): [REDACTED]

RESIDENT OF REEDLEY FOR 26 YEARS.

EMPLOYED BY: Reedley College

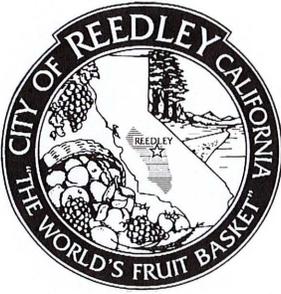
DATE: 3/21/22 SIGNATURE: Jennifer M. Graber-Peters

Please give a brief overview of any qualifications you might have that would be beneficial to the Commission you have chosen to serve on.

I have worked and served in the community of Reedley in many different ways over the twenty six years that I have lived in here. For many years I worked as the Site Coordinator for the After School Program at T.L. Reed and together our team provided services for students after school that included everything from homework assistance, to community involvement to educational field excursions. I have also served on various community boards over the years, including the Reedley Marlins and the Reedley Aquatics Board, in addition to multiple committees for local events for Redeemers Church or Reedley College. Finally, I have been blessed to have been asked to help with different events like the Reedley Lions Club Speech Competition, The Miss Reedley Pageant (many years ago), the Reedley Street Faire, and the Greater Reedley Chamber of Commerce Awards events.

I love the community I live in, and I am always eager to help out in any way that I can. Now that we are a few months away from becoming "empty-nesters" I know that I will have even more time on my hands and I am looking forward to filling that time getting more involved in projects and events that matter to Reedley. Thank you for considering my application.

Please note that the Mayor, or his designee, will be contacting you to set up a one-on-one interview.



REEDLEY CITY COUNCIL

- Consent
- Regular Item
- Workshop
- Closed Session
- Public Hearing

ITEM NO: 3

DATE: April 12, 2022

TITLE: ADOPT RESOLUTION NO. 2022-016 APPROVING AND AUTHORIZING THE CITY'S PARTICIPATION IN THE FRESNO COUNTY MULTI-JURISDICTIONAL HOUSING ELEMENT UPDATE AND COST SHARING AGREEMENT

SUBMITTED: Rodney L. Horton 
Community Development Director

APPROVED: Nicole R. Zieba 
City Manager

RECOMMENDATION

Approve and authorize the City's participation in the Fresno County Multi-Jurisdictional Housing Element Update and Cost Sharing Agreement between the Fresno Council of Governments (Fresno COG), the City of Reedley, and other participating jurisdictions in Fresno County for a Sixth Cycle Housing Element Update.

EXECUTIVE SUMMARY

Fresno COG, in cooperation with other participating jurisdictions in Fresno County, including the City of Reedley, is preparing to launch a Sixth Cycle to the Multi-Jurisdictional Housing Element. The City of Reedley is currently a participating jurisdiction of the existing Fifth Cycle. The multi-jurisdictional effort allows for housing needs to be addressed at the regional level rather than just at the local level. Furthermore, a joint effort between participating cities will result in significant cost savings as it pertains to the preparation of the housing element update.

BACKGROUND

General Plan Discussion

Government Code Section 65300 requires California cities and counties to adopt and maintain a General Plan with a minimum of eight mandatory elements which includes Housing; Land Use; Circulation; Conservation; Open Space; Noise; Safety; and more recently Environmental Justice.

Housing Element Discussion

Additionally, California requires the Housing Element be updated every eight years. The Housing Element must identify the following:

1. An existing and projected housing needs assessment to ensure adequate housing capacity exists for all economic segments of the community.
2. While the Housing Element does not require cities to build additional housing, it does call for cities to remove obstacles to future development and plan for a diversity of housing through revisions to the zoning code and land use policy.
3. This planning accounts for a Regional Housing Needs Allocation (RHNA) number, which a minimum number of new homes across income levels that a city must plan to accommodate through its Housing Element. Although it is still early, Reedley's proposed RHNA number is currently 1,463 housing units, accounting for both single- and multi-family dwelling units.

After the analysis is completed, community hearings are held, and the document has been drafted, the California Department of Housing and Community Development (HCD) reviews and certifies the Housing Element to ensure compliance with State law. HCD is aware of and encourages multi-jurisdictional efforts, such as what is proposed for Council's consideration.

Multi-Jurisdictional Housing Element Discussion

The City of Reedley, with other participating jurisdictions within Fresno County and in coordination with Fresno COG, participated in the Fifth Cycle (2015-2023) Multi-Jurisdictional Housing Element. The Multi-Jurisdictional Housing Element was a regional housing document that effectively acted as the State-mandated housing element for all participating jurisdictions. This effort, accomplished in 2015-2016, was a unique, award-winning collaborative effort on the part of all the local jurisdictions involved to accomplish this task. At that time, participating jurisdictions included the County of Fresno, Clovis, Coalinga, Fowler, Huron, Kerman, Kingsburg, Mendota, Parlier, Reedley, San Joaquin, Sanger, and Selma.

The Multi-Jurisdictional Housing Element was a single document, made up of two sections:

- The main body, which described demographics, housing needs, resources, and constraints at a regional level and included goals and policies common to all participating jurisdictions; and
- Individual appendices, which contained details for each jurisdiction (i.e., sites inventory, governmental constraints, evaluation of the existing Housing Element) and individual implementation programs for the City of Reedley.

In 2015, each city spent an average of \$25,000-\$50,000 on the Multi-Jurisdictional Housing Element, and cost savings were gained with utilizing planning services provided by Fresno COG.

However, recent State legislation and case law have made the undertaking of this document much more costly in terms of staff time and increased need for analysis to comply with new requirements. Estimates to complete the Housing Element in-house would require the hiring of a consultant, accompanying public hearings, outreach, sites inventory, and inclusion of current housing law in ordinance updates. If the City of Reedley chose not to participate in a Multi-Jurisdictional Housing Element for the sixth cycle, the estimate for this work would be a minimum of \$250,000. Current estimates for each smaller jurisdiction for this Sixth Cycle

Housing Element Update is expected not to exceed \$121,296.

Staff is recommending that because of the cost savings and necessary staffing time required to perform the update, the City of Reedley should participate in the Multi-Jurisdictional Housing Element process. Should the City Council approve the City of Reedley's participation in this effort, a Cost Sharing Agreement to be signed by all participating jurisdictions and Fresno COG, with an authorization to approve a \$10,000 initial deposit, is being brought to the City Council for review and approval prior to the April 28, 2022, deadline.

FISCAL IMPACT

The initial deposit required by Fresno COG is \$10,000 from the City, which is already accounted for in the current budget. Additionally, the City will be responsible for reimbursing Fresno COG for its part of the project.

PRIOR COUNCIL ACTIONS

On February 22, 2022, City Council approved Resolution No. 2022-006 amending the 2021-2022 adopted budget appropriating \$1,147,224 in multiple City funds for various operating programs, capital projects, and fund transfer which included \$10,000 for the deposit to Fresno COG.

ATTACHMENTS

1. Resolution No. 2022-016
2. Cost Sharing Arrangement

Motion: _____

Second: _____

RESOLUTION NO. 2022-016

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF REEDLEY APPROVING AND AUTHORIZING THE CITY'S PARTICIPATION IN THE FRESNO COUNTY MULTI-JURSDICTIONAL HOUSING ELEMENT UPDATE AND COST SHARING AGREEMENT

WHEREAS, Government Code Section 65588 requires local agencies to review and revise the Housing Elements to their comprehensive General Plan in compliance with Section 65580 through 65589, Chapter 1143, Article 10.6, and

WHEREAS, the Fresno Council of Governments (FCOG) is a Joint Powers agency created by the fifteen incorporated cities in Fresno County and the County of Fresno, pursuant to Government Code Sections 6500 et. Seq., and

WHEREAS, the local government agencies in Fresno County have requested FCOG to hire a consultant to perform a coordinated update to the housing element of each local agency's General Plan at no cost to FCOG, and

WHEREAS, FCOG convened a Project Development Team (PDT) consisting of the local member agencies, to review the Request for Proposal, evaluate bids, select a consultant, develop a cost sharing arrangement and make a recommendation to the FCOG board to hire the consultant, and

WHEREAS, the cost sharing arrangement includes the cost of the consultant and \$75,000 to cover FCOG administration, and

WHEREAS, the total cost is not expected to exceed \$121,296, and

WHEREAS, each participating member agency agrees to reimburse FCOG for the cost of the Fresno County Multijurisdictional Housing Element Study in accordance with the cost sharing arrangement attached herein, and

WHEREAS, time is of the essence and each participating member agency agrees to facilitate the flow of information to the consultant to provide a timely report.

NOW, THEREFORE, BE IT RESOLVED, that the Reedley City Council hereby adopts the Fresno County Multijurisdictional Housing Element Cost Sharing Agreement and agrees to participate in the study and reimburse FCOG for actual costs incurred.

This foregoing resolution is hereby approved the 12th day of April, 2022, in the City of Reedley, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Mary L. Fast, Mayor

ATTEST:

Ruthie Greenwood, City Clerk

Attachment:

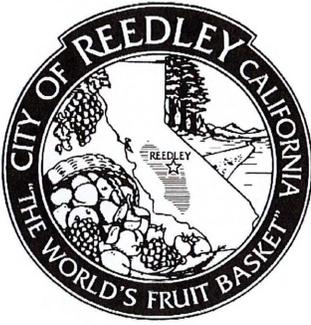
Exhibit A: Fresno County Multi-jurisdictional Housing Element Cost Sharing Arrangement

6th Cycle MJHE Cost Sharing Arrangement

	<i>FCOG Admin</i>	<i>Consultant Cost</i>	TOTAL COST <i>(Consultant Cost + FCOG Admin)</i>
Clovis	N/A	N/A	N/A
County	\$ 5,000	\$ 144,091	\$ 149,091
Fresno*	\$ 5,000	\$ 238,992	\$ 243,992
Coalinga	\$ 5,000	\$ 116,296	\$ 121,296
Firebaugh	\$ 5,000	\$ 116,296	\$ 121,296
Fowler	\$ 5,000	\$ 116,296	\$ 121,296
Huron	\$ 5,000	\$ 116,296	\$ 121,296
Kerman	\$ 5,000	\$ 116,296	\$ 121,296
Kingsburg	\$ 5,000	\$ 116,296	\$ 121,296
Mendota	\$ 5,000	\$ 116,296	\$ 121,296
Orange Cove	\$ 5,000	\$ 116,296	\$ 121,296
Parlier	\$ 5,000	\$ 116,296	\$ 121,296
Reedley	\$ 5,000	\$ 116,296	\$ 121,296
Sanger*	\$ 5,000	\$ 116,296	\$ 121,296
San Joaquin	\$ 5,000	\$ 116,296	\$ 121,296
Selma	\$ 5,000	\$ 116,296	\$ 121,296
Total	\$ 75,000	\$ 1,894,931	\$ 1,969,931

The totals above are amounts not to exceed by participating jurisdiction within the proposed consultant contract, and assume that an initial study and negative declaration will be prepared for each jurisdiction. If during the course of the project it is determined that an addendum to the jurisdiction's general plan EIR is more appropriate, rather than an initial study and negative declaration, the not to exceed amount will be reduced accordingly.

**Fresno and Sanger City Councils taking action on final recommendation to participate in the MJHE in April.*



REEDLEY CITY COUNCIL

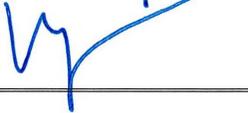
- Consent
- Regular Item
- Workshop
- Closed Session
- Public Hearing

ITEM NO: 4

DATE: April 12, 2022

TITLE: ADOPT RESOLUTION 2022-027 OF THE CITY COUNCIL OF THE CITY OF REEDLEY ADOPTING THE CITYWIDE MASTER FEE SCHEDULE AND AMENDING DEPARTMENTAL FEES AND CHARGES FOR SERVICES

SUBMITTED: Paul A. Melikian, Assistant City Manager 

APPROVED: Nicole R. Zieba, City Manager 

RECOMMENDATION

That the City Council adopt resolution 2022-27 approving proposed amendments to certain Departmental fees and charges in the Citywide Master Fee Schedule as presented in the attached fee schedule, to take effect July 1, 2022.

BACKGROUND

A public hearing including a full presentation of proposed amendments to certain Departmental fees and charges in the Citywide Master Fee Schedule was held on March 22, 2022. A public hearing notice was published in the Reedley Exponent on March 10, 2022. A full copy of the staff report highlighting proposed amendments to certain Departmental fees and charges is attached for reference.

Once adopted, the new fee schedule will be posted to the City website, with specific fee or text changes incorporated into department literature and communications as necessary.

ATTACHMENTS

Resolution 2022-27

Exhibit 'A' Master Fee Schedule effective July 1, 2022

Public Hearing Staff Report Dated March 22, 2022

RESOLUTION NO. 2022-027

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF REEDLEY
ADOPTING THE CITYWIDE MASTER FEE SCHEDULE AND
AMENDING DEPARTMENTAL FEES AND CHARGES FOR SERVICES**

WHEREAS, City staff review the City Master Fee Schedule on an annual basis to ensure the City is maintaining financial control, equitably pricing services and offerings, and identifying core programs, facilities and services; and

WHEREAS, Critical to this undertaking is the support and buy-in of elected officials, advisory boards, staff and, most importantly, of citizens; and

WHEREAS, A public hearing was held on March 22, 2022 at 7:00 pm at the regularly scheduled City Council meeting regarding proposed additions or revisions to certain fees in the City Master Fee Schedule; and

WHEREAS, the City Council of the City of Reedley has reviewed and considered the proposed amendments to the Citywide Master Fee Schedule.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Reedley that the Master Fee Schedule as provided with this resolution as Exhibit "A" shall be the amended charges for services and the schedule shall go into effect July 1, 2022.

This foregoing resolution is hereby adopted this 12th day of April, 2022, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

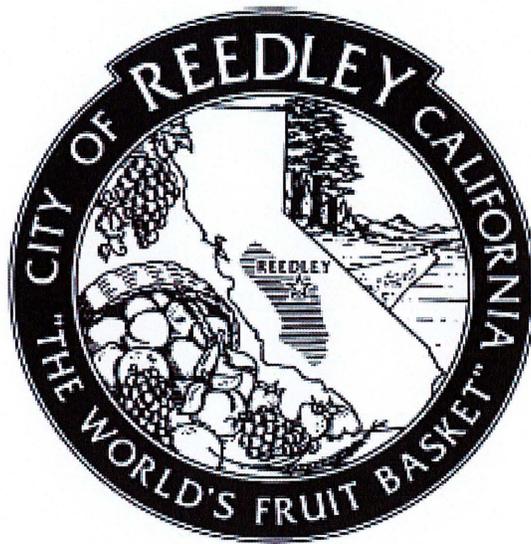
Mary L. Fast, Mayor

ATTEST:

Ruthie Greenwood, City Clerk

Exhibit - A

City of Reedley
ADOPTED
Master Fee Schedule



Last Revised April 12, 2022 by Resolution No. 2022-027

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Resolution 2022-02726

Special Note:

Many of the fees shown in this schedule have a resolution number printed to the right of the amount that indicates the last time that a particular fee *description* (also known as a ‘text’ change) or fee *amount* was amended. This practice began in 2012, therefore resolutions (amendments) before that year are not shown. A copy of the resolution and corresponding staff report for a particular fee or group of fees can be obtained by contacting the City Clerk or Administrative Services Department at (559) 637-4200.

City of Reedley Master Fee Schedule

Administrative Services Department

Business License:	Fee	Resolution No.
Business License Annual Fee	\$ 75.00	2014-026
Business License Annual Renewal Fee	25.00	
Business License Application Fee	100.00	
Business License Change of Location Only	25.00	2014-026
SB-1186 Disability Access Fee / annual / per license	4.00	2014-026
Business License Additional Decal - Yard Service	10.00	2014-026
Business License Additional Decal - Mobile Food Vendors	40.00	
Business License Report Listing / per request	15.00	
Taxi Cab Application	100.00	
Taxi Cab Inspection Service / per year / per unit	75.00	2012-021
Downtown Parking & Business Improvement Area 'Streetscape' Fee / per month / per business / billed quarterly	16.50	
Discounted 'Streetscape' Annual Fee (\$24.00 value)	174.00	

Utilities:		
Utility Account Deposit	Equal to Three Months Average Utility Bill	
Utility Account Deposit - Insufficient ID and Financial Risk	Equal to Four Months Average Utility Bill	2018-037
Utility Application Fee (Water-Sewer-Disposal)	\$ 30.00	
Utility Application Fee - Construction Water	10.00	2020-026
Utility Late Fee Service Charge	25.00	
Utility Disconnect Service Charge (Non-Payment only)		
Account termination, water shut-off, trash cans removed	100.00**	
**Account holder is also responsible for late fee and NSF fees		2018-037

Event Permits:		
Yard Sales (1-3 Days) / per event / max 2 per year / per address	\$ 10.00	
Non-Profit Events (Car Washes, Sidewalk Sales, Etc.) - Per Event	25.00	2018-037
Fireworks Applications / per event	100.00	
Fireworks Stand Security Deposit Fee	50.00	2016-037
Bingo Application and/or Renewal / per event	50.00	

Other:		
Non-Sufficient Funds Fee	\$ 35.00	2012-021
Collections Account Service Fee	35.00	
Check Replacement Fee (Recipient Requested Stop Pymt)	30.00	2014-026
Late Fee / any billed item except utilities (Assessed 30 days from invoice)	15.00	2013-036
Transportation Permit Fee	15.00	2013-036
Telephone Credit Card Payment Convenience Fee / Per Transaction	4.00	2018-037

All Departments - Miscellaneous Fees:		
Color Photocopies (Standard or Legal Size)		
0 - 2 copies	\$ 0.50	
3 - 10 copies	5.00	
11 and over	5.00 + 0.50 each after	
Black & White Photocopies (Standard or Legal Size)		
0 - 2 copies	No charge	
3 - 10 copies	1.00 flat fee	
11 and over	1.00 + 0.10 each after	
Digital copies of files	15.00	2014-026

* It is the policy of the City not to provide photocopy services for non-City documents.

** The above rates will not apply to certain types of specialized City documents for which separate charges have been established.



City of Reedley Master Fee Schedule

Fire Department

Plan Check / Inspection:	Fee	Resolution No.
Annual Fire Inspection 0 - 5000 Sq. Ft.	\$ 86.00	2022-027
Annual Fire Inspection 5001 - Up Sq. Ft.	124.00	2022-027
Pre-Plan Development	86.00	2022-027
Re-Inspection	48.00	2022-027
Haz-Mat Inspection/Permit	124.00	2022-027
Wet System Fire Hood/Duct Plan Check	162.00	2022-027
Wet System Fire Hood/Duct Inspection	86.00	2022-027
Dry System (Halon, CO2) Plan Check	162.00	2022-027
Dry System (Halon, CO2) Inspection	86.00	2022-027
Fire Alarm Plan Check	162.00	2022-027
Fire Alarm System Inspection	86.00	2022-027
Residential Sprinkler Plan Check / per unit	162.00	2022-027
Residential Sprinkler Inspection / per unit	86.00	2022-027
Commercial Sprinkler System:		
Plan Check/System Inspection Base Fee	\$ 248.00	2022-027
0-25 Heads	38.00	2022-027
26-62 Heads	57.00	2022-027
63-100 Heads	76.00	2022-027
101-137 Heads	95.00	2022-027
138-175 Heads	114.00	2022-027
176-212 Heads	133.00	2022-027
213-250 Heads	152.00	2022-027
251-287 Heads	171.00	2022-027
288-325 Heads	190.00	2022-027
326-362 Heads	209.00	2022-027
363-400 Heads	228.00	2022-027
400+ Heads / per head	0.57	2022-027
Underground Systems:		
Flush and Pressure Check	86.00	2022-027
Thrust Block Inspection	86.00	2022-027
Overhead Systems:		
Pressure Check	86.00	
Other:		
Fire Pump	\$ 124.00	2022-027
Medical Gas System	86.00	2022-027
Commercial Life Safety Plan Check	25% of Permit	
Fire Flow Test (Sprinkler Sys or Hydrant)	124.00	2022-027
Fireworks Stand Inspections (up to 10 Insp. each)	124.00	2022-027
Public Fireworks Display Permit/Inspection/Coverage	1,068.00	2022-027
Public Fair/Carnival Event	200.00	2022-027
Christmas Tree Lot	86.00	2022-027
Illegal Burn Incident (one Engine)	236.00	2022-027
Spray Booth Plan Review and Inspection	238.00	2022-027
State Mandated Fire Inspection (Jail, Hospital, School)	124.00	2022-027
Independent Inspection Fee	Actual Cost	2022-027
Emergency Fire Protection Stand-by Fee / per hour	236.00	2022-027
Code Enforcement Vehicle Tow Fee	150.00	
Late Fee / any billed item (Assessed 30 days from invoice date)	15.00	2013-036
Public Safety Alarms - Response to False Alarm One Response each Fiscal	-	2015-031
Second Response or more each Fiscal Year	236.00	2022-027
Public Safety Training - Per Hour	86.00	2022-027
Fire Incident Report	20.00	2018-037
Residential Occupancy Inspection Program R-2 (3 or more units)		
3-5 Units	\$ 124.00	2022-027
6-15 Units	162.00	2022-027
16-25 Units	200.00	2022-027
26-60 Units	238.00	2022-027



City of Reedley Master Fee Schedule

Community Services Department

Veterans Banner Program	Fee	Resolution No.
Program Cost (inclusive of banner cost, hanging, removing , and all associated items)	\$ 250.00	2022-027
NEW Annual Rehangng Fee / per banner	40.00	2022-027
Camacho Park Fees/Deposits*:		
DEPOSITS:	\$ 100.00	
Field per field per day	50.00	
Bases per field per day	50.00	
Chalker per day	225.00	
Snack Bar per day		
FEES:		
Field (1-200 People) per field per day	\$ 59.00	2022-027
Entire Park	N/A	2022-027
1-100 people	N/A	2022-027
101-200 people	29.00	2022-027
Field Preparation per field per day	29.00	2022-027
Lights (per hour) per field	24.00	2022-027
Snack Bar Nonprofit, Reedley-based youth sports orgs / per season or every six months	320.00	2018-037
Snack Bar / per hour	24.00	2022-027
Clean Up per hour	14.00	2022-027
Bases per field per day	14.00	2022-027
Chalker per day		
Sports Park Fees/Deposits*:		
DEPOSITS:	\$	
Fields per field per day	100.00	2012-021
Snack Bar per day	225.00	2012-021
Bases per field per day	50.00	2016-037
Chalker per day	50.00	2012-021
FEES:		
Each Field (1-200 People) per field per day	29.00	2022-027
Lights per hour per field	29.00	2022-027
Snack Bar Nonprofit, Reedley-based youth sports orgs / per season or every six months	320.00	2018-037
Snack Bar / per hour	24.00	2022-027
Pavilion for 4 hours / Minimum Rental	21.00	2022-027
Entire Field, Pavilion & Snack Bar for 8 hours	46.00	2022-027
Clean Up / per hour	34.00	2022-027
Bases per field per day	14.00	2022-027
Chalker per day	14.00	2022-027
Mueller Park*:		
Basketball Courts		
DEPOSITS:	\$	
1-200 people	110.00	
FEES:		
1-200 people for 4 hours (Special Event fees apply to 200 and over)	17.00	2022-027
Clean Up - per hour	34.00	2022-027

* Per resolution No. 2012-020, Reedley youth sports non-profit groups who meet qualifications will receive an 80% sponsorship from the City on adopted fees for parks and facilities rentals.



City of Reedley Master Fee Schedule

Community Services Department

Park Fees and Deposits*:	Fee	Resolution No.
DEPOSITS:		
1-100 People	\$ 50.00	
101-200 People	100.00	
FEES:		
Band Shell for 4 hours	21.00	2022-027
Pavilion for 4 hours	21.00	2022-027
Picnic Area for 4 hours	21.00	2022-027
Whole Park for 4 hours	61.00	2022-027
Clean up per hour	34.00	2022-027
Citizens Park Snack Bar per hour	24.00	2022-027
Snack Bar for NonProfit, Reedley-based youth sports organizations - per	320.00	2018-037
BARRICADES:		
Fees (includes delivery and pickup) each	3.00	2022-027
Portable Bleachers: (Includes delivery and pickup) per set	111.00	2022-027
Bounce House - each	29.00	2022-027
ENTRY FEES: Reedley Beach & Cricket Hollow		
Daily Entry / per car	6.00	2018-037
Season Pass / one entry per day	36.00	2018-037
Bus Entry / per bus	36.00	2018-037
Mobile Vendor / per day	26.00	2018-037
Special Event Fees - All Facilities:**		
Application Processing Fee	\$ 49.00	2022-027
Facilities Impact Fee:		
201 - 500 people	242.00	2022-027
501 - 800 people	366.00	2022-027
801 - 1000 people	445.00	2022-027
1001 - 1300 people	561.00	2022-027
1301 - 1500 people	642.00	2022-027
1501 - 1800 people	766.00	2022-027
1801 - 2000 people	838.00	2022-027
2001 - 3000 people	1,248.00	2022-027
3001+ people	1,824.00	2022-027

* Per resolution No. 2012-020, Reedley youth sports non-profit groups who meet qualifications will receive an 80% sponsorship from the City on adopted fees for parks and facilities rentals.

** Non-profit, Reedley-based organizations which have obtained a valid 501©(3) or 501©(4) designation from the Internal Revenue Service are exempt from Special Event Fees.



City of Reedley Master Fee Schedule

Community Services Department

Community Center*:	Fee	Resolution No.
Processing Fee	\$ 64.00	2022-027 2022-027
Floor Damage	75.00	2022-027
Facilities Impact Fee**	156.00	2022-027
Deposits:		
Standard	\$ 500.00	2020-026
California Room Fees: 4 Hour Minimum Rental		
1-200 people	155.00	2022-027
201-400 people	173.00	2022-027
Decorating Time Fee	33.00	2022-027
Kitchen (catering only)	37.00	2022-027
Small Meeting Rooms: Redwood Room, Sierra Room, Kings River, Senior		
Fees:	47.00	2022-027
Deposit:	250.00	
Senior Patio: **	47.00	2022-027
Deposit:	250.00	
Set up and Clean Up Fee	36.00	2022-027
Miscellaneous Fees:		
Sound System Rental	75.00	2022-027
Movie Screen Rental	25.00	2020-026
Security Deposit - Sound System & Movie Screen	200.00	2022-027
Maintenance Fee - After hours & weekends / per hour	36.00	2022-027

**Applies to large events that use multiple rooms and are open to the public.

	\$5.00/Day / \$20.00	
Marquee Rental	Minimum	2019-041

* Per resolution No. 2012-020, Reedley youth sports non-profit groups who meet qualifications will receive an 80% sponsorship from the City on adopted fees for parks and facilities rentals.



City of Reedley Master Fee Schedule

Community Services Department

Youth Sports:	Fee	Resolution No.
Mini Ball, T-Ball, Minors Baseball		
Early Registration	\$ 55.00	2022-027
Regular Registration	62.00	2022-027
Late Registration	85.00	2022-027
Tiny Tots Baseball		
Early Registration	55.00	2022-027
Regular Registration	62.00	2022-027
Late Registration	85.00	2022-027
Flag Football		
Early Registration	55.00	2022-027
Regular Registration	62.00	2022-027
Late Registration	85.00	2022-027
Tiny Tots Flag Football		
Early Registration	55.00	2022-027
Regular Registration	62.00	2022-027
Late Registration	85.00	2022-027
Jr. Cager Basketball		
Early Registration	55.00	2022-027
Regular Registration	62.00	2022-027
Late Registration	85.00	2022-027
Tiny Tots Basketball		
Early Registration	55.00	2022-027
Regular Registration	62.00	2022-027
Late Registration	85.00	2022-027
Volleyball		
Early Registration	55.00	2022-027
Regular Registration	62.00	2022-027
Late Registration	85.00	2022-027
Cross Country		
Early Registration	55.00	2022-027
Regular Registration	62.00	2022-027
Late Registration	85.00	2022-027
Jr. Giants	Free Program	
Drop In Sports Clinics	\$ 8.00/per day	2021-028
Adult Sports		
Softball		
Regular Registration / per team	\$ 435.00	2020-026
Late Registration / per team	485.00	2020-026
Security Deposit (Non Refundable)	100.00	2016-037
Basketball		
Regular Registration / per team	370.00	2020-026
Late Registration / per team	420.00	2020-026
Security Deposit (Non-Refundable)	100.00	2016-037
Flag Football		
Regular Registration / per team	350.00	2020-026
Late Registration / per team	400.00	2020-026
Security Deposit (Non-Refundable)	100.00	2020-026
Volleyball		
Regular Registration / per team	350.00	2021-028
Late Registration / per team	400.00	2021-028
Security Deposit (Non-Refundable)	100.00	2021-028



City of Reedley Master Fee Schedule

Community Services Department

Enrichments:	Fee	Resolution No.
Easter Day Camp 7:45am - 5:15pm	21.00 Day/Child 116.00/Session	2022-027 2022-027 2022-027
Holiday Day Camp 7:45am - 5:15pm (Full week discount. For weeks with holidays, only daily rate available.)	21.00 Day/Child 96.00/Week	2022-027 2022-027
Seasonal Camps Jr. Leader Fee	3.00/Day	2020-026
Parents Night (4 hours of Childcare)	12.00	2021-028
Halloween Carnival		
Children under 2 Years	Free	
Adults	Free	
Kids (2-12)	3.00	2020-026
Easter Carnival		2019-041
Children under 2 Years	Free	
Fiesta Race		
Children's Races	\$ 8.00	2022-027
Adult Early Registration	25.00	2022-027
Adult Late Registration	35.00	2022-027
Princess Show		
Ticket price in advance	\$ 18.00	2022-027
Ticket price at the door	25.00	2022-027
Movie Night		
Premier Seating	15.00	2021-028
General Seating	10.00	2021-028
Classes:		
Tumbling	\$ 80.00/Session	2020-026
Hip Hop	80.00/Session	2019-041
Cheer	80.00/Session	2018-037
Tai Chi	40.00/Month	2018-037
CPR & First Aid	80.00	2022-027
Babysitting	45.00	2018-037
Paint Night (General Public)	20.00 - 25.00	2022-027
Paint Night (Seniors)	12.00 - 15.00	2022-027
Craft Class (General Public -price varies depending upon the cost of supplies)	20.00 - 30.00	2021-028
Craft Class (Seniors -price varies depending upon the cost of supplies)	10.00 - 15.00	2021-028
Pre-School / Pre-Kindergarten:		
PreSchool (monthly)	\$ 113.00	2021-028
Late Fee	30.00	2020-026
PreKindergarten (monthly)	173.00	2021-028
Late Fee	30.00	2020-026
Late Pick-up Fee / per every five minutes late	5.00	2020-026
Drop in Class (ages 3-4) July-August / per day	15.00	2022-027



City of Reedley Master Fee Schedule Community Services Department

Summer Aquatics:	Fee	Resolution No.
Recreational Swimming		
17 and under	\$ 3.75	2022-027
Adults (18-54)	4.25	2022-027
Seniors	3.75	2022-027
Swim Lessons		
Group Lessons (10- 1/2 hour lessons)	62.00	2022-027
Semi-Private Lessons	89.00	2022-027
Private Lessons (10- 1/2 hour lessons)	105.00	2022-027
Jr. Lifeguard Class	61.00	2022-027
Year Round Aquatics:		
Lap Swim / per visit	\$ 3.25	2022-027
Swim Pass / 10 visits	32.50	2022-027
Swim Pass / 20 visits	65.00	2022-027
Lap Swim Card Replacement	2.25	2022-027
Water Aerobics / per month	34.00	2022-027



City of Reedley Master Fee Schedule

Community Services Department

Municipal Airport:	Fee	Resolution No.
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Fees and Policies

No person shall park any aircraft on the Reedley Municipal Airport or at any hangars or facilities located thereon, nor shall use the facilities of the Reedley Municipal Airport unless arrangements therefore have been made in accordance with the schedule of rates and charges referred to herein, or unless contractual arrangements therefore have been made with the City. No person

Aircraft Parking

Daily rates shall apply to commercial aircraft parked in excess of eight hours and to non-commercial aircraft parked in excess of 24 hours. Aircraft of lessees parked on their leased premises and aircraft owned and operated by the Federal Government are excluded. Payment for monthly reserved parking space is due and payable in advance for each calendar month. Payment of the

Tiedowns			
Transient (daily)	\$	5.00	
Monthly		53.00	2022-027
Shade cover (monthly)		6.25	2022-027
			2022-027
			2022-027
T-Hangars (monthly)			2022-027
Old (half size)		118.00	2022-027
Old (full size)		224.00	2022-027
New (1000-1199 sq ft)		346.00	2022-027
New (1200-1399 sq ft)		395.00	2022-027
New (1400-1599 sq ft)		420.00	2022-027
Late Fee / per invoice if not paid 30 days after initial date of invoice*		15%	2012-021
* The 15% late fee is non-compounding.			2019-041
 Automobile Parking:			
Daily	\$	5.00	2015-031
Monthly		50.00	2018-037

Designated areas for privately-owned hangars shall be made available by the Airport Manager for the location of hangars. The model and type of hangar shall be approved by the Airport Manager. Individual land leases for the construction of hangars by individuals or firms shall be permitted and are to be coordinated by the Airport Manager.

Payment:

For standard tiedowns, the initial rent shall include first month's rent, plus deposit equal to one month's rent. For all T-Hangars, initial payment shall include first month's rent and deposit equal to one month's rent plus a \$100 cleaning deposit. Thereafter, monthly rent shall be due and payable in advance.

Commercial Operator Fees:

All non-based commercial operators, except operators of transient aerial applicator aircraft, shall pay a basic operator's fee of \$40.00 per calendar month, in advance, plus an additional charge of \$20.00 per month for each aircraft used by said operators, if any, with a gross weight from 1 through 6,000 pounds, and an additional charge of \$5.00 per month for each 1,000 pounds or fraction thereof over 6,000 pounds. Transient aerial applicator aircraft shall be charged at a rate of \$20.00 per aircraft per day while using the Reedley



City of Reedley Master Fee Schedule

Community Development Department

Building Fees:	Fee	Resolution No.
Permit Issuance Fees:		
Administrative Fee Per Permit	\$ 29.00	2013-036
Building Permit Fees:		
Building Permit Hourly Rate	\$ 65.00	2013-036
Fees Per Valuation Table		
Total Valuation		
\$1.00 to \$500.00 Total Valuation	\$ 23.50	
\$501.00 to \$2,000 Total Valuation	\$23.50 for the 1st \$500.00 + \$3.05 for each additional \$100.00	
\$2,001.00 to \$25,000 Total Valuation	\$69.25 for the 1st \$2,000.00 + \$14.00 for each additional \$1,000.00	
\$25,001.00 to \$50,000 Total Valuation	\$391.75 for the 1st \$25,000.00 + \$10.10 for each additional \$1,000.00	
\$50,001.00 to \$100,000 Total Valuation	\$643.75 for the 1st \$50,000.00 + \$7.00 for each additional \$1,000.00	
\$100,001.00 to \$500,000 Total Valuation	\$993.75 for the 1st \$100,000.00 + \$5.60 for each additional \$1,000.00	
\$500,001.00 to \$1,000,000 Total Valuation	\$3,233.75 for the 1st \$500,000.00 + \$4.75 for each additional \$1,000.00	
\$1,000,001.00 and up Total Valuation	\$5,608.75 for the 1st \$1,000,000.00 + \$3.65 for each additional \$1,000.00	
General Plan Zoning & Building Maintenance Fee	Job Valuation X \$0.0011	2013-036
Demolition Permit	\$ 65.00	2013-036
CBSC SB1473 State Mandated Fee	\$4.00 per \$100,000.00	2016-037
Strong-Motion (Seismic Hazard) State Mandated Fee - Residential	Valuation Amount x 0.00013	2020-026
Strong-Motion (Seismic Hazard) State Mandated Fee - Commercial	Valuation Amount x 0.00028	2020-026
Plan Check Fees:		
Building	65% of Building Fee	
New Master Plan	65% of Building Fee	
Established Master Plan	50% of Building Fee	
Residential Pools	\$ 65.00	2013-036
Electrical Plans w/out Bldg Permit	25.00	2013-036
Photovoltaic - Residential Only - Less than 10 kw	40.00	2016-037
Photovoltaic - Residential Only - Greater than 10 kw	80.00	2020-026
Electric Vehicle (EV) - Residential	40.00	2018-037
Electric Vehicle (EV) - Commercial	65.00	2018-037
Mechanical Plans w/out Bldg Permit	25.00	2013-036



City of Reedley Master Fee Schedule

Community Development Department

Building Fees Continued:	Fee	Resolution No.
Plumbing Plans w/out Bldg Permit	25.00	2013-036
Fire Alarm	122.00	
Commercial Sprinkler System	200.00	
Fire Hood Wet System	122.00	
Dry System (Halon, CO2)	122.00	
Residential Sprinkler System	122.00	
Electrical Permit Fees:		
Signs from addl circuit	\$ 9.00	2013-036
Signs from one circuit	33.00	2013-036
Single Family Wiring (x sq ft)	0.10 per sq ft	2013-036
Swimming Pool	65.00	2013-036
Temporary Circuits	Per Hour	
Temporary Power Service	32.50	2013-036
Plug-in Busways	9.00	2013-036
Multi-Family Wiring (x sq ft)	0.15 per sq ft	2013-036
Apparatus 50 to 100 HP	57.00	2013-036
Area & Booth Lights	9.00	2013-036
Electric Rides	23.50	2013-036
Hourly Rate	65.00	2013-036
Mechanical Rides w/Lights	17.00	2013-036
Miscellaneous Apparatus	33.00	2020-026
Motors 1 HP	9.00	2013-036
Motors 2 to 10 HP	12.30	
Motors 11 to 50 HP	24.60	
Motors 51 to 100 HP	74.50	
Non-Residential Appliance (1-HP)	9.00	2013-036
Outlets (Switches & Receptacles) - Up to 50	\$ 40.00	2022-027
Outlets (Switches & Receptacles) - 51-199	\$ 80.00	2022-027
NEW Outlets (Switches & Receptacles) - 200+	\$ 160.00	2022-027
Photovoltaic	200.00	2016-037
Electric Vehicle (EV) - Per Space	100.00	2018-037
Pole/Platform Mounted Lights	2.00	2013-036
Portable Spa/ Hot Tub	33.00	2013-036
Residential Appliance-1 HP	9.00	2013-036
Electric Service less than 200 Amp	55.00	2017-045
Electric Service over 200 to 1,000 Amp	75.00	2017-045
Electric Service over 1,000 Amp	124.30	
Electrical Investigation Fee	125.25	
Fire Alarm Inspection	53.00	2013-036
Mechanical Permit Fees:		
Additional Non-Classed Appliance	\$ 10.65	
Air Handler less than 10k CFM	33.00	2020-026
Air Handler greater than 10k CFM	49.00	2020-026
Commercial Incinerator	17.00	2013-036
Dryer Duct	17.00	2020-026
Evap Cooler	33.00	2020-026
Floor Furnace	33.00	2020-026
Furnace-less than 100k BTU	33.00	2020-026
Furnace-greater than 100k BTU	49.00	2020-026
Gas Piping	33.00	2020-026
Hood with Exhaust	25.00	2020-026
Install/Replace Appliance	25.00	2020-026
Pool/Spa Heater	25.00	2013-036
Residential Incinerator	25.00	2013-036
Suspended Heater	17.00	2013-036
Vent w/HVAC	17.00	2020-026
Vent w/Single Duct	17.00	2020-026



City of Reedley Master Fee Schedule

Community Development Department

Building Fees Continued:	Fee	Resolution No.
Zero-Clearance Fireplace	17.00	2013-036
A/C, Boiler- 100k BTU/3HP	33.00	
A/C, Boiler- 100k to 500k BTU/ to 15HP	49.00	2017-045
A/C, Boiler- 500k-1,000k BTU/ to 50 HP	74.00	2017-045
A/C, Boiler- over 1,000k BTU & 50 HP	110.00	2017-045
Mechanical Investigation Fee	65.00	2013-036
HVAC Ducts / Repair / Replace	49.00	2017-045
Plumbing Permit Fees:		
Additional Labor after 1st Hour	\$ 65.00	2013-036
Additional Gas Outlet	2.00	2013-036
Backflow Preventer Less Than 2 Inch	25.00	2013-036
Backflow Preventer Over 2 Inch	33.00	2013-036
Dry System Inspection	53.00	
Wet Sys Fire Hood/Duct Inspection	53.00	
Under Gr Sys Flush & Pressure Test	60.00	
Under Gr Sys Thrust Block Inspection	60.00	
Overhead System Pressure Test	60.00	
Residential Sprinkler Sys Inspection	53.00	
Gas Piping up to 5 Outlets	33.00	2020-026
Gas Water Heater	33.00	2017-045
Interceptor	25.00	2013-036
Interceptor (Sewer)	25.00	2013-036
Lawn Sprinklers	17.00	2013-036
On Site Manhole	42.28	
On Site Sewer Mains	0.50 per linear foot	
Plumbing Fixtures	17.00	2013-036
Private Sewer Disposal System	74.50	
Private Swimming Pool	65.00	2020-026
Public Swimming Pool	91.25	
Rain Water Systems	17.00	2013-036
Replace Existing Septic Tank	49.00	2013-036
Sewer Lines	33.00	2020-026
SFR - One Bathroom	73.50	
SFR - Two Bathrooms	98.00	
SFR - Three Bathrooms	122.50	
SPA (Private)	33.00	2013-036
Water Heater	33.00	2017-045
Water Piping	33.00	2020-026
Multi Family - One Bathroom	65.00	
Multi Family - Two Bathrooms	81.50	
Multi Family - Three Bathrooms	98.00	
Plumbing Investigation Fee	65.00	2013-036
Well Abandonment	33.00	2013-036
Sewer Abandonment	33.00	2013-036
Monitoring Well	33.00	2013-036
Roofing Permit Fees:		
Residential		
Simple Roof Overlay	\$ 130.00	2017-045
Re-roof with Existing Sheathing	160.00	2017-045
Re-roof with New Sheathing	190.00	2019-041
Structural with Calculations	Fee per Valuation Table	2017-045
Commercial		
Simple Roof Overlay up to 7,500 sq. ft.	\$ 200.00	2020-026
Simple Roof Overlay 7,501 to 15,000 sq. ft.	275.00	2020-026
Simple Roof Overlay 15,001 to 150,000 sq. ft.	400.00	2020-026
Re-roof with Existing Sheathing up to 7,500 sq. ft.	250.00	2020-026
Re-roof with Existing Sheathing 7,501 up to 15,000 sq. ft.	375.00	2020-026
Re-roof with Existing Sheathing 15,001 to 150,000 sq. ft.	500.00	2020-026



City of Reedley Master Fee Schedule Community Development Department

Building Fees Continued:	Fee	Resolution No.
Re-roof with New Sheathing up to 7,500 sq. ft.	300.00	2020-026
Re-roof with New Sheathing 7,501 up to 15,000 sq. ft.	375.00	2017-045
Re-roof with New Sheathing 15,001 to 150,000 sq. ft.	500.00	2017-045
Structural with Calculations up to 15,000 sq. ft.	505.00	2017-045
Structural with Calculations 15,001 to 150,000 sq. ft.	620.00	2017-045
Water Meter Inspection Fees:		
Inspection Fee / per meter	15.00	2014-026
Water Meter Pricing:		
1" Size	Cost + 5.0%	2016-037
1 1/2" Size	Cost + 5.0%	2016-037
2" Size	Cost + 5.0%	2016-037
3" Size	Cost + 5.0%	2016-037
4" Size	Cost + 5.0%	2016-037
8" Size	Cost + 5.0%	2016-037
Water Meter Spool - Varies	Cost + 5.0%	2014-026
NEW Re-Inspection (applicable to all permits issued) / per occurrence	\$ 95.00	2022-027
Grading Plan Review and Permitting Fees:		
Plan Review		
50 cubic yards or less	No fee	2020-026
51 to 100 cubic yards	\$ 23.50	2020-026
101 to 1,000 cubic yards	37.00	2020-026
1,001 to 10,000 cubic yards	49.25	2020-026
10,001 to 100,000 cubic yards	\$49.25 for the first 10,000 cubic yards, plus \$24.50 each additional 10,000 cubic yards or fraction thereof.	2020-026
100,001 to 200,000 cubic yards	\$269.75 for the first 100,000 cubic yards, plus \$13.25 each additional 10,000 cubic yards or fraction thereof.	2020-026
200,001 cubic yards or more	\$402.25 for the first 200,000	2020-026
Permitting		
50 cubic yards or less	\$ 23.50	2020-026
51 to 100 cubic yards	\$ 37.00	2020-026
101 to 1,000 cubic yards	\$37.00 for the first 100 cubic yards, plus \$17.50 for each additional 1,000 cubic	2020-026
1,001 to 10,000 cubic yards	\$194.50 for the first 1,000 cubic yards, plus \$14.50 for each additional 1,000 cubic	2020-026
10,001 to 100,000 cubic yards	\$325.00 for the first 10,000 cubic yards, plus \$66.00 for each additional 10,000 cubic	2020-026
100,001 cubic yards or more	\$919.00 for the first 100,000 cubic yards, plus \$36.50 for each additional 10,000 cubic	2020-026



City of Reedley Master Fee Schedule

Community Development Department

Planning Fees:	Fee	Resolution No.
Administrative Review:		
Administrative Review	\$ 100.00	2014-026
Non-Profit Entities Only (Proof of Status Required)	25.00	2016-037
Relocation within Reedley or Ancillary Activities/Special Events for Existing	25.00	2015-031
Annexations:		
Annexations	6,250.00	2021-028
Annexations processed concurrently with other entitlements	4,000.00	2021-028
Covenant Fees:		
Recorded Document Preparation	275.00	2018-037
Notary Fee (for covenants only)	25.00	2014-026
Conditional Use Permit (CUP):		
CUP - New Development Project	3,900.00	2021-028
CUP - Amendment	1,500.00	2021-028
Development Impact Fee (DIF) Deferral Preparation:		
Agreement Preparation	400.00	2020-026
Release of Lien	200.00	2020-026
Development Agreement:		
Agreement Preparation	250/hr. (1 hour min.)	2021-028
Annual Review	275.00	2012-021
Entitlements:		
Change of Zone	\$ 5,000.00	2021-028
General Plan/Specific Plan Amendment	5,500.00	2021-028
General Plan Maintenance Fee	0.95/\$1,000 of Building Valuation	2012-021
Municipal Code Amendment	5,500.00	2021-028
Public Hearing (Tentative Map, Change of Zone, & General Plan Amendment)	350.00	2014-026
Variance	\$ 1,000.00	2021-028
Environmental Review:		
Categorical Exemption	\$ 250.00	2014-026
Initial Study	800.00	2021-028
Environmental Impact Report*	Cost + 10%	
Negative Declaration*	1,200.00	2012-021
Mitigated Negative Declaration	Cost + 10%	2019-041
Mitigation Monitoring Fee	Cost + 10%	
NEPA Document	Cost + 10%	2012-021
* Fee does not include fees for Fresno County and Fish and Game to be paid by applicant.		
Land Division Applications:		
Tentative Parcel Map	\$2,250+\$70/lot	2021-028
Tentative Parcel Map - City Council Meeting	500.00	2012-021
Tentative Subdivision Map	\$6,500+35/lot	2021-028
Vesting Tentative Parcel Map	\$7,500+75/lot	2021-028
Vesting Tentative Subdivision Map	\$7,500+115/lot	2021-028
Exceptions	775.00	2021-028
Minor Modification	750.00	2021-028
Tentative Map Renewal/Extension	250.00	2021-028



City of Reedley Master Fee Schedule

Community Development Department

Planning Fees Continued:	Fee	Resolution No.
Miscellaneous:		
Appeals	\$ 500.00	2012-021
Applicant Requested Continuance (City Council and Planning Comm.)	250.00	2012-021
Home Occupation Permit	200.00	2021-028
Minor Deviation	500.00	2021-028
Yard Encroachment	150.00	2021-028
Photography/Filming Permit (Director Discretion)	210.00	2012-021
Professional Technical Outsourcing	Cost + 10%	2012-021
Public Convenience or Necessity Findings	1,200.00	2021-028
Time Extension	300.00	2012-021
Zoning Inquiry (Formal Response)	150.00	2020-026
Sign Permits:		
Banner Application	\$ 15.00	2014-026
Master Sign Application	175.00	2021-028
Minor Deviation and Permit Application - Sign	65.00	2021-028
Sign Permit Application	110.00	2021-028
Temporary Subdivision Sign Review	210.00	2012-021
Site Plan Review (SPR):		
SPR New	3,400.00	2021-028
SPR Amendment	1,000.00	2021-028
SPR Amendment - Minor	500.00	2021-028
Accessory Dwelling Unit	400.00	2021-028
Document Fees:		
Digital Files:		
Flash Drive of Digital Files(per drive)	\$ 15.00	2014-026
Hard Copies:		
General Plan	\$ 35.00	2012-021
Housing Element	30.00	2012-021
Specific Plan	30.00	2012-021
Subdivision Ordinance	30.00	2012-021
Zoning Ordinance	30.00	2012-021
Maps:		
Zoning	Color / B & W	
General Plan	50.00 / 15.00	
Specific Plan	50.00 / 10.00	
Medium Format Copies 11" x 17"	5.00	2014-026
Large Format Copies 24" x 36"	7.00	2012-021



City of Reedley Master Fee Schedule

Community Development Department

Developer Impact Fee Detail by Infrastructure Service Type:
Transportation Facilities

	Fee	Resolution No.
Residential		
Single Family	\$ 5,066.00	2015-022
Multi-Family	3,377.00	2015-022
Accessory Dwelling Units (ADUs) over 750 sq. ft. Created through new construction	1,266.50	2020-026
Non-Residential - Per sq. ft.		
Commercial	\$ 2.22	2015-022
Industrial	1.14	2015-022
Institutional/Other	0.36	2015-022
City Center (50% Reduction)		
Single Family (per unit)	\$ 2,533.00	2019-041
Multi-Family (per unit)	1,688.50	2019-041
Commercial (per sq. ft.)	1.11	2019-041
Industrial (per sq. ft.)	0.57	2019-041
In-fill Area (25% Reduction)		
Single Family (per unit)	\$ 3,799.50	2019-041
Multi-Family (per unit)	2,532.75	2019-041
Commercial (per sq. ft.)	1.67	2019-041
Industrial (per sq. ft.)	0.86	2019-041
Institutional/Other (per sq. ft.)	0.27	2019-041

Developer Impact Fee Detail by Infrastructure Service Type:
Law Enforcement Facilities

Residential		
Single Family	\$ 120.00	2015-022
Multi-Family	80.00	2015-022
Accessory Dwelling Units (ADUs) over 750 sq. ft. Created through new construction	30.00	2020-026
Non-Residential - Per sq. ft.		
Commercial	\$ 0.050	2015-022
Industrial	0.027	2015-022
Institutional/Other	0.008	2015-022
City Center (50% Reduction)		
Single Family (per unit)	\$ 60.00	2019-041
Multi-Family (per unit)	40.00	2019-041
Commercial (per sq. ft.)	0.025	2019-041
Industrial (per sq. ft.)	0.014	2019-041
In-fill Area (25% Reduction)		
Single Family (per unit)	\$ 90.00	2019-041
Multi-Family (per unit)	60.00	2019-041
Commercial (per sq. ft.)	0.038	2019-041
Industrial (per sq. ft.)	0.020	2019-041
Institutional/Other (per sq. ft.)	0.006	2019-041



City of Reedley Master Fee Schedule

Community Development Department

Developer Impact Fee Detail by Infrastructure Service Type:			
Fire Facilities		Fee	Resolution No.
Residential			
Single Family	\$	999.00	2015-022
Multi-Family		666.00	2015-022
Accessory Dwelling Units (ADUs) over 750 sq. ft. Created through new construction		249.75	2020-026
Non-Residential - Per sq. ft.			
Commercial	\$	0.440	2015-022
Industrial		0.225	2015-022
Institutional/Other		0.072	2015-022
City Center (50% Reduction)			
Single Family (per unit)	\$	499.50	2019-041
Multi-Family (per unit)		333.00	2019-041
Commercial (per sq. ft.)		0.220	2019-041
Industrial (per sq. ft.)		0.113	2019-041
In-fill Area (25% Reduction)			
Single Family (per unit)	\$	749.25	2019-041
Multi-Family (per unit)		499.50	2019-041
Commercial (per sq. ft.)		0.330	2019-041
Industrial (per sq. ft.)		0.169	2019-041
Institutional/Other (per sq. ft.)		0.054	2019-041

Developer Impact Fee Detail by Infrastructure Service Type:			
General Government Facilities		Fee	Resolution No.
Residential			
Single Family	\$	94.00	2015-022
Multi-Family		63.00	2015-022
Accessory Dwelling Units (ADUs) over 750 sq. ft. Created through new construction		23.50	2020-026
Non-Residential- Per sq. ft.			
Commercial	\$	0.040	2015-022
Industrial		0.021	2015-022
Institutional/Other		0.007	2015-022
City Center (50% Reduction)			
Single Family (per unit)	\$	47.00	2019-041
Multi-Family (per unit)		31.50	2019-041
Commercial (per sq. ft.)		0.020	2019-041
Industrial (per sq. ft.)		0.011	2019-041
In-fill Area (25% Reduction)			
Single Family (per unit)	\$	70.50	2019-041
Multi-Family (per unit)		47.25	2019-041
Commercial (per sq. ft.)		0.030	2019-041
Industrial (per sq. ft.)		0.016	2019-041
Institutional/Other (per sq. ft.)		0.005	2019-041



City of Reedley Master Fee Schedule Community Development Department

Developer Impact Fee Detail by Infrastructure Service Type:

Storm Drain Facilities	Fee	Resolution No.
Residential		
Single Family	\$ 4,396.00	2015-022
Multi-Family	2,931.00	2015-022
Accessory Dwelling Units (ADUs) over 750 sq. ft. Created through new construction	1,099.00	2020-026
Non-Residential - Per sq. ft.		
Commercial	\$ 1.922	2015-022
Industrial	0.990	2015-022
Institutional/Other	0.311	2015-022
City Center (50% Reduction)		
Single Family (per unit)	\$ 2,198.00	2019-041
Multi-Family (per unit)	1,465.50	2019-041
Commercial (per sq. ft.)	0.961	2019-041
Industrial (per sq. ft.)	0.495	2019-041
In-fill Area (25% Reduction)		
Single Family (per unit)	\$ 3,297.00	2019-041
Multi-Family (per unit)	2,198.25	2019-041
Commercial (per sq. ft.)	1.442	2019-041
Industrial (per sq. ft.)	0.743	2019-041
Institutional/Other (per sq. ft.)	0.233	2019-041

Developer Impact Fee Detail by Infrastructure Service Type:

Wastewater Facilities	Fee	Resolution No.
Residential		
Single Family	\$ 2,521.00	2015-022
Multi-Family	1,680.00	2015-022
Accessory Dwelling Units (ADUs) over 750 sq. ft. Created through new construction	630.25	2020-026
Non-Residential- Per sq. ft.		
Commercial	\$ 1.104	2015-022
Industrial	0.568	2015-022
Institutional/Other	0.178	2015-022
City Center (50% Reduction)		
Single Family (per unit)	\$ 1,260.50	2019-041
Multi-Family (per unit)	840.00	2019-041
Commercial (per sq. ft.)	0.552	2019-041
Industrial (per sq. ft.)	0.284	2019-041
In-fill Area (25% Reduction)		
Single Family (per unit)	\$ 1,890.75	2019-041
Multi-Family (per unit)	1,260.00	2019-041
Commercial (per sq. ft.)	0.828	2019-041
Industrial (per sq. ft.)	0.426	2019-041
Institutional/Other (per sq. ft.)	0.134	2019-041



City of Reedley Master Fee Schedule Community Development Department

Developer Impact Fee Detail by Infrastructure Service Type:			
Water Facilities		Fee	Resolution No.
Residential			
Single Family	\$	1,984.00	2015-022
Multi-Family		1,323.00	2015-022
Accessory Dwelling Units (ADUs) over 750 sq. ft. Created through new construction		496.00	2020-026
Commerical/Industrial - Per sq. ft.			
Commercial	\$	0.869	2015-022
Industrial		0.447	2015-022
Institutional/Other		0.140	2015-022
City Center (50% Reduction)			
Single Family (per unit)	\$	992.00	2019-041
Multi-Family (per unit)		661.50	2019-041
Commercial (per sq. ft.)		0.435	2019-041
Industrial (per sq. ft.)		0.224	2019-041
In-fill Area (25% Reduction)			
Single Family (per unit)	\$	1,488.00	2019-041
Multi-Family (per unit)		992.25	2019-041
Commercial (per sq. ft.)		0.652	2019-041
Industrial (per sq. ft.)		0.335	2019-041
Institutional/Other (per sq. ft.)		0.105	2019-041

Developer Impact Fee Detail by Infrastructure Service Type:			
Park and Recreational Facilities			
Residential			
Single Family	\$	1,299.00	2015-022
Multi-Family		866.00	2015-022
Accessory Dwelling Units (ADUs) over 750 sq. ft. Created through new construction		324.75	2020-026
Non- Residential - Per sq. ft.			
Commercial	\$	0.569	2015-022
Industrial		0.293	2015-022
Institutional/Other		0.092	2015-022
City Center (50% Reduction)			
Single Family (per unit)	\$	649.50	2019-041
Multi-Family (per unit)		433.00	2019-041
Commercial (per sq. ft.)		0.285	2019-041
Industrial (per sq. ft.)		0.147	2019-041
In-fill Area (25% Reduction)			
Single Family (per unit)	\$	974.25	2019-041
Multi-Family (per unit)		649.50	2019-041
Commercial (per sq. ft.)		0.427	2019-041
Industrial (per sq. ft.)		0.220	2019-041
Institutional/Other (per sq. ft.)		0.069	2019-041



City of Reedley Master Fee Schedule

Engineering Department

Engineering Fees:	Fee	Resolution No.
Permit Issuance Fees:		
Encroachment Permit	52.00	2020-026
Addendum Plan Check	\$ 250.00	2022-027
Construction Inspection of Public Improvements	4.5% of first \$10,000; plus 3% of amount over \$10,000; Minimum \$52.00	2020-026
Early Start Agreement	400.00	2012-021
Commercial/Single Family Residential Improvement Plan Checking	650.00 + Cost	2019-041
Subdivision and Parcel Map Improvement Plan Checking	1,800.00 + Cost	2020-026
Landscape and Lighting Formation Fee	\$ 1,750.00	2021-028
Right of Way Summary Abandonment Requests	1,100.00	2012-021
Right of Way Standard Abandonment Requests	1,800.00	2012-021
Final Parcel Map	1,000.00 + Cost	2018-037
Final Tract Map	2,100.00 + Cost	2020-026
Lot Line Adjustment	\$800.00 + Cost	2018-037
Voluntary Parcel Merger	\$800.00 + Cost	2015-031



City of Reedley Master Fee Schedule

Police Department

Report, Reproduction and Document Fees:	Fee	Resolution No.
Report Copy / Call Log: up to 10 pages	\$ 15.00	
Report Copy / Call Log: each additional black & white page	0.10	2012-021
Citation Copies	\$ 15.00	2022-027
Police Certificates	30.00	
Photograph (+ duplication fees)	15.00	
Reproduction of Photographs (Digital)	40.00	2012-021
911/Radio Dispatch Recording	247.00	2012-021
Production of Records - (Video Tapes, CDs and DVDs)	54.00	2012-021
Report - Discovery (Reports or Audio or Video)	170.00	2012-021

Permit and License Fees:	Fee	Resolution No.
Dance Event Permit (public) (required by City Code)	75.00	
Dance Event Permit (private)	30.00	
Alcohol Permits - One Day	30.00	
Door to Door Hawking (per July 1st to June 30th / per individual)	150.00	2018-037
Marijuana Cultivation Permit (Personal Use) (75% non-refundable deposit due at time of request) (25% remaining due at time of issuance)	135.00	2019-041

Police Service Fees:	Fee	Resolution No.
Lieutenant Officer / per hour	\$ 151.00	2022-027
Police Officer / per hour*	\$ 85.00	2022-027
Sergeant Officer / per hour*	\$ 123.00	2022-027
Community Services Officer / per hour*	\$ 58.00	2022-027
<i>*Overtime rates may apply based upon availability of staff</i>		
Fingerprinting	20.00	
Safety Inspection/MIN Verification	20.00	
Ticket Sign Off	15.00	2012-021
Emergency Response Fee (DUI) - Accident or call for service only	325.00	
Gun Storage - Reedley Resident (\$50 first gun, \$25 each additional gun +\$1/Day)	50.00	2012-021
Gun Storage - Non-Reedley Resident (\$75 first gun, \$25 each additional gun +\$1/Day)	75.00	2012-021
Vehicle Repossession (State Mandated Fee 26751 G.C.)	\$ 15.00	
Vehicle Impound/Stored**i.e. V.C. 12500 / 14601	\$ 175.00	2022-027
Vehicle Impound/Stored**i.e. V.C. 23152	\$ 225.00	2022-027
Vehicle Impound Hearing	50.00	

** Exception: Owners and operators of vehicles that are impounded or stored as a result of the owner/operator being a victim of a crime, and the vehicle is directly related to that crime.

Animal Control Fees:	Fee	Resolution No.
Dog License (non-spayed/non-neutered)***	\$ 24.00	2018-037
Dog License (spayed/neutered)***	12.00	
Owner-Relinquished Animals	60.00	
Animal Redemption/ Return (1st time)	25.00	2012-021
Animal Redemption/ Return (2nd time)	35.00	2012-021
Animal Redemption/ Return (3rd time)	50.00	2012-021

*** A City Dog License covers the period of January 1st through December 31st. The fee for new licenses issued throughout the year will be pro-rated to the quarter in which they are issued.



City of Reedley Master Fee Schedule

Public Works Department Wastewater Service Rates

Flat Rate Customers:		Fee	Resolution No.
Residential / Per Customer / Per Month		\$ 54.26	2021-054
Duplex/Triplex / Per Unit / Per Month		46.36	2021-054
Unmetered Commercial / Per 1,000 sq. ft. / Per Month		48.19	2021-054

Metered Customers:			
Base Rate	Multi-Family, Commercial, Hospitals & Schools / Per Month		
	3/4"	\$ 20.51	2021-054
	1"	34.24	2021-054
	1.5"	68.22	2021-054
	2"	109.25	2021-054
	3"	204.96	2021-054
	4"	341.67	2021-054
	6"	683.13	2021-054
	8"	1,093.11	2021-054

Consumption (per 1,000 gallons)			
All water consumption		6.46	2021-054
125% of Average Winter Water Usage (AWWU)			
Over Adjusted AWWU			

Category I Industrial*:			
Discharge / Per 1,000 gallons		\$ 3.71	2021-054
BOD / Per Pound		0.79	2021-054
SS / Per Pound		0.63	2021-054

* All Category I industrial accounts must have an Industrial Waste Discharge Permit issued by City of Reedley.

Industrial Pre-Treatment Program:			
F.O.G. Permit Application Fee* (includes 1st year inspection)		\$ 80.00	2014-026
* Fee prorated for businesses that start during the year.			
F.O.G. Permit Inspection Fee / per building / per year		35.00	2012-021
F.O.G. Re-Inspection/Out of Compliance Fee / per occurrence		50.00	2013-036
Industrial Businesses:			
Industrial Pre-Treatment Application Fee (New or Renewal)		250.00	2013-036
Industrial Pre-Treatment Permit / per year		250.00	2012-021
Industrial Pre-Treatment Permit Review Fee (New or Renewal)		Cost + 10%	2013-036
Industrial Pre-Treatment Inspections / two (2) per year		100.00	2013-036
Industrial Annual Discharge Monitoring		Cost + 10%	2013-036
Late Fee / any billed item (Assessed 30 days from invoice date)		15.00	2013-036

Service Call-Outs:			
Applies only if problem is on private property and after normal business hours.		\$ 125.00	2012-021

Laboratory Fees:			
Analyte		Per Test	
pH		\$ 15.00	2016-037
E.C.		15.00	2016-037
BOD		35.00	2016-037
TSS		20.00	2016-037
Total Coliform P/A Method		25.00	2016-037
Total Coliform Multiple Tube Method		30.00	2016-037
HPC		35.00	2016-037



City of Reedley Master Fee Schedule Public Works Department Wastewater Service Rates

Average Winter Water Average for Commercial/Industrial/Institutional Accounts:

Calculation of the Average Winter Water Usage (AWWU) will be 125% of the average consumption of what is billed on the customer's December, January, February, March, and April sewer bill. Customer must have consumption history with the City of Reedley for the aforementioned months. If a history is not available, then the customer will be billed per their actual consumption until the next AWWU calculation period. If a customer has 0 or 1,000 gallons of usage in a given month during the AWWU calculation period, those readings will not be included into the AWWU calculation. AWWU calculations will be rounded down to the nearest 1,000 gallons.

The billing for May, June, July, August, September, October, and November will be the lesser of either the calculated AWWU number or the actual consumption. Bills processed on December 1, January 1, February 1, March 1, and April 1, are based on actual consumption amounts during those billing periods, and not per an AWWU calculation. For All Commercial, Industrial, and Institutional accounts: If a separate "irrigation only" meter exists, then the AWWU calculation would only apply to the domestic meter.



City of Reedley Master Fee Schedule

Public Works Department Water Service Rates

Residential Water Rate Structure:

Service (Meter) Charge / per month

	Fee	Resolution No.
¾" and 1"	\$ 34.28	2021-053
1-½"	40.12	2021-053
2"	45.62	2021-053

Commodity Charge - \$/1,000 gallons

	Fee	Resolution No.
0 – 15,000 gallons	\$ 1.10	2021-053
15,000-25,000 gallons	1.15	2021-053
Over 25,000 gallons	1.20	2021-053

* Residential is defined as including single-family residential, duplex, triplex and multi-family customers.

** Residential construction water will be billed per the rate structure above

Non-Residential Water Rate Structure:

Service (Meter) Charge / per month

	Fee	Resolution No.
¾"	\$ 34.28	2021-053
1"	34.28	2021-053
1-½"	40.12	2021-053
2"	45.62	2021-053
3"	51.45	2021-053
4"	74.44	2021-053
6"	148.56	2021-053
8"	238.11	2021-053

Commodity Charge - \$/1,000 gallons

	Fee	Resolution No.
0 – 15,000 gallons	\$ 1.10	2021-053
15,000-25,000 gallons	1.15	2021-053
Over 25,000 gallons	1.20	2021-053

* Non-Residential customers include commercial, industrial, and other/schools (also includes residential customers with meters larger than 2")

** Non residential construction water will be billed per the rate structure above

Irrigation Water Rate Structure:

Service (Meter) Charge / per month

	Fee	Resolution No.
¾"	\$ 34.28	2021-053
1"	34.28	2021-053
1-½"	40.12	2021-053
2"	45.62	2021-053
3"	51.45	2021-053
4"	74.44	2021-053
6"	148.56	2021-053
8"	238.11	2021-053

Commodity Charge - \$/1,000 gallons

	Fee	Resolution No.
	\$ 1.26	2021-053

* Irrigation customers will be charged a monthly rate depending on meter size and a consumption rate.

** If customer has a second meter dedicated solely to landscape irrigation there will be no monthly service charge for that meter.



City of Reedley Master Fee Schedule

Public Works Department Water Service Rates

Temporary Construction Water (from fire hydrant):	Fee	Resolution No.
Meter Refundable Deposit	\$ 903.54	2020-050
Meter Rental / per month	66.22	2020-050
Charge for water used / per 1,000 gallons	1.08	2020-050

Dedicated Fire Protection Service Line Charge:	Fee	Resolution No.
Less than 2" inches	\$ 37.85	2021-053
3 inches	75.46	2021-053
4 inches	113.36	2021-053
6 inches	150.82	2021-053
8 inches and up	188.60	2021-053

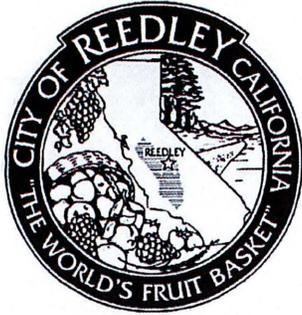
* The charge for water furnished per month to a fire sprinkler system shall be based upon the diameter of the service pipe connected to the City water main.

Service Call-Outs:	Fee	Resolution No.
Outside of Normal Business Hours - Leak is on customer side/Turn on water	\$ 123.00	2022-027
One Day Water Service Fee / per day	46.12	2020-050
Cut or Broken Lock	51.25	2020-050
Turn On Service after 4:30 p.m. - 5:00pm	51.25	2020-050

Residential & Non-Residential Drought Rate Structure:	Fee	Resolution No.
Commodity Charge - \$/1,000 gallons		
Stage 1		
0 – 15,000 gallons	\$ 1.23	2021-053
15,000-25,000 gallons	1.30	2021-053
Over 25,000 gallons	1.36	2021-053
Stage 2		
0 – 15,000 gallons	\$ 1.50	2021-053
15,000-25,000 gallons	1.55	2021-053
Over 25,000 gallons	1.60	2021-053
Stage 3		
0 – 15,000 gallons	\$ 2.06	2021-053
15,000-25,000 gallons	2.12	2021-053
Over 25,000 gallons	2.18	2021-053
Stage 4		
0 – 15,000 gallons	\$ 2.85	2021-053
15,000-25,000 gallons	2.91	2021-053
Over 25,000 gallons	2.97	2021-053

Irrigation Drought Rate Structure:	Fee	Resolution No.
Commodity Charge - \$/1,000 gallons		
Stage 1		
All Consumption	\$ 1.42	2021-053
Stage 2		
All Consumption	\$ 1.69	2021-053
Stage 3		
All Consumption	\$ 2.32	2021-053
Stage 4		
All Consumption	\$ 3.19	2021-053





REEDLEY CITY COUNCIL

FILE COPY

- Consent
- Regular Item
- Workshop
- Closed Session
- Public Hearing

ITEM NO: 9

DATE: March 22, 2022

TITLE: PUBLIC HEARING REGARDING PROPOSED AMENDMENTS TO CERTAIN DEPARTMENTAL FEES AND CHARGES FOR SERVICES IN THE CITYWIDE MASTER FEE SCHEDULE (NO ACTION)

REVIEWED: Paul A. Melikian, Assistant City Manager 

APPROVED: Nicole R. Zieba, City Manager 

RECOMMENDATION

That the City Council hold a public hearing on proposed amendments to certain Departmental fees and charges in the Citywide Master Fee Schedule as presented in the attached fee schedule, to take effect July 1, 2022. A public hearing notice was published in the Mid-Valley Times on March 10, 2022. The amended Master Fee Schedule will be brought forward for City Council consideration and approval on April 12, 2022.

EXECUTIVE SUMMARY

Staff conducts an annual review of all fees contained in the City Master Fee Schedule to ensure that services are equitably priced and costs are appropriately recovered. The attached Master Fee Schedule is categorized by the individual Departments in charge of assessing and collecting the fees. The current fee charged by the City is shown in one column along with any proposed amendments next to it. All changes are shown in **bold font and italicized** for ease of review. Any removal of fees has been shown in **strikethrough**. The attached Master Fee Schedule is intended to include all fees currently charged by the City; although in some cases a fee may not be included if it is established by the State of California or otherwise stipulated in the Reedley Municipal Code. The following discussion summarizes proposed changes to fees by category or program area in the order in which they appear in the Master Fee Schedule.

PROPOSED FEE REVISIONS

Fire Department Fees

Most fees under the purview of the Fire Department are proposed to be increased based on the current fully burdened (salary + benefits) hourly rate of the Battalion Chief, who conducts most of the inspections. The fees for Commercial Fire Sprinkler System inspections have not been adjusted in over 10 years. The time required to review items under the Plan Check section were also reviewed, and time required to review them has changed as well.

Veterans Banner Program

As presented during the mid-year budget review in February 2022, due to inflation and rising costs of shipping, the City will need to charge \$250.00 per veterans banner (for new banners) for the program to roughly cover its own costs. Staff is also recommending establishing a \$40.00 annual rehang fee to recover costs incurred as a result of rehang and removing the banner to return it to the applicant.

Community Services Programs

For the majority of the fees under the purview of the Community Services Department (CSD), staff are recommending incremental increases that closely track the annual percentage change in the Consumer Price Index and/or the \$1.00 per hour minimum wage increase effective January 1, 2022. Most recreation staff have pay rates that are close to the minimum wage; therefore, the increases directly affect the cost to offer the program. By implementing incremental increases, the City can continue to recruit and retain quality staff, and maintain the supporting equipment and facilities the programs utilize.

Municipal Airport

Most fees at the airport are proposed to be increased by approximately 4%, following the annual change in the Consumer Price Index. This increase affects the fees for tie downs and City-operated aircraft hangars.

Building Re-Inspection Fee

Building Division staff spend significant periods of time conducting onsite re-inspections to ensure the work completed by the contractor is in compliance with the California Building Code. Staff propose to add a re-inspection fee, common to other cities, of \$95.00 to cover the staff time associated with scheduling, inspection and follow up activity. The City already has a fee for "Additional Inspections", established in 2013; however, it is only applicable to electrical permits and no longer covers the cost of staff time.

Electrical Outlet Permits

Staff propose to revise the permit fees for electrical outlets (switches & receptacles) to more accurately account for the inspector's time. The existing fee for electrical permits up to 20 outlets will now cover up to 50 outlets, and increase from \$33.00 to \$40.00. Permits for more than 20 outlets will now cover from 51-199 outlets, and increase from \$49.00 to \$80.00. For larger projects, defined as having 200+ outlets, a new flat fee of \$160.00 would be established.

Addendum Plan Check

This fee is for the review of revised plans after a plan set has been approved due to field conditions or after the fact changes by property owners or developers. A review of this nature typically takes 3+ hours of staff time depending on the nature of the revision. Items of this nature are rare and staff will address as many changes as possible during the initial submittal of improvement plans to minimize the use of this item. Staff propose to increase this fee from \$120.00 to \$250.00, which has not been adjusted since 2012.

Police Fees

Staff propose to eliminate nine separate fees that are no longer charged by the Police Department. There is no impact to services already provided to the public as a result of the deletions. There is also one fee, for 911/Dispatch Recordings, where staff propose to remove the staff time limitation as it is no longer relevant; however, the existing fee amount will remain unchanged. In addition, existing Police Service Fees are being updated to current fully burdened hourly pay rates for community events requiring additional police presence, and the cost to provide copies of citations has increased from \$11.00 to \$15.00. Lastly, vehicle impound fees are proposed to be increased by \$25.00 and \$75.00, depending upon the vehicle code violation, respectively, based on the current cost of staff time to administer the impounds. These particular fees have not been amended since 2012.

Solid Waste Fees

Effective July 1, 2021, all solid waste collections and operations were privatized under a Franchise Agreement with Mid Valley Disposal, LLC. All fees associated with the former City enterprise can now be removed from the Master Fee Table as they are now maintained in the Franchise Agreement. Current rates are fixed for the first two years of operation, through June 30, 2023. A copy of solid waste rates will continue to be posted to the website and on file at the utility billing counter for the public.

Water Service Call-Outs

The existing fee for service call-outs outside of normal business hours is proposed to be increased from \$102.50 to \$123.00 to cover the average cost of staff time associated with the call out. This fee is only charged to the customer when water is requested to be turned on outside of normal business hours or when a leak is determined to be on the customer side of the meter.

BACKGROUND

The annual review of fees is a key component to maintaining financial control, equitably pricing services and offerings, and identifying core programs, facilities, and services for an agency. Critical to this undertaking is the support and buy-in of elected officials, advisory boards, staff, and, most importantly, of citizens. A regular review of fees usually mitigates the large increases to fees necessary when it is discovered years later that a particular fee or group of fees is not meeting cost recovery targets.

When reviewing City fees, it is important to understand who is benefiting from a specific service to determine how that service should be paid for. The basic premise used by many agencies is that the higher the benefit is to an *individual* from a City service, the higher the cost recovery ratio should be; and the more service benefits the *community* as a whole, the lower the cost recovery ratio should be (or in some cases no fee at all).

It is also important to note that reviewing the fee schedule does not always mean fees will be increased. In some cases, fees are recommended to be lowered because the cost of providing that particular service has fallen due to operating efficiencies. In other cases, individual fees may be lowered to bring them in line with fees for comparable services or completely removed because the service is no longer provided. And finally, revisions may take the form of text changes to how a fee is presented in the document; either to clarify its purpose or specify policies affecting collection of the fee.

The attached schedule is a compilation of current fees charged by the City for services and products provided by the City, and is referred to as the Master Fee Schedule. The Master Fee Schedule is posted on the City website for easy public and staff access. A best practice of municipal governments is to review all fees on an annual basis and publish the Master Fee Schedule annually. This ensures that multiple objectives are met, such as:

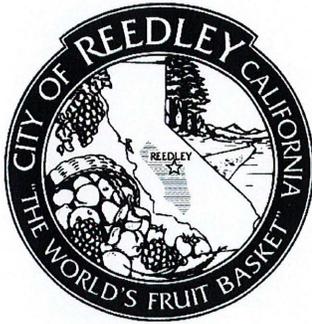
- The Council and public are informed and have the opportunity to participate in the fee review process;
- Cost recovery ratios for specific fees are reviewed;
- Changes in constituent use and/or demand for services is reviewed annually; and
- Additional revenue from fee revisions can be quantified and built into the following year's budget to offset increasing or decreasing costs of providing certain services.

FISCAL IMPACT

The majority of the revised fees will generate additional revenue to the City to offset the increased costs of providing those services. If approved as proposed, the anticipated level of new revenue for each service/operation will be incorporated into the FY 2022-2023 Proposed Budget.

ATTACHMENTS

Master Fee Schedule Showing Proposed Amendments



REEDLEY CITY COUNCIL

- Consent
- Regular Item
- Workshop
- Closed Session
- Public Hearing

ITEM NO: 5

DATE: April 12, 2022

TITLE: ADOPT RESOLUTION NO. 2022-028 DECLARING THE INTENTION TO ORDER THE DISSOLUTION OF ZONES B, D, AND F FROM THE CITY OF REEDLEY LANDSCAPING AND LIGHTING MAINTENANCE DISTRICT NO. 1 AND SETTING A TIME AND PLACE FOR A PUBLIC HEARING

SUBMITTED: Marilu S. Morales, P.E.
City Engineer

APPROVED: Nicole R. Zieba
City Manager

RECOMMENDATION

Staff recommends that the City Council adopt Resolution No. 2022-028 declaring its intention to order the dissolution of Zones B, D, and F from the City of Reedley Landscaping and Lighting Maintenance District No. 1 and setting the date for a public hearing on Tuesday, April 26, 2022.

BACKGROUND

On March 23, 2021, City Council initiated Proposition 218 proceedings for seven zones within the City of Reedley's Landscaping and Lighting Maintenance District (LLMD) No. 1 due to the zones not having cost inflator language for annual consumer price index (CPI) increases in their enabling documents. On May 25, 2021, the Proposition 218 ballots were opened and tabulated for the seven zones. Zone F was the only Zone that did not have a majority protest and approved the increased assessment. This Zone was one of three zones that encompass the median islands along Kingswood Parkway in the "River Bottom" Area. Due to the majority of the zones not passing, staff held a workshop on June 22, 2021 presenting to City Council options to reduce maintenance costs to the six zones that did not pass and improvements to the one zone that did pass. Due to the fact that the median islands along Kingswood Parkway were split into three zones, a public meeting was held on June 24, 2021 for the residents of the "River Bottom" Area. The meeting attendees were presented with the cost savings measures, which included removing of the redwood trees and many spoke out against the tree removal. The attendees were presented with the option of balloting a larger overlay district along the River Bottom to help offset the improvement costs and they were in favor of that option. On November 9, 2021 the ballots for the overlay district were opened and tabulated for Zone DD and there was no majority protest therefore, City Council adopted Resolution No. 2021-116 annexing Zone DD into the City of Reedley LLMD No. 1.

Zones B, D and F are encompassed by Zone DD, therefore, the property owners within Zones B, D, and F will be assessed an annual fee through their property tax for the cost of maintaining landscaping and street lighting within Zone DD. The dissolution of Zones B, D, and F will ensure the property owners are not double assessed for the maintenance costs.

To initiate the process for the dissolution of Zones B, D, and F, the Council must approve a resolution to dissolve Zones B, D and F. Resolution No. 2022-028 declares the Councils intent to dissolve Zones B, D,

and F and sets the public hearing date for April 26, 2022. At that time Council will consider public input regarding the dissolution of Zones B, D, and F and if there is no majority protest, a resolution to be heard at the public hearing on April 26, 2022 will dissolve Zones B, D, and F beginning in fiscal year 2022-2023.

FISCAL IMPACT

The cost to process this dissolution is minor due to staff preparing the items.

PRIOR COUNCIL ACTIONS

On November 9, 2021, the City Council adopted Resolution No. 2021-116 annexing territory into the City of Reedley Landscaping and Lighting Maintenance District (LLMD) No. 1 as Zone DD.

ATTACHMENTS

1. Resolution No. 2022-28, declaring its intention to order the dissolution of Zones B, D, and F from the City of Reedley Landscaping and Lighting Maintenance District No. 1 and setting a time and place for a public hearing.

RESOLUTION NO. 2022-028

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF REEDLEY DECLARING ITS INTENTION TO ORDER THE DISSOLUTION OF ZONES B, D, AND F FROM THE CITY OF REEDLEY LANDSCAPING AND LIGHTING MAINTENANCE DISTRICT NO. 1 AND SETTING A TIME AND PLACE FOR A PUBLIC HEARING

WHEREAS, in Fiscal Years 1991-1992 and 1994-1995, the City Council by previous Resolutions formed/annexed the City of Reedley Landscaping and Lighting Maintenance District No. 1 Zones B, D, and F (hereinafter referred to as the "Zones"), pursuant to the provisions of the Landscape and Lighting Act of 1972, being Part 2 of Division 15 of the California Streets and Highways Code, commencing with Section 22500 (the "1972 Act"), and in compliance with the substantive and procedural requirements of Article XIID, section 4 of the California State Constitution (the "California Constitution") and the Proposition 218 Omnibus Implementation Act (the "Omnibus Act"), being Government Code section 53750 et seq ("Proposition 218", The Right to Vote on Taxes Act); and

WHEREAS, since formation/annexation there have been no development or maintenance activities in the Zones; and

WHEREAS, it is recommended that the Zones be dissolved; and

WHEREAS, there is no fiscal impact and there is no impact on setting the Public Hearing; and

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Reedley, using their independent judgment, approves Resolution No. 2022-028 based on the following:

1. Intention: The City Council hereby declares its intention to dissolve the Zones.
2. Public Hearing: The City Council hereby declares its intention to conduct a Public Hearing concerning the dissolution of the Zones, in accordance with *Part 2, Division 15 of the California Street and Highways Code, Section 22605* of the Act. Notice is hereby given that on **Tuesday, April 26, 2022, at 7:00 P.M.**, the City Council will hold a Public Hearing on the of dissolution of the Zones, or as soon thereafter as feasible. The Public Hearing will be held in the City Council Chambers, located at 845 G Street in the City of Reedley, California, at the time so fixed. At the Public Hearing, all interested persons shall be afforded the opportunity to hear and be heard.
3. Notice: The City Clerk is hereby authorized and directed to give notice of such Public Hearing as provided by law.
4. Certification: The City Clerk shall certify to the passage and adoption of this resolution and shall enter the same in the Book of Original Resolutions of the City.
5. Effective Date: This Resolution shall be effective immediately upon its adoption.

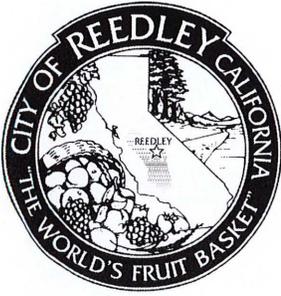
This foregoing resolution is hereby approved and adopted by the City Council of the City of Reedley this 12th day of April 2022 by the following vote:

- AYES:
- NOES:
- ABSTAIN:
- ABSENT:

Mary L. Fast, Mayor

ATTEST:

Ruthie Greenwood, City Clerk



REEDLEY CITY COUNCIL

- Consent Calendar
- Regular Item
- Workshop
- Closed Session
- Public Hearing

ITEM NO: 6

DATE: April 12, 2022

TITLE: APPROVE ITEMS PERTAINING TO THE PAINTING OF THE TWO DOWNTOWN WATER TOWERS

- A. AWARD A PAINTING CONTRACT IN THE AMOUNT OF \$541,286 TO WM. B. SALEH COMPANY FOR COMPLETE PAINT REMOVAL AND REPAINTING THE TWO ICONIC DOWNTOWN WATER TOWERS TO MATCH THE CURRENT COLORS OF THE WATER TOWERS WITH NO CHANGES AND AUTHORIZE CITY MANAGER OR DESIGNEE TO EXECUTE ALL RELATED DOCUMENTS.
- B. APPROVE UTILIZING PROJECT CONTINGENCY FUNDS IF ADEQUATE PROJECT CONTINGENCY FUNDS REMAIN FROM THE TOTAL PROJECT COST TO ADD TWO ADDITIONAL WORDS "REEDLEY" ON OPPOSITE SIDES OF THE TANKS AND ADDITIONAL UP-LIGHTING.
- C. ADOPT RESOLUTION NO. 2022-029 AMENDING THE FISCAL YEAR 2021-2022 ADOPTED BUDGET TO APPROPRIATE AN ADDITIONAL \$345,414 IN CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUNDS UNDER THE AMERICAN RESCUE PLAN ACT OF 2021 FOR REPAINTING THE TWO DOWNTOWN WATER TOWERS.

REVIEWED: Russ Robertson, Public Works Director 
Paul A. Melikian, Assistant City Manager

APPROVED: Nicole Zieba, City Manager 

RECOMMENDATION

Staff recommends the approval of items A; award a painting contract in the amount of \$541,286 to Wm. B. Saleh Company for complete re-painting of the two downtown water towers, and item C; adopt Resolution No. 2022-029 amending the fiscal year 2021-2022 Adopted Budget to appropriate an additional \$345,414 in Coronavirus State and local Fiscal Recovery Funds under the American Rescue Plan Act of 2021 (ARPA) funds to complete funding for the project budget of \$595,414.

Staff also recommends discussion and consideration of item B, which includes additional work to be completed only if adequate project contingency monies are available at project completion, and would not represent an increase to the overall project budget. Currently, the water towers have the words 'Reedley' stenciled on one side of each tower. Approval of item B would include that the words 'Reedley' be also stenciled on the opposite sides of each tower so that the word 'Reedley' can be seen from any direction and also install associated new up-lighting to illuminate the new words.

EXECUTIVE SUMMARY

On March 22, 2022, staff provided a presentation to the City Council regarding the condition of the water towers, updates to the inspection report, and the lone bid received to paint the towers. At that time Council directed staff to look into potential cost of adding new graphics or the City logo to the water towers and bring the item back for further discussion.

Staff solicited prices for the painting of a full color City logo on the water towers and a 15' full round logo would cost \$35,000 per logo. To paint one City logo on each tower would cost \$70,000. Due to the detail and colors in the logo the logo would need to be re-painted about every 15 years or so. An option to painting would be to install a graphic onto the tower. Staff received a quote for a vinyl graphic and a graphic wrap for each tank which would include the words REEDLEY and one logo per wrap would cost \$12,000 per tank. The graphic wrap is significantly cheaper; however, per the manufacturer, the vinyl graphic wrap would only last about seven years before it would start to fade and need replacing.

Opinions from the public regarding the issue were solicited using social media and the Mid Valley Times. Several ideas of changing colors or adding colored lighting were proposed however the overwhelming response was to keep the towers looking exactly as they currently do. The Reedley Historical Society also commented that they would desire that the colors and current look of the towers not be changed.

BACKGROUND

The Downtown Water towers were originally constructed in 1913 and 1923. Over the course of the last several years staff has noticed that the paint coating is chipping off of the tanks and there is growing concerns of rust and corrosion on the tower's exterior. It is unknown the last time the towers were painted but staff believes that the current paint is well over 40 years old.

On July 7, 2021, a thorough inspection of the downtown water towers was performed by Utility Service Company. The interior and exterior surfaces of the tank were inspected to assess the condition of the coating system as well as structural integrity, safety conditions, and sanitary conditions of the tanks. The result of the inspection was that the paint coating on the water towers is in very poor condition and the towers need to be re-painted.

On August 10, 2021, the City Council approved an allocation of \$250,000 for the painting of the two towers. This initial request was based on an informal estimate of cost received from one of the vendors based on their past experience and potential issues with the City water towers. It was not known at that time that the State would not allow sandblasting of the old paint on the towers as allowed in other States. Staff communicated at that time that once a final bid had been received, City staff would bring the project before the City Council with more information in consideration of project award.

Beginning in August of 2021 through February of 2022 staff contacted numerous paint companies throughout California to gather proposals from contractors to perform the recoating project. Initially, four contractors were interested in the project, however when the scope of the project expanded and it was determined that the chipping and recoating work would have to be done by hand and sandblasting would not be allowed only one contractor submitted a proposal and the others declined. The lone proposal received is for the amount of \$541,286. Due to the intensified scope of work, including environmental remediation required by the State, the lone proposal exceeds the initial appropriation of \$250,000. Included in the total project budget is staff's request for a project contingency of 10% of the painting bid or \$54,128 to cover any unforeseen incidentals. Because the cost is much higher than anticipated, staff is bringing forward the information to the City Council for consideration.

FISCAL IMPACT

The proposed Budget Amendment amends the FY 2021-2022 Adopted Budget and appropriates an additional \$345,414 for the project for a total of \$595,414 from the ARPA funds to pay for removal of old chipped paint, complete recoating, and re-painting the words 'Reedley' on the City's Downtown Water

Towers. There are sufficient unallocated funds available in the City's ARPA funds. There is no impact to the City's General Fund.

ATTACHMENTS

Proposal received from Wm. B. Saleh Company
Resolution 2022-029



Wm. B. SALEH CO.
DISTINCTIVE PAINTING

Fresno Office
1364 N. Jackson
Fresno, CA 93703
Phone: (559) 255-2046
FAX: (559) 255-2907
DIR No. 1000003170

**PROPOSAL / CONTRACT
SBE CERTIFIED**

To: City of Reedley
Attn: John Ornellas

Date: February 7, 2022
Subject Job: Reedley Water Tanks

We propose to furnish at the above job all labor, materials, equipment, supervision, Workers' Compensation Property Damage and Liability Insurance necessary to complete in a thoroughly workmanlike manner all the work described below.

SCOPE OF WORK: Prepare, prime and repaint the exterior of two (2) 50,000 gallon elevated tanks, north and south located at 10th and H St. Work to include all surfaces of the exterior.

Tanks	Access Ladders	Bowl
Struts	Legs	Tension Rods
Platforms	Hand Rails	Riser
Cat Walks	Overhang	Finials
Hatch		

TOTAL BID AMOUNT **\$541,286.00**

Lead Protocol:

- To follow safe practice for lead stabilization
- Employee safety • Soil samples
- Air monitoring • Disposal of waste

Preparation:

- Removal of loose coatings
- Abraid all existing coatings
- Utilize scrapers, wet sanding and hand tools with hepa attachments
- 6 mil plastic to protect the ground

Coating System: Brush and roll to limit overspray
Primer: 1 coat High Solids Epoxy Amerlock 400
Top Coat: 2 coats DTM Urethane Mastic Durathane

Logo: Repaint existing Logo
Lift Equipment: Provided or rented by Wm. B. Saleh Co

EXCLUSIONS: Overtime Weekends Sandblasting
 Unforeseen Repairs Interior Work Repairs noted in report by Suez

NOTE: Owner to provide permits and lane closures.

STATE LICENSE NO. 268108

Wm. B. SALEH Co. : Richard Purcell
 Richard Purcell gm

ACCEPTANCE - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined.

TERMS: This contract includes all the terms and conditions attached to this sheet and they are approved and accepted by the signatures below. This proposal must be accepted within 30 days of the date hereof to become a valid contract. If approved and accepted, please sign below and return to our office.

Date of Acceptance: _____

Signature: _____

BAKERSFIELD OFFICE:
 2361 Cepheus Court
 Bakersfield, CA 93308
 Phone: (661) 393-8842
 Fax (661) 393-8138

MONTEREY OFFICE:
 407 Reservation Rd., Suite 3
 Marina, CA 93933
 Phone: 831-384-1552
 Fax: 831-384-7620

**BUDGET AMENDMENT
RESOLUTION 2022-029**

The City Council of the City of Reedley does hereby amend the 2021-2022 Budget as follows:

Section I - Additions:

FUND-DEPT.OBJECT	AMOUNT
025-4295.6147 Downtown Water Towers Painting	\$345,414

Purpose: To fund additional costs associated with paint removal, recoating the two downtown water towers, and repainting the words "REEDLEY".

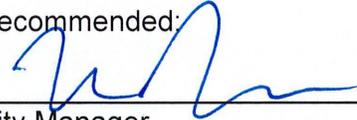
Section II – Source of Funding:

FUND	AMOUNT
025-2710 ARPA Fund Balance	\$345,414

Impact: There are sufficient funds available in the ARPA allocation. There is no impact to the City's General Fund.

Reviewed:


Assistant City Manager

Recommended:


City Manager

The foregoing resolution is hereby adopted this 12th day of April, 2022, by the following vote:

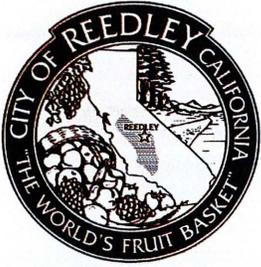
AYES:
NOES:
ABSENT:
ABSTAIN:

APPROVED:

Mary L. Fast, Mayor

ATTEST:

Ruthie Greenwood, City Clerk



REEDLEY CITY COUNCIL

- Consent
- Regular Item
- Workshop
- Closed Session
- Public Hearing

ITEM NO: 7

DATE: April 12, 2022

TITLE: INTRODUCE ORDINANCE NUMBER 2022-003 OF THE CITY COUNCIL OF THE CITY OF REEDLEY ADOPTING A MILITARY EQUIPMENT USE POLICY PER CALIFORNIA ASSEMBLY BILL NUMBER 481 ALLOWING THE REEDLEY POLICE DEPARTMENT TO ACQUIRE AND USE EQUIPMENT DESIGNATED BY ASSEMBLY BILL NUMBER 481.

SUBMITTED: Jose L. Garza, Chief of Police

APPROVED: Nicole R. Zieba, City Manager

Recommendation:

Introduce ordinance number 2022-003 of the City Council of the City of Reedley adopting a Military Equipment Use policy per California Assembly Bill Number 481 allowing the Reedley Police Department to acquire and use equipment designated by Assembly Bill Number 481.

Background:

Assembly Bill 481 (AB481), codified Government Code sections 7070 through 7075 requiring a law enforcement agency (LEA) to obtain approval from the applicable governing body, via adoption of a "military equipment" use policy by ordinance, prior to the LEA funding, acquiring, or using military equipment. The Reedley Police Department seeks City Council adoption of the attached Military Use Policy - Policy 708, in order to allow the Reedley Police Department to continue using vital equipment specified therein.

Items deemed to be "military equipment" by AB 481 are used as a component of overall best practices for LEA's throughout the country. These tools have been tested in the field, and are used by LEA's to enhance community safety and officer safety. Loss of these items would jeopardize the welfare of our community and peace officers within the Reedley Police Department.

The term "military equipment", as used in AB481, in fact does not necessarily indicate equipment that has been used by the military. Pursuant to AB481, items deemed to be

“military equipment” include, but are not limited to, unmanned aerial or ground vehicles, armored vehicles, command and control vehicles, pepper balls, less lethal 40 mm projectile launchers, and distraction devices.

The Reedley Police Department is committed to using the most up to date tools and equipment to safeguard the community of Reedley. Many of the items deemed to be “military equipment” by AB481 are in fact employed by the Reedley Police Department, and LEA’s across the country, in order to specifically reduce risk to community members. These items provide peace officers with the ability to safely resolve volatile situations which otherwise might rise to the level of a lethal force encounter. To that end, the items at issue in this report, and accompanying Military Equipment Policy, also provide the Reedley Police Department with vital tools that facilitate compliance with its stringent use of force policy.

Fiscal Impact:

The approval of this ordinance will not incur any additional funds as this ordinance authorizes pre-existing purchased or acquired equipment deemed “military equipment” by AB481. The purchase of any future equipment deemed “military equipment” will be brought to the Reedley City Council in a prepared staff report or as part of the annual budget proposal.

Attachments:

Ordinance 2022-003
Reedley Police Policy section 708
List of equipment deemed “military equipment” by AB481

ORDINANCE NO. 2022-003

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF REEDLEY
ADDING A NEW CHAPTER 14 TO TITLE 5 OF THE REEDLEY MUNICIPAL CODE
REGARDING POLICE ACQUISITION AND USE OF “MILITARY EQUIPMENT”**

WHEREAS, on September 30, 2021, California Assembly Bill 481 (AB 481) was signed into law; and

WHEREAS, AB 481 and California Government Code Sections 7070, through 7072 require that the City Council of the City of Reedley approve a Military Equipment Use Policy by ordinance; and

WHEREAS, the amendment of Title 5 (Police and Public Safety) to add Chapter 14 Military Equipment Use Ordinance is necessary to comply with the requirements of AB 481 and California Government Code Sections 7070 through 7072.

BE IT ORDAINED by the Council of the City of Reedley as follows:

SECTION 1. Chapter 14 of Title 5 of the Reedley Municipal Code is added to read as follows:

**Title 5
POLICE AND PUBLIC SAFETY**

**Chapter 14
“MILITARY EQUIPMENT” USE ORDINANCE**

5-14-1: NAME OF ORDINANCE

5-14-2: DEFINITIONS

5-14-3: MILITARY EQUIPMENT USE POLICY REQUIREMENT

5-14-4: USE IN EXIGENT CIRCUMSTANCES

5-14-5: REPORTS ON THE USE OF CONTROLLED EQUIPMENT

5-14-6: ENFORCEMENT

5-14-7: SEVERABILITY

5-14-1: NAME OF ORDINANCE

A. This Ordinance shall be known as the Military Equipment Use Ordinance.

5-14-2: DEFINITIONS

A. “Military Equipment” includes all of the following (Per CA Gov. Code §7070):

1. Unmanned, remotely piloted, powered aerial or ground vehicles.
2. Mine-resistant ambush-protected (MRAP) vehicles or armored personnel carriers.

However, police versions of standard consumer vehicles are specifically excluded from this subdivision.

3. High mobility multipurpose wheeled vehicles (HMMWV), commonly referred to as Humvees, two and one-half-ton trucks, five-ton trucks, or wheeled vehicles that have a breaching or entry apparatus attached. However, unarmored all-terrain vehicles (ATVs) and motorized dirt bikes are specifically excluded from this subdivision.
4. Tracked armored vehicles that provide ballistic protection to their occupants and utilize a tracked system instead of wheels for forward motion.
5. Command and control vehicles that are either built or modified to facilitate the operational control and direction of public safety units.
6. Weaponized aircraft, vessels, or vehicles of any kind.
7. Battering rams, slugs, and breaching apparatuses that are explosive in nature. However, items designed to remove a lock, such as bolt cutters, or a handheld ram designed to be operated by one person, are specifically excluded from this subdivision.
8. Firearms of .50 caliber or greater. However, standard issue shotguns are specifically excluded from this subdivision.
9. Ammunition of .50 caliber or greater. However, standard issue shotgun ammunition is specifically excluded from this subdivision.
10. Specialized firearms and ammunition of less than .50 caliber, including assault weapons as defined in Sections 30510 and 30515 of the Penal Code, with the exception of standard issue service weapons and ammunition of less than .50 caliber that are issued to officers, agents, or employees of a law enforcement agency or a state agency.
11. Any firearm or firearm accessory that is designed to launch explosive projectiles.
12. "Flashbang" grenades and explosive breaching tools, "tear gas," and "pepper balls," excluding standard, service-issued handheld pepper spray.
13. Taser Shockwave, microwave weapons, water cannons, and the Long-Range Acoustic Device (LRAD).
14. The following projectile launch platforms and their associated munitions: 40mm projectile launchers, "bean bag," rubber bullet, and specialty impact munition (SIM) weapons.
15. Any other equipment as determined by a governing body or a state agency to require additional oversight.

16. Notwithstanding paragraphs (1) through (15), "Military Equipment" does not include general equipment not designated as prohibited or controlled by the federal Defense Logistics Agency.
- B. "City" means any department, agency, bureau, and/or subordinate division of the City of Reedley.
- C. "Police Department" means any division, section, bureau, employee, volunteer and/or contractor of the Reedley Police Department.
- D. "City Council" means the governing body that is the Reedley City Council.
- E. "Military Equipment Use Policy" means a publicly released, written document that includes, at a minimum, all of the following:
1. A description of each type of Military Equipment, the quantity sought, its capabilities, expected lifespan, and product descriptions from the manufacturer of the Military Equipment.
 2. The purposes and authorized uses for which the law enforcement agency or the state agency proposes to use each type of Military Equipment.
 3. The fiscal impact of each type of Military Equipment, including the initial costs of obtaining the equipment and estimated annual costs of maintaining the equipment.
 4. The legal and procedural rules that govern each authorized use.
 5. The training, including any course required by the Commission on Peace Officer Standards and Training, that must be completed before any officer, agent, or employee of the law enforcement agency or the state agency is allowed to use each specific type of Military Equipment to ensure the full protection of the public's welfare, safety, civil rights, and civil liberties and full adherence to the Military Equipment use policy.
 6. The mechanisms to ensure compliance with the Military Equipment use policy, including which independent persons or entities have oversight authority, and, if applicable, what legally enforceable sanctions are put in place for violations of the policy.
 7. For a law enforcement agency, the procedures by which members of the public may register complaints or concerns or submit questions about the use of each specific type of Military Equipment, and how the law enforcement agency will ensure that each complaint, concern, or question receives a response in a timely manner.
- F. "Exigent Circumstances" means a law enforcement agency's good faith belief that an emergency involving the danger of, or imminent threat of death or serious physical injury to any person is occurring, has occurred, or is about to occur.

G. "State agency" means the law enforcement division of every state office, officer, department, division, bureau, board, and commission or other state body or agency, except those agencies provided for in Article IV (except Section 20 thereof) or Article VI of the California Constitution.

H. "Type" means each item that shares the same manufacturer model number.

5-14-3: MILITARY EQUIPMENT USE POLICY REQUIREMENT

A. The Reedley Police Department shall obtain approval of the City Council, by an ordinance adopting a Military Equipment Use Policy (MEUP) at a regular meeting of the City Council held pursuant to the Ralph M. Brown Act (Chapter 9 (commencing with Section 54950) of Part 1 of Division 2 of Title 5), prior to engaging in any of the following:

1. Requesting Military Equipment made available pursuant to Section 2576a of Title 10 of the United States Code.
2. Seeking funds for Military Equipment, including, but not limited to, applying for a grant, soliciting or accepting private, local, state, or federal funds, in-kind donations, or other donations or transfers.
3. Acquiring Military Equipment either permanently or temporarily, including by borrowing or leasing.
4. Collaborating with another law enforcement agency in the deployment or other use of Military Equipment within the territorial jurisdiction of the City of Reedley.
5. Using any new or existing Military Equipment for a purpose, in a manner, or by a person not previously approved by the governing body pursuant to this chapter.
6. Soliciting or responding to a proposal for, or entering into an agreement with, any other person or entity to seek funds for, apply to receive, acquire, use, or collaborate in the use of, Military Equipment.
7. Acquiring Military Equipment through any means not provided by this section.

B. No later than May 1, 2022, if seeking to continue the use of any Military Equipment that was acquired prior to January 1, 2022, the Reedley Police Department shall commence a City Council approval process in accordance with this section. If the City Council does not approve the continuing use of Military Equipment, including by adoption pursuant to a Military Equipment Use Policy submitted pursuant to this code, within 180 days of submission of the proposed Military Equipment Use Policy to City Council, the Reedley

Police Department shall cease its use of the Military Equipment until it receives the approval of City Council in accordance with this code.

- C. In seeking the approval of City Council, the Reedley Police Department shall submit a proposed Military Equipment Use Policy to City Council and make those documents available on the Police Department's internet website at least 30 days prior to any public hearing concerning the Military Equipment at issue.
- D. The governing body shall consider a proposed Military Equipment Use policy as an agenda item for an open session of a regular meeting and provide for public comment in accordance with the Ralph M. Brown Act (Chapter 9 (commencing with Section 54950) of Part 1 of Division 2 of Title 5).
- E. The governing body shall only approve a Military Equipment Use Policy pursuant to this chapter if it determines all of the following:
 - 1. The Military Equipment is necessary because there is no reasonable alternative that can achieve the same objective of officer and civilian safety.
 - 2. The proposed Military Equipment use policy will safeguard the public's welfare, safety, civil rights, and civil liberties.
 - 3. If purchasing the equipment, the equipment is reasonably cost effective compared to available alternatives that can achieve the same objective of officer and civilian safety.
 - 4. Prior Military Equipment use complied with the Military Equipment Use Policy that was in effect at the time, or if prior uses did not comply with the accompanying Military Equipment Use Policy, corrective action has been taken to remedy nonconforming uses and ensure future compliance.
- F. In order to facilitate public participation, any proposed or final Military Equipment Use Policy shall be made publicly available on the internet website of the Police Department for as long as the Military Equipment is available for use.
- G. The City Council shall review any ordinance that is has adopted pursuant to this Chapter approving the funding, acquisition, or use of Military Equipment at least annually and vote on whether to renew the ordinance at a regular meeting held pursuant to the Ralph M. Brown Act (Chapter 9 (commencing with Section 54950) of Part 1 of Division 2 of Title 5).

5-14-4: USE IN EXIGENT CIRCUMSTANCES

- A. Notwithstanding the provisions of this Chapter, the Police Department may acquire, borrow and/or use Military Equipment in Exigent Circumstances without following the requirements of this code.
- B. If the Police Department acquires, borrows, and/or uses Military Equipment in Exigent Circumstances, in accordance with this section, it must take all of the following actions:
 - 1. Provide written notice of that acquisition or use to the City Council within 30 days following the commencement of such Exigent Circumstance, unless such information is confidential or privileged under local, state or federal law.
 - 2. If it is anticipated that the use will continue beyond the Exigent Circumstance, submit a proposed amended Military Equipment Use Policy to the City Council within 90 days following the borrowing, acquisition and/or use, and receive approval, as applicable, from the City Council.
 - 3. Include the Military Equipment in the Police Department's next annual Military Equipment Report.

5-14-5: REPORTS ON THE USE OF MILITARY EQUIPMENT

- A. The Police Department shall submit to City Council an annual Military Equipment Report for each type of Military Equipment approved by the City Council within one year of approval, and annually thereafter for as long as the Military Equipment is available for use.
- B. The Police Department shall also make each annual Military Equipment Report required by this section publicly available on its internet website for as long as the Military Equipment is available for use.
- C. The annual Military Equipment Report shall, at a minimum, include the following information for the immediately preceding calendar year for each type of Military Equipment:
 - 1. A summary of how the Military Equipment was used and the purpose of its use.
 - 2. A summary of any complaints or concerns received concerning the Military Equipment.
 - 3. The results of any internal audits, any information about violations of the Military Equipment Use Policy, and any actions taken in response.

4. The total annual cost for each type of Military Equipment, including acquisition, personnel, training, transportation, maintenance, storage, upgrade, and other ongoing costs, and from what source funds will be provided for the Military Equipment in the calendar year following submission of the annual Military Equipment Report.
 5. The quantity possessed for each type of Military Equipment.
 6. If the law enforcement agency intends to acquire additional Military Equipment in the next year, the quantity sought for each type of Military Equipment.
- D. Within 30 days of submitting and publicly releasing an annual Military Equipment Report pursuant to this section, the Police Department shall hold at least one well-publicized and conveniently located community engagement meeting, at which the general public may discuss and ask questions regarding the annual Military Equipment report and the law enforcement agency's funding, acquisition, or use of Military Equipment.
- E. The City Council shall determine, based on the annual Military Equipment Report submitted pursuant to this section, whether each type of Military Equipment identified in that report has complied with the standards for approval set forth in this code and the Military Equipment Use Policy. If the City Council determines that a type of Military Equipment identified in the annual Military Equipment Report as not complied with the standards for approval, the City Council shall either disapprove a renewal of the authorization of or that type of Military Equipment or require modification to the Military Equipment Use Policy in a manner that will resolve the lack of compliance.

5-14-7: SEVERABILITY

- A. If any section, subsection, sentence, clause, phrase, or word of this Chapter, or any application thereof to any person or circumstance, is held to be invalid or unconstitutional by a decision of a court of competent jurisdiction, such decision shall not affect the validity of the remaining portions or applications of this Chapter.
- B. The City Council hereby declares that it would have passed this Chapter and each and every section, subsection, sentence, clause, phrase, and word not declared invalid or unconstitutional without regard to whether any other portion of this Chapter or application thereof would be subsequently declared invalid or unconstitutional.

SECTION 2. This Ordinance shall take effect thirty (30) days after its adoption.

SECTION 3. The City Clerk is directed to cause this ordinance or a summary of this ordinance to be published once in a newspaper of general circulation published and circulated within the City

of Reedley, within fifteen (15) days after its adoption. If a summary of the ordinance is published, the City Clerk shall cause a certified copy of the full text of the proposed ordinance to be posted in the office of the City Clerk at least five (5) days prior to the Council meeting at which the ordinance is adopted and again after the meeting at which the ordinance is adopted. The summary shall be approved by the City Attorney.

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The foregoing ordinance was introduced at a regular meeting of the City Council held on _____, 2022, and was adopted at a regular meeting of said Council held on _____, 2022, by the following vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

Mary Fast, Mayor

ATTEST:

Ruthie Greenwood, City Clerk

Equipment Owned by the Reedley Police Department listed in AB 481

Equipment Type: Unmanned Aircraft Systems (UAS/Drones) – CA Gov't Code §7070(c)(1)
Quantity Owned/Sought: 3 owned
Equipment Capabilities: Remotely piloted aerial vehicles capable of providing live and recorded video images captured from aerial positions, including images enhanced by Forward Looking Infrared (FLIR) and optical zoom lenses.
<p>Manufacturer Product Description:</p> <p><u>DJI MAVIC Enterprise Advanced:</u> Powerful, industrial-grade flight platform with world class agility and speed. The aircrafts visual sensors enable enhanced hovering precision. This platform comes with a Thermal Forward Looking InfraRed (FLIR) system which allows use at night or in low light situations.</p> <p><u>DJI MAVIC Pro 2:</u> This product is a commercially purchased UAS platform equipped with a camera capable of still photography or video.</p> <p><u>DJI Spark:</u> This product is a commercially purchased UAS platform equipped with a camera capable of still photography or video. This UAS is small than the other two UAS's allowing it to be flown indoors and deployed easily.</p>
Purpose/Authorized Uses: UAS/Drones may be utilized to enhance the Department's mission of protecting lives and property when other means and resources are not available or are less effective. Uses may include but are not limited to: search and rescue; suspect apprehension; crime scene documentation; tactical operations; scene security; hazard monitoring, identification and mitigation; response to emergency calls; crisis communications; legally authorized surveillance.
Fiscal Impacts: The initial costs of equipment, licensing, software and training was approximately \$10,000. Ongoing cost associated with UAS operation and maintenance is estimated to be approximately \$5,000 per year.
Legal/Procedural Rules Governing Use: Any use of a UAS will be in strict accordance with constitutional and privacy rights and Federal Aviation Administration (FAA) regulations. The use of the UAS potentially involves privacy considerations. Absent a warrant or exigent circumstances, operators and observers shall adhere to FAA altitude regulations and shall not intentionally record or transmit images of any location where a person would have a reasonable expectation of privacy (e.g., residence, yard, enclosure). Operators and observers shall take reasonable precautions to avoid inadvertently recording or transmitting images of areas where there is a reasonable expectation of privacy. Reasonable precautions can include, for example, deactivating or turning imaging devices away from such areas or persons during UAS operations.
Training Required: Prior to piloting any UAS/Drone staff members must complete all training required by our FAA COA.
Compliance: The Chief of Police will ensure compliance with the military use policy. Violations of this policy will be dealt with according to department policies.
Other Notes: Lifespan for UAS's platforms are approximately 2-3 years due to ever-changing technology.

Equipment Type: Unmanned Remotely Powered Ground Vehicles – CA Gov't Code §7070(c)(1)
Quantity Owned/Sought: 1 owned
Equipment Capabilities: Vehicles are capable of being remotely navigated to provide scene information and intelligence in the form of video and still images transmitted to first responders.
Manufacturer Product Description: PACBOT robot model#BB2590: Multi mission tactical mobile robot developed by Endeavor Robotics. Capable of performing surveillance and reconnaissance for first responders and capable of performing in any type of weather. Robot is controlled remotely with joysticks and cameras viewed on a laptop computer.
Purpose/Authorized Uses: To enhance the safety of potentially dangerous situations by providing first responders with the ability to capture video and still images of hazardous areas prior to, or in lieu of, sending in personnel.
Fiscal Impacts: None. Equipment acquired through the federal government 1033 program.
Legal/Procedural Rules Governing Use: The use of unmanned, remotely piloted, powered ground vehicles potentially involves privacy considerations. Absent a warrant or exigent circumstances operators and observers shall adhere to all applicable privacy laws and shall not intentionally record or transmit images of any location where a person would have a reasonable expectation of privacy (e.g. residence, yard, or enclosure).
Training Required: Prior to piloting any unmanned remotely powered ground vehicles, staff members must complete all required training.
Compliance: The Chief of Police will ensure compliance with the military use policy. Violations of this policy will be dealt with according to department policies.
Other Notes: Life Span approximately 10 years.

Equipment Type: 40mm Less Lethal Launchers and Kinetic Energy Munitions - CA Gov't Code §7070(c) (14)	
Quantity Owned/Sought: 1 owned	Lifespan: Approximately 15 years
Equipment Capabilities: The 40mm Less Lethal Launcher is capable of firing 40mm Kinetic Energy Munitions, which are essentially rubber projectiles.	
Manufacturer Product Description: Exact Impact 40MM launchers are light weight, versatile and used worldwide by police and corrections officers. The 40MM launcher family of products is available in single-shot, spring-advance multi, and pump-advance multi-versions.	
Purpose/Authorized Uses: The 40mm Less Lethal Launchers and Kinetic Energy Munitions are intended for use as a less lethal use of force option.	
Fiscal Impacts: The initial cost of this equipment was approximately \$2,100. The ongoing costs for munitions will vary and maintenance is conducted by departmental staff.	
Legal/Procedural Rules Governing Use: All applicable State, Federal and Local laws governing police use of force. Various San Bruno Police Department Policies on Use of Force and Crowd Control.	
Training Required: Officers must complete a department certified 40mm course as well as regular training and qualifications as required by law and policy.	
Compliance: The Chief of Police will ensure compliance with the military use policy. Violations of this policy will be dealt with according to department policies.	
Other Notes: None.	

Equipment Type: Flashbang grenades, explosive breaching tools, tear gas and pepper balls - CA Gov't Code §7070(c)(12)	
Quantity Owned/Sought: 5 bodies & 10 reloads	Lifespan: Unknown.
Equipment Capabilities: Capable of creating explosive distractions.	
Manufacturer Product Description: DefTec	
Purpose/Authorized Uses: Typically known as "flashbangs" are non-bursting, non-fragmenting multi-bang device that produces a thunderous bang with an intense bright light. Ideal for distracting dangerous suspects during high-risk entry, hostage rescue, room entry or high-risk arrest situation.	
Fiscal Impacts: Each body (model #260/8933) cost \$55 but are reusable if recovered. The reloadable inserts are approximately \$20 each.	
Legal/Procedural Rules Governing Use: The use of distractions devices to be lawful, will generally need to be supported by a search or arrest warrant, or exigent circumstances. Distractionary devices can only be deployed in accordance with all applicable State, Federal and Local laws governing police use of force, crowd control, etc.	
Training Required: Only members of the Reedley Police Department who have been properly trained may deploy distraction devices. Use of any distraction device must be documented within a police report.	
Compliance: The Chief of Police will ensure compliance with the military use policy. Violations of this policy will be dealt with according to department policies.	
Other Notes: None	

Military Equipment

708.1 PURPOSE AND SCOPE

The purpose of this policy is to provide guidelines for the approval, acquisition, and reporting requirements of specific equipment (Government Code § 7070; Government Code § 7071; Government Code § 7072).

708.1.1 DEFINITIONS

Definitions related to this policy include (Government Code § 7070):

Governing body – The elected or appointed body that oversees the Agency.

Military equipment – Includes but is not limited to the following:

- Unmanned, remotely piloted, powered aerial or ground vehicles.
- Mine-resistant ambush-protected (MRAP) vehicles or armored personnel carriers.
- High mobility multipurpose wheeled vehicles (HMMWV), two-and-one-half-ton trucks, five-ton trucks, or wheeled vehicles that have a breaching or entry apparatus attached.
- Tracked armored vehicles that provide ballistic protection to their occupants.
- Command and control vehicles that are either built or modified to facilitate the operational control and direction of public safety units.
- Weaponized aircraft, vessels, or vehicles of any kind.
- Battering rams, slugs, and breaching apparatuses that are explosive in nature. This does not include a handheld, one-person ram.
- Firearms and ammunition of .50 caliber or greater, excluding standard-issue shotguns and standard-issue shotgun ammunition.
- Specialized firearms and ammunition of less than .50 caliber, including firearms and accessories identified as assault weapons in Penal Code § 30510 and Penal Code § 30515, with the exception of standard-issue firearms.
- Any firearm or firearm accessory that is designed to launch explosive projectiles.
- Noise-flash diversionary devices and explosive breaching tools.
- Munitions containing tear gas or OC, excluding standard, service-issued handheld pepper spray.
- TASER® Shockwave, microwave weapons, water cannons, and long-range acoustic devices (LRADs).
- Kinetic energy weapons and munitions.
- Any other equipment as determined by a governing body or a state agency to require additional oversight.

Reedley Police Department

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Military Equipment

- Notwithstanding Government Code § 7070 paragraphs (1) through (15), "Military Equipment" does not include general equipment not designated as prohibited or controlled by the federal Defense Logistics Agency.

708.2 POLICY

It is the policy of the Reedley Police Department that members of this department comply with the provisions of Government Code § 7071 with respect to specific equipment.

708.3 SPECIFIC EQUIPMENT COORDINATOR

The Chief of Police should designate a member of this department to act as the specific equipment coordinator. The responsibilities of the specific equipment coordinator include but are not limited to:

- (a) Acting as liaison to the governing body for matters related to the requirements of this policy.
- (b) Identifying department equipment that qualifies as specific equipment in the current possession of the Agency, or the equipment the Agency intends to acquire that requires approval by the governing body.
- (c) Conducting an inventory of all specific equipment at least annually.
- (d) Collaborating with any allied agency that may use specific equipment within the jurisdiction of Reedley Police Department (Government Code § 7071).
- (e) Preparing for, scheduling, and coordinating the annual community engagement meeting to include:
 1. Publicizing the details of the meeting.
 2. Preparing for public questions regarding the department's funding, acquisition, and use of equipment.
- (f) Preparing the annual specific equipment report for submission to the Chief of Police and ensuring that the report is made available on the department website (Government Code § 7072).
- (g) Establishing the procedure for a person to register a complaint or concern, or how that person may submit a question about the use of a type of specific equipment, and how the Agency will respond in a timely manner.

708.4 SPECIFIC EQUIPMENT INVENTORY

The following constitutes a list of qualifying equipment for the Agency:

[Insert attachment here]

708.5 APPROVAL

The Chief of Police or the authorized designee shall obtain approval from the governing body by way of an ordinance adopting the specific equipment policy. As part of the approval process, the Chief of Police or the authorized designee shall ensure the proposed specific equipment policy is

Reedley Police Department
Reedley PD Policy Manual

Military Equipment

submitted to the governing body and is available on the department website at least 30 days prior to any public hearing concerning the specific equipment at issue (Government Code § 7071). The specific equipment policy must be approved by the governing body prior to engaging in any of the following (Government Code § 7071):

- (a) Requesting specific equipment made available pursuant to 10 USC § 2576a.
- (b) Seeking funds for specific equipment, including but not limited to applying for a grant, soliciting or accepting private, local, state, or federal funds, in-kind donations, or other donations or transfers.
- (c) Acquiring specific equipment either permanently or temporarily, including by borrowing or leasing.
- (d) Collaborating with another law enforcement agency in the deployment or other use of specific equipment within the jurisdiction of this department.
- (e) Using any new or existing specific equipment for a purpose, in a manner, or by a person not previously approved by the governing body.
- (f) Soliciting or responding to a proposal for, or entering into an agreement with, any other person or entity to seek funds for, apply to receive, acquire, use, or collaborate in the use of specific equipment.
- (g) Acquiring specific equipment through any means not provided above.

708.6 COORDINATION WITH OTHER JURISDICTIONS

Specific equipment should not be used by any other law enforcement agency or member in this jurisdiction unless the specific equipment is approved for use in accordance with this policy. Military equipment used by other jurisdictions that are providing mutual aid to this jurisdiction shall comply with their respective military use policies in rendering mutual aid.

708.7 ANNUAL REPORT

Upon approval of a specific equipment policy, the Chief of Police or the authorized designee should submit a specific equipment report to the governing body for each type of specific equipment approved within one year of approval, and annually thereafter for as long as the specific equipment is available for use (Government Code § 7072).

The Chief of Police or the authorized designee should also make each annual specific equipment report publicly available on the department website for as long as the specific equipment is available for use. The report shall include all information required by Government Code § 7072 for the preceding calendar year for each type of specific equipment in department inventory.

708.8 COMMUNITY ENGAGEMENT

Within 30 days of submitting and publicly releasing the annual report, the Agency shall hold at least one well-publicized and conveniently located community engagement meeting, at which the Agency should discuss the report and respond to general questions regarding the funding, acquisition, or use of specific equipment.

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Military Equipment

Pursuant to California Government Code §7070(d)(7), members of the public may register complaints or concerns or submit questions about the use of each specific type of Military Equipment in this policy by any of the following means:

1.) Via email to: policeadmin@reedley.ca.gov

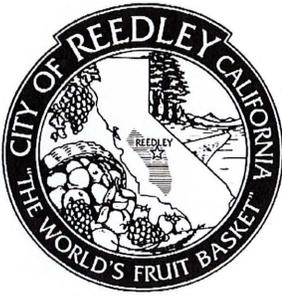
2.) Via phone call to: (559) 637-4200 ext. 293

3.) Via USPS mail to: Reedley Police Department

Attn: Military Equipment Use Coordinator

843 "G" Street

Reedley, CA 93654



REEDLEY CITY COUNCIL

- Consent
- Regular Item
- Workshop
- Closed Session
- Public Hearing
- Receive/Review

ITEM NO: 9

DATE: April 12, 2022

TITLE: QUARTERLY EXPENSE & TRAVEL REPORT FOR ELECTED AND APPOINTED OFFICIALS – JANUARY 1, 2022 THROUGH MARCH 31, 2022

SUBMITTED: Paul A. Melikian, Assistant City Manager *Paul Melikian*

APPROVED: Nicole R. Zieba, City Manager *Nicole Zieba*

RECOMMENDATION

It is recommended that the City Council receive and review the quarterly expense & travel report for elected and appointed officials as required by Resolution No. 2018-091 that established an Expense Reimbursement and Travel/Conference Policy for Elected and Appointed Legislative Body Officials.

EXECUTIVE SUMMARY

The Expense Reimbursement and Travel/Conference Policy for Elected and Appointed Legislative Body Officials provides that, official travel and credit card expense reports shall be provided quarterly to the City Council as a receive & review item on the Council's agenda.

There was no City-paid travel and/or other expenses incurred by Elected or Appointed Legislative Body Officials for the period of January 1 through March 31, 2022.

BACKGROUND

It is in the best interests of the City that elected and appointed officials remain informed and trained in activities, developments and professional trends affecting the affairs of the City, and that attendance at institutes, hearings, meetings, conferences, or other gatherings is of value to the City and its citizens. The Expense Reimbursement and Travel/Conference Policy applies to City Councilmembers and all appointed legislative body officials including Planning Commissioners, and other volunteer members of City boards, commissions, and committees.

The Policy is designed to provide guidance to elected and appointed legislative body officials on the use and expenditure of City resources, as well as the standards against which those expenditures will be measured, all in compliance with the requirements of AB 1234 (Government Code §§ 53232.2, 53233.3). After being sworn in, any elected or appointed legislative official of the City is required to sign a statement formally acknowledging receipt and acceptance of the policy.

Reedley's River City Theater

Report to the City of Reedley

Marquee Laita

March 15th, 2022

- **September 2021**

- Rehearsals for Legends: Grand Ole Opry finished as they had opening weekend September 17th. The show was attended by 698 patrons.
 - This Production picked up from our 2020 season post COVID-19
 - Reedley Residents made up the cast for this production with a few sprinkled in from surrounding cities, such as Selma and Fresno
 - Directorial Debut for Reedleyite Rite Crystal Laita
 - Legends: Grand Ole Opry welcomed new faces to the stage
 - Hobbs Grove and Salwasser Farms co sponsored this production

- **October 2021**

- Closing weekend for Legends: Grand Ole Opry was October 4th
- Auditions for our winter production of Sister Act took place
 - Reedley Residents and surrounding cities made up the cast for this production, where the ages ranged from 19 years old to 65 years old
- Pancake Breakfast took place before the Reedley Fiesta October 9th, bringing in a lot of new faces and revenue considering being closed due to COVID-19

- Reedley Fiesta Parade took place where RCTC participated going along with the theme “Take Flight Reedley” RCTC’s float was “The Flying Nun Themed”
 - Through this we generated new volunteers and promoted the opening for Sister Act
- **November 2021**
 - RCTC Board spent an entire Saturday working with a consultant to set future goals and plans for the Theater Company
 - There was a workday where all of the costumes were moved from the basement to the storage facility on G street known as “The Loft”
 - Approximately 185 costumes were moved, along with 8-11 racks
 - Approximately 94 steps were climbed this workday
- **December 2021**
 - Opening of Sister Act took place as well as closing the show ran from December 3rd-December 19th. Sister Act was attended by 1222 patrons.
 - Valley Control was a full show sponsor for this production
 - We announced our 2022 season this month
 - Received a good review from patrons and season ticket holders
 - Auditions for Southern Fried Funeral took place
 - Reedley residents as well as surrounding city residents made up majority of cast
 - Very diverse cast with different backgrounds and a wide range of ages
 - RCTC Members went caroling amongst Reedley Neighborhoods and surrounding towns

Reedley's River City Theatre Company

Profit & Loss

September through December 2021

	Sep - Dec 21
Ordinary Income/Expense	
Income	
Pancake Breakfast Sales	1,369.54
Production Income	
Bar Sales	1,190.00
Dessert Sales	1,030.98
Dinner	67.00
Production Sponsor	5,000.00
Season Tickets	450.00
Special Sale Item	1,929.07
Ticket Sales	15,922.28
Total Production Income	25,589.33
Rental Income	3,950.00
SHARES Card	8.61
Total Income	30,917.48
Gross Profit	30,917.48
Expense	
Advertising	330.00
Bank Ser & CC charges	465.68
Food/Beverage	
Desserts	2,571.40
Dinners	656.61
Linens	1,220.15
Food/Beverage - Other	272.96
Total Food/Beverage	4,721.12
Insurance	
Workman's Comp Insurance	424.00
Total Insurance	424.00
Office	
Equipment	
Office Phone	467.63
Equipment - Other	4,813.37
Total Equipment	5,281.00
Info System	
Box Office Processing	456.95
Info System - Other	42.49
Total Info System	499.44
Supplies	
Printing	119.99
Supplies - Other	522.25
Total Supplies	642.24
Office - Other	108.34
Total Office	6,531.02
Payroll Expenses	
Wages Expense	3,724.11
Total Payroll Expenses	3,724.11

7:23 AM

03/29/22

Cash Basis

Reedley's River City Theatre Company

Profit & Loss

September through December 2021

	<u>Sep - Dec 21</u>
Production Expenses	
Costumes	
Costume Labor	100.00
Costumes - Other	1,574.24
Total Costumes	1,674.24
Direction	1,350.00
Mileage	75.00
Music	
Music Staff	100.00
Music - Other	258.03
Total Music	358.03
Production Materials	369.34
Production Staff	469.76
Royalties	1,170.76
Sets	553.45
Production Expenses - Other	2,703.72
Total Production Expenses	8,724.30
Professional Fees	
Consulting	575.00
Total Professional Fees	575.00
Rent Expense	
Storage	405.00
Rent Expense - Other	3,304.87
Total Rent Expense	3,709.87
Repairs and Maintenance	
Disposal	921.80
Janitor Supplies	53.24
Repairs and Maintenance - Other	690.00
Total Repairs and Maintenance	1,665.04
Telephone	468.24
Total Expense	31,338.38
Net Ordinary Income	-420.90
Other Income/Expense	
Other Income	
Contributions	
Fundraiser	
Hat Fundraiser	1,463.00
Total Fundraiser	1,463.00
Total Contributions	1,463.00
Grants	24,099.53
Total Other Income	25,562.53
Net Other Income	25,562.53
Net Income	<u>25,141.63</u>