

AMENDMENT 1 TO CONTRACT BETWEEN

CITY OF REEDLEY

AS SERVICE PROVIDER

AND

FRESNO-MADERA AREA AGENCY ON AGING
(HEREINAFTER REFERRED TO AS AGENCY ON AGING)

3837 NORTH CLARK STREET

FRESNO, CA 93726

- A. Name and principal address of service contractor (hereinafter referred to as service provider):

City of Reedley
100 North East Street
Reedley, CA 93634

- B. The starting date of this Agreement shall not precede the date the Agreement is signed by both parties hereto. The term of this Agreement is from July 1, 2017 to June 30, 2018, subject, however, to earlier termination as provided herein.
- C. No expenditure or obligation for the funding allocation for the July 1, 2017 through September 30, 2017 period may be incurred after September 30, 2017. No expenditure or obligation for the funding allocation for the October 1, 2017 through June 30, 2018 period may be incurred after June 30, 2018.
- D. Maximum funds available for the following program, **contingent upon sufficient funds made available from the State of California to the Agency on Aging and/or by the U.S. Government or the Budget Acts of the appropriate fiscal years for the purposes of this program:**

Approved by Fresno-Madera Area Agency on Aging Governing Board on October 19, 2017			
Federal Grantor:	U.S. Department of Health and Human Services		
Pass Through Grantor:	Fresno-Madera Area Agency on Aging		
Older Americans Act Title:	Title III C1 Congregate Nutrition, Federal CFDA No. 93.045		
Service	Agency on Aging Contract No.	Funding Period	Grant Amount
Site Management	18-0171	July 2017 - September 2017	\$3,000
		October 2017 - June 2018	\$9,000
	18-0171 Amendment 1	October 2018 – June 2018 One-Time Baseline Increase	\$12,000
Total Fiscal Year 2017-2018 Grant Award:			\$24,000

- E. This document, together with any attached program exhibits, assurances, budgets, and narratives contained in the original contract, and any budgets and program exhibits attached to this amendment, is a firm agreement to provide services for older Americans in Fresno and/or Madera counties (including cities contained therein) as specified in a manner consistent with the intent of, and regulations applicable to, service programs under Title III/VII of the Older Americans Act as amended.
- F. The provisions of the Area Plan Grant Award Terms and Conditions Declaration (Articles I through XX) contained in the original contract, plus all enclosures listed, herein, constitute a part of this contract.

FOR SERVICE PROVIDER:

Christina Ontiveros

11-15-17

Signature of individual named on Exhibit E, page 5, as having
primary, hands-on involvement and oversight of the day-to-day
operations of the contracted program.

Date

Christina Ontiveros

Senior Citizen Coordinator

Type Name

Title

[Signature]

Signature of Authorized Contracting Official
(Refer to Appendix A)

11/15/17
Date

Nicole R. Zieba

City Manager

Type Name

Title

94-6000402

Contractor Federal Employer I.D. Number

FOR FRESNO-MADERA AREA AGENCY ON AGING:

Jean Robinson

12/15/17

Signature

Date

Jean Robinson

Executive Director

Type Name

Title

**FRESNO - MADERA AGENCY ON AGING
PERSONNEL BUDGET DETAIL: FY 2017-18**

CONTRACTING AGENCY:

City of Reedley

PROGRAM:

Title III C1 - Site Management

CONTRACT NO: 18-0171

REVISION NO: 1

A. POSITION TITLE	B. FTE % (40 Hrs = 100%)	C. FULL ANNUAL SALARY	D. % OF TIME ON PROGRAM	E. FMAAA GRANT	F. PROGRAM DONATIONS	G. DONATIONS C-2	H. MATCHING FUNDS	I. NON- MATCHING FUNDS	J. TOTAL PERSONNEL COSTS
1. Senior Citizen Coordinator	Salary	53,503	42.39%	15,640	5,000	500	1,538		22,678
2. Accountant	Salary	57,906	1.00%				579		579
3. CSD Director	Salary	109,973	1.00%				1,099		1,099
4. CSD Super	Salary	74,080	1.00%				741		741
5.	Salary								
6.	Salary								
7.	Salary								
8.	Salary								
9.	Salary								
10.	Salary								
Total Salaries				15,640	5,000	500	3,957		25,097
Total Payroll Taxes				1,842			185		2,027
Total Benefits				4,518			1,135		5,653
TOTAL PERSONNEL COSTS				22,000	5,000	500	5,277		32,777

NOTE: If there is more than one employee per position, list each separately. Use additional pages as necessary.

IN-KIND PERSONNEL COSTS				TOTAL		
DESCRIPTION OF WORK PERFORMED				NUMBER OF VOLUNTEERS	AVE. ANNUAL HOURS PER VOLUNTEER	RATE PER HOUR

FRESNO - MADERA AREA AGENCY ON AGING
PROGRAM BUDGET BY INCOME SOURCE: FY 2017-2018

CONTRACTING AGENCY:
PROGRAM:

City of Reedley
 Title III C1 - Site Management

CONTRACT NO: 18-0171
REVISION NO: 1

CATEGORY	A. FMAAA GRANT	B. PROGRAM DONATIONS	C. DONATIONS C-2	D. MATCHING FUNDS	E. NON- MATCHING FUNDS	F. TOTAL CASH	G. IN-KIND MATCH
1. SALARIES & BENEFITS							
a. Salaries	15,640	5,000	500	3,957		25,097	
b. Payroll Taxes	1,842			185		2,027	
c. Employee Benefits & Work. Comp.	4,518			1,135		5,653	
1. PERSONNEL COSTS	22,000	5,000	500	5,277		32,777	
2. TRAVEL AND TRAINING							
a. Staff Travel							
b. Volunteer Travel							
c. Training							
2. TRAVEL AND TRAINING							
3. EQUIPMENT PURCHASE (*)							
4. CONSULTANTS							
5. MEALS							
6. PROGRAM/SITE SUPPLIES (**)	2,000	1,500		132		3,632	
7 OTHER COSTS:							
a. Liability Insurance							
b. Telephone							
c. Office Supplies							
d. Postage							
e. Building Rent							
f. Building Maintenance							
g. Equipment Maintenance							
h. Vehicle Maintenance							
i. Utilities							
j. Printing							
k. Memberships/Licenses							
l. Subscriptions/Publications							
m. Advertising							
n.							
o.							
7. OTHER COSTS:							
TOTAL DIRECT COSTS	24,000	6,500	500	5,409		36,409	
8. INDIRECT COSTS (Attach narrative)							
TOTAL COSTS	24,000	6,500	500	5,409		36,409	

* List all proposed equipment purchases on page 4. (Equipment is an asset with a per item purchase price in excess of \$500 including taxes, shipping and installation)

** List all proposed purchases on page 4 of single or individual items with a cost in excess of \$100 including taxes, shipping and installation.

(Revised August 2016)

FRESNO - MADERA AREA AGENCY ON AGING
SCHEDULE OF FUNDING SOURCES: FY 2017-18

CONTRACTING AGENCY:

City of Reedley

PROGRAM:

Title III C1 - Site Management

CONTRACT NO: 18-0171

REVISION NO: 1

	PROGRAM	
	B. CASH	C. IN-KIND
1. FMAAA Grant	24,000	
2. Program Donations:		
Current Year Program Donations	6,500	
Deferred Donations		
3. Home-Delivered Nutrition (C-2) Donations:		
Current Year Home-Delivered Nutrition (C-2) Donations	500	
Deferred Home-Delivered Nutrition (C-2) Donations		
4. Matching Funds - Cash & In-Kind (List Source):		
a. City of Reedley	5,409	
b.		
c.		
d.		
5. Non-Matching Funds [Federal Funds/Other Program Match] - Cash & In-Kind (List Source):		
a.		
b.		
c.		
6. TOTAL FUNDING		
<i>(These totals must agree with the totals shown at the bottom of Page 2 column F and G)</i>	36,409	
Total from Page 2, Columns F and G	36,409	
Variance (must be zero)	0	0

FRESNO - MADERA AREA AGENCY ON AGING
SCHEDULE OF PROGRAM/SITE SUPPLIES AND EQUIPMENT PURCHASES: FY 2017-18

CONTRACTING AGENCY: City of Reedley CONTRACT NO: 18-0171
PROGRAM: Title III C1 - Site Management REVISION NO: 1

ITEM QUANTITY (Must List number)	Item Type / Description	Estimated Month of Purchase	Estimated per unit purchase cost (***)	How is the item to be used for the program the grant is funding?	Estimated amount paid by FMAAA / GRANT funding	Estimated amount paid by DONATION funding	Estimated amount paid by MATCH funding
1 PURCHASES FOR "PROGRAM / SITE SUPPLIES" EXCEEDING \$100 PER INDIVIDUAL OR SINGLE ITEM:							
a	4 Armless oversized chairs for dining	Feb	242.87	Lunch program for seniors overweight	471.48	500	
b				needing larger chair with no arms			
c	6 Patio tables	Feb	443.47	Lunch program outside eating	1528.52	1000	132
d							
e							
f							
g							
h							
i							
j							
k							
l							
m							
n							
o							
p							
q							
TOTAL PURCHASES FOR "PROGRAM / SITE SUPPLIES" EXCEEDING \$100 PER INDIVIDUAL OR SINGLE ITEM:					2000	1500	132
2 PURCHASES FOR "EQUIPMENT PURCHASE" EXCEEDING \$500 PER INDIVIDUAL OR SINGLE ITEM:							
a							
b							
c							
d							
e							
TOTAL PURCHASES FOR "EQUIPMENT PURCHASE" EXCEEDING \$500 PER INDIVIDUAL OR SINGLE ITEM:							

*** Costs to include estimated purchase of the individual / single item to be purchased, any taxes, any shipping and installation costs.



REEDLEY CITY COUNCIL

- ☒ Consent
- ☐ Regular Item
- ☐ Workshop
- ☐ Closed Session
- ☐ Public Hearing

DATE: November 14, 2017

ITEM NO: _____

TITLE: APPROVE AND AUTHORIZE THE CITY MANAGER TO SIGN AN AMENDMENT WITH THE FRESNO-MADERA AREA AGENCY ON AGING (FMAAA) FOR \$12,000 IN ADDITIONAL SENIOR CITIZEN MEAL PROGRAM FUNDING FOR THE 2017-18 FISCAL YEAR.

PREPARED: Christina Ontiveros 
Senior Coordinator

SUBMITTED: Joel Glick 
Community Services Director

APPROVED: Nicole Zieba
City Manager

RECOMMENDATION

Approve and authorize the City Manager to sign an amendment with the Fresno-Madera Area Agency on Aging (FMAAA) for \$12,000 in additional Senior Citizen Meal Program funding for the 2017-18 Fiscal Year.

EXECUTIVE SUMMARY

This grant provides additional funding for the City's congregate senior meal program.

BACKGROUND

In July, City Council approved and authorized the City Manager to sign the 2017-18 Fiscal Year FMAAA Agreement. On October 24, 2017, staff was notified by FMAAA that an additional \$12,000 in funding was allocated to the Reedley Congregate Meal Program.

FISCAL IMPACT

In addition to the original \$12,000, the City will receive \$12,000 during the fiscal year 2017-18. This will reduce matching funds required. The City's match will be reduced from \$7,562 to \$5,409 with seven percent more of the Senior Coordinator's salary paid by this program. Some of this additional funding will be used to purchase additional chairs and patio tables for the Senior Center.

PRIOR COUNCIL ACTIONS

On July 25, 2017, City Council approved the 2017-18 FMAAA budget.

ATTACHMENTS

1. Fresno Madera Area Agency on Aging (FMAAA) Amendment 1

Motion: _____

Second: _____