

**AMENDMENT 1
TO CONTRACT BETWEEN
CITY OF REEDLEY
AS SERVICE PROVIDER
AND
FRESNO-MADERA AREA AGENCY ON AGING
(HEREINAFTER REFERRED TO AS AGENCY ON AGING)
3837 NORTH CLARK STREET
FRESNO, CA 93726**

- A. Name and principal address of service contractor (hereinafter referred to as service provider):

**City of Reedley
100 North East Street
Reedley, CA 93634**

- B. The starting date of this Agreement shall not precede the date the Agreement is signed by both parties hereto. The term of this Agreement is from July 1, 2018 to June 30, 2019, subject, however, to earlier termination as provided herein.
- C. No expenditure or obligation for the funding allocation for the July 1, 2018 through September 30, 2018 period may be incurred after September 30, 2018. No expenditure or obligation for the funding allocation for the October 1, 2018 through June 30, 2019 period may be incurred after June 30, 2019.
- D. Maximum funds available for the following program, **contingent upon sufficient funds made available from the State of California to the Agency on Aging and/or by the U.S. Government or the Budget Acts of the appropriate fiscal years for the purposes of this program:**

Approved by Fresno-Madera Area Agency on Aging Governing Board on November 15, 2018			
Federal Grantor:	U.S. Department of Health and Human Services		
Pass Through Grantor:	Fresno-Madera Area Agency on Aging		
Older Americans Act Title:	Title III C1 Congregate Nutrition, Federal CFDA No. 93.045		
Service	Agency on Aging Contract No.	Funding Period	Grant Amount
Site Management	19-0171	July 2018 - September 2018	\$3,000
		October 2018 - June 2019	\$9,000
	19-0171 Amendment 1	October 2018 - June 2019	\$7,500
Total Fiscal Year 2018-2019 Grant Award:			\$19,500

- E. This document together with any attached program exhibits, assurances, budgets, and narratives is a firm agreement to provide services for older Americans in Fresno and/or Madera counties (including cities contained therein) as specified in a manner consistent with the intent of, and regulations applicable to, service programs under Title III/VII of the Older Americans Act as amended.
- F. The provisions of the Area Plan Grant Award Terms and Conditions Declaration (Articles I through XX) attached thereto, plus all enclosures listed, herein, constitute a part of this contract.

FOR SERVICE PROVIDER:

Christina Ontiveros

12-13-18

Signature of individual named on Exhibit E, page 5, as having
primary, hands-on involvement and oversight of the day-to-day
operations of the contracted program.

Date

Christina Ontiveros

Senior Citizen Coordinator

Type Name

Title

[Signature]

12/13/18

Signature of Authorized Contracting Official
(Refer to Appendix A)

Date

Nicole R. Zieba

City Manager

Type Name

Title

Contractor Federal Employer I.D. Number

FOR FRESNO-MADERA AREA AGENCY ON AGING:

Jean Robinson

2/20/19

Signature

Date

Jean Robinson

Executive Director

Type Name

Title

**FRESNO - MADERA AGENCY ON AGING
PERSONNEL BUDGET DETAIL: FY 2018-19**

CONTRACTING AGENCY:

City of Reedley

PROGRAM:

Title III C1 - Site Management

CONTRACT NO: 19-0171

REVISION NO: 1

A. POSITION TITLE	B. FTE % (40 Hrs = 100%)	C. FULL ANNUAL SALARY	D. % OF TIME ON PROGRAM	E. FMAAA GRANT	F. PROGRAM DONATIONS	G. DONATIONS C-2	H. MATCHING FUNDS	I. NON- MATCHING FUNDS	J. TOTAL PERSONNEL COSTS
1. Senior Citizen Coordinator	Salary	100.0%	38.00%	12,000	6,500	500	1,806		20,806
2.	Salary								
3.	Salary								
4.	Salary								
5.	Salary								
6.	Salary								
7.	Salary								
8.	Salary								
9.	Salary								
10.	Salary								
Total Salaries				12,000	6,500	500	1,806		20,806
Total Payroll Taxes							1,592		1,592
Total Benefits							3,946		3,946
TOTAL PERSONNEL COSTS				12,000	6,500	500	7,344		26,344

NOTE: If there is more than one employee per position, list each separately. Use additional pages as necessary.

IN-KIND PERSONNEL COSTS DESCRIPTION OF WORK PERFORMED	NUMBER OF VOLUNTEERS	AVE. ANNUAL HOURS PER VOLUNTEER	TOTAL ANNUAL HRS	RATE PER HOUR	TOTAL IN-KIND

(Revised August 2016)

FRESNO - MADERA AREA AGENCY ON AGING
PROGRAM BUDGET BY INCOME SOURCE: FY 2018-2019

CONTRACTING AGENCY:

City of Reedley

CONTRACT NO: 19-0171

PROGRAM:

Title III C1 - Site Management

REVISION NO: 1

CATEGORY	A. FMAAA GRANT	B. PROGRAM DONATIONS	C. DONATIONS C-2	D. MATCHING FUNDS	E. NON- MATCHING FUNDS	F. TOTAL CASH	G. IN-KIND MATCH
1. SALARIES & BENEFITS							
a. Salaries	12,000	6,500	500	1,806		20,806	
b. Payroll Taxes				1,592		1,592	
c. Employee Benefits & Work. Comp.				3,946		3,946	
1. PERSONNEL COSTS	12,000	6,500	500	7,344		26,344	
2. TRAVEL AND TRAINING							
a. Staff Travel							
b. Volunteer Travel							
c. Training							
2. TRAVEL AND TRAINING							
3. EQUIPMENT PURCHASE (*)							
4. CONSULTANTS							
5. MEALS							
6. PROGRAM/SITE SUPPLIES (**)	7,500			1,500		9,000	
7 OTHER COSTS:							
a. Liability Insurance							
b. Telephone							
c. Office Supplies							
d. Postage							
e. Building Rent							
f. Building Maintenance							
g. Equipment Maintenance							
h. Vehicle Maintenance							
i. Utilities							
j. Printing							
k. Memberships/Licenses							
l. Subscriptions/Publications							
m. Advertising							
n.							
o.							
7. OTHER COSTS:							
TOTAL DIRECT COSTS	19,500	6,500	500	8,844		35,344	
8. INDIRECT COSTS (Attach narrative)							
TOTAL COSTS	19,500	6,500	500	8,844		35,344	

* List all proposed equipment purchases on page 4. (Equipment is an asset with a per item purchase price in excess of \$500 including taxes, shipping and installation)

** List all proposed purchases on page 4 of single or individual items with a cost in excess of \$100 including taxes, shipping and installation.

(Revised August 2016)

FRESNO - MADERA AREA AGENCY ON AGING
SCHEDULE OF FUNDING SOURCES: FY 2018-19

CONTRACTING AGENCY:

City of Reedley

PROGRAM:

Title III C1 - Site Management

CONTRACT NO: 19-0171

REVISION NO: 1

	PROGRAM	
	B. CASH	C. IN-KIND
1. FMAAA Grant	19,500	
2. Program Donations:		
Current Year Program Donations	6,500	
Deferred Donations		
3. Home-Delivered Nutrition (C-2) Donations:		
Current Year Home-Delivered Nutrition (C-2) Donations	500	
Deferred Home-Delivered Nutrition (C-2) Donations		
4. Matching Funds - Cash & In-Kind (List Source):		
a. City of Reedley	8,844	
b.		
c.		
d.		
5. Non-Matching Funds [Federal Funds/Other Program Match] - Cash & In-Kind (List Source):		
a.		
b.		
c.		
6. TOTAL FUNDING	35,344	
(These totals must agree with the totals shown at the bottom of Page 2 column F and G)		
Total from Page 2, Columns F and G	35,344	
Variance (must be zero)	0	0

FRESNO - MADERA AREA AGENCY ON AGING
SCHEDULE OF PROGRAM/SITE SUPPLIES AND EQUIPMENT PURCHASES: FY 2018-19

CONTRACTING AGENCY: City of Reedley CONTRACT NO: 19-0171
 PROGRAM: Title III C1 - Site Management REVISION NO: 1

ITEM QUANTITY (Must List number)	Item Type / Description	Estimated Month of Purchase	Estimated per unit purchase cost (***)	How is the item to be used for the program the grant is funding?	Estimated amount paid by FMAAA / GRANT funding	Estimated amount paid by DONATION funding	Estimated amount paid by MATCH funding
PURCHASES FOR "PROGRAM / SITE SUPPLIES" EXCEEDING \$100 PER INDIVIDUAL OR SINGLE ITEM:							
1							
a	36 x 36 Square Table		187.95	Registration and paper products tables	376		
b	Wire Rack		380	Lunch program supplies	380		
c	Wire Rack		347	Lunch program supplies	347		
d	Desk Chairs		200	1 Chair senior coordinator	600		
e				2 for senior volunteers for senior lunch			
f				program sign in table			
g	Security Cart		374	Files FMAAA	748		
h	Bulk Storage Rack		358	Large program supplies	358		
i	Multi Purpose Utility Table		161	Table for dishwasher trays	161		
j							
k							
l							
m	Dining Chairs		81.95	Senior dining lunch program	2459		
n							
o							
p							
q							
TOTAL PURCHASES FOR "PROGRAM / SITE SUPPLIES" EXCEEDING \$100 PER INDIVIDUAL OR SINGLE ITEM:					5429		
PURCHASES FOR "EQUIPMENT PURCHASE" EXCEEDING \$500 PER INDIVIDUAL OR SINGLE ITEM:							
2							
a							
b							
c							
d							
e							
TOTAL PURCHASES FOR "EQUIPMENT PURCHASE" EXCEEDING \$500 PER INDIVIDUAL OR SINGLE ITEM:							

*** Costs to include estimated purchase of the individual / single item to be purchased, any taxes, any shipping and installation costs.



REEDLEY CITY COUNCIL

- ☒ **Consent**
- ☐ **Regular Item**
- ☐ **Workshop**
- ☐ **Closed Session**
- ☐ **Public Hearing**

ITEM NO: 15

DATE: December 11, 2018

TITLE: APPROVAL OF ITEMS RELATED TO THE FRESNO MADERA AREA AGENCY ON AGING (FMAAA) FUNDING AS FOLLOWS:

- A) APPROVE AND AUTHORIZE THE CITY MANAGER TO SIGN AMENDMENT 1 WITH FMAAA FOR \$7,500 IN ADDITIONAL FUNDING
- B) ADOPT RESOLUTION NO. 2018-101 AMENDING THE 2018-19 ADOPTED BUDGET APPROPRIATING \$7,500 IN THE SENIOR NUTRITION GRANT FUND TO UTILIZE PREVIOUSLY AUTHORIZED ADDITIONAL SENIOR NUTRITION GRANT FUNDS OF \$7,500 FROM FMAAA

BY: Christina Ontiveros, Senior Citizen Coordinator 

SUBMITTED: Sarah Reid, Community Services Director 

APPROVED: Nicole R. Zieba, City Manager 

RECOMMENDATION

Adopt Resolution No. 2018-101 amending the 2018-19 Adopted Budget appropriating \$7,500 in the Senior Nutrition Grant Fund to utilize previously authorized additional Fresno-Madera Area Agency on Aging grant funds of \$7,500.

EXECUTIVE SUMMARY

This grant provides additional funding for the City's congregate senior meal program. In June 2018, the City Council approved and authorized the City Manager to sign the 2018-19 Fiscal Year FMAAA Agreement. On November 15, 2018, staff was notified by FMAAA that an additional \$7,500 in funding was allocated to the Reedley Congregate Meal Program.

FISCAL IMPACT

In addition to the original \$12,000 grant included in the FY 2018-19 Adopted Budget, the City will receive an additional \$7,500 during the fiscal year 2018-19. The additional funding will be used to purchase equipment, site supplies and chairs for the meal program in the Senior Center.

The equipment and chairs would not normally be funded by the City. The site supplies that will be purchased with the additional funding will reduce the City budgeted amount.

PRIOR COUNCIL ACTIONS

On June 26, 2018, City Council approved the 2018-19 FMAAA budget.

ATTACHMENT

1. Budget Amendment Resolution No. 2018-101
2. Amendment 1 Fresno-Madera Area Agency on Aging Contract