

**ALL CELL PHONES AND ELECTRONIC DEVICES MUST BE
TURNED OFF IN THE COUNCIL CHAMBERS**

**A G E N D A
REEDLEY CITY COUNCIL MEETING**

7:00 P.M.

TUESDAY, January 12, 2021

**Meeting Held in the Council Chambers
845 "G" Street, Reedley, California
www.reedley.ca.gov**

The Council Chambers are accessible to the physically disabled. Requests for additional accommodations for the disabled, including auxiliary aids or services, should be made 48 hours prior to the meeting by contacting the City Clerk at 637-4200 ext. 212.

Any document that is a public record and provided to a majority of the City Council regarding an open session item on the agenda will be made available for public inspection at City Hall, in the City Clerk's office, during normal business hours. In addition, such documents may be posted on the City's website.

Unless otherwise required by law to be accepted by the City at or prior to a Council meeting or hearing, no documents shall be accepted for Council review unless they are first submitted to the City Clerk by the close of business one day prior to said Council meeting/hearing at which the Council will consider the item to which the documents relate, pursuant to the adopted City Council Protocols.

SPECIAL NOTICE REGARDING PUBLIC PARTICIPATION DUE TO COVID-19

In recognition of the guidance from the California Department of Public Health in response to the COVID-19 pandemic, those who choose to attend the City Council meeting physically must wear a mask or face covering and practice social distancing by remaining at least 6 feet apart from other attendees. Hand sanitizer will be available at the entrance to the Council Chambers for use upon entering and exiting the room. If you are sick, please do not attend the meeting in person.

The meeting will be webcast and accessed at: <http://www.reedley.com/livestream.php>

Webex Participation:

The City Council is encouraging members of the public to observe and participate in the Council meeting virtually, to maximize the safety of all meeting participants. Reasonable efforts will be made to allow written and verbal comments from participants communicating with the host of the virtual meeting. To do so, participants may "raise their hand" during public comment portions of the meeting using the electronic feature on the webex program, and the City Clerk will inform the Mayor of the participant's desire to provide public comment. Due to the new, untested format of these meetings, the City cannot guarantee that participants who wish to provide public comment, either in writing or verbally, will occur as expected.

Members of the public who wish to provide written comments are encouraged to submit their comments to the City Clerk at ruthie.greenwood@reedley.ca.gov at least two (2) hours prior to the start of the meeting to ensure that the comments will be available to the City Council. Please indicate the agenda item number to which the comment pertains. Written comments that do not specify a particular agenda item will be marked for the general public comment portion of the meeting. A copy of any written comment will be provided to the City Council at the meeting. Please note that written comments received will not be read aloud during the meeting, but will be included with the meeting minutes.

Thank you for your cooperation. Our community's health and safety is our highest priority.

Mary L. Fast, Mayor

Robert Beck, Mayor Pro Tem
Ray Soleno, Council Member

Anita Betancourt, Council Member
Matthew Tuttle, Council Member

MEETING CALLED TO ORDER

INVOCATION – Silvia Rios-Estrada, Chaplain Support Team with Reedley Police Department

PLEDGE OF ALLEGIANCE

ROLL CALL

AGENDA APPROVAL – ADDITIONS AND/OR DELETIONS

PUBLIC COMMENT – *Provides an opportunity for members of the public to address the City Council on items of interest to the public within the Council's jurisdiction and which are not already on the agenda this evening. It is the policy of the Council not to answer questions impromptu. Concerns or complaints will be referred to the City Manager's office. Speakers should limit their comments to not more than three (3) minutes. No more than ten (10) minutes per issue will be allowed. For items which are on the agenda this evening, members of the public will be provided an opportunity to address the Council as each item is brought up for discussion.*

NOTICE TO PUBLIC

CONSENT AGENDA items are considered routine and a recommended action for each item is included, and will be voted upon as one item. If a Councilmember has questions, requests additional information, or wishes to comment on an item, the vote should not be taken until after questions have been addressed or comments made, and the public has had an opportunity to comment on the **Consent Agenda** items. If a Councilmember wishes to have an item considered individually or change the recommended action, then the item should be removed and acted upon as a separate item. A Councilmember's vote in favor of the **Consent Agenda** is considered and recorded as a separate affirmative vote in favor of each action listed. Motions in favor of the **Consent Agenda** are deemed to include a motion to waive the full reading of any ordinance on the **Consent Agenda**. For adoption of ordinances, only those that have received a unanimous vote upon introduction are considered **Consent** items.

CONSENT AGENDA (Item 1-6)

Motion _____ **2nd** _____

1. APPROVAL OF MINUTES OF THE SPECIAL COUNCIL MEETING OF DECEMBER 15, 2020 - (City Clerk)
Staff Recommendation: Approve

2. APPROVE AND AUTHORIZE THE CITY MANAGER TO SIGN THE COMPLIANCE CONTRACT WITH FRANZEN-HILL PERTAINING TO THE REQUIRED TESTING AND INSPECTIONS FOR THE UNDERGROUND FUEL TANKS AT THE REEDLEY MUNICIPAL AIRPORT– (Community Services)
Staff Recommendation: Approve

3. APPROVE RESOLUTION NO. 2021-002 OF THE CITY COUNCIL OF THE CITY OF REEDLEY, CALIFORNIA AUTHORIZING CERTAIN PERSONNEL TO SIGN PAYMENT CHECKS DRAWN ON THE CITY TREASURY AS REQUIRED BY SECTION 1-9A-3 OF THE REEDLEY MUNICIPAL CODE – (Administrative Services)
Staff Recommendation: Approve

4. ADOPT RESOLUTION NO. 2021-003, ACCEPTING THE CONSTRUCTION IMPROVEMENTS FOR THE EAST AVENUE SIDEWALK PROJECT FROM LINCOLN AVENUE TO THE AUGUST AVENUE, AND AUTHORIZE THE CITY ENGINEER TO FILE A NOTICE OF COMPLETION WITH THE COUNTY OF FRESNO RECORDER'S OFFICE – (Engineering)
Staff Recommendation: Approve

5. ADOPT RESOLUTION NO. 2021-005, ACCEPTING THE CONSTRUCTION IMPROVEMENTS AND WELLHEAD TREATMENT PROJECT FOR MUNICIPAL WATER WELLS 13 AND 14 AND AUTHORIZE THE PUBLIC WORKS DIRECTOR TO FILE A NOTICE OF COMPLETION WITH THE COUNTY OF FRESNO RECORDER'S OFFICE. – (Public Works)
Staff Recommendation: Approve

6. ADOPT ORDINANCE NO. 2020-001 OF THE OF THE CITY COUNCIL OF THE CITY OF REEDLEY AMENDING SECTION 1-7-4 OF CHAPTER 7 AND SECTIONS 1-9A-1 THROUGH 1-9A-3 OF CHAPTER 9 OF TITLE 1 OF THE REEDLEY MUNICIPAL CODE AMENDING THE APPROVAL OF PAYMENT DEMANDS AND ISSUANCE OF WARRANTS, AND CLARIFYING THAT THE APPOINTED FINANCE DIRECTOR MAY ALSO SERVE AS THE CITY TREASURER – (Administrative Services)
Staff Recommendation: Approve

ADMINISTRATIVE BUSINESS

7. CONFIRM APPOINTMENTS OF COUNCIL MEMBERS AND STAFF TO BOARDS AND COMMISSIONS FOR THE 2021 AND 2022 CALENDAR YEARS- Report, discussion and/or other Council action to approve, modify, and/or take other action as appropriate. – (City Manager)
Staff Recommendation: Approve

8. APPROVE RIVER CITY THEATER COMPANY (RCTC) REQUEST FOR WAIVER OF RENT PAYMENTS FOR THE MONTHS OF JANUARY, FEBRUARY, AND MARCH DUE TO THE FINANCIAL IMPACT OF COVID-19 - Report, discussion and/or other Council action to approve, modify, and/or take other action as appropriate. – (Community Services)
Staff Recommendation: Approve

WORKSHOP

9. WORKSHOP AND DISCUSSION REGARDING POLICE BODY WORN CAMERAS – Police Department

RECEIVE INFORMATION & REPORTS

These items are formal transmittals of information to the Reedley City Council. They are not voted upon by the Reedley City Council. Members of the public who have questions on these items are suggested to call City staff members during regular business hours.

10. QUARTERLY EXPENSE & TRAVEL REPORT FOR ELECTED AND APPOINTED OFFICIALS- OCTOBER 1, 2020 THROUGH DECEMBER 31, 2020- (Administrative Services)
11. RECEIVE, REVIEW, AND FILE THE QUARTERLY INVESTMENT REPORT FOR 2ND QUARTER ENDING DECEMBER 31, 2020 FOR FISCAL YEAR 2020-21 – Community Services
12. REEDLEY PLANNING COMMISSION MINUTES OF REGULAR MEETING OF OCTOBER 15, 2020 – Community Services

COUNCIL REPORTS

13. BRIEF REPORT BY COUNCIL MEMBERS ON CITY RELATED ACTIVITIES AS AUTHORIZED BY THE BROWN ACT AND REQUESTS FOR FUTURE AGENDA ITEMS.

STAFF REPORTS

14. UPDATES AND/OR REPORTS BY CITY MANAGER AND/OR STAFF MEMBERS.

CLOSED SESSION

15. Government Code Section 54956.9(d)(1)
Conference with legal counsel – Existing Litigation
Edward Di Donna v. City of Reedley, Fresno County Superior Court Case No. 20CECG02331

RECONVENE TO OPEN SESSION

ADJOURNMENT

Dates to Remember:

January 26, 2021 – Regular Council Meeting
February 9, 2021-Regular Council Meeting
February 23, 2021-Regular Council Meeting

I hereby certify under penalty of perjury, under the laws of the State of California that the foregoing revised agenda was posted in accordance with the applicable legal requirements. Dated this 7th day of January 2021.


Ruthie Greenwood, City Clerk

REEDLEY CITY COUNCIL MEETING – December 15, 2020

A complete audio record of the minutes is available at www.reedley.ca.gov

The Special meeting of Reedley City Council called to order by Mayor Piñon at 7:00 p.m. on Tuesday, December 15, 2020 in the City Hall Council Chambers, 845 “G” Street, Reedley, California.

INVOCATION – Horacio Aleman Director of Cruising for Jesus

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Council Member Soleno.

ROLL CALL

Council Members

Present: Robert Beck, Anita Betancourt, Mary Fast, Ray Soleno, Frank Piñon.

Absent: None.

AGENDA APPROVAL – ADDITIONS AND/OR DELETIONS

Council Member Betancourt moved, Council Member Soleno seconded to accept and approve agenda.

Motion unanimously **carried**.

PRESENTATION

1. **RECOGNITION OF RAMON ROMERO FOR COACH OF THE YEAR**
Sarah Reid, Community Services Director and Council thanked Mr. Romero for his service to the community.
2. **INTRODUCTION OF NEW RESERVE POLICE OFFICER, DERRICK MARGAIN.** was presented by Police Chief Garza

ADMINISTRATIVE BUSINESS-COUNCIL ORGANIZATION

3. **ADOPT RESOLUTION NO. 2020-095, A RESOLUTION RECITING THE FACT OF THE CONSOLIDATED GENERAL MUNICIPAL ELECTION HELD IN SAID CITY OF REEDLEY ON THE 3RD DAY OF NOVEMBER 2020 AND DECLARING THE RESULT THEREOF AND SUCH OTHER MATTERS AS ARE PROVIDED BY LAW**

City Manager Nicole Zieba reported that the consolidated general municipal election was held on November 3, 2020, as required by the laws related to cities in the State of California. The official “Certificate of Elections” results received by Fresno County Clerk, Brandi Orth indicated that Matthew Tuttle, Candidate for District 1 was elected to a new term of four years for City of Reedley. Robert Beck Candidate for District 3 was re-elected to a new four year term for City of Reedley. Anita Betancourt Candidate for District 5 was re-elected to a new four year term for City of Reedley.

Council Member Soleno moved, Council Member Betancourt seconded to accept and approve to ADOPT RESOLUTION NO. 2020-095, A RESOLUTION RECITING THE FACT OF THE CONSOLIDATED GENERAL MUNICIPAL ELECTION HELD IN SAID CITY OF REEDLEY ON THE 3RD DAY OF NOVEMBER 2020 AND DECLARING THE RESULT THEREOF AND SUCH OTHER MATTERS AS ARE PROVIDED BY LAW

4. **ADMINISTRATION OF OATH OF OFFICE TO ELECTED COUNCIL MEMBERS, MATTHEW TUTTLE, ROBERT BECK AND ANITA BETANCOURT.**
 - A. OATH OF OFFICE TO BE ADMINISTERED BY CITY CLERK.
 - B. SEATING OF COUNCIL MEMBERS

REEDLEY CITY COUNCIL MEETING – December 15, 2020

Council Member Tuttle, Council Member Beck and Council Member Betancourt received the Oath of Office, administered by City Clerk, Ruthie Greenwood.

5. PRESENTATION TO OUTGOING MAYOR FRANK PIÑON

Council Member Fast presented outgoing Mayor with a plaque and thanked him for his service to the community.

BREAK

7:23PM-7:39PM

6. CITY COUNCIL REORGANIZATION – CONFIRMATION OF MAYOR AND MAYOR PRO TEMPORE PER RESOLUTION NO. 2015-004.

A. CONFIRMATION OF ACCEPTANCE TO POSITION OF MAYOR MARY L. FAST, DISTRICT 2.

B. CONFIRMATION OF ACCEPTANCE TO POSITION OF MAYOR PRO TEMPORE BY ROBERT BECK, DISTRICT 3.

Resolution No. 2015-004 established a policy and procedure for the selection of the Mayor and Mayor Pro Tempore. Beginning December 2012, the office of the Mayor and Mayor Pro Tempore rotate and are filled according to the Council District number order every two years and only a confirmation of acceptance is needed for the Mayor and Mayor Pro-Tempore positions.

Council Member Mary L. Fast accepted the position as Mayor.

Council Member Robert Beck accepted the position as Mayor Pro Tempore.

7. CONFIRMATION OF MAYOR AND MAYOR PRO TEMPORE'S APPOINTMENT TO FRESNO COUNCIL OF GOVERNMENTS POSITIONS PER RESOLUTION NO. 2013-005.

A. COG BOARD MEMBER

B. COG ALTERNATE BOARD MEMBER

City Manager stated a confirmation of acceptance by Mayor and Mayor Pro Tempore was needed for the appointment to the Fresno Council of Governments for a COG Board Member and COG Alternate Board Members. Ms. Zieba stated traditionally the Mayor serves as the Board Member and the Mayor Pro-Tem serves as the Alternate Board Member. Ms. Zieba asked Mayor and Mayor Pro-Tem if they would be willing to serve.

Mayor, Mary Fast and Mayor Pro Tempore, Robert Beck accepted and no further action was required.

PUBLIC COMMENT

None.

CONSENT AGENDA (Item 8-15)

Motion _____ 2nd _____

Council Member Betancourt moved, Council Member Soleno seconded to accept, approve and adopt all items listed under the **CONSENT AGENDA**.

8. APPROVAL OF MINUTES OF THE REGULAR COUNCIL MEETINGS OF OCTOBER 27, 2020, NOVEMBER 10, 2020 AND SPECIAL MEETING OF DECEMBER 4, 2020 - *Approved*

9. CONSIDERATION OF ITEMS PERTAINING TO THE RENEWAL OF COPIER LEASE AND MAINTENANCE AGREEMENTS FOR CITY HALL AND COMMUNITY CENTER

REEDLEY CITY COUNCIL MEETING – December 15, 2020

- A. APPROVE AND AUTHORIZE THE CITY MANAGER TO EXECUTE A SUCCESSOR 63 MONTH COPIER LEASE AGREEMENT WITH TOSHIBA FINANCIAL SERVICES FOR ONE COPIER AT THE COMMUNITY CENTER AND TWO COPIERS AT CITY HALL
- B. APPROVE AND AUTHORIZE THE CITY MANAGER TO EXECUTE A SUCCESSOR 63 MONTH COPIER MAINTENANCE AGREEMENT WITH POWER BUSINESS TECHNOLOGY, LLC FOR ONE COPIER AT THE COMMUNITY CENTER AND TWO COPIERS AT CITY HALL

Approved

- 10. RATIFY CITY MANAGER'S AUTHORIZATION TO EXECUTE AND SUBMIT THE FY21 GRANT PRE-APPLICATION PACKET REQUESTING A CONSTRUCTION GRANT FROM FEDERAL AVIATION ADMINISTRATION (FAA) FOR THE APRON PAVEMENT RECONSTRUCTION PHASE I- *Approved*
- 11. APPROVE AND AUTHORIZE CITY MANAGER TO RENEW THE ANNUAL SERVICES AGREEMENT WITH DAVID WELLHOUSE & ASSOCIATES, INC. IN AN AMOUNT NOT TO EXCEED \$4,500 FOR PREPARATION AND FILING OF CLAIMS FOR STATE MANDATED COST (SB 90) REIMBURSEMENT- *Approved*
- 12. APPROVE AND AUTHORIZE THE CITY MANAGER TO SIGN ADDENDUM NO.1 TO SUBDIVISION IMPROVEMENT AGREEMENT FOR PHASE TWO OF VESTING TENTATIVE SUBDIVISION MAP 6196- *Approved*
- 13. ADOPT RESOLUTION NO. 2020-099 REVISING THE MUNICIPAL UTILITY BILLING & COLLECTION POLICY INCORPORATING EXISTING PRACTICES PERTAINING TO CONSTRUCTION WATER SERVICES AND COMPLIANCE WITH PUBLIC HEALTH ORDERS- *Approved*
- 14. ADOPT RESOLUTION NO. 2020-103 OF THE CITY COUNCIL OF THE CITY OF REEDLEY GRANTING AUTHORITY TO THE CITY MANAGER TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH BENDER ROSENTHAL, INC. FOR ON-CALL RIGHT-OF-WAY APPRAISAL AND ACQUISITION SERVICES- *Approved*
- 15. ADOPT RESOLUTION NO. 2020-104 OF THE CITY COUNCIL OF THE CITY OF REEDLEY GRANTING AUTHORITY TO THE CITY MANAGER TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH DOUGLAS "JOHN" JOHNSON LAND SURVEYING FOR THE ON-CALL CITY SURVEYOR CONSULTING SERVICES - *Approved*

ADMINISTRATIVE BUSINESS

- 16. APPROVE MAYOR'S NOMINATION TO FILL TWO VACANCIES ON PLANNING COMMISSION, ONE VACANCY ON THE COMMUNITY SERVICES COMMISSION AND TWO VACANCIES ON THE TRAFFIC SAFETY COMMISSION

Mrs. Greenwood stated there were vacancies on Community Service Commission, Planning Commission and Traffic Safety Commission due to resignations and term expirations. A total of 5 applications were received for the vacancies. All applications were reviewed by Mayor Fast who recommended appointments of all applicants.

Council Member Beck moved, Council Member Betancourt seconded to accept, and APPROVE MAYOR'S NOMINATION TO FILL TWO VACANCIES ON PLANNING COMMISSION, ONE VACANCY ON THE COMMUNITY SERVICES COMMISSION AND TWO VACANCIES ON THE TRAFFIC SAFETY COMMISSION

Motion unanimously **carried**.

- 17. ADOPT RESOLUTION NO. 2020-102, APPROVING THE CONTINUATION AND EXPANSION OF THE DEVELOPMENT IMPACT FEE (DIF) REDUCTION INCENTIVE PROGRAM

Nicole Zieba, City Manager provided brief history of the Development Impact Fee Reduction Incentive Program. In the past few years there has been a program in place which has incentivized development. The program has been very

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successful and since development has been flourishing staff recommends that we continue the program but make one slight change. The amendment would direct growth and development back to the center of the city. Mayor Fast proposed expanding the boundary.

Erik Valencia, Executive Director of Reedley Chamber of Commerce asked if the property at Frankwood and Olson could be added to the proposed program.

Ms. Zieba answered questions asked by Council. Council Member Beck made a motion to keep the boundaries as proposed but suggested the item be revisited by Council next year.

Council Member Beck moved, Council Member Soleno seconded to accept and approve to ADOPT RESOLUTION NO. 2020-102, APPROVING THE CONTINUATION AND EXPANSION OF THE DEVELOPMENT IMPACT FEE (DIF) REDUCTION INCENTIVE PROGRAM with the modification of keeping existing program in place for one year.

Motion unanimously **carried**.

RECEIVE INFORMATION & REPORTS

These items are formal transmittals of information to the Reedley City Council. They are not voted upon by the Reedley City Council. Members of the public who have questions on these items are suggested to call City staff members during regular business hours.

18. RECEIVE, REVIEW, & FILE 2019-20 AUDITED CITY FINANCIAL STATEMENTS – Administrative Services
19. REEDLEY COMMUNITY SERVICES COMMISSION MINUTES OF REGULAR MEETING OF AUGUST 27, 2020 – Community Services

COUNCIL REPORTS

20. BRIEF REPORT BY COUNCIL MEMBERS ON CITY RELATED ACTIVITIES AS AUTHORIZED BY THE BROWN ACT AND REQUESTS FOR FUTURE AGENDA ITEMS.

Council Member Tuttle:

- Will be attending upcoming Lozano Smith online training

Council Member Soleno:

- Wished everyone Merry Christmas and looked forward to 2021.

Council Member Betancourt:

- Thanked Staff and Council for the sympathy card and plant.
- Was impressed how nice and quickly the sidewalk work has been completed on East Avenue.
- Stated she was impressed with the proposed wall and landscaping going up at Buttonwillow Avenue.
- Asked questions regarding Code Enforcement report.

Council Member Fast:

- Thanked staff for the Thanksgiving lunch.
- Appreciated the Senior Center Staff for coming up with innovative ways to reach out to the community in the midst of the pandemic.
- Attended Kings River Water meeting and provided a brief report
- Attended COG meeting on Zoom and provided a brief report.
- Met with MCC Executive Director and discussed RPBI.
- Wished everyone Merry Christmas and looked forward to next year.

STAFF REPORTS

21. UPDATES AND/OR REPORTS BY CITY MANAGER AND/OR STAFF MEMBERS.

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City Manager, Nicole Zieba:

- Informed Council the Boards and Commissions will be discussed at the January 12, 2021 meeting.
- Provided Council an update on COVID statistics.

Engineer, Marilu Morales:

- Provided an update on the night work at Manning and Reed

Police Chief Garza:

- Invited Council to attend Officer Margain's swearing in ceremony.

Assistant City Manager, Paul Melikian:

- Provided Council an update regarding the business assistance program.

CLOSED SESSION

22. Government Code Section 54957.6

Conference with Labor Negotiators

Agency designated representatives: Nicole Zieba, City Manager, Paul Melikian, Assistant City Manager, and Russ Robertson, Director of Public Works

Employee Organization: General Services Unit

23. Government Code Section 54956.9

Conference with Legal Counsel – Anticipated Litigation

Significant Exposure to Litigation Pursuant to Paragraph (2) or (3) of Subdivision (d) of Section 54956.9

City Attorney, Scott Cross reported that no action was taken.

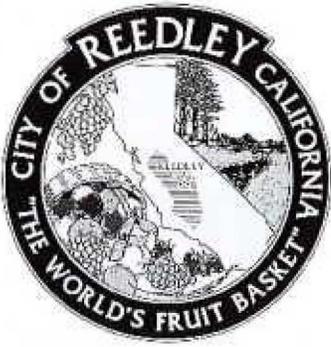
ADJOURNMENT

Mayor Fast adjourned the regular meeting at 9:14 p.m.

Mayor Mary Fast

ATTEST:

Ruthie Greenwood, City Clerk



REEDLEY CITY COUNCIL

- Consent
- Regular Item
- Workshop
- Closed Session
- Public Hearing

ITEM NO: 2

DATE: January 12, 2021

TITLE: APPROVE AND AUTHORIZE THE CITY MANAGER TO SIGN THE COMPLIANCE CONTRACT WITH FRANZEN-HILL PERTAINING TO THE REQUIRED TESTING AND INSPECTIONS FOR THE UNDERGROUND FUEL TANKS AT THE REEDLEY MUNICIPAL AIRPORT

SUBMITTED: Sarah Reid
Community Services Director

APPROVED: Nicole R. Zieba
City Manager

RECOMMENDATION

Approve and authorize the City Manager to sign the Compliance Contract with Franzen-Hill pertaining to the required testing and inspections for the underground fuel tanks at the Reedley Municipal Airport.

BACKGROUND

The fuel system at the Reedley Municipal Airport is required to have monthly compliance testing to ensure the underground fuel tank is working properly. The monitoring is required by Fresno County and the State of California who regulate the above-ground and underground fuel system operators. Franzen-Hill has provided services for the past ten years which ensures the City of Reedley is compliant with all regulations and has the knowledge and experience to stay current with changes to the regulations.

The current three (3) year contract expired in December of 2020. Staff is satisfied with the work provided by Franzen-Hill and recommends entering into another three (3) year contract. The contract states the following services will be provided: 1) Secondary Containment Testing; 2) Annual Monitoring Certification Testing; 3) Overfill Prevention Inspection; 4) Annual Vapor Recovery Testing; 5) Monthly Designated Operator Inspections. Franzen-Hill will be on site during the Fresno County inspections and responsible for submitting all paperwork to Fresno County and the State of California.

For the past six (6) years, Franzen Hill has kept the monthly fee the same at \$139. The new agreement increases the monthly fee to \$150 which staff feels is a reasonable increase.

FISCAL IMPACT

The monthly fee of \$150 is good for the 36-month contract. The fee will be paid out of the Airport Enterprise account.

PRIOR COUNCIL ACTIONS

On September 26, 2017 the City Council approved an agreement with Franzen-Hill to provide compliance testing at the Reedley Municipal Airport.

ATTACHMENT

Franzen-Hill Compliance Contract



COMPLAINEE CONTRACT

December 8, 2020

S-CC 12042020

**Submitted to:
City of Reedley Airport
4557 S. Frankwood
Reedley, CA. 93654**

**Locations:
Same**

Attention: Sarah Reid

**Phone: (559)637-4203
Fax: (559)637-7253**

Upon acceptance of the 36-month Compliance Agreement, Franzen-Hill Corporation will provide:

1. ONE - Secondary Containment Testing - SB989 Testing:

Scope of Work: Pursuant to County regulations, fueling facilities must conduct secondary containment testing on underground storage tanks, piping, sumps, UDC and containment boxes every three years. Franzen-Hill will schedule test with the County Environmental Health Department. Once testing is completed we will submit a copy to the site and file test results with the County Environmental Health If a permit is required by the County, actual permit fees will be billed over and above the contract amount. Any repairs needed to pass the test is billable time and material. Retest will be billed at an additional amount.

2. THREE - Annual Monitoring Certification Testing:

Scope of Work: This test includes leak detector certification, leak sensors, level probe and over fill alarm. Franzen-Hill will schedule test with the County Environmental Health Department. Once testing is completed we will submit a copy to the site and file test results with the County Environmental Health If a permit is required by the County, actual permit fees will be billed over and above the contract amount. Any repairs needed to pass the test is billable time and material. Retest will be billed at an additional amount.

3. ONE - Overfill Prevention Inspection:

4. Annual Vapor Recovery Testing:

Includes scheduling with A.P.C.D and forwarding all test result

FUEL LEVEL REQUIREMENTS FOR VAPOR TESTING:

*For vapor testing, your tank's fuel level is determined by the system that your facility has.

Under Ground Tanks

*Hirt system fuel level must be between 30% and 70% capacity, and ullage not to exceed 25,000 gallons. No fuel deliveries within 24 hrs.

*Healy system not to exceed 25,000 gallons of ullage and need a minimum of 10" inches of fuel in each tank. No fuel deliveries within 3 hours.

*Veeder Root Vapor Polisher system not to exceed 25,000 gallons of ullage and need a minimum of 10" of fuel in each tank. No deliveries within 3 hours.

Above Ground Tanks

*OPW/Morrison upgraded sites executive order 401/402 fuel level must be between 25% and 75% capacity. Ullage not to exceed 25,000 gallons.

*Non-upgraded systems minimum of 300 gallons of ullage or 25% ullage whichever is greater. Ullage not to exceed 25,000 gallons.

Fuel cannot be delivered within 4 hours of the testing time. If this is not possible you must cancel the test within 24 hours or you will be charged for the test. This applies *only* for final testing, not pre-tests.

5. 36 - Monthly Designated Operator Inspections:

Scope of Work: Each required site will be visited once per 30 days by a Franzen-Hill technician to perform the following: alarm history report, inspection of sumps, UDC's, hoses and nozzles. The technician will also manage the O&M manual and clean the POS printers. If necessary, the technician will install Franzen-Hill (FH) nozzles, FH hoses, FH breakaways, and FH printer paper at no extra labor charge.

Does NOT include:

- Any other new requirements mandated by local agencies other than what is listed above
- Any part or repairs
- Emergency Services
- Online ISD operator service
- Payment of fines or violations the site receives in the course of normal business or as the result of violations unrelated to Inspections or Testing.
- Preparation of forms or documents required by local agencies.
- Permits or any other fee to operate the business.

**Repairs and guarantee of a passing test are not included in the bid amounts.
Prices based on the number of tanks and dispensers per site.**

Franzen-Hill is NOT responsible for a notice of violation if not notified at least 3 weeks prior to testing due date.

STANDARD GENERAL NOTES:

1. Franzen-Hill is not responsible for owner's integrity of their sumps, secondary product lines, entry boots and dispenser pans. We are only testing for the integrity of this equipment and not responsible for their condition or repairs.
2. Any repairs needed to bring system into compliance will be billed separately after owner has approved and signed change order at a billing rate of \$75/hr for service, and \$90/hr for construction.
3. Franzen-Hill is not responsible for owners existing dispensing equipment, product piping, vapor piping, sumps or dispenser pans.
4. The full amount is due and payable upon submission of invoices from Franzen-Hill for services rendered.
5. All testing will be performed per the requirements of your local Environmental Health Dept. and California Resources Board.
6. Franzen-Hill to obtain necessary permits from the governing agencies and to be paid for by owner, if required.
7. Franzen-Hill will perform the above tests; if a test is not required a refund for that test will not be issued.
8. Franzen-Hill is not responsible for owners' existing electrical service underground conduit and/or electrical wiring. Any work required to provide needed wiring to a complete said project will be billed on a Change Order plus 35% for time and material basis.
9. Extra work or materials beyond this quote will be billed separately on a time and material basis. There are not any repairs included in this quote.
10. The full amount is due and payable upon submission of invoices from Franzen-Hill for services rendered.
11. Franzen-Hill to obtain necessary permits from the San Joaquin Valley Air Pollution Control District if needed.
12. Franzen-Hill's workmanship is warranted for 30 days. All equipment and materials are covered under the manufacturer's warranty policies. This contract must be paid in full for warranty to be effective.
13. This quotation will be withdrawn by Franzen-Hill if not accepted within a period of 30 days from the date of the quote. This quotation contains proprietary information, which must be held in strictest confidence and used for bid evaluation only. No information can be released to a third party without written permission from Franzen-Hill.
14. Payment is due and payable at the time the job is completed. Should suit commence to enforce payment, the customer is liable for all court and attorney fees.
15. Upon signing of this contract, it becomes a legal binding contract.
16. Repairs are not included in this quote. They will be billed on a Time and Material basis.

PAYMENT TERMS:

100% of payment is due upon submission of progressive billing invoice (pending credit approval).

Payment terms are above. Testing must be paid in full before the county will receive a copy of the test results. Should suit commence to enforce payment, the customer is liable for all court and attorney fees.

Note: *This contract will be withdrawn by Franzen-Hill if not accepted within a period of 30 days from the date of the quote. This quotation contains proprietary information which must be held in strictest confidence and used for bid evaluation only. No information can be released to a third party without written permission from Franzen-Hill.*

Cancelation and Late Payment:

If, for any reason, cancelation is requested from the Customer, Franzen-Hill must perform a service summary to determine if monies are owed to Franzen-Hill. In the event that Franzen-Hill has provided more services than what has been paid for during the term of this agreement, Franzen-Hill will have the option to itemize services and compare them to the actual monies paid. Any balance owed to Franzen-Hill at the conclusion of this analysis is immediately due to Franzen-Hill. Franzen-Hill reserves the right to terminate or suspend testing if the account becomes delinquent. Franzen-Hill will notify the customer in writing if this service cannot be performed as a result of past due balances on the account.

Customer Requirements:

Customer must immediately send, or fax copies of all correspondence received from both the local Air Quality District and Environmental Health Department. Customer must be prepared for each Inspection and/or test. Second trips that are the result of too much or too little fuel, or any other condition that requires a second visit will be charged separately to the customer.

Total quotation price per month: \$150.00

Prices good for a 36-month minimum; with a signed quote customer receives \$10.00 per hour off service rate, and a mileage rate of \$0.97 per mile for all service repairs. Repairs and guarantee of a passing test are not included in the bid amounts.

Authorized Signature: _____

ACCEPTANCE OF CONTRACT

By signing below, I confirm that the above prices, specifications and conditions are satisfactory and accepted.

Please sign and return to:

Franzen-Hill Corporation 1100 North J Street, Tulare, CA 93274-1939.

Or by Fax (559) 688-1467

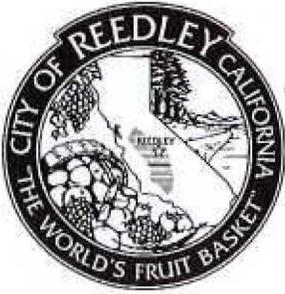
Signature: _____

Date : _____

Printed Name: _____

Title: _____

PO# (If required): _____



REEDLEY CITY COUNCIL

- Consent
- Regular Item
- Workshop
- Closed Session
- Public Hearing

ITEM NO: 3

DATE: January 12, 2021

TITLE: APPROVE RESOLUTION NO. 2021-002 OF THE CITY COUNCIL OF THE CITY OF REEDLEY, CALIFORNIA, AUTHORIZING CERTAIN PERSONNEL TO SIGN PAYMENT CHECKS DRAWN ON THE CITY TREASURY AS REQUIRED BY SECTION 1-9A-3 OF THE REEDLEY MUNICIPAL CODE

SUBMITTED: Paul A. Melikian, Assistant City Manager 

APPROVED: Nicole R. Zieba, City Manager 

RECOMMENDATION

It is recommended that the City Council approve the attached resolution authorizing certain City personnel, namely, the Mayor, City Manager, Assistant City Manager, and Accounting Manager, as authorized signers on City payment checks as required by Reedley Municipal Code Section 1-9A-3.

EXECUTIVE SUMMARY

The City personnel authorized to sign payment checks needs to be amended to reflect title changes and operational requirements. The Mayor, City Manager, Assistant City Manager, and Accounting Manager will be the only personnel hereby authorized to sign City checks.

Section 1-9A-3 of the Reedley Municipal Code states: "All demands when reviewed, approved, and allowed, and all salaries, shall be paid by a check or electronic funds transfer drawn on the city treasury or authorized custodian account. Personnel authorized to sign checks or authorize electronic funds transfers shall be established by resolution. Facsimile signatures on checks are allowed, provided that the register of warrants identifying each check is manually signed, in advance, by those authorized to sign checks. Custody and control of the signature stamp is the responsibility of the director of finance. In addition, checks for any purpose other than payroll shall require the manual signature of at least one authorized city official."

FISCAL IMPACT

No financial impact.

ATTACHMENTS

Resolution 2021-002

RESOLUTION NO. 2021-002

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF REEDLEY,
CALIFORNIA, AUTHORIZING CERTAIN PERSONNEL TO SIGN PAYMENT
CHECKS DRAWN ON THE CITY TREASURY AS REQUIRED BY SECTION 1-9A-3
OF THE REEDLEY MUNICIPAL CODE**

WHEREAS, SECTION 1-9A-3 of the Reedley Municipal Code states: "All demands when reviewed, approved, and allowed, and all salaries, shall be paid by a check or electronic funds transfer drawn on the city treasury or authorized custodian account. Personnel authorized to sign checks or authorize electronic funds transfers shall be established by resolution. Facsimile signatures on checks are allowed, provided that the register of warrants identifying each check is manually signed, in advance, by those authorized to sign checks. Custody and control of the signature stamp is the responsibility of the director of finance. In addition, checks for any purpose other than payroll shall require the manual signature of at least one authorized city official."; and

WHEREAS, the personnel authorized to sign checks needs to be amended to reflect title changes and operational requirements;

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Reedley in the exercise of its discretion, as follows:

Section 1. The Mayor, City Manager, Assistant City Manager, and Accounting Manager shall be the only personnel hereby authorized to sign City checks.

Section 2. This Resolution replaces Resolution 2012-078, adopted September 25, 2012, and shall take effect immediately from and after its adoption.

PASSED AND ADOPTED by the City Council for the City of Reedley, California, at a regular meeting thereof on 12th day of January 2021, by the following vote:

AYES:

NOES:

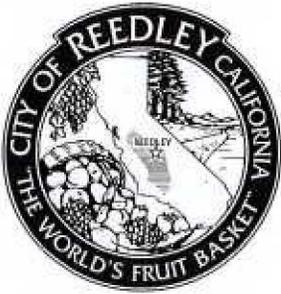
ABSENT:

ABSTAIN:

Mary L. Fast, Mayor

ATTEST:

Ruthie Greenwood, City Clerk



REEDLEY CITY COUNCIL

- Consent Calendar
- Regular Item
- Workshop
- Closed Session
- Public Hearing

ITEM NO: 4

DATE: January 12, 2021

TITLE: ADOPT RESOLUTION NO. 2021-003, ACCEPTING THE CONSTRUCTION IMPROVEMENTS FOR THE EAST AVENUE SIDEWALK PROJECT FROM LINCOLN AVENUE TO AUGUST AVENUE, AND AUTHORIZE THE CITY ENGINEER TO FILE A NOTICE OF COMPLETION WITH THE COUNTY OF FRESNO RECORDER'S OFFICE

PREPARED: Seth Regier *SR*
Engineering Assistant

SUBMITTED: Marilu Morales *MM*
City Engineer

APPROVED: Nicole Zieba *NZ*
City Manager

RECOMMENDATION

Staff recommends that the City Council Adopt Resolution No. 2021-003, accepting the construction improvements and authorize the City Engineer to file a Notice of Completion for the East Avenue Sidewalk Project.

EXECUTIVE SUMMARY

On July 30, 2020, City staff conducted the bid opening for the East Avenue Sidewalk Project from Lincoln Avenue to August Avenue (Project). A "Notice of Award" was issued to the lowest responsible bidder, JT2 Inc. DBA Todd Companies on August 26, 2020. The first working day on this contract was October 12, 2020. The time of completion for the Project was 30 working days. The Project was substantially completed within the time frame according to the contract and the contract change orders.

There were four change orders requested and issued on the Project. The additional work included removal of two additional trees, installation of a cross drain at Jefferson Avenue, minor driveway transitions, and quantity adjustments. The quantity adjustments resulted in a decrease in overall cost due to the over estimation of certain bid quantities.

The total amount of the change orders equaled -\$3,088.00 or a 1% decrease from the original contract amount. The contract change orders were all approved by the City Manager and contingency funds were not utilized on the Project. The final construction contract for the Project with the change orders included totaled \$302,612.00. The contractor has substantially completed all contract items to the satisfaction of the City Engineer.

PRIOR COUNCIL ACTIONS

City Resolution No. 2020-013 authorized the execution of the purchase agreement and to sign the grant deeds to accept street right of way and/or temporary construction easements from 12 properties along East Avenue.

City Resolution No. 2020-022 authorized the execution of the purchase agreement and to sign the grant deeds to accept street right of way and temporary construction easements from 2 additional properties along East Avenue.

City Resolution No. 2020-068 awarded the construction contract for the Project to the lowest responsive, responsible bidder, JT2 Inc. DBA Todd Companies, for the amount of \$305,700.00 plus a 10% contingency.

FISCAL IMPACT

There is no fiscal impact with regard to the recordation of a Notice of Completion for the Project.

ATTACHMENTS

1. Resolution No. 2021-003
2. Notice of Completion

RESOLUTION NO. 2021-003

ADOPT RESOLUTION NO. 2021-003, ACCEPTING THE CONSTRUCTION IMPROVEMENTS FOR THE EAST AVENUE SIDEWALK PROJECT FROM LINCOLN AVENUE TO AUGUST AVENUE, AND AUTHORIZE THE CITY ENGINEER TO FILE A NOTICE OF COMPLETION WITH THE COUNTY OF FRESNO RECORDER'S OFFICE

WHEREAS, the East Avenue Sidewalk Project has been completed per the plans and specifications; and

WHEREAS, there are no outstanding matters with the contractor regarding construction items; and

WHEREAS, on January 12th, 2021 the City held a public meeting at the City of Reedley Council Chamber, at 845 "G" Street and to consider acceptance of the construction improvements.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Reedley using their independent judgment hereby resolves as follows:

1. The above recitals are true and correct and incorporated herein by reference; and
2. The City Council using their independent judgment, hereby accepts the subject improvements; and
3. The City Council hereby accepts the subject project for maintenance in accordance with the provisions of the contract and applicable ordinances and policies; and
4. The City Council approves the Notice of Completion for the construction improvements for the East Avenue Sidewalk Project and hereby authorizes the City Engineer to transmit the attached Notice of Completion to the Fresno County Recorders' Office.
5. This resolution is effective upon adoption.

This foregoing resolution is hereby approved the 12th day of January, 2021, in the City of Reedley, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST:

Mary Fast, Mayor

Ruthie Greenwood, City Clerk

**RECORDING REQUESTED BY:
AND FOR THE BENEFIT OF,**

City of Reedley
No Fee-Gov/t. Code Sections
6103 and 27383

WHEN RECORDED, MAIL TO:

City of Reedley
Engineering Department
1733 9th Street
Reedley, CA 93654

SPACE ABOVE THIS LINE FOR RECORDER'S USE

NOTICE OF COMPLETION

Notice pursuant to Civil Code Section 3093, must be filed within 10 days after completion.

Notice is hereby given that:

1. The undersigned is owner or corporate officer of the owner of the interest or estate stated below in the property hereinafter described:
2. The full name of the owner is: **City of Reedley**
3. The full address of the owner is: **1733 Ninth Street, Reedley, CA 93654**
4. The nature of the interest or estate of the owner is: **City of Reedley Right-of-Way**
5. A work of improvement on the property hereinafter described was completed on: **January 12, 2021**. The work done was: **East Avenue Sidewalk Project Federal-Aid No. CML-5216(049)**
6. The name of the contractor, if any, for such work of improvement was: **JT2 Inc. DBA Todd Companies**
7. The property on which said work of improvement was completed is in the **City of Reedley**, County of Fresno, State of California, and is described as follows: **Public right-of-way within the City of Reedley along East Avenue from Lincoln Avenue to August Avenue.**
8. The street address of said property is: **N/A**
9. Resolution No. 2021-003, Attached Hereto and Made a Part Hereof.

Dated: _____

Marilyn S. Morales, P.E.
City Engineer

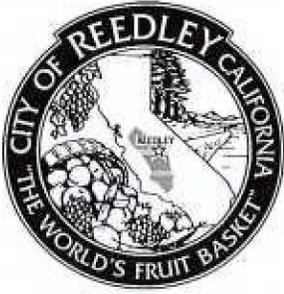
VERIFICATION

I, the undersigned, say: I am the **City Engineer for the City of Reedley**, the declarant of the foregoing notice of completion;

I have read said notice of completion and know the contents thereof; the same is true of my own knowledge. I declare under penalty of perjury that the foregoing is true and correct.

(PERSONAL SIGNATURE OF THE INDIVIDUAL WHO IS SWEARING THAT THE CONTENTS OF THE NOTICE OF COMPLETION ARE TRUE.)

Executed on _____, 2021, at Reedley, California
(DATE) (CITY) (STATE)



REEDLEY CITY COUNCIL

- Consent Calendar
- Regular Item
- Workshop
- Closed Session
- Public Hearing

ITEM NO: 5

DATE: January 12, 2021

TITLE: ADOPT RESOLUTION NO. 2021-005 ACCEPTING THE CONSTRUCTION IMPROVEMENTS AND WELLHEAD TREATMENT PROJECT FOR MUNICIPAL WATER WELLS 13 AND 14 AND AUTHORIZE THE PUBLIC WORKS DIRECTOR TO FILE A NOTICE OF COMPLETION WITH THE COUNTY OF FRESNO RECORDER'S OFFICE.

SUBMITTED: Russ Robertson, Public Works Director 

APPROVED: Nicole Zieba, City Manager 

RECOMMENDATION

Adopt Resolution No. 2021-005 accepting the construction improvements and installation of wellhead treatment for municipal water wells 13 and 14 per the project awarded by City Council Resolution 2019-081 and authorize the Public Works Director to file a notice of completion with the County of Fresno Recorders Office.

EXECUTIVE SUMMARY

In 2017, the California Department of Drinking Water adopted a maximum contaminate level for 1,2,3-trichloropropane (TCP). At the time, three of the City of Reedley's municipal water wells had TCP levels near or in excess of the newly adopted maximum contaminate level and TCP treatment facilities were required to be installed.

A project to install TCP treatment vessels and equipment at two of the well sites, wells 13 and 14, was put out to bid on July 10, 2019. Well 13 is located on Parlier Avenue, just west of Buttonwillow Ave., and well 14 is located at the Reedley Sports Park. A second project to install TCP treatment vessels at well 12, located at 11th and East Ave. will be going out to bid shortly.

The City Council awarded a construction contract for the project to Smith Construction Co. on September 24, 2019. All of the requirements of the contract were completed on January 12, 2021 to the satisfaction of the City of Reedley. The work encountered several delays due to difficulties arising from the COVID-19 pandemic but has been completed within budget. The project was paid for with Groundwater Treatment Settlement Funds.

FISCAL IMPACT

There is no fiscal impact to the filing of the Notice of Completion with the County of Fresno Recorder's Office.

ATTACHMENTS

1. Resolution 2021-005
2. Notice of Completion

RESOLUTION NO. 2021-005

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF REEDLEY
ACCEPTING THE CONSTRUCTION OF WELLHEAD TREATMENT FACILITIES
FOR MUNICIPAL WATER WELLS 13 AND 14 AND RELATED IMPROVEMENTS
AND AUTHORIZE THE PUBLIC WORKS DIRECTOR TO FILE A NOTICE OF
COMPLETION WITH THE COUNTY OF FRESNO RECORDERS OFFICE.**

WHEREAS, the Construction of Wellhead Treatment Facilities for Municipal Water Wells 13 and 14 project has been completed per the plans and specifications; and

WHEREAS, there are no outstanding matters with the contractor regarding construction items; and

WHEREAS, on January 12, 2021, the City held a public meeting at the City of Reedley Council Chamber, at 845 G Street and received a staff report and accepted public comments.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Reedley using their independent judgement hereby resolves as follows:

1. The above recitals are true and correct and incorporated herein by reference.
2. The City Council using their independent judgement, hereby accepts the subject improvements.
3. The City Council hereby accepts the subject project for maintenance in accordance with the provisions of the contract and applicable ordinances and policies.
4. The City Council approves the Notice of Completion for the construction improvements related to the construction of wellhead treatment facilities for municipal water wells 13 and 14 and hereby authorizes the Public Works Director to transmit the attached Notice of Completion to the Fresno County Recorder's Office.
5. This resolution is effective upon adoption.

This foregoing resolution is hereby approved the 12th day of January, 2021, in the City of Reedley, by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

Mary Fast, Mayor

ATTEST:

Ruthie Greenwood, City Clerk

**RECORDING REQUESTED BY:
AND FOR THE BENEFIT OF,**
Public Works Department
City of Reedley
No Fee-Gov/t. Code Sections
6103 and 27383

WHEN RECORDED, MAIL TO:

City of Reedley
Public Works Department
1733 9th Street
Reedley, CA 93654

SPACE ABOVE THIS LINE FOR RECORDER'S USE

NOTICE OF COMPLETION

Notice pursuant to Civil Code Section 3093, must be filed within 10 days after completion.

Notice is hereby given that:

1. The undersigned is owner or corporate officer of the owner of the interest or estate stated below in the property hereinafter described:
2. The full name of the owner is City of Reedley
3. The full address of the owner is 1733 Ninth Street, Reedley, CA. 93654
4. The nature of the interest or estate of the owner is: In fee.

(IF OTHER THAN FEE, STRIKE "IN FEE" AND INSERT, FOR EXAMPLE, "PURCHASER UNDER CONTRACT OF PURCHASE, OR "LESSEE")

5. A work of improvement on the property hereinafter described was completed on January 8, 2021. The work done was: Improvements to municipal water wells 13 and 14 and installation of wellhead treatment.
6. The name of the contractor, if any, for such work of improvement was Smith Construction Co. Inc. October 14, 2019
(IF NO CONTRACTOR FOR WORK OF IMPROVEMENT AS A WHOLE, INSERT "NONE") (DATE OF CONTRACT)
7. The property on which said work of improvement was completed is in the City of REEDLEY
County of FRESNO, State of CALIFORNIA, and is described as follows: Municipal water well #13 located at 1593 E. Parlier Ave in Reedley Ca. and municipal water well #14 located at 2453 E. Dinuba Ave., Reedley, Ca.
8. The street address of said property is as listed above.
9. Resolution 2021-005

Dated: _____ By: _____
SIGNATURE OF OWNER OR CORPORATE OFFICER (NAMED IN PARAGRAPH 2 OR HIS AGENT)

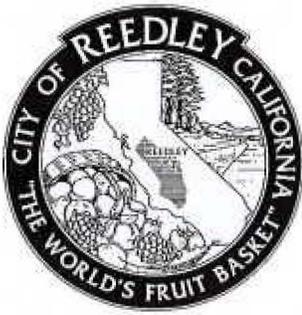
VERIFICATION

I, the undersigned, say: I am the Public Works Director of the City of Reedley the declarant of the foregoing notice of completion;
("PRESIDENT OF", "MANAGER OF", "PARTNER OF", OWNER OF", ETC.)

I have read said notice of completion and know the contents thereof, the same is true of my own knowledge. I declare under penalty of perjury that the foregoing is true and correct.

Executed on _____, 2021, at REEDLEY CA
(CITY) (STATE)

(PERSONAL SIGNATURE OF THE INDIVIDUAL WHO IS SWEARING THAT THE CONTENTS OF THE NOTICE OF COMPLETION ARE TRUE.)



REEDLEY CITY COUNCIL

- Consent
- Regular Item
- Workshop
- Closed Session
- Public Hearing
- Receive/Review

ITEM NO: 6

DATE: January 12, 2021

TITLE: ADOPT ORDINANCE NO. 2020-001 OF THE CITY COUNCIL OF THE CITY OF REEDLEY AMENDING SECTION 1-7-4 OF CHAPTER 7 AND SECTIONS 1-9A-1 THROUGH 1-9A-3 OF CHAPTER 9 OF TITLE 1 OF THE REEDLEY MUNICIPAL CODE AMENDING THE APPROVAL OF PAYMENT DEMANDS AND ISSUANCE OF WARRANTS, AND CLARIFYING THAT THE APPOINTED FINANCE DIRECTOR MAY ALSO SERVE AS THE CITY TREASURER

SUBMITTED: Paul A. Melikian, Assistant City Manager 

APPROVED: Nicole R. Zieba, City Manager 

RECOMMENDATION

That the City Council adopt Ordinance 2020-001 amending the approval of payment demands and issuance of warrants, and clarifying that the appointed Finance Director may also serve as City Treasurer, consistent with current practice.

EXECUTIVE SUMMARY

On November 10, 2020, staff introduced an ordinance to amend the City's Municipal Code to clean up antiquated language concerning the approval of payment demands and issuance of warrants, clarify that the appointed Finance Director (currently the Assistant City Manager), shall also serve as the City Treasurer, and including a statutory requirement that the Finance Director obtain a bond as required per Government Code sections 37209 and 36518.

Upon adoption of Ordinance No. 2020-001, Reedley Municipal Code (RMC) sections 1-9A-1, 1-9A-2, and 1-9A-3 will be amended to delete references to City Council approval of warrants at a City Council meeting or before payment, which has not been City practice for at least 15 years. Additionally, RMC section 1-7-4 (Director of Finance) will be amended to clearly require the statutory bond required of the city clerk in compliance with GC 37209.

Finally, the City has not had an elected City Treasurer since approximately 1996, when the incumbent worked with the City at that time to do away with the position. Since that time, the appointed Finance Director has performed all duties associated with treasury administration. The City Treasurer provisions will remain in RMC section 1-7-3; however, a provision will be added in RMC section 1-7-4 that clarifies that the City Manager may appoint the Finance Director to also serve as the City Treasurer.

The proposed amendments align the RMC with the City's current modern and secure practices that have evolved from industry best practices.

ATTACHMENTS

Ordinance No. 2020-001

ORDINANCE NO. 2020-001

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF REEDLEY AMENDING SECTION 1-7-4 OF CHAPTER 7 AND SECTIONS 1-9A-1 THROUGH 1-9A-3 OF CHAPTER 9 OF TITLE 1 OF THE REEDLEY MUNICIPAL CODE AMENDING THE APPROVAL OF PAYMENT DEMANDS AND ISSUANCE OF WARRANTS, AND CLARIFYING THAT THE APPOINTED FINANCE DIRECTOR MAY ALSO SERVE AS THE CITY TREASURER

The City Council of the City of Reedley does ordain as follows:

Section 1. Sections 1-9A-1 through 1-9A-3 of the Reedley Municipal Code are hereby amended to read as follows:

1-9A-1: REQUIREMENTS:

Every demand against the city, except for payroll, payroll benefits and debt service, must be itemized, specifying the goods furnished, the services performed or other basis of the claim, giving the date and the amount of each item, and by whom ordered, or a purchase order number. Every demand must be filed with the director of finance, who shall review and process the demand in accordance with this chapter and applicable provisions of the Section 1-7-4 and city procedures.

1-9A-2: CONSIDERATION OF DEMANDS:

The city manager and director of finance shall prescribe the process in which demands against the city are reviewed, approved, and allowed, subject to procedures and restrictions set forth in this chapter or otherwise established by the city council.

1-9A-3: METHOD OF PAYMENT:

All demands when reviewed, approved, and allowed, and all salaries, shall be paid by a check or electronic funds transfer drawn on the city treasury or authorized custodian account. Personnel authorized to sign checks or authorize electronic funds transfers shall be established by resolution. Facsimile signatures on checks are allowed, provided that the register of warrants identifying each check is manually signed, in advance, by those authorized to sign checks. Custody and control of the signature stamp is the responsibility of the director of finance. In addition, checks for any purpose other than payroll shall require the manual signature of at least one authorized city official.

Section 2. Section 1-7-4 of the Reedley Municipal Code is hereby amended to read as follows:

1-7-4: DIRECTOR OF FINANCE:

- A. Office Established: Pursuant to Government Code sections 37209 and 40805.5, there is hereby created and established the office of director of finance. The director of finance shall be the chief accounting officer of the city and shall be vested and charged with the powers and duties hereinafter set forth.
- B. Appointment: The director of finance shall be appointed by the city manager after the city manager determines that said appointee is possessed of sufficient accounting training, skill and experience to be proficient in the position.

- C. Powers And Duties: The powers and duties of the director of finance are as follows:
1. Administration of the financial affairs of the city as hereinafter set forth, under the direction of the city manager.
 2. Preparation of the annual budget and estimates of revenues.
 3. Maintenance of general accounting system for the city as a whole and for its departments, offices and agencies.
 4. Supervision and control of the disbursement of all monies, and audit of all purchase orders prior to issuance; audit and approval of all bills, invoices, payrolls, demands or other charges against the city to determine that said charges are regular, correct and that funds have been appropriated therefor.
 5. Submission to the city council, through the city manager, of a semiannual statement (January 1) of all receipts and disbursements in sufficient detail to show the exact financial condition of the city, and submission annually (June 30), at the end of the fiscal year, of a complete financial statement and report.
 6. Supervision of the keeping of correct inventories of all property of the city by all city departments, offices and agencies.
 7. Performance of all other financial and accounting duties imposed upon the city clerk by Government Code sections 40802 through 40805.5, inclusive, and performance of all duties imposed upon the city clerk by Government Code sections 37201 through 37208, inclusive, which may not be specifically enumerated herein.
 8. Performance of all functions and duties relating to the administration and collection of all licenses and other city taxes not collected by county or state agencies.
 9. Manage and control the investment of city funds upon and after consultation with the city treasurer.
 10. Performance of such other duties specified by the city manager, including, but not limited to, serving as the city treasurer, or as prescribed by resolution of the city council.
- D. Bond: The director of finance shall execute the bond required of the city clerk as provided in Section 1-7-1 of this Code.

Section 2. This Ordinance shall take effect and be in full force thirty (30) days from and after its adoption.

Section 3. The City Clerk is hereby directed to cause a summary of this Ordinance to be published by one insertion in a newspaper of general circulation in the community at least five (5) days prior to adoption and again (15) days after its adoption. If a summary of the ordinance is published, then the City Clerk shall cause a certified copy of the full text of the proposed ordinance to be posted in the office of the City Clerk at least five days prior to the Council meeting at which the ordinance is adopted, and again after the meeting at which the ordinance is adopted. The summary shall be approved by the City Attorney.

I hereby certify that the foregoing Ordinance No. 2020-001 was introduced and given first reading at a regular meeting of the City Council of the City of Reedley held on the 10th day of November, 2020, and was thereafter duly adopted at a regular meeting of said City Council held on the 12th day of January 2021, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Mary L. Fast, Mayor

ATTEST:

Ruthie Greenwood, City Clerk



REEDLEY CITY COUNCIL

- Consent
- Regular Item
- Workshop
- Closed Session
- Public Hearing

ITEM NO: 7

DATE: January 12, 2021

TITLE: CONFIRM APPOINTMENTS OF COUNCIL MEMBERS AND STAFF TO BOARDS AND COMMISSIONS FOR THE 2021 AND 2022 CALENDAR YEARS

APPROVED: Nicole R. Zieba
City Manager

RECOMMENDATION

That the City Council discuss and confirm appointments to Boards and Commissions upon which Council members sit, with the exclusion of the Fresno County Council of Governments (COG), Fresno County Rural Transit Agency (FCRTA), and Regional Transportation Mitigation Fee Agency (RTMF) which all have the Mayor serve as member, by governing agency bylaws. Confirmation of appointment is also recommended for the staff member to serve on the Central Valley Public Transportation Authority (CVPTA aka CVTC) and the alternate/expert staff for the Upper Kings Basin Integrated Regional Water Management Authority (Kings Basin Water Authority).

BACKGROUND

The City of Reedley's elected officials serve on a variety of additional Boards and Commissions. The Council bi-annually determines which of its members will serve on each Board. These Boards and Commissions include: Central Valley Public Transportation Authority, Five Cities Economic Development Joint Powers Authority, San Joaquin Valley Special City Selection Committee, Southeast Regional Solid Waste Commission, Airport Land Use Commission, Upper Kings Basin Integrated Regional Water Management Authority (Kings Basin Water Authority), and Kings River East Groundwater Sustainability Agency (GSA). Council appointments to these Boards needs to be confirmed for the 2021 and 2022 sessions.

In addition to these Boards and Commissions, a staff member is appointed by the City Council to serve on the Central Valley Public Transportation Authority and the Kings Basin Water Authority. Russ Robertson, Public Works Director, has served as the expert staff to these two Boards. It is recommended that he be confirmed as staff appointee for these two Boards for 2021 and 2022.

FISCAL IMPACT:

There is no fiscal impact associated with this item.

ATTACHMENTS

List of Boards and Commissions for 2019/2020

**2019
COMMITTEE AND BOARD INFORMATION**

Central Valley Public Transportation Authority (CVPTA)

The CVPTA is a joint powers authority between the City and the Kings Canyon Unified School District. The City has two appointed representatives to the CVPTA Board of Directors. **Meetings are held at the KCUSD Conference Room at 11:30 a.m., quarterly on the last Thursday of the month. Additional meetings are called as needed.**

Russ Robertson, Public Works Director – Board Member
Frank E.Z. Piñon – Primary Board Member – appointed 01/24/17
Beck, Alternate Board Member – appointed 12/13/11

Five Cities Economic Development Authority

Membership is representatives from 6 cities, Fresno County and EDC. Meetings are hosted by different cities. Meetings are quarterly beginning July.

Beck – Board Member – appointed 12/13/11
Solenó – Alternate – appointed 1/08/13

San Joaquin Valley Special City Selection Committee

On September 30, 2008, Governor Schwarzenegger signed SB 1548 which creates Section 40600.5 of the Health and Safety Code establishing a valley-wide Special City Selection Committee which is charged with making appointments of city representatives to the San Joaquin Valley Air Pollution Control District's Governing Board. The Special City Selection Committee consists of one member selected by majority vote of the council of each city located within the District. **Meetings are held at 1990 E Gettysburg, Fresno at 6:00 p.m. and are called as needed.**

Betancourt – Committee Member
Solenó – Alternate – appointed 2013

Southeast Regional Solid Waste Commission

The Fresno County Public Works and Planning, Resource Division is responsible for developing, implementing and administering a range of County-wide solid waste management programs and oversees the Southeast Regional Solid Waste Commission. **Although meetings are scheduled monthly, they are on an as needed basis which has been twice a year.**

Solenó – Board Member
Frank E.Z. Piñon – Alternate Board Member – appointed 1/2017

Upper Kings River Water Authority

The Kings Basin Water Authority is governed by a Board of Directors, which is composed of one representative from each of the 17 member agencies. Directors and alternates are appointed by each member's governing board. The Board of Directors meets quarterly. **All meetings are held at Fresno Co. Farm Bureau**

Fast – Board Member – appointed 12/13/11
Betancourt – Alternated appointed 12/13/11
Russ Robertson, Public Works Director appointed as 2nd Alternate Board Member – 01/24/17

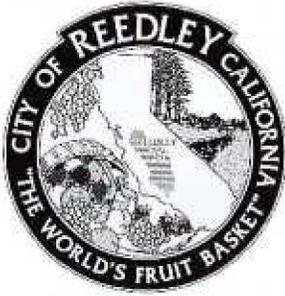
Kings River East Groundwater Services Agency (GSA)

The Kings River East Groundwater Services Agency (GSA) was formed through legislation under the guidance of Alta Irrigation District. Council Member Fast was appointed to serve the first term, as the Board Member Representative, on behalf of the three participating cities, Orange Cove, Dinuba and Reedley. Dinuba has the Alternate Board Member. **All meetings are held at the Alta Irrigation District Office in Dinuba.**

Fast – Board Member – appointed 10/2016

Airport Land Use Commission

Beck – Board Member – appointed 01/31/2019



REEDLEY CITY COUNCIL

- Consent
- Regular Item
- Workshop
- Closed Session
- Public Hearing

ITEM NO: 8

DATE: January 12, 2021

TITLE: APPROVE RIVER CITY THEATRE COMPANY (RCTC) REQUEST FOR WAIVER OF RENT PAYMENTS FOR THE MONTHS OF JANUARY, FEBRUARY, AND MARCH DUE TO THE FINANCIAL IMPACT OF COVID-19

SUBMITTED: Sarah Reid, Community Services Director

APPROVED: Nicole R. Zieba, City Manager

RECOMMENDATION

Approve River City Theatre Company (RCTC) request for waiver of rent payments for the months of January, February, and March due to the financial impact of Covid-19.

EXECUTIVE SUMMARY

Staff received a third request from the RCTC Board of Directors to waive monthly rent at the Opera House. The request states the Covid-19 pandemic continues to make the theatre company's use of the Opera House impossible. Therefore, a request is being made to continue the rent waiver for three additional months, January, February, and March 2021. Due to the State and County regulations related to Covid-19, RCTC feels they are unable to adhere restrictions to function in January as previously stated. RCTC continues to not operate in any capacity which provides no source of income.

With the ever-changing climate surrounding Covid-19, City staff would like to put a condition on the request. In the event RCTC resumes any portion of their operation before March 31, 2021, it is expected to be communicated to the City of Reedley. At that time staff will revisit the need for the rent waiver.

BACKGROUND

RCTC entered into a five-year agreement with the City of Reedley on November 1, 2019. The rent for use of the Opera House facility is \$1,000 per month through October 31, 2020. Starting November 1, 2020, the rent increased to \$1,050 for the remainder of the agreement term.

FISCAL IMPACT

If approved, the budgeted revenue from the Opera House will be reduced by \$3,150. The total impact of all three-waiver requests is \$12,250 in lost revenue.

PRIOR COUNCIL ACTIONS

On April 28, 2020, City Council approved the request from RCTC to waive the rent for the months of April and May. The financial impact for these two months was \$2,000. On July 28, 2020, City Council approved the second request from RCTC to waive the rent for the remainder of the 2020 calendar year. The financial impact for June-December was \$7,100.

ATTACHMENTS

Letter dated December 19, 2020 from the President of RCTC Board of Directors

Reid, Sarah

From: Mark Luzania <markluzania@gmail.com>
Sent: Saturday, December 19, 2020 6:36 AM
To: Reid, Sarah
Subject: RCTC Rent Waiver Continuation

External

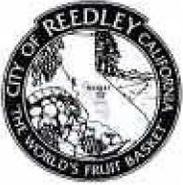
Dear City of Reedley,

The COVID-19 pandemic continues to make the theatre company's use of the Opera House impossible. I am therefore requesting, on behalf of the theatre company, an extension of the rent waiver for the upcoming months of January, February, March 2021.

Thank you for considering this request.

Mark Luzania DDS,
President, RCTC Board of Directors

This email has been scanned for spam and viruses by Proofpoint Essentials. Click [here](#) to report this email as spam.



REEDLEY CITY COUNCIL

- Consent
- Regular Item
- Workshop
- Closed Session
- Public Hearing

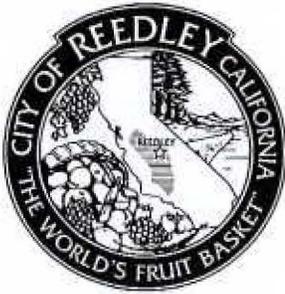
ITEM NO: 9

DATE: January 12, 2021

TITLE: WORKSHOP AND DISCUSSION REGARDING POLICE BODY WORN CAMERAS

APPROVED: Nicole R. Zieba
City Manager

The Police Department will provide a presentation on the benefits of body worn cameras for patrol officers. No vote is being requested of Council.



REEDLEY CITY COUNCIL

- Consent
- Regular Item
- Workshop
- Closed Session
- Public Hearing
- Receive/Review

ITEM NO: 10

DATE: January 12, 2021

TITLE: QUARTERLY EXPENSE & TRAVEL REPORT FOR ELECTED AND APPOINTED OFFICIALS – OCTOBER 1, 2020 THROUGH DECEMBER 31, 2020

SUBMITTED: Paul A. Melikian, Assistant City Manager 

APPROVED: Nicole R. Zieba, City Manager 

RECOMMENDATION

It is recommended that the City Council receive and review the quarterly expense & travel report for elected and appointed officials as required by Resolution No. 2018-091 that established an Expense Reimbursement and Travel/Conference Policy for Elected and Appointed Legislative Body Officials.

EXECUTIVE SUMMARY

The Expense Reimbursement and Travel/Conference Policy for Elected and Appointed Legislative Body Officials, provides that, official travel and credit card expense reports shall be provided quarterly to the City Council as a receive & review item on the Council's agenda.

Attached is a breakdown of City-paid travel and/or other expenses incurred by Elected and Appointed Legislative Body Officials for the period of October 1 through December 31, 2020.

BACKGROUND

It is in the best interests of the City that elected and appointed officials remain informed and trained in activities, developments and professional trends affecting the affairs of the City, and that attendance at institutes, hearings, meetings, conferences, or other gatherings is of value to the City and its citizens. The Expense Reimbursement and Travel/Conference Policy applies to City Councilmembers and all appointed legislative body officials including Planning Commissioners, and other volunteer members of City boards, commissions, and committees.

The Policy is designed to provide guidance to elected and appointed legislative body officials on the use and expenditure of City resources, as well as the standards against which those expenditures will be measured, all in compliance with the requirements of AB 1234 (Government Code §§ 53232.2, 53233.3). After being sworn in, any elected or appointed legislative official of the City is required to sign a statement formally acknowledging receipt and acceptance of the policy.

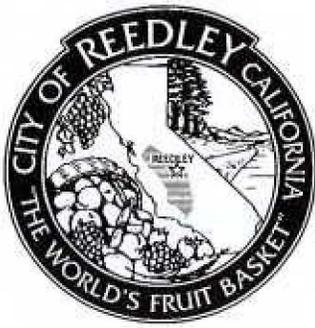
ATTACHMENTS

Quarterly Expense & Travel Report for Elected and Appointed Legislative Body Officials

City of Reedley
Quarterly Expense & Travel Report for Elected and Appointed
Legislative Body Officials

Reporting Period: October 1, 2020 – December 31, 2020

	Name	Expense Description	Date of Payment	Amount
1	Mary L. Fast, Councilmember	Reimbursement for Sylvia Plata retirement lunch	11/03/2020	\$ 32.00
2				
3				



REEDLEY CITY COUNCIL

- Consent
- Regular Item
- Workshop
- Closed Session
- Public Hearing
- Receive/Review

ITEM NO: 11

DATE: January 12, 2021

TITLE: RECEIVE, REVIEW, AND FILE THE QUARTERLY INVESTMENT REPORT FOR 2nd QUARTER ENDING DECEMBER 31, 2020 FOR FISCAL YEAR 2020-21

SUBMITTED: Paul A. Melikian, Assistant City Manager 

APPROVED: Nicole R. Zieba, City Manager 

RECOMMENDATION

That the City Council receive, review, and file the Quarterly Investment Report for 2nd Quarter Fiscal Year 2020-21, ending December 31, 2020, as required by the City's Investment Policy last adopted on March 24, 2020. No action is required other than to receive, review, and file the report.

EXECUTIVE SUMMARY

Interest earnings, net of fees, for fiscal year ending December 31, 2020 total \$89,665, which is 40.3% of annual budgeted interest earnings of \$222,476 across all funds. The prior 2nd quarter net interest earnings for the same 12-month period one year ago (2nd quarter FY 2019-20) were \$274,860. The attached investment/pooled cash report shows additional detail for cash-balances by City fund. The treasury pool for the City totals \$18,148,438 as of December 31, 2020.

While all financial investment instruments are constantly monitored and assessed for safety, liquidity and yield, given the current situation surrounding the COVID-19 pandemic, City staff have regular contact with account representatives to ensure City funds are secure. Interest rates have been severely impacted by the pandemic; therefore, staff have reduced expectations for income from interest earnings for the current fiscal year.

All investments in the portfolio are in compliance with the City's current Investment Policy, and staff does not anticipate any issues with regard to the City's ability to meet expenditure requirements for the next six months. (Government Code section 53646)

BACKGROUND

The cash balances in the funds are at a point in time only, and do not reflect pending receivable or payable amounts. All financial investment instruments are constantly monitored and assessed for safety, liquidity and yield. The City's idle funds are currently in principal safe investments that protect its pooled cash, such as a money market account at Five-Star Bank, rolling Certificates of Deposit through Multi-Bank Securities in various FDIC insured accounts, and the Central San Joaquin Valley Risk Management Authority investment pool, managed by Chandler Asset Management.

On March 24, 2020 the City Council approved the annual statement of investment policy. The policy includes a self-imposed, 'best practice' reporting requirement to implement a Government Finance Officers Association (GFOA) recommendation that an agency's investment policy explicitly require periodic reporting. The attached Pooled Cash Report for the end of 2nd quarter fiscal year 2020-21 shows cash balances/market value and interest earnings for every cash account and investment vehicle as of

December 31, 2020. It is important to note that the pooled cash report also includes restricted funds such as unused/'frozen' RDA bond proceeds, deposits in trust, funds held for groundwater treatment, and RDA Successor Agency funds. Full account statements for all accounts are on file with the Administrative Services Department and available for inspection at any time.

Cash balances are pooled for investment and banking purposes, as it is not practical to have separate investment accounts for each City fund. Interest earnings are apportioned to each City fund based upon the percentage that a particular fund balance makes up of the total. For instance, if the City's General Fund balance was 10% of the total cash balances of the City, it would be credited with 10% of the investment interest earnings for the period.

ATTACHMENTS

2nd Quarter Fiscal Year 2020-21 Investment/Pooled Cash Report

**POOLED CASH REPORT
December 2020**

	ACTUAL CASH BALANCE OR PORTFOLIO MARKET VALUE	2020-21 FYTD INTEREST EARNINGS
PETTY CASH / CASH REGISTERS	\$ 5,300	\$ -
LAIF - LOCAL AGENCY INVESTMENT FUND	\$ 1,366	\$ 8
MECHANICS BANK MONEY MARKET (CLOSED ACCOUNT)	\$ -	\$ -
MECHANICS BANK CHECKING ACCOUNTS (OPERATING & PAYROLL)	\$ 1,749,137	\$ -
CHANDLER ASSET MANAGEMENT PORTFOLIO	\$ 5,346,725	\$ 28,534
MULTI BANK SECURITIES PORTFOLIO	\$ 9,421,859	\$ 57,895
FIVE STAR BANK MONEY MARKET	\$ 1,623,892	\$ 9,509
FIVE STAR BANK PUBLIC DONATION CHECKING ACCOUNT	\$ 159	\$ -
ACTUAL FYTD TOTAL CASH ~ ALL FUNDS	\$ 18,148,438	\$ 95,946

2020-21 ALL FUNDS COMBINED ACTUAL FYTD INTEREST EARNINGS	\$ 95,946
2020-21 ALL FUNDS COMBINED ACTUAL FYTD BANK FEES	\$ (6,281)
2020-21 ALL FUNDS COMBINED NET ACTUAL BANK INTEREST	\$ 89,665
2020-21 ALL FUNDS COMBINED BUDGETED INTEREST EARNINGS	\$ 222,476
2020-21 PERCENTAGE OF ACTUAL NET YTD INTEREST EARNINGS TO BUDGET	40.303%

Prior Fiscal Year Comparison - Same Period

2019-20 ALL FUNDS COMBINED ACTUAL FYTD INTEREST EARNINGS	\$ 279,138
2019-20 ALL FUNDS COMBINED ACTUAL FYTD BANK FEES	\$ (4,277)
2019-20 ALL FUNDS COMBINED NET ACTUAL BANK INTEREST	\$ 274,860
2019-20 ALL FUNDS COMBINED BUDGETED INTEREST EARNINGS	\$ 304,424
2019-20 PERCENTAGE OF ACTUAL NET YTD INTEREST EARNINGS TO BUDGET	90.289%

POOLED CASH REPORT

December 2020

FUND	FUND NAME	CASH BALANCE
001	General Fund	\$ 517,726
002	General Fund Reserve Set Aside	\$ 1,977,065
003	Public Safety Sales Tax	\$ 645,551
004	Public Safety Sales Tax Police Capital Set Aside	\$ (4,630)
005	Gas Tax	\$ (36,579)
007	Street Projects Federal and State Funding	\$ (327,743)
010	LTF - Article 3 Sidewalks	\$ 18,246
011	LTF - Article 8 Streets	\$ 311,263
014	FCTA - Flexible Funding	\$ 87,101
015	FCTA - Americans with Disabilities Act (ADA)	\$ (22,491)
016	FCTA - Street Maintenance	\$ 663,338
017	FCTA - Pedestrian and Trails	\$ 184,414
018	FCTA - Bike Facilities	\$ 44,719
023	Road Repair Accountability Act	\$ 677,746
024	Community Development Block Grant (CDBG)	\$ (82,904)
027	Senior Nutrition Federal Grant	\$ -
029	Public Education and Governmental Access (PEG)	\$ (5,123)
030	Landscape Lighting and Maintenance District	\$ 204,700
031	Sustainable Ag Land Conservation Program	\$ (6,470)
032	Community Facilities District	\$ 15,476
034	Streetscape	\$ 35,282
041	Airport	\$ 52,112
047	Groundwater Treatment	\$ 4,383,199
048	Water Rate Stabilization	\$ 163,163
049	Water Capital	\$ 320,656
050	Water	\$ 377,212
051	Sewer Capital	\$ 3,016,545
052	Sewer	\$ 1,524,199
053	Solid Waste	\$ (55,102)
054	Solid Waste Capital	\$ 287,375
055	Vehicle Impact Fee	\$ 557,691
060	Equipment Shop ISF	\$ 131,578
065	Dental Benefit ISF	\$ 44,684
068	HR ISF	\$ 12,792
073	Deposits in Trust	\$ 244,299
075	COPS Program	\$ (35,133)
078	CASp Certification	\$ 21,708
080	City Bond Funds	\$ 596,351
082	Blighted Properties	\$ 69,982
083	Transitional Housing Grant	\$ 66,378
100	DIF - Transportation	\$ 370,154
102	DIF - Law	\$ 1,965
103	DIF - Fire	\$ 253,411
104	DIF - Storm Drain	\$ 263,683
105	DIF - Wastewater Facilities	\$ 374,781
109	DIF - Parks & Recreation Facilities	\$ 52,489
110	DIF - General Government Facilities	\$ 106,672
111	DIF - Water Facilities	\$ 91,196
895	RDA Successor Bond Fund	\$ -
896	RDA Successor Low and Moderate Income Housing	\$ 8,536
897	RDA Successor Retirement	\$ (50,825)
All Funds - Cash Total		\$ 18,148,438

REEDLEY PLANNING COMMISSION REGULAR MEETING – October 15, 2020

The regular meeting of the Reedley Planning Commission was held Thursday, October 15, 2020, in the City of Reedley Council Chambers, 845 "G" Street, Reedley. Chair Hudson called the meeting to order at 5:00 p.m.

Pledge of Allegiance - led by Chair Hudson.

ROLL CALL

- Commissioners Present: William Conrad, Alberto Custodio, Ron Hudson, Rosemary Luzania, Pete Perez.
- Commissioners Excused: None.
- City Staff Present: Rob Terry, Community Development Director, Ellen Moore, Senior Planner.

PUBLIC COMMENT

Chair Hudson opened the public comment period at 5:01 p.m. and closed the public comment period at 5:02 p.m. after noting there was no public comment.

CONSENT AGENDA

- 1. Minutes of Regular Meeting, September 3, 2020

Commissioner Custodio moved, Commissioner Perez seconded, to approve the minutes of Regular Meeting, September 3, 2020. Motion carried by the following vote:

- AYES: Custodio, Perez, Conrad, Luzania, Hudson.
- NOES: None.
- ABSTAIN: None.
- ABSENT: None.

PUBLIC HEARING

- 2. Consideration of Environmental Assessment No. 2020-11 and Conditional Use Permit Application No. 2020-5 Through Resolution No. 2020-7, staff recommends that the Planning Commission take the following actions:

- a) APPROVE Environmental Assessment No. 2020-11, a Categorical Exemption under Sections 15301 (Class 1/Existing Facilities) and 15332 (Class 32/In-Fill Development Project) of the California Environmental Quality Act (CEQA) Guidelines.
- b) APPROVE Conditional Use Permit Application No. 2020-5, authorizing the operation of a standalone large recycling collection facility at 850 I Street.

Senior Planner E. Moore presented the staff report to the Planning Commission. The Planning Commission asked questions of staff and the applicant, Miguel Sanchez and Juan Sanchez of Sanchez Recycling. Chair Hudson opened the public hearing at 5:35 p.m. Chair Hudson closed the public hearing at 5:36 p.m. after hearing no public comment.

Commissioner Conrad moved, Commissioner Luzania seconded, whereas the Planning Commission, using their independent judgement, approved Environmental Assessment No. 2020-11 and Conditional Use Permit Application No. 2020-5 through Resolution No. 2020-7. Motion carried by the following vote:

- AYES: Conrad, Luzania, Custodio, Perez, Hudson.
- NOES: None.
- ABSTAIN: None.
- ABSENT: None.

REEDLEY PLANNING COMMISSION REGULAR MEETING – October 15, 2020

ADMINISTRATIVE BUSINESS

3. Consideration of a One-Year Extension of Time for Vesting Tentative Subdivision Map No. 6196
Through Resolution No. 2020-8, staff recommends that the Planning Commission take the following action:

- a) APPROVE a One-Year Extension of Time for Vesting Tentative Subdivision Map No. 6196, a 161-Lot Subdivision Located on the Northeast corner of Reed Avenue and Aspen Avenue
- b) APPROVE a One-Year Extension of Time for Conditional Use Permit No. 2017-7 authorizing the establishment of a Planned Unit Development as part of Vesting Tentative Subdivision Map Application No. 6196

Senior Planner E. Moore presented the staff report to the Planning Commission. The Planning Commission asked questions of staff. Chair Hudson opened the public hearing at 5:48 p.m. Chair Hudson closed the public hearing at 5:49 p.m. after hearing no public comment.

Commissioner Custodio moved, Commissioner Conrad seconded, whereas the Planning Commission, using their independent judgement, approved a one-year extension of time for Vesting Tentative Subdivision Map No. 6196 and Conditional Use Permit No. 2017-7 through Resolution No. 2020-8. Motion carried by the following vote:

AYES:	Custodio, Conrad, Luzania, Perez, Hudson.
NOES:	None.
ABSTAIN:	None.
ABSENT:	None.

4. Consideration of SB 743 Vehicle Miles Traveled (VMT) Guideline Adoption and Implementation
Through Resolution No. 2020-9, staff recommends that the Planning Commission take the following action:

- a) RECOMMEND TO THE CITY COUNCIL ADOPTION of the Fresno County SB 743 Implementation Guidelines and Setting of Associated 13% Threshold for the City of Reedley Vehicle Miles Traveled (VMT) Analysis within the California Environmental Quality Act (CEQA)

Director R. Terry presented the staff report to the Planning Commission. The Planning Commission asked questions of staff. Chair Hudson opened the public hearing at 6:11 p.m. Chair Hudson closed the public hearing at 6:13 p.m. after hearing no public comment.

Commissioner Perez moved, Commissioner Custodio seconded, whereas the Planning Commission, using their independent judgement, recommended to the City Council adoption of the Fresno County SB 743 Implementation Guidelines and setting of associated 13% threshold for the City of Reedley Vehicle Miles Traveled (VMT) Analysis within the California Environmental Quality Act (CEQA) through Resolution No. 2020-9. Motion carried by the following vote:

AYES:	Perez, Custodio, Conrad, Luzania, Hudson.
NOES:	None.
ABSTAIN:	None.
ABSENT:	None.

DIRECTOR'S REPORT

Director R. Terry provided an update on community development activity.

FUTURE AGENDA ITEMS

- November 5, 2020 – Conditional Use Permit and Planned Unit Development
- November 19, 2020 – None at this time
- December 3, 2020 – None at this time

REEDLEY PLANNING COMMISSION REGULAR MEETING – October 15, 2020

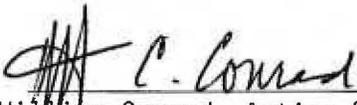
- December 17, 2020 – None at this time
- January 7, 2021 – None at this time
- January 21, 2020 – Tentative Map Extension

ADJOURNMENT

Commissioner Conrad made a motion to adjourn the meeting. Commissioner Perez seconded. Motion carried unanimously. Meeting adjourned at 6:35 p.m.

ATTEST:


Rob Terry, Secretary


William Conrad, Acting Chair
Reedley Planning Commission

BODY WORN CAMERAS (BWC)



❑ AXON ENTERPRISE

❑ FOUNDED IN 1993

❑ SCOTTSDALE, AZ. - HEADQUARTERS

❑ USA MANUFACTURING

❑ 1000 + EMPLOYEES

❑ FULL SUPPORT OF AXON'S LEGAL TEAM

❑ AXON HAS BEEN A REEDLEY PD PARTNER SINCE 2003 (TASER)

MODEL- AXON BODY 3

- ❑ TRIGGERS TO ACTIVATE- Manual, Emergency lights, Taser, Unholstering of firearm
- ❑ STORAGE- Cloud based storage maintained by Axon.
- ❑ LIVE STREAM- Allows any **BWC** to be viewed live - remotely by department personnel assigned by the Chief. (Effective during critical incidents)



- ❑ FINANCIAL IMPACT : \$135,856 which can be split into five equal annual payments. (5 Year Contract) \$27,171 per year
- ❑ The BWC are under full warranty during 5 year contract.
- ❑ We will receive new BWC at the 2 ½ year mark as part of this agreement.
- ❑ Will be reviewing options to combine TASER / BWC contracts
- ❑ Currently awaiting announcement of DOJ BWC Federal Grant

❑ AXON IN CALIFORNIA – More than 400 agencies

❑ NEIGHBORING **BWC** AGENCIES INCLUDE :

- Fresno PD
- Clovis PD
- Sanger PD
- CHP

Primary reason Agencies have not implemented: Overall Cost

Rationale for **BWC** Implementation



POSITIVE BENEFITS of DEPARTMENT WIDE BWC

- ❑ Transparency of all Officer / Community Interactions
- ❑ Deterrent to Bad Behavior (both Officer & Community)
- ❑ Widespread collection of video evidence
- ❑ Quickly verify / discredit citizen based complaints

Department **USE OF FORCE** Encounters (2018-2020)

- ❑ July – December 2018: 21 encounters / 13,952 calls / **.13%**
- ❑ January – June 2019: 18 encounters / 13,151 calls / **.11 %**
- ❑ July – December 2019: 15 encounters / 14,234 calls / **.13%**
- ❑ January – June 2020: 19 encounters / 14, 455 calls / **.13%**

Department **COMPLAINTS** - Public Generated (2018-2020)

- ❑ Internal Affairs Investigations: 0
- ❑ Service Complaints: 2018 (3) 2 unfounded
2019 (4) 3 unfounded
2020 (0)

Litigation Costs for serious allegation against an Officer can amount in excess of \$250,000

Questions from City Council ?

