

MINUTES
REEDLEY AIRPORT COMMISSION MEETING
Thursday, June 15, 2023 at 4:00 p.m.

1. **CALL TO ORDER**
A meeting of the Reedley Airport Commission was held at the Reedley Community Center, 100 N. East Avenue, Reedley, California and called to order by Carl Smith at 4:00 p.m.
2. **ROLL CALL AND INTRODUCTION OF GUESTS**
 - A. Commissioners Present: Carl Smith, Chairperson; Joseph Oldham; Anthony Jewell
 - B. Commissioners Absent: Butch Agrifoglio; Vice Chairperson; Matt Cochran
 - C. Staff Present: Sarah Reid, Airport Manager; Kayla Cheney, Administrative Assistant
 - D. Others Present: Jaime Luque, Joseph Woosley, Michael Tomazin, Wayne Walter
3. **APPROVAL OF MINUTES**
 - A. Motion by Commissioner Jewell, seconded by Commissioner Oldham to approve the April 20, 2023 Airport Commission minutes. Motion carried.
4. **PUBLIC DISCUSSION - None**
5. **NEW BUSINESS**
 - A. **Reedley College License Agreement**—Reid stated the tiedown spaces Reedley College will use will be closest to their hangar and the building Reedley College will be operating. The lease agreement entails all the areas the college will use, which will include; pilot briefing room, student parking area, prefabricated restroom, hangar and tiedown (7) including the jet. Within the agreement Reedley College and the City of Reedley will be jointly paying for the restroom since it benefits both parties. Commissioner Jewell asked if power will be accessible for the pilot briefing room, Reid confirmed, yes there will be power. Commissioner Smith asked if the pilot briefing room can be lined up with the first row of hangars. Reid shared she will confirm with David Carter and make this adjustment. Commissioner Oldham asked where students will park. Reid shared the college will coordinate with maintenance to discuss the best material to put down which will pack the ground, and create a nice surface. Reid shared her excitement for the traffic out at the airport now that Reedley College will be transitioning out to the airport. Reid stated at the last Caltrans inspection, the inspector pointed out towards the east side of Great Western there are tall eucalyptus trees that the City will need to have trimmed. Reid will work with code enforcement and the property owner. After further discussion there was motion by Commissioners Jewell, seconded by Commissioner Smith to move forward with the Reedley College License Agreement.
6. **UNFINISHED BUSINESS**
 - A. **2023 Annual Airport BBQ**- Reid shared there are letters for Commissioners to hand out. Reedley College has been contacted; they plan to have the simulator and jet on display. Reid states static displays on the apron would be good. Reid stated she will reach out to Fire, PD and ambulance. Joseph Woosley stated he has a contact with CHP. Reid stated in the past plane ride have started at 9:00am, but individuals begin to show up sooner. Commissioners were in agreeance to begin the BBQ at 8:30am and end at 1:00pm. Oldham stated there are four airplanes that can be brought over for rides. Commissioner Oldham mentioned he has a connection with the Army national guard, Oldham will reach out to see if this individual can provide something to display. Reid stated a guest speaker is still needed. Staff will follow up with Commissioner Agrifoglio and Cochran since they were working on this.

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Commissioner Jewell shared NJROTC will not be available to volunteer on this date. However, there will be a color guard available on this date. Joseph Oldham stated he will attend and have individuals out to help marshal the aircrafts. Joseph Oldham stated he too will have some students to volunteer. Jaime Luque stated the commander for Civil Air Patrol lives in Reedley who would be a great person to reach out to. Reid stated she will reach out to Erik LaCour from RC to see if the club can have somethings on display.

7. **AIRPORT MANAGER REPORT**

The FAA sent out a notice that the ACIP needs to be sent over for the next round of projects, C&S will be working on this. FAA stated they will not be holding meeting this year, they will reach out to the general aviation airports they want to meet with. The ACA conference accommodations have come out, Reid is scheduled to attend. BMX went through council, once signatures are complete 100 more feet will be allowed for BMX to use.

- A. Capital Improvements – Reedley College License Agreement
- B. Weed Control – None
- C. Landscaping/Parking – None
- D. Public Relations/Airport Promotion – None
- E. BMX Track – Agreement was approved
- F. Hangar Vacancies – None
- G. Electric Planes/Charging Station – None

8. **ADJOURNMENT**

As there was no further business to discuss, it was moved by Commissioner Jewell, seconded by Commissioner Oldham to adjourn at 5:00 p.m.

Carl Smith, Chairperson

Sarah Reid, Airport Manager

Kayla Cheney, Administrative Assistant