

**ALL CELL PHONES AND ELECTRONIC DEVICES MUST BE
TURNED OFF IN THE COUNCIL CHAMBERS**

**A G E N D A
REEDLEY CITY COUNCIL MEETING**

7:00 P.M.

TUESDAY, March 8, 2022

**Meeting Held in the Council Chambers
845 "G" Street, Reedley, California
www.reedley.ca.gov**

The Council Chambers are accessible to the physically disabled. Requests for additional accommodations for the disabled, including auxiliary aids or to request translation services, should be made 48 hours prior to the meeting by contacting the City Clerk at 637-4200 ext. 212.

Any document that is a public record and provided to a majority of the City Council regarding an open session item on the agenda will be made available for public inspection at City Hall, in the City Clerk's office, during normal business hours. In addition, such documents may be posted on the City's website.

Unless otherwise required by law to be accepted by the City at or prior to a Council meeting or hearing, no documents shall be accepted for Council review unless they are first submitted to the City Clerk by the close of business one day prior to said Council meeting/hearing at which the Council will consider the item to which the documents relate, pursuant to the adopted City Council Protocols.

The meeting will be webcast and accessed at: <http://www.reedley.com/livestream.php>

PLEASE SEE LAST PAGE OF AGENDA FOR ZOOM PARTICIPATION INSTRUCTIONS

Mary L. Fast, Mayor

Robert Beck, Mayor Pro Tem
Ray Soleno, Council Member

Anita Betancourt, Council Member
Matthew Tuttle, Council Member

MEETING CALLED TO ORDER

INVOCATION- Russ Robertson, Public Works Director

PLEDGE OF ALLEGIANCE

ROLL CALL

AGENDA APPROVAL – ADDITIONS AND/OR DELETIONS

7:05PM-PUBLIC HEARING

1. APPROVE RESOLUTION 2022-015, A RESOLUTION OF THE CITY OF REEDLEY ADOPTING A REVISED CITY COUNCIL ELECTORAL DISTRICT MAP FOLLOWING THE 2020 FEDERAL CENSUS AND CONFIRMING ELECTION SEQUENCING Report, discussion and/or other Council action to approve, modify, and/or take other action as appropriate. – (City Clerk)
Staff Recommendation: Approve

PUBLIC COMMENT – Provides an opportunity for members of the public to address the City Council on items of interest to the public within the Council’s jurisdiction and which are not already on the agenda this evening. It is the policy of the Council not to answer questions impromptu. Concerns or complaints will be referred to the City Manager’s office. Speakers should limit their comments to not more than three (3) minutes. No more than ten (10) minutes per issue will be allowed. For items which are on the agenda this evening, members of the public will be provided an opportunity to address the Council as each item is brought up for discussion.

NOTICE TO PUBLIC

CONSENT AGENDA items are considered routine and a recommended action for each item is included, and will be voted upon as one item. If a Councilmember has questions, requests additional information, or wishes to comment on an item, the vote should not be taken until after questions have been addressed or comments made, and the public has had an opportunity to comment on the **Consent Agenda** items. If a Councilmember wishes to have an item considered individually or change the recommended action, then the item should be removed and acted upon as a separate item. A Councilmember’s vote in favor of the **Consent Agenda** is considered and recorded as a separate affirmative vote in favor of each action listed. Motions in favor of the **Consent Agenda** are deemed to include a motion to waive the full reading of any ordinance on the **Consent Agenda**. For adoption of ordinances, only those that have received a unanimous vote upon introduction are considered **Consent** items.

CONSENT AGENDA (Item 2-6)

Motion _____ 2nd _____

2. APPROVAL OF MINUTES OF THE REGULAR COUNCIL MEETING OF FEBRUARY 22, 2022 - (City Clerk)
Staff Recommendation: Approve
3. APPROVE MAYOR’S NOMINATION TO FILL THREE VACANCIES ON THE COMMUNITY SERVICES COMMISSION - (City Clerk)
Staff Recommendation: Approve
4. APPROVE AND AUTHORIZE THE CITY MANAGER OR DESIGNEE TO EXECUTE A SUCCESSOR 60 MONTH PRODUCT LEASE AGREEMENT WITH QUADIENT LEASING USA, INC. FOR A POSTAGE METER MAILING MACHINE - (Administrative Services)
Staff Recommendation: Approve
5. APPROVE AND AUTHORIZE THE CITY MANAGER TO EXECUTE A SIDE LETTER OF AGREEMENT BETWEEN THE CITY OF REEDLEY AND THE INTERNATIONAL UNION OF OPERATING ENGINEERS, STATIONARY LOCAL 39 (GENERAL SERVICES UNIT) REGARDING SALARY & TERM PROVISIONS- (Administrative Services)
Staff Recommendation: Approve

6. ADOPT RESOLUTION NO. 2022-017 APPROVING AND ADOPTING THE CITY OF REEDLEY 2020 URBAN WATER MANAGEMENT PLAN AND WATER SHORTAGE CONTINGENCY PLAN- (Public Works)
Staff Recommendation: Approve

ADMINISTRATIVE BUSINESS

7. APPROVE AND AUTHORIZE THE DISTRIBUTION OF A PROPOSITION 218 NOTICE OF PUBLIC HEARING TO DISCUSS CHANGES TO CURRENT SEWER AND WATER RATE RESOLUTIONS. – (Public Works)
Staff Recommendation: Approve
8. ADOPT RESOLUTION NO. 2022-011 AUTHORIZING THE CITY MANAGER TO APPROVE, SIGN AND SUBMIT A GRANT APPLICATION AND ALL SUPPORTING DOCUMENTS TO THE CALIFORNIA DEPARTMENT OF PARKS AND RECREATION RECREATIONAL TRAILS PROGRAM FOR THE EXISTING PARKWAY TRAIL LIGHTING PROJECT. Report, discussion and/or other Council action to approve, modify, and/or take other action as appropriate. – (Community Services & Engineering)
Staff Recommendation: Approve
9. CONSIDER AND APPROVE ITEMS PERTAINING TO CONSTRUCTION OF A PUBLIC SAFETY COMMUNICATIONS TOWER
- A. AWARD A CONSTRUCTION CONTRACT IN THE AMOUNT OF \$175,200 TO J'S COMMUNICATIONS, INC. FOR A PUBLIC SAFETY COMMUNICATIONS TOWER AT THE FORMER CITY WATER WELL #6 SITE LOCATED AT 219 SUNSET AVENUE, SUBJECT TO APPROVAL OF THE CONDITIONAL USE PERMIT APPLICATION, AND APPROVE AND AUTHORIZE CITY MANAGER OR DESIGNEE TO EXECUTE ALL NECESSARY DOCUMENTS
- B. ADOPT RESOLUTION NO. 2022-013 AMENDING THE 2021-22 ADOPTED BUDGET APPROPRIATING \$250,000 IN AMERICAN RESCUE PLAN ACT OF 2021 FUNDS FOR A PUBLIC SAFETY COMMUNICATIONS TOWER AT THE FORMER CITY WATER WELL #6 SITE
Report, discussion and/or other Council action to approve, modify, and/or take other action as appropriate. – (Administrative Services)
Staff Recommendation: Approve

WORKSHOP

10. CRIMINAL INTELLIGENCE ANALYST PRESENTATION– Police Department

COUNCIL REPORTS

11. BRIEF REPORT BY COUNCIL MEMBERS ON CITY RELATED ACTIVITIES AS AUTHORIZED BY THE BROWN ACT AND REQUESTS FOR FUTURE AGENDA ITEMS.

STAFF REPORTS

12. UPDATES AND/OR REPORTS BY CITY MANAGER AND/OR STAFF MEMBERS.

ADJOURNMENT

I hereby certify under penalty of perjury, under the laws of the State of California that the foregoing revised agenda was posted in accordance with the applicable legal requirements. Dated this 3rd day of March 2022.


Ruthie Greenwood, City Clerk

Zoom Participation:

The City Council is encouraging members of the public to observe and participate in the Council meeting virtually, to maximize the safety of all meeting participants. Reasonable efforts will be made to allow written and verbal comments from participants communicating with the host of the virtual meeting. To do so, participants may “raise their hand” during public comment portions of the meeting using the electronic feature on the zoom program, and the City Clerk will inform the Mayor of the participant’s desire to provide public comment. Due to the new, untested format of these meetings, the City cannot guarantee that participants who wish to provide public comment, either in writing or verbally, will occur as expected. The “chat” feature on Zoom will not be monitored or used during the meeting.

Members of the public who wish to provide written comments are encouraged to submit their comments to the City Clerk at ruthie.greenwood@reedley.ca.gov at least two (2) hours prior to the start of the meeting to ensure that the comments will be available to the City Council. Please indicate the agenda item number to which the comment pertains. Written comments that do not specify a particular agenda item will be marked for the general public comment portion of the meeting. A copy of any written comment will be provided to the City Council at the meeting. Please note that written comments received will not be read aloud during the meeting, but will be included with the meeting minutes.



REEDLEY CITY COUNCIL

- Consent Calendar
- Regular Item
- Workshop
- Closed Session
- Public Hearing

ITEM NO: 1

DATE: March 8, 2022

TITLE: APPROVE RESOLUTION 2022-015, A RESOLUTION OF THE CITY OF REEDLEY ADOPTING A REVISED CITY COUNCIL ELECTORAL DISTRICT MAP FOLLOWING THE 2020 FEDERAL CENSUS AND CONFIRMING ELECTION SEQUENCING

SUBMITTED: Ruthie Greenwood *RG*
City Clerk

APPROVED: Nicole R. Zieba *NZ*
City Manager

RECOMMENDATION

Staff is recommending that the Reedley City Council hold a Public Hearing and adopt Resolution 2022-015 adjusting Council district boundaries as required by the California Fair Map Act, based on data analysis from the 2020 U.S. Census.

BACKGROUND

State elections code and the Federal Voting Rights Acts require the City to review the status of Council districts after each decennial census to determine if the census data calls for changes in the alignment of Council district boundaries.

On March 9, 2021 Council authorized the City Manager to execute a contract with National Demographics Corporation. The first phase of the project called for NDC to review and compare the census data with current demographic data to determine if redistricting would be necessary.

The statistical demographic information reviewed by NDC does support the need to adjust the existing Council district boundaries to comply with the laws mentioned above. Among other things, City Council districts must be "substantially equal" in population, be geographically contiguous, respect existing local neighborhoods and communities of interest, be easily identifiable, be geographically compact, and neither favor nor discriminate against political parties. The 2020 Census data showed that Reedley's Council Districts were no longer "substantially equal" in population, given growth that has occurred over the past decade.

The California Fair Map Act governs the process and lays out certain requirements that must be met procedurally when going through the effort of changing District boundaries. In this regard, the City of Reedley held, with the inclusion of the Public Hearing on March 8th, four (4) Public hearings on this matter, two (2) of which were conducted prior to draft maps being drawn. These

were held October 20, 2021, November 5, 2021, January 27, 2022, and March 8, 2022. In addition, the City has provided full public access to demographic and mapping data on the City's website under a clearly marked link on the City Council page. Also to comply with the law, the final draft map for the March 8th Public Hearing was posted seven (7) days in advance of the March 8th Public Hearing.

ATTACHMENTS

Resolution 2022-015

Draft Map

RESOLUTION NO. 2022-015

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF REEDLEY ADOPTING A REVISED CITY COUNCIL ELECTORAL DISTRICT MAP FOLLOWING THE 2020 FEDERAL CENSUS AND CONFIRMING ELECTION SEQUENCING

WHEREAS, the City Council must adjust city council district boundaries every ten years using decennial census data so that the districts remain substantially equal in population as required by the United States Constitution—a process commonly known as redistricting; and

WHEREAS, the 2020 Census data shows that Reedley’s current districts are not population balanced, with a deviation between District 4 (the most populated district) and District 3 (the least populated district) of nearly 12%. Based on this deviation, the City must adjust its district boundary lines by adopting a final district map before the statutory deadline of April 17, 2022; and

WHEREAS, the City Council has instructed City staff and the demographer to prepare maps using 2020 census data and create council districts nearly equal as possible and to establish a public process for redistricting; and

WHEREAS, on January 27, 2022, the City Council held a public hearing Pursuant to Elections Code Section 10010(a)(2) to receive public comment on the recommended maps and election sequencing and discussed the three maps recommended by National Demographics Corporation on city website, made the maps available to the public; and

WHEREAS, after considering the draft maps and public input, the City Council desires to adopt updated city council electoral district maps to ensure that the City’s districts comply with the law.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF REEDLEY THAT:

1. The city council electoral district map and district election sequencing attached as Exhibit A is hereby approved and adopted.
2. The city council districts specified in Exhibit A shall remain in effect until modified.
3. The City Manager or designee, in conjunction with the Demographer, is hereby authorized and directed to work with the County of Fresno Registrar of Voters to conduct any additional acts necessary to complete the redistricting process in a timely manner to permit implementation of these adopted council districts for the election to be held November 8, 2022, including, without limitation, minor adjustments to the adopted map as may be necessary for its implementation.

4. This Resolution and its Exhibit shall be published and available on the City website for as long as the city council districts approved by this resolution are in effect.

The foregoing resolution was approved and adopted at a regular meeting of the City Council of the City of Reedley held on the 8th day of March, 2022, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

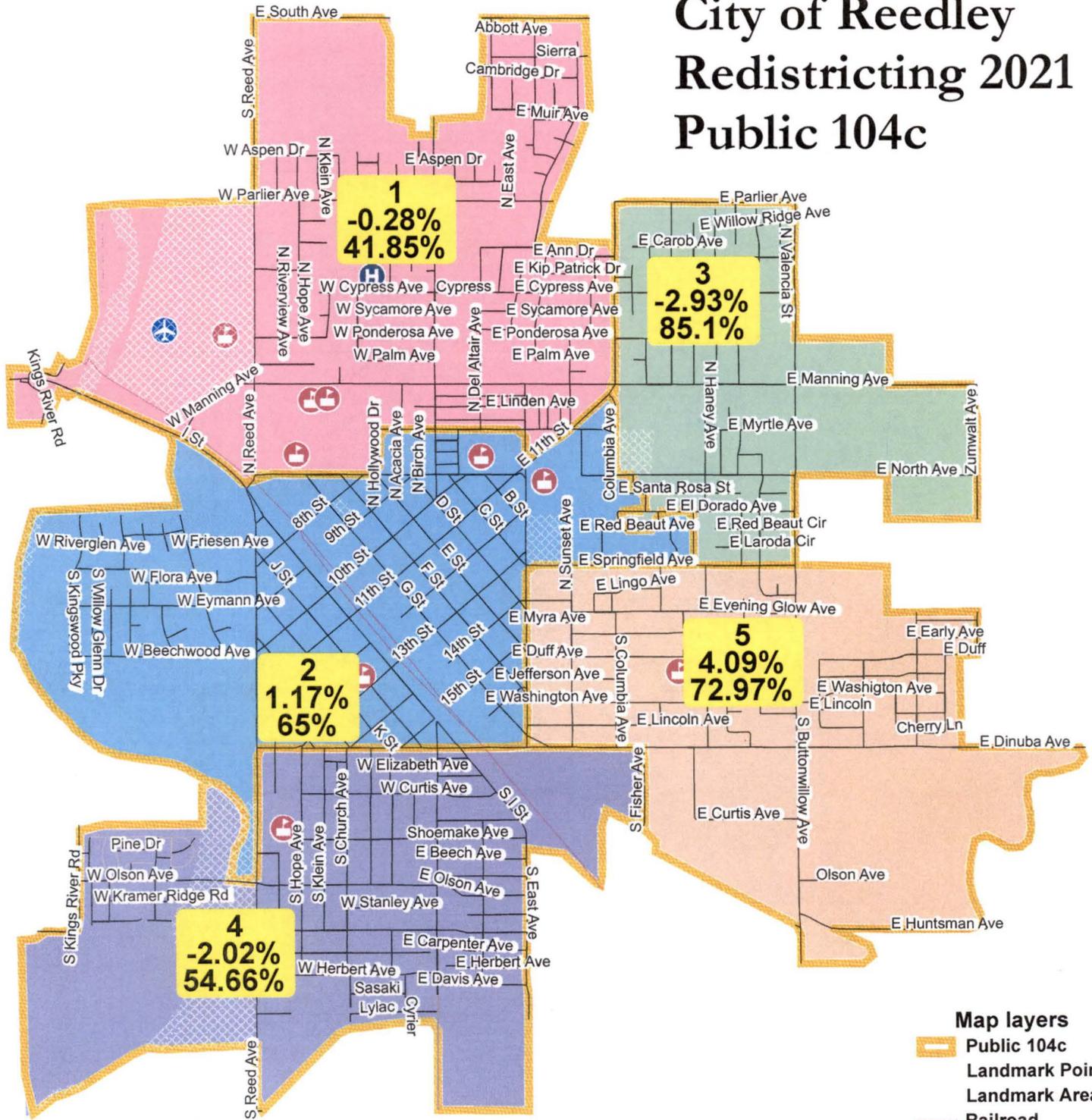
ATTEST:

APPROVED:

Ruthie Greenwood, City Clerk

Mary L. Fast, Mayor

City of Reedley Redistricting 2021 Public 104c



National Demographics Corporation
February 1, 2022
©2021 CALIPER

- Map layers**
- Public 104c
 - Landmark Point
 - Landmark Area
 - Railroad
 - River
 - Streets
 - Water Area



City of Reedley

Redistricting – Public Hearing #4

March 8, 2022

Ken Chawkins, Consultant
National Demographics Corporation

Redistricting Process

Step	Description
Pre-Draft Map Hearing October 20, 2021	<ul style="list-style-type: none">• Held prior to release of draft maps• Educate, solicit input on the communities in the Districts
Pre-Draft Map Hearing November 5, 2021	<ul style="list-style-type: none">• Held prior to release of draft maps• Educate, solicit input on the communities in the Districts
Census Data Releases	<ul style="list-style-type: none">• Census Bureau releases official 2020 Census population data – Aug. 12• California’s official ‘prisoner-adjusted’ 2020 redistricting data – Sept. 20, 27
Draft Map Hearing January 27, 2022	<ul style="list-style-type: none">• Discuss and revise the draft maps; discuss the election sequence• Deadline to submit draft maps: January 13, 2022, 5 p.m.• Post draft maps by January 20, 2022, 5 p.m.
Draft Map Hearing March 8, 2022	<ul style="list-style-type: none">• Discuss and select final map; discuss and determine election sequence• Deadline to submit draft maps: February 22, 2022, 5 p.m.• Post draft maps by March 1, 2022, 5 p.m.

Redistricting Rules and Goals

1. Federal Laws

- Equal Population
- Federal Voting Rights Act
- No Racial Gerrymandering



2. California Criteria for Cities

1. Geographically contiguous
2. Undivided neighborhoods and “communities of interest”
(Socio-economic geographic areas that should be kept together)
3. Easily identifiable boundaries
4. Compact
(Do not bypass one group of people to get to a more distant group of people)

Prohibited: “Shall not favor or discriminate against a political party.”

2020 Census

Reedley - Current Plan

Category	Field	1	2	3	4	5	Total
2020 Census	Total Population	5,056	5,102	4,427	5,442	5,265	25,292
	Population Deviation	-2	44	-631	384	207	1,015
	Pct. Deviation	-0.04%	0.87%	-12.48%	7.59%	4.09%	20.07%
Total Pop.	Hispanic/Latino	72%	87%	93%	60%	86%	79%
	NH White	22%	8%	3%	32%	9%	15%
	NH Black	1%	0%	0%	1%	0%	0%
	NH Asian/Pac.Isl.	5%	3%	3%	5%	4%	4%
	NH Native Amer.	1%	1%	0%	1%	0%	1%
Citizen Voting Age Pop	Total	3,014	2,009	1,534	3,061	2,233	11,851
	Hisp	43%	82%	83%	44%	73%	61%
	NH White	41%	14%	6%	44%	19%	29%
	NH Black	4%	0%	1%	3%	0%	2%
	Asian/Pac.Isl.	11%	4%	6%	8%	7%	8%
	Native Amer.	2%	1%	1%	3%	4%	2%

Target District Population: 5,058

Beyond Neighborhoods: Defining Communities of Interest

1st Question: What defines your community?

- Geographic Area, plus
- Shared issue or characteristic
 - Shared social or economic interest
 - Impacted by city policies
- Tell us “your community’s story”

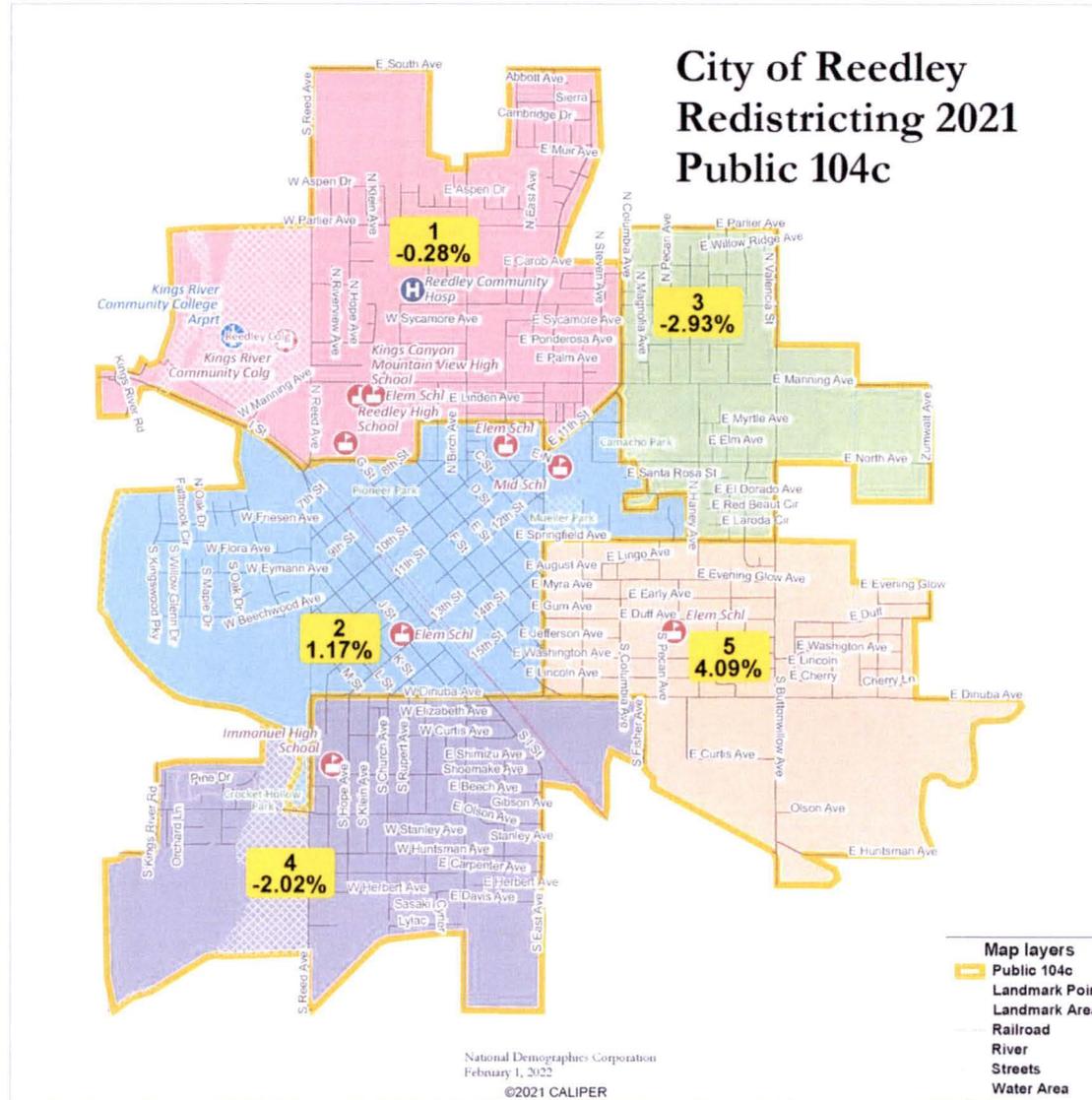
2nd Question: Would this community benefit from being “included within a single district for purposes of its effective and fair representation”?

- Or would it benefit more from having multiple representatives?

Definitions of Communities of Interest may not include relationships with political parties, incumbents, or political candidates.

Proposed Map - 104C

Pop Dev: 7.02%



Proposed Election Sequence

District/Current Member	Last Election	Proposed Re-Election
Council D1 – Tuttle	November, 2020	November, 2024
Council D2 – Fast	November, 2018	November, 2022
Council D3 – Beck	November, 2020	November, 2024
Council D4 – Soleno	November, 2018	November, 2022
Council D5 - Betancourt	November, 2020	November, 2024

Public Hearing & Discussion

- Comments or questions?
- Resolution?
- Confirm election sequence?

Share Your Thoughts



Website: [Reedley.ca.gov](https://reedley.ca.gov)

Phone: [559-637-4200](tel:559-637-4200) x212 | Email: ruthie.greenwood@reedley.ca.gov

REEDLEY CITY COUNCIL MEETING – February 22, 2022

2

A complete audio record of the minutes is available at www.reedley.ca.gov

The meeting of Reedley City Council called to order by Mayor Fast at 7:01 p.m. on Tuesday, February 22, 2022 in the City Hall Council Chambers, 845 “G” Street, Reedley, California.

INVOCATION – Rev. Denny Joseph, St. Anthony of Padua Catholic Church

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Council Member Betancourt

ROLL CALL

Council Members

Present: Anita Betancourt, Ray Soleno, Matthew Tuttle, Mary Fast

Absent: Robert Beck.

AGENDA APPROVAL – ADDITIONS AND/OR DELETIONS

City Manager Nicole Zieba stated item #2 would be moved to a later meeting.

Council Member Tuttle motioned, Council Member Soleno seconded to accept and approve agenda.

Motion unanimously **carried**.

PRESENTATION

1. INTRODUCTION OF NEW COMMUNITY DEVELOPMENT STAFF

Community Development Director Rodney Horton, City Building Official Jeremy Harrison and Assistant Planner Laura Friesen were introduced to Council.

2. INTRODUCTION OF NEW POLICE DEPARTMENT STAFF

Item removed from agenda

PUBLIC COMMENT

Naomi Guerrero discussed the services which Fresno Migrant and Seasonal Head Start offers and shared recruitment efforts.

CONSENT AGENDA (Item 3-6)

Motion _____ 2nd _____

Council Member Betancourt moved, Council Member Tuttle seconded to accept, approve and adopt all items listed under the **CONSENT AGENDA**.

3. APPROVAL OF MINUTES OF THE REGULAR COUNCIL MEETING OF FEBRUARY 8, 2022 - *Approved*
4. APPROVE MAYOR’S NOMINATION TO APPOINT A REPRESENTATIVE TO THE CONSOLIDATED MOSQUITO ABATEMENT DISTRICT – *Approved*
5. APPROVE A RECOMMENDATION BY THE COMMUNITY SERVICES COMMISSION TO AWARD COMMUNITY RECREATION GRANTS IN THE AMOUNT OF \$300 TO EACH OF THE SEVEN QUALIFYING APPLICANTS – *Approved*
6. ADOPT RESOLUTION NO. 2022-014 AUTHORIZING THE CITY MANAGER TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH CIVICWELL FOR THE CITY OF REEDLEY ACTIVE TRANSPORTATION AND PARKWAY MASTER PLAN – *Approved*

PUBLIC HEARING

7. HOLD A PUBLIC HEARING PERTAINING TO THE REVIEW AND ADOPTION OF THE UPDATED CITY OF REEDLEY 2020 URBAN WATER MANAGEMENT PLAN AND WATER SHORTAGE CONTINGENCY PLAN

REEDLEY CITY COUNCIL MEETING – February 22, 2022

Public Works Director Russ Robertson, along with Henry Liang with MKN and Associates discussed the 2020 Urban Water Management Plan which is a long term resource planning document that evaluates whether a water supplier can meet water demands of its customers over a 20-year period. The plan evaluates the City's 10 year baseline and 2020 water usage target. Suppliers are also required to develop and adopt a separate Water Shortage Contingency Plan which is a detailed plan that outlines the urban water suppliers response actions in the event of severe water shortage conditions.

Public Hearing Opened: 7:39 p.m.

Public Hearing Closed: 7:40 p.m.

ADMINISTRATIVE BUSINESS

8. APPROVE AN AMENDMENT TO THE SOLAR POWER PURCHASE AGREEMENT WITH CENTRICA BUSINESS SOLUTIONS SERVICES, INC

City Manager Nicole Zieba state on October 13, 2020 the City Council approved a Solar Power Purchase Agreement with Centrica Business Solutions. Since that time, the City has been working with Centrica to plan, install, and build solar arrays near the Sports Park. The project has now been environmentally studied, designed and is ready to begin construction. Due to economic circumstance, the City and Centrica have renegotiated several key points and now wish to amend the agreement.

Council Member Betancourt moved and Council Member Tuttle seconded to accept, APPROVE AN AMENDMENT TO THE SOLAR POWER PURCHASE AGREEMENT WITH CENTRICA BUSINESS SOLUTIONS SERVICES, INC Motion unanimously **carried**.

9. REVIEW THE STATUS OF THE MID-YEAR CITY BUDGET AND CONSIDER ITEMS PERTAINING TO VARIOUS OPERATING PROGRAMS AND CAPITAL PROJECTS

- A. ADOPT RESOLUTION NO. 2022-006 AMENDING THE 2021-22 ADOPTED BUDGET APPROPRIATING \$1,147,224 IN MULTIPLE CITY FUNDS FOR VARIOUS OPERATING PROGRAMS, CAPITAL PROJECTS AND FUND TRANSFERS

Assistant City Manager Paul Melikian informed Council every year staff reviews the adopted budget at mid-year to make sure the budget is moving as expected based on assumptions that were made. Mid-year budget review is an opportunity to adjust if circumstances changed and also to update Council on any special needs. Mr. Melikian provided a summary of the City's Mid-Year-Budget Review to Council.

Council Member Soleno moved and Council Betancourt seconded to accept ADOPT RESOLUTION NO. 2022-006 AMENDING THE 2021-22 ADOPTED BUDGET APPROPRIATING \$1,147,224 IN MULTIPLE CITY FUNDS FOR VARIOUS OPERATING PROGRAMS, CAPITAL PROJECTS AND FUND TRANSFERS Motion unanimously **carried**.

COUNCIL REPORTS

10. BRIEF REPORT BY COUNCIL MEMBERS ON CITY RELATED ACTIVITIES AS AUTHORIZED BY THE BROWN ACT AND REQUESTS FOR FUTURE AGENDA ITEMS.

Council Member Tuttle:

- Discussed the Community Health Needs meeting with Adventist Hospital he attended and provided a brief report

Mayor Fast:

- Attended Kings River East Groundwater Sustainability meeting and provided a brief report

STAFF REPORTS

11. UPDATES AND/OR REPORTS BY CITY MANAGER AND/OR STAFF MEMBERS.

City Manager, Nicole Zieba

REEDLEY CITY COUNCIL MEETING – February 22, 2022

- Provided a Covid update
- Discussed the downtown improvements
- Informed Council of the upcoming Art Hop event
- Mentioned that 700 forms are due soon

ADJOURNMENT

Mayor Fast adjourned the regular meeting at 8:39 p.m.

Mayor Mary Fast

ATTEST:

Ruthie Greenwood, City Clerk



REEDLEY CITY COUNCIL

- Consent
- Regular Item
- Workshop
- Closed Session
- Public Hearing

ITEM NO: 3

DATE: March 8, 2022

TITLE: APPROVE MAYOR'S NOMINATION TO FILL THREE VACANCIES ON COMMUNITY SERVICES COMMISSION.

SUBMITTED: Ruthie Greenwood
City Clerk

APPROVED: Nicole R. Zieba
City Manager

RECOMMENDATION

Staff is recommending that the Reedley City Council approve Mayor Fast's nomination to fill three vacancies on the Community Services Commission. After review of the applications by Mayor Fast, she is recommending the appointments to the commission.

BACKGROUND

The positions available on the Community Services Commission are due to term expirations. The open positions were advertised in the Mid Valley Times. Mayor Fast has interviewed the applicants and is recommending that Shirley Ito, Angelina Rodriguez and Maria Rodriguez be approved to sit on the Community Services Commission.

The Community Services Commission terms are three (3) year terms. These appointments will have a term expiration of February 2025.

FISCAL IMPACT

No Fiscal Impact

ATTACHMENTS

Three (3) applications

CITY OF REEDLEY
COMMISSION/COMMITTEE APPLICATION FORM

JAN 11 '22 10:34AM

CITY OF REEDLEY

I hereby request that I be considered for appointment to the following Commission or Committee:

RECEIVED

PLEASE TYPE OR PRINT IN BLACK INK
CHECK ONE ONLY— USE SEPARATE APPLICATION FOR EACH COMMISSION

- Airport Commission
- Community Services Commission
(Must reside within City limits, provided that up to 2 commissioners may reside outside city limits but within city's sphere of influence)
- Planning Commission
(Must reside within City limits)
- Traffic Safety Commission
(Must reside within City limits)
- Streetscape Maintenance Committee
(Must be a business owner within downtown streetscape maintenance district)

NAME: Shirley Ito

HOME ADDRESS: [REDACTED]

[REDACTED], Reedley

MAILING ADDRESS (if different from above):

same

HOME PHONE: [REDACTED] CELL PHONE: same

EMAIL ADDRESS (if applicable): [REDACTED]

RESIDENT OF REEDLEY FOR 65 YEARS.

EMPLOYED BY: Retired

DATE: 12/11/22 SIGNATURE: Shirley Ito

Please give a brief overview of any qualifications you might have that would be beneficial to the Commission you have chosen to serve on.

I have been on the Commission previously.

Please note that the Mayor, or his designee, may be contacting you to set up a one-on-one interview if needed.

**CITY OF REEDLEY
COMMISSION/COMMITTEE APPLICATION FORM**

I hereby request that I be considered for appointment to the following Commission or Committee:

PLEASE TYPE OR PRINT IN BLACK INK
CHECK ONE ONLY— USE SEPARATE APPLICATION FOR EACH COMMISSION

- Airport Commission
- Community Services Commission
(Must reside within City limits)
- Planning Commission
(Must reside within City limits)
- Traffic Safety Commission
(Must reside within City limits)
- Streetscape Maintenance Committee
(Must be a business owner within downtown streetscape maintenance district)

NAME: Angelina Rodriguez

HOME ADDRESS: [REDACTED]

Reedley, CA 93654

MAILING ADDRESS (if different from above):

HOME PHONE [REDACTED] DAY PHONE (cell) [REDACTED]

EMAIL ADDRESS (if applicable) [REDACTED]

RESIDENT OF REEDLEY FOR 20+ YEARS.

EMPLOYED BY: [REDACTED]

DATE: Jan 31, 22 SIGNATURE: ARd

Please give a brief overview of any qualifications you might have that would be beneficial to the Commission you have chosen to serve on.

It has been a pleasure serving on the Community Services Commission this past term.

It has been rewarding to attend meetings that will impact our community. It is a privilege to be the voice for our youth and seniors.

My previous experience writing grants and preparing budgets has provided me the ability to comprehend budget discussions as well as grant requirements. To attend the community mtgs required by grant proposals is not only informative, but also enjoyable to hear the input from our residents.

I look forward to continuing to serve on the Community Services Commission.

Please note that the Mayor, or his designee, will be contacting you to set up a one-on-one interview.

**CITY OF REEDLEY
COMMISSION/COMMITTEE APPLICATION FORM**

I hereby request that I be considered for appointment to the following Commission or Committee:

PLEASE TYPE OR PRINT IN BLACK INK
CHECK ONE ONLY— USE SEPARATE APPLICATION FOR EACH COMMISSION

- Airport Commission
- Community Services Commission
(Must reside within City limits)
- Planning Commission
(Must reside within City limits)
- Traffic Safety Commission
(Must reside within City limits)
- Streetscape Maintenance Committee
(Must be a business owner within downtown streetscape maintenance district)

NAME:

Maria Rodriguez

HOME ADDRESS:

Reedley CA, 93654

MAILING ADDRESS (if different from above):

HOME PHONE:

DAY PHONE:

EMAIL ADDRESS (if applicable):

RESIDENT OF REEDLEY FOR 25 YEARS.

EMPLOYED BY:

DATE:

2/1/22

SIGNATURE:

Maria Rodriguez

Please give a brief overview of any qualifications you might have that would be beneficial to the Commission you have chosen to serve.

Partaking as a Community Services Commissioner in this last term has been an amazing opportunity which has allowed me to be more involved in community events, see recreational developments come to fruition and has helped me encourage others to be more involved in our community. Through my professional career I have gained knowledge of Federal, State, County, City and Private funding resources which can be beneficial to the Commission when applying for funding to continue with the City's recreational development plan. In my current position, I oversee 40 staff and a total of 15 different grants which are all aimed to served individuals/ families that are at risk and/ or experiencing homelessness. I have a passion to serve my community and if selected to continue with a second term as a Commissioner, I will continue to do my best to assist in any way possible. Although my work responsibilities have continued to grow, so has my management support system which will provide me more flexibility and increase my participation to daytime events during the upcoming years. I believe I have strong leadership skillset, dedication, and above all, the desire to make a difference in both, my personal and professional life. I have really enjoyed volunteering in the Senior events, was beyond excited to see the completion of the Reedley Beach signs to increase safety and staying on top of community events/fairs and attending them. I would like to continue to provide any support needed and continue be more involved with the Commission to see the fruition of the planned developments at the Sports Park.



REEDLEY CITY COUNCIL

- Consent
- Regular Item
- Workshop
- Closed Session
- Public Hearing

ITEM NO: 4

DATE: March 8, 2022

TITLE: APPROVE AND AUTHORIZE THE CITY MANAGER OR DESIGNEE TO EXECUTE A SUCCESSOR 60 MONTH PRODUCT LEASE AGREEMENT WITH QUADIENT LEASING USA, INC. FOR A POSTAGE METER MAILING MACHINE

SUBMITTED: Paul A. Melikian, Assistant City Manager 

APPROVED: Nicole R. Zieba, City Manager 

RECOMMENDATION

That the City Council approve and authorize the City Manager or designee to execute a successor 60-month product lease agreement for the existing lease rate of \$449.00 per month with Quadient Leasing USA, Inc. formerly known as 'MailFinance', a Neopost USA Company for a postage meter mailing machine.

DISCUSSION

In May 2017, the City entered into a 63-month product lease agreement with MailFinance now known as Quadient Leasing USA, Inc. of \$449.00 per month since the United States Postal Service (USPS) regulations do not allow 'ownership' of a postage meter. Although the current lease expires in November 2022, the vendor has offered to renew the agreement for another 60 months without any change to the monthly payment. Services include a subscription to a software-based system that has the ability to upload certified tracking numbers directly to the USPS, centralizes the processing of certified mail, and allows for fast and consolidated document tracking functionality. Utilizing a postage meter also allows the City to mail documents at a lower cost than using physical stamps.

In addition, the current postage meter mailing machine will be replaced with an upgraded machine to be used for the remainder of the current lease term and the renewed term at no additional cost to the City. Vendor will provide installation and staff training services.

ATTACHMENTS

60 Month Product Lease Agreement with Quadient Leasing USA, Inc.



**Product Lease Agreement
with Postage Meter Rental Agreement**

Section (A) Office Information

Office Number	Office Name	Phone #	Date
			02/24/2022

Section (B) Billing Information

Company Name	City of Reedley		
DBA			
Billing Address	845 G St		
City State Zip+4	Reedley	CA	93654
Contact Name	Paul Malakian	Phone	(559) 637-4200
Contact Title	Assistant City Manager	Fax	
Email Address	paul.malakian@reedley.ca.gov	PO #	

Section (C) Installation Information (if different from billing information)

Company Name	City of Reedley		
Installation Address	845 G St		
City State Zip+4	Reedley	CA	93654
Contact Name	Paul Malakian	Phone	(559) 637-4200
Contact Title	Assistant City Manager	Fax	
Email Address	paul.malakian@reedley.ca.gov		
Main Post Office		PO 5-Digit Zip Code	

Section (D) Products

Qty	Model / Part Number	Description (include Serial Number, if applicable)
1	DT-ECERT1KAS	e-Certify Subscription - Level 2 (up to 1,000 e-Certs per year).
1	ECERT-PROCESSING	e-Certify Processing Fee (Used for Lease Renewals ONLY)
3	H2MRS100	(MS33LP) Promo Credit Valid With: iX-3/5/7/9 Mailing or S.M.A.R.T Packages
1	IX7DSWP30	iX-7 Series Base w/ Mixed Size Feeder, Sealer, Drop Tray, Ink Cartridge, IXDS7 & IXWP30

Section (E) Lease Payment Information & Lease Payment Schedule

Tax Status: <input checked="" type="checkbox"/> Taxable <input type="checkbox"/> Tax Exempt <i>Certificate attached</i> Billing Frequency: <input type="checkbox"/> Monthly <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/> Annually Billing Method: <input checked="" type="checkbox"/> Standard	Number of Months First 60	Monthly Payment (Plus applicable taxes) \$449.00
	Current Lease Number: N17051028 <input type="checkbox"/> ACH (Customer to submit authorization form)	

Section (F) Postage Meter & Postage Funding Information

Meter Model	IX7AI	Machine Model	IX7DSWP30
Postage Funding Method: <input type="checkbox"/> Bill Me <input checked="" type="checkbox"/> Prepay by Check <input type="checkbox"/> ACH Debit (Submit customer authorization form)		Postage Funding Account: <input checked="" type="checkbox"/> POC <input type="checkbox"/> TMS <input type="checkbox"/> New <input type="checkbox"/> Existing Existing Account Number:	

Service Products (Check all that apply)

<input checked="" type="checkbox"/> Online Postal Rates iMeter™ App (SP10)
<input type="checkbox"/> Online Postal Expense Manager iMeter™ App (SP20/NeoStats)
<input type="checkbox"/> Online E-Services iMeter™ App (SP30)
<input type="checkbox"/> NeoShip PLUS (EP70PLUS)
<input type="checkbox"/> NeoShip Install & User Guide (EP70GUIDES)
<input type="checkbox"/> RunMyMail <input type="checkbox"/> 3G/4G Cell Service
<input checked="" type="checkbox"/> Maintenance
<input checked="" type="checkbox"/> Installation/Training <input type="checkbox"/> Software Support for premise (non-cloud) solutions

Section (G) Approval

Existing customers who currently fund the Postage account by ACH Debit will not be converted to the Postage Funding Account unless initial here _____.

This document consists of a Product Lease Agreement with Quadiant Leasing USA, Inc.; and a Postage Meter Rental Agreement, and an Online Services and Software Agreement with Quadiant, Inc.; and a Postage Funding Account Agreement with Quadiant Finance USA, Inc. Your signature constitutes an offer to enter into such agreements, and acknowledges that you have received, read, and agree to all applicable terms and conditions (version Commercial-Equipment-Lease-Terms-USPS-Dealer-V9-2020), which are also available at www.quadiant.com/Commercial-Equipment-Lease-Terms-USPS-Dealer-V9-2020, and that you are authorized to sign the agreements on behalf of the customer identified above. The agreements will become binding on the companies identified above only after an authorized individual accepts your offer by signing below, or when the equipment is shipped to you.

Guided by Quadiant, Inc.'s Sustainable Design and Responsible Manufacturing Policy, our Products may contain reused components. For more information visit <https://www.quadiant.com/about-us/sustainable-design-and-manufacturing>.

Authorized Signature	Print Name and Title	Date Accepted
Accepted by Quadiant Inc. and its Affiliates		Date Accepted



Why Wait Program Agreement

The Quadient Leasing Why Wait program entitles you to upgrade your Quadient equipment up to 6 months prior to the end of the term of your Current Lease. Your new lease term will automatically commence and billing will begin after your Current Lease has reached the end of its current term. The transition from your Current Lease to the New Lease will be seamless.

By electing to participate in this program, you agree to the following:

- You agree to continue making payments on lease number N17051028 through the end of its Initial Term or, if applicable, the current Renewal Term.
- The term of the new lease, being signed concurrently with this agreement, ("New Lease") will commence when the Current Lease reaches the end of its Initial Term or, if applicable, the current Renewal Term.
- The Products that are subject to the Current Lease will be replaced with the Products identified in the New Lease for the remainder of the Current Lease's Initial Term or, if applicable, the current Renewal Term.
- If a subscription to the Impress Platform is included on the New Lease, then any associated Usage Fees will be in addition to the payments on the Current Lease and the New Lease.
- The replaced products from the Current Lease must be returned to us within thirty (30) days of the effective date of this agreement.

Company: City of Reedley

Signature: _____

Name (printed): _____

Title: _____

Date: _____

Company: Quadient Leasing USA Inc.

Signature : _____

Name (printed): _____

Title: _____

Date: _____

ADDENDUM TO AGREEMENTS

This Addendum to Agreements is by and between Quadient Leasing USA, Inc. ("Quadient Leasing"), Quadient, Inc. ("Quadient") and City of Reedley ("Customer") with reference to the following:

A. Quadient Leasing and Customer are entering into a Product Lease Agreement (the "Lease"), pursuant to which Quadient Leasing will lease products to Customer.

☐

☑. Concurrently herewith, Quadient and Customer are entering into an Online Services and Software Agreement (the "OSS Agreement") pursuant to which Quadient will make certain other services available to Customer.

C. Any defined term used herein shall have the same meaning as in the Lease, or the OSS Agreement.

In consideration of the mutual covenants contained herein, and in the Lease, and the OSS Agreement, the parties agree to amend the OSS Agreement as follows:

1. Section 2, titled "License Grant and Additional Terms" is hereby amended to add the following to the end of this section: "Your use of the Services is limited to the number of Electronic Certified Mail pieces (each an "eCert") indicated on the Order Form ("Annual Volume Limit"). In the event You exceed the Annual Volume in any year, You agree to pay an overage charge for each eCert used over the Annual Volume Limit as outlined below (the "Overage Charge"). The Overage Charge will be determined as a product of the number of eCerts You process in excess of the Annual Volume Limit multiplied by the Overage Charge associated with tier for the excess as set forth below:"

Annual Volume Band (# of eCerts) *	Overage Charge
1 - 500	\$0.48
501 - 1,000	\$0.43
1,001 - 2,000	\$0.41
2,001 - 4,000	\$0.30
4,001 - 8,000	\$0.28
8,000 - 16,000	\$0.27
16,001 - 32,000	\$0.24
32,001 - 64,000	\$0.22
64,001 - 128,000	\$0.20
128,001 - 200,000	\$0.18
200,001 - 256,000	\$0.17
256,001 - 384,000	\$0.14
384,001 and above	\$0.12

* Volume bands renew annually

The Lease, OSS Agreement, and this Addendum contain the complete understanding and agreement between the parties hereto, and supersede all representations, understandings or agreements prior to the execution thereof. Any changes or additions to the foregoing agreements will be valid only if they are in writing and signed by the appropriate parties.

In the event of any conflict between the terms of the Lease, OSS Agreement, and this Addendum, the terms of this Addendum shall control.

The parties have caused this Addendum to Agreements to be executed by their duly authorized representatives on the date set forth below.

Customer: City of Reedley

Quadient Leasing USA, Inc.

By: _____

By: _____

Printed Name: _____

Printed Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

Quadient, Inc.

By: _____

Printed Name: _____

Title: _____

Date: _____

Section (A) Office Information

Office Number: 9430	Office Name: JMP OFFICE TECHNOLOGIES, INC (559) 298-6580	Office Phone #:	Date Submitted: 4/28/17
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Section (B) Billing Information

Company Name (Full legal name): City of Reedley			
DBA:			
Billing Address: 845 G STREET			
Billing City: Reedley	State: CA	ZIP Code + 4: 93654	
Billing Contact Name: Paul Melician	Contact Phone Number: 559-637-4200		
Billing Contact Title: ASST City Manager	Contact Fax Number: 559-637-9257		
Billing Contact email Address:		Purchase Order Number:	

Section (C) Installation Information (if different than Billing Information)

Company Name (Full legal name): SAME		
Installation Address (No PO Boxes or General Delivery):		
Installation City:	State:	ZIP Code + 4:
Installation Contact Name:	Phone Number:	
Installation Contact Title:	Fax Number:	
Installation Contact email Address:		
Main Post Office Name / Mail Drop off:	Post office 5-Digit ZIP Code:	

Section (D) Products

Quantity	Model / Part Number	Description (Include Serial Number, if applicable)
1	1H700 DS300	IN700 SERIES w/Mixed Mail Feed, Drop, LAN, 1HDS700016
2	DT-ECEKT1KAS-H	e-cent. Subscription (up to 1K/YR)
3	DT-ECEKT-H	e-cent. CONFIGURATION
4	DT-ECEKT10 H	#10 Double Window - 1000 GTY

Section (E) Lease Payment Information & Lease Payment Schedule

Tax Status: <input checked="" type="checkbox"/> Taxable <input type="checkbox"/> Tax-Exempt (Certificate attached) Billing Frequency: <input type="checkbox"/> Monthly <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/> Annually Billing Method: <input type="checkbox"/> Standard	Period	# of Months	Monthly Payment (plus applicable taxes)
	First	63	449⁰⁰
	Next		
	Next		
	Next		
Current Lease Number: H12031698		<input type="checkbox"/> ACH (Customer to submit authorization form)	

Section (F) Postage Meter & Postage Funding Information

Meter Model:	Machine Model:
Postage Funding Method: <input type="checkbox"/> Bill Me <input checked="" type="checkbox"/> Prepay By Check <input type="checkbox"/> ACH Debit (Customer to submit authorization form)	Postage Funding Account: <input type="checkbox"/> New <input checked="" type="checkbox"/> Existing Account TMS Account # 57442 POC Account # _____
Service Products (Check all that apply) <input checked="" type="checkbox"/> Online Postal Rates iMeter™ App (SP10) <input type="checkbox"/> Online Postal Expense Manager iMeter™ App (SP20/NeoStats) <input type="checkbox"/> Online E-Services iMeter™ App (SP30) <input type="checkbox"/> Online E-Services with Electronic Return Receipt iMeter™ App (SP35) <input type="checkbox"/> NeoShip BASIC – Requires NeoFunds/TotalFunds (EP70) <input type="checkbox"/> NeoShip PLUS – Requires NeoFunds/TotalFunds (EP70PLUS) <input type="checkbox"/> NeoShip ADVANCED - Requires NeoFunds/TotalFunds (NEOSHIPADV) <input type="checkbox"/> NeoShip Install & User Guide (EP70GUIDES) <input type="checkbox"/> RunMyMail <input checked="" type="checkbox"/> Maintenance (provided by your authorized office) <input checked="" type="checkbox"/> Installation & Training (provided by your authorized office) <input type="checkbox"/> Annual Software Support (Maintenance) Covered Product:	

Section (G) Approval

Existing customers who currently fund the Postage account by ACH Debit will not be converted to NeoFunds/TotalFunds unless initiated here _____.

This document consists of a Product Lease ("Lease") with MailFinance Inc.; and a Postage Meter Rental Agreement ("Rental Agreement"), and an Online Services and Software Agreement with Neopost USA Inc.; and a NeoFunds/TotalFunds Account Agreement with Mailroom Finance, Inc. Your signature constitutes an offer to enter into the Lease and, if applicable, the other agreements, and acknowledges that you have received, read, and agree to all applicable terms and conditions (version DealerLease-V04-16), which are also available at <http://portal.neopostinc.com/terms/DealerLease-V04-16.pdf>, and that you are authorized to sign the agreements on behalf of the customer identified above. The applicable agreements will become binding on the companies identified above only after an authorized individual accepts your offer by signing below, or when the equipment is shipped to you.

<i>Paul A. Melician</i> Authorized Signature	PAUL A. MELICIAN Print Name and Title	4.26.17 Date Accepted
Accepted by Neopost USA and its Affiliates		Date Accepted



REEDLEY CITY COUNCIL

- Consent Calendar
- Regular Item
- Workshop
- Closed Session
- Public Hearing

ITEM NO: 5

DATE: March 8, 2022

TITLE: APPROVE AND AUTHORIZE THE CITY MANAGER TO EXECUTE A SIDE LETTER OF AGREEMENT BETWEEN THE CITY OF REEDLEY AND THE INTERNATIONAL UNION OF OPERATING ENGINEERS, STATIONARY LOCAL 39 (GENERAL SERVICES UNIT) REGARDING SALARY & TERM PROVISIONS

SUBMITTED: Paul Melikian, Assistant City Manager *PM*

APPROVED: Nicole Zieba, City Manager *NZ*

RECOMMENDATION

That the City Council approve and authorize the City Manager to execute a Side Letter of Agreement with the International Union of Operating Engineers, Stationary Local 39 (General Services Unit) amending Articles 24 and 27 of the existing Memorandum of Understanding (MOU) for salary and term provisions only; to extend the term of the Agreement one additional year, and grant cost of living adjustments (COLA) of 5.0% effective July 1, 2022 and 4.0% effective July 1, 2023. No other revisions to the MOU are proposed.

BACKGROUND

On June 23, 2020 the City Council approved a three-year MOU with the General Services Unit that included, among other items, a 3.0% COLA for Year 1, a 2.5% COLA for Year 2, and a 2.5% COLA for Year 3, the final year which is in effect July 1, 2022. At the time the MOU was negotiated, the worst of the COVID-19 pandemic was underway, with no shortage of uncertainty regarding the impact of pandemic conditions on the City and economy as a whole. The City and the General Services Unit came together for a three-year MOU that provided stability to both the City and employees that provide essential services to the community. Prior to the pandemic, general inflation was around 2.0%-2.5% annually, and had been at this level for decades. Almost two years into the MOU term, inflation levels have skyrocketed to the highest levels witnessed in 40 years. Prices for items that directly impact our employees, such as vehicles, fuel, food and services are all experiencing significant increases.

Recognizing this, City staff evaluated the existing MOU with the General Services Unit, and determined that negotiated salary increases were not sufficient to address the immediate and ongoing impacts from inflation that simply could not have been foreseen in the spring of 2020, when the MOU was being negotiated. Upon receiving permission from the City Council to re-open specific provisions of the MOU, staff met with representatives of the General Services Unit.

After a productive Meet and Confer process and affirmative vote of General Services Unit members, staff is pleased to propose for Council approval, a one-year extension of the MOU, through June 30, 2024, with across-the-board salary increases for all General Services Unity members of 5.0% effective July 1, 2022

(previously 2.5%) and 4.0% effective July 1, 2023. Although inflationary increases for some essential items will exceed these percentages, City staff felt it important to help alleviate some of the impacts on these valued public servants.

FISCAL IMPACT

The additional cost to the City of the 5.0% COLA for FY 2022-2023 will be approximately \$54,693 over and above the original negotiated increase of 2.5%. The additional cost, if approved, will be incorporated into the Proposed Budget for next fiscal year.

ATTACHMENTS

Proposed Side Letter of Agreement

**Side Letter Agreement to the Memorandum of
Understanding Between the City of Reedley and General Services Unit,
INTERNATIONAL UNION OF OPERATING ENGINEERS STATIONARY LOCAL 39**

The City of Reedley and the General Services Unit, International Union of Operating Engineers Stationary Local 39, mutually agree to the following changes in the 2020-2023 Memorandum of Understanding between the City of Reedley and the General Services Unit ("MOU").

1. Article 24 (a) of the MOU will be amended in full as follows:

ARTICLE 24. WAGES, MERIT INCREASES, PAYDAYS, AND RECORDS:

....a. Wage Rates

Members shall receive a 3.0% wage increase July 1, 2020, a 2.5% wage increase July 1, 2021, a 5.0% wage increase July 1, 2022, and a 4.0% wage increase July 1, 2023.

2. Article 27 of the MOU will be amended as follows:

ARTICLE 27. TERM:

The term of this agreement shall be for four (4) years and shall remain in full force and effect from July 1, 2020, through and including June 30, 2024.

CITY OF REEDLEY

INTERNATIONAL UNION OF
OPERATING ENGINEERS STATIONARY
LOCAL 39 ("UNION")

By: _____
NICOLE R. ZIEBA
City Manager

By: _____
BART FLORENCE
Business Manager

By: _____
CHARLIE SOLT
Director of Public Employees

By: _____
JENNIFER OSBORN
Business Representative

By: _____
ERIKA BARBA
Shop Steward



REEDLEY CITY COUNCIL

- Consent Calendar
- Regular Item
- Workshop
- Closed Session
- Public Hearing

ITEM NO: 60

DATE: March 8, 2022

TITLE: ADOPT RESOLUTION NO. 2022-017 APPROVING AND ADOPTING THE CITY OF REEDLEY 2020 URBAN WATER MANAGEMENT PLAN AND WATER SHORTAGE CONTINGENCY PLAN

SUBMITTED: Russ Robertson, Public Works Director *[Signature]*

APPROVED: Nicole Zieba, City Manager *[Signature]*

RECOMMENDATION

Staff recommends that the City Council adopt Resolution 2022-017, approving and adopting the City of Reedley 2020 Urban Water Management Plan and Water Shortage Contingency Plan.

BACKGROUND

The Urban Water Management Planning Act (Act) codified in California Water Code Sections 10610 through 10657 requires every urban water agency supplying more than 3,000 acre-feet of water annually or serving 3,000 or more connections to prepare and adopt an Urban Water Management Plan (UWMP) every five years. The City of Reedley is considered an Urban Water Supplier.

Additionally, suppliers are required to develop and adopt a separate Water Shortage Contingency Plan (WSCP) as part of the 2020 update. The WSCP is a detailed plan that outlines an urban water supplier response actions in the event of severe water shortage conditions. The WSCP includes six standard water shortage levels as required by the Water Code, information regarding water conservation efforts, and compliance with the Urban Water Management Planning Act.

A Presentation and Public Hearing regarding the 2020 UWMP draft document and the WSCP was held on February 22, 2022. Notices announcing the Public Hearing were mailed to Consolidated Irrigation District, Alta Irrigation District, Kings River Conservation District, Upper Kings Water Integrated Regional Management Authority, Kings River Conservation District and Fresno County. In accordance with state law, the public hearing was also noticed in the Mid Valley Times and in The Business Journal. Copies of the plans were made available on the City's website and hard copies were also available for the public at City Hall.

No comments were received from the public or from the stakeholders that were individually noticed. It is recommended that the City Council of the City of Reedley adopt the 2022 UWMP and WSCP as presented at the Public Hearing.

FISCAL IMPACT

There is no fiscal impact associated with approving the attached Resolution.

ATTACHED:

Resolution 2022-017

(Hard copies of the UWMP were distributed to the Council and interested members of the public at the Public Hearing on February 22, 2022. The UWMP is a sizeable document and is available for viewing on the City's Website. Hard copies are available at City Hall upon request.)

RESOLUTION NO. 2022-017

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF REEDLEY
UPDATING AND ADOPTING THE CITY OF REEDLEY 2020 URBAN
WATER MANAGEMENT PLAN AND WATER SHORTAGE CONTINGENCY PLAN**

WHEREAS, the California Legislature enacted Assembly Bill 797 (Water Code Section 10610 et seq.), known as the Urban Water Management Planning Act which mandates that every supplier providing water for municipal purposes to more than 3,000 customers or supplying more than 3,000 acre feet of water annually, prepare an Urban Water Management Plan, the primary objective of which is to plan for the conservation and efficient use of water; and

WHEREAS, the City of Reedley is an urban supplier of water to approximately 6,170 connections and is therefore required to comply with the Act; and

WHEREAS, the City of Reedley has adopted an Urban Water Management Plan and Water Shortage Contingency Plan in accordance with the State requirements; and

WHEREAS, the City is required to review the Plans at least once every five years and make amendments or changes to the Plan which are indicated by the review; and

WHEREAS, the Plan must be adopted by the City Council after public review and hearing, and filed with the California Department of Water Resources within thirty days of adoption; and

WHEREAS, the City of Reedley reviewed its Plan and prepared and circulated for public review a draft updated Urban Water Management Plan and Water Shortage Contingency Plan, and a properly noticed public hearing regarding the Plan was held by the City Council on February 22, 2022; and

WHEREAS, the City of Reedley did prepare and shall file said Plans with the California Department of Water Resources in a timely manner; and

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Reedley hereby approves this Resolution based on the following:

1. The Reedley 2020 Urban Water Management Plan and Water Shortage Contingency Plan are hereby adopted and filed with the City Clerk; and
2. The Director of Public Works is hereby authorized and directed to file said Plans with the California Department of Water Resources within 30 days after this date.

This forgoing resolution is hereby approved at a regular meeting of the City Council of the City of Reedley held on the 8th day of March, 2022, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Mary L. Fast, Mayor

ATTEST: _____

Ruthie Greenwood, City Clerk



REEDLEY CITY COUNCIL

- Consent Calendar
- Regular Item
- Workshop
- Closed Session
- Public Hearing

ITEM NO: 7

DATE: March 8, 2022

TITLE: APPROVE AND AUTHORIZE THE DISTRIBUTION OF A PROPOSITION 218 NOTICE OF PUBLIC HEARING TO DISCUSS CHANGES TO CURRENT SEWER AND WATER RATE RESOLUTIONS.

SUBMITTED: Russ Robertson, Public Works Director *UR*

APPROVED: Nicole Zieba, City Manager *NZ*

RECOMMENDATION

That the City Council of the City of Reedley authorize the distribution of Proposition 218 notices to all City of Reedley customer accounts announcing a date of public hearing to discuss changes to current sewer and water rate resolutions.

EXECUTIVE SUMMARY

On July 12, 2016, the City Council passed Resolution 2016-070 approving water service rates and establishing a process for future adjustments of water rates. On October 27, 2020, the City Council passed Resolution 2020-093 approving sewer service rates and establishing a process for future adjustments of sewer rates. Both Resolutions included language that annual rate adjustments would be based on the 10-year rolling average of the Consumer Price Index (CPI) and that no annual increase shall exceed 2.5%.

Over the course of the last 12 months, inflation has been at levels not seen in 40 years. National inflation has increased between 4%-8%. These increases are well above the existing cap of 2.50% on CPI adjustments to rates. Water and sewer operations costs have substantially increased and vendors have sent letters to the City regarding the increases in pricing. The majority of Sewer and Water operational costs are for materials and some services provided by vendors. For example, the vendor that provides disposal services for solids at the Waste Water Treatment Plant increased their rate by 21%. Staff solicited proposals from other vendors and they had all substantially increased their rates. The cost of frequently used chemicals such as polymer and chlorine increased 21% and staff was just notified that the cost would increase again on April 1, 2022. The cost of fuel has increased 36% over the last 12 months. The City has received letters of rate increases from other vendors that provide pipe, valves, fittings, asphalt, concrete, and other supplies frequently used for operations.

In an effort to keep pace with these cost increases, staff is recommending that the language in the current Resolutions be amended to state that future annual rate adjustments would be tied to the actual CPI during the period of January through December of the previous year, and also that the annual maximum increase of 2.5% be removed in order for the Enterprise funds to remain solvent and avoid large rate increases in the future. It should be noted that although these changes would help the City keep pace with rising costs, if these changes are approved, Council will still have the discretion to reduce annual CPI increases if so desired.

If authorized to proceed, the Public Hearing is tentatively scheduled for May 10, 2022. Approval of the action requested by staff this evening will not change the resolution language and will not adjust utility rates. Approval will simply authorize staff to move forward with the notice of public hearing to solicit comments from the public regarding the proposed CPI changes.

FISCAL IMPACT

Approval of the action will result in a printing and distribution cost of approximately \$2,500. Funds are currently available and cost will be split between the Sewer and Water Enterprise Fund accounts.

ATTACHED

Resolution 2016-070
Resolution 2020-093

RESOLUTION NO. 2016-070

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF REEDLEY
APPROVING WATER RATE INCREASES AND ADJUSTMENTS EFFECTIVE
ON AUGUST 1, 2016, AND ESTABLISHING AN ANNUAL INFLATIONARY
FORMULA FOR FUTURE RATE INCREASES EACH JULY 1ST BEGINNING
JULY 1, 2017, AS NEEDED.**

WHEREAS, Government Code Section 54344 authorizes the City Council to establish and fix rates and charges for the water utility and related services; and

WHEREAS, Reedley Municipal Code Section 8-1-5 provides for the establishment of water service rates by resolution of the City Council; and

WHEREAS, HDR Engineering, Inc. prepared a Comprehensive Water Rate Study ("Study") for the City which presented water rate alternatives; and

WHEREAS, the City Council conducted workshops on the water rate alternatives during City Council meetings on April 12, 2016, and May 10, 2016, during which the rate alternatives presented in the Study were discussed, and comments were received from the City Council and the public on the water rate alternatives; and

WHEREAS, notice of the proposed water rates was mailed to the record owners of each parcel in accordance with the requirements of Proposition 218 and Government Code section 53750 et seq.; and

WHEREAS, a public hearing to consider the proposed water rates and any protests to such rates was held at a public meeting on July 12, 2016, before the City Council of the City of Reedley, which meeting and hearing was more than 45 days after the notice to property owners was mailed; and

WHEREAS, written protests to the proposed water rates were not presented by a majority of the owners of the identified parcels in the City of Reedley; and

WHEREAS, the City Council deems it in the public interest to adjust the water service rates and charges as set forth in attached Exhibit "A"; and

WHEREAS, the proposed water rates set forth in Exhibit "A" are required to cover the cost of providing such services to the users thereof and the rates and charges set forth herein are non-discriminatory and do not exceed the cost of providing water services for which the rates and charges are imposed; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Reedley as follows:

1. The schedule of water rates set forth in Exhibit "A" attached hereto is hereby adopted, and the water rates shall be effective beginning on August 1, 2016, and all customers receiving City water service shall be billed the applicable water rate as set forth in Exhibit "A".

2. The water rates set forth in Exhibit "A" attached hereto may be increased annually hereafter, beginning on July 1, 2017, and each July 1 thereafter, as calculated by using the 10 year running average of the Department of Labor's consumer price index (CPI), as determined and approved by City Council resolution, but no annual increase shall exceed 2.5% of the previous year's rates.

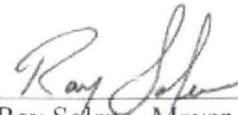
The foregoing resolution is hereby approved this July 12, 2016, by the following vote:

AYES: Beck, Betancourt, Fast, Rodriguez, Soleno.

NOES: None.

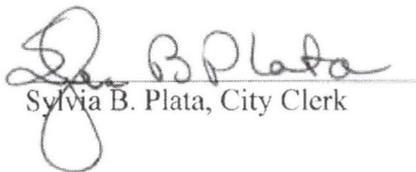
ABSTAIN: None.

ABSENT: None.



Ray Soleno, Mayor of the City of Reedley

ATTEST:



Sylvia B. Plata, City Clerk



RESOLUTION NO. 2020- 093

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF REEDLEY
APPROVING SEWER RATE INCREASES AND ADJUSTMENTS AS SET
FORTH IN ATTACHED EXHIBIT "A", BEGINNING DECEMBER 1, 2020.**

WHEREAS, Government Code Section 54344 authorizes the City Council to establish and fix rates and charges for Sewer collection and treatment services; and

WHEREAS, Reedley Municipal Code Section 8-4-2 provides for the establishment of sewer collection and treatment rates by resolution of the City Council; and

WHEREAS, the City Council authorized HDR Engineering, Inc. to prepare a Comprehensive Sewer Rate Study ("Study") for the City of Reedley sewer utility; and

WHEREAS, HDR Engineering, Inc. and City staff presented the analysis and findings of the sewer rate study to the City Council on August 25, 2020, at a regularly scheduled City Council meeting during which the rate adjustments presented in the Study were discussed, and comments and direction were received from the City Council; and

WHEREAS, notice of the proposed sewer rate increases and adjustments was mailed to each parcel in accordance with the requirements of Proposition 218 and Government Code section 53750 et seq.; and

WHEREAS, a public hearing to consider the proposed sewer rates and any protests to such rates was held at a public meeting on October 27, 2020, before the City Council of the City of Reedley, which meeting and hearing was more than 45 days after the notice to each parcel was mailed; and

WHEREAS, written protests to the proposed sewer rates were not presented by a majority of the owners of the identified parcels in the City of Reedley; and

WHEREAS, the City Council deems it in the public interest to adjust the sewer rates and charges as set forth in attached Exhibit "A"; and

WHEREAS, the proposed sewer rates set forth in Exhibit "A" are required to cover the cost of providing sewer collection and treatment services to the users thereof and the rates and charges set forth herein are non- discriminatory and do not exceed the cost of providing sewer services for which the rates and charges are imposed; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Reedley as follows:

The schedule of sewer rates set forth in Exhibit "A" attached hereto is hereby adopted, and the sewer rates shall be effective beginning on December 1, 2020.

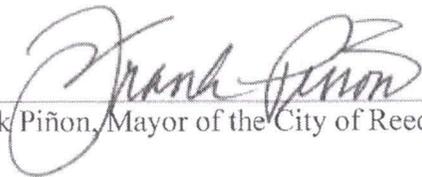
The foregoing resolution is hereby approved this October 27, 2020, by the following vote:

AYES: Betancourt, Beck, Fast, Soleno, Pinon.

NOES: None.

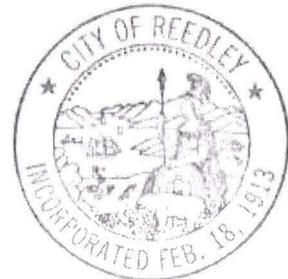
ABSTAIN: None.

ABSENT: None.


Frank Piñon, Mayor of the City of Reedley

ATTEST:


Sylvia B. Plata, City Clerk



City of Reedley
Proposed Sewer Rate Structure based
on Comprehensive Sewer Rate Study, 2020

Exhibit "A"

	Current Rates	Rate adjustments effective 12/1/2020*	% Change	7/1/2021 (and future years)
Fiat Rate Customers:				Rate increases in future years shall be effective each July 1, beginning July 1, 2021, and shall be based on the inflationary index, not to exceed 2.5% or less than 0.0%
Residential / Per Customer / Per Month	\$ 51.80	52.94	2.2%	
Duplex/Triplex / Per Unit / Per Month	46.10	45.23	-1.9%	
Unmetered Commercial / Per 1,000 sq. ft. / Per Month	46.10	47.02	2.0%	
Metered Customers:				
Base Rate Multi-Family, Commercial, Hospitals & Schools / Per Month				
3/4"	\$ 19.36	20.01	3.4%	
1"	32.32	33.41	3.4%	
1.5"	64.40	66.56	3.4%	
2"	103.13	106.59	3.4%	
3"	193.47	199.97	3.4%	
4"	322.51	333.34	3.4%	
6"	644.82	666.47	3.4%	
8"	1031.81	1066.45	3.4%	
Consumption (per 1,000 gallons)				
All water consumption	6.24	6.31	1.1%	
125% of Average Winter Water Usage (AWWU)				
Over Adjusted AWWU				
Category I Industrial:				
Discharge / Per 1,000 gallons	\$ 3.55	3.62	2.0%	
BOD / Per Pound	0.82	0.78	-4.9%	
SS / Per Pound	0.59	0.62	5.1%	

* Rate adjustments effective 12/1/2020 equate to an overall sewer system increase of 2%, however, the development of the rate adjustments meets the legal requirements of the California Constitution Article XIII D, Section 6, whereas rates must reflect the actual cost of providing sewer services to each customer class, i.e. Residential, Commercial, Multi Family, etc.



REEDLEY CITY COUNCIL

- Consent
- Regular Item
- Workshop
- Closed Session
- Public Hearing

ITEM NO: 8

DATE: March 8, 2022

TITLE: ADOPT RESOLUTION NO. 2022-011 AUTHORIZING THE CITY MANAGER TO APPROVE, SIGN AND SUBMIT A GRANT APPLICATION AND ALL SUPPORTING DOCUMENTS TO THE CALIFORNIA DEPARTMENT OF PARKS AND RECREATION RECREATIONAL TRAILS PROGRAM FOR THE EXISTING PARKWAY TRAIL LIGHTING PROJECT

SUBMITTED: Sarah Reid
Community Services Director 

Marilu Morales
City Engineer 

APPROVED: Nicole R. Zieba
City Manager 

RECOMMENDATION

Adopt Resolution No. 2022-011 authorizing the City Manager to approve, sign and submit a grant application and all supporting documents to the California Department of Parks and Recreation Recreational Trails Program for the Existing Parkway Trail Lighting Project.

EXECUTIVE SUMMARY

The Recreational Trails Program (RTP) provides funds annually for recreational trails and trails related projects. The RTP is administered at the federal level by the Federal Highway Administration (FHWA). It is administered at the state level by the California Department of Parks and Recreation (DPR) and the Department of Transportation (Caltrans) Active Transportation Program (ATP). Non-motorized DPR projects are administered by the Office of Grants and Local Services and motorized projects are administered by DPR's Off-Highway Motor Vehicle Recreation Division.

Eligible applicants are cities, counties, districts, state agencies, and nonprofit organizations with management responsibilities over public lands. This is a competitive grant process and based on eligibility and the project proposal criteria. Grant requests have no minimum dollar amount but the maximum amount available is \$2,000,000. Staff has been advised that projects around \$750,000 are more competitive because there is only \$3.4 million available statewide. There is a 12% match requirement for this program. Applications are due April 7, 2022.

After reviewing the grant criteria, staff is recommending to add lighting on the existing Parkway Trail from Dinuba Avenue to Buttonwillow and a portion of Huntsman to the back of the Sports Park.

During the Regional Park Grant Application process a survey was released to gather public input. Over eight hundred survey responses were submitted which can be used for this application. The survey results showed overwhelming positive comments and support related to the Reedley Parkway and the desire to see this walking trail continue through Reedley.

FISCAL IMPACT

The preliminary cost analysis for this project is approximately \$756,500. There is a 12% match required for this grant. The FY 2021-22 Adopted Budget included \$225,000 in Measure C Pedestrian & Trail funding for improvements to the Community Parkway, however this project has not yet begun. Given that the California Recreational Trails program has a minimum 12% local match requirement, staff propose to utilize the Measure C Pedestrian & Trail funding, which is both available and eligible for this use. Staff will consider what can be completed with just the local match funding if the City is not awarded the grant.

COMMITTEE/COMMISSION REVIEW/ACTIONS

On January 27, 2022, the Community Services Commission discussed this project. The Commission is supportive of this application and recommends to the City Council that the City pursues this grant opportunity.

ATTACHMENTS

1. Resolution No. 2022-011
2. Engineering Cost Estimate
3. Proposed Trail Lighting Plan

Motion: _____

Second: _____

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF REEDLEY
APPROVING THE APPLICATION FOR
GRANT FUNDS FROM THE RECREATIONAL TRAILS PROGRAM**

WHEREAS, the Fixing America's Surface Transportation Act (FAST-ACT) provides funds to the State of California for Grants to federal, state, local and non-profit organizations to acquire, develop and/or maintain motorized and non-motorized trail Projects; and

WHEREAS, the State Department of Parks and Recreation has been delegated the responsibility for the administration of the program within the State, setting up necessary procedures governing Project Application under the program; and

WHEREAS, said procedures established by the State Department of Parks and Recreation require the Applicant to certify by resolution the approval of Application(s) before submission of said Application(s) to the State; and

WHEREAS, the Applicant will enter into a Contract with the State of California to complete the Project(s);

NOW, THEREFORE, BE IT RESOLVED that the Reedley City Council hereby:

1. Approves the filing of an Application for the Recreational Trails Program; and
2. Certifies that the Project is consistent with the Applicant's general plan or the equivalent planning document; and
3. Certifies that said Applicant has or will have available prior to commencement of any work on the Project(s) included in this Application, sufficient funds to operate and maintain the Project(s); and
4. Certifies that the Applicant has reviewed, understands, and agrees to the General Provisions contained in the Contract shown in the Procedural Guide; and
5. Appoints the CITY MANAGER as agent to conduct all negotiations, execute and submit all documents, including, but not limited to Applications, agreements, amendments, payment requests and so on, which may be necessary for the completion of the Project.
6. Agrees to comply with all applicable federal, state and local laws, ordinances, rules, regulations and guidelines.

Approved and Adopted the 8 day of March, 2022.

I, the undersigned, hereby certify that the foregoing Resolution Number 2022-011 was duly adopted by the Reedley City Council following a roll call vote:

Ayes:

Noes:

Absent:

ATTEST:

APPROVED:

Ruthie Greenwood, City Clerk

Mary L. Fast, Mayor

Preliminary Cost Analysis - Recreational Trail Grant					
Agency:		City of Reedley			
Project Name:		Existing Parkway Trail Lighting			
Project Location:		Reedley Parkway from Dinuba Avenue to Buttonwillow Avenue			
Date of Estimate:		February 2022			
Item No.	Description	Qty	Unit	Unit Cost	Total
1	Mobilization and General Requirements	1	LS	\$25,000.00	\$ 25,000.00
2	Insurance and Bonds	1	LS	\$5,000.00	\$ 5,000.00
3	Dust Control and BMP Compliance	1	LS	\$3,500.00	\$ 3,500.00
4	Clearing and Grubbing	1	LS	\$7,500.00	\$ 7,500.00
5	Trail Light	51	EA	\$3,800.00	\$ 193,800.00
6	Electrical Conduit and Wire	7,525	LF	\$28.00	\$ 210,700.00
7	Electrical Pull Boxes	51	EA	\$900.00	\$ 45,900.00
8	PG&E No. 2 Pull Box and Extension	2	LS	\$4,500.00	\$ 9,000.00
9	Maintain/Modify Landscape & Irrigation Facility	1	LS	\$7,500.00	\$ 7,500.00
10	Supplemental Work	1	LS	\$10,000.00	\$ 10,000.00
Subtotal:					\$ 517,900.00
Contingency (15%):					\$ 77,700.00
Total (Construction Items & Contingencies) Cost:					\$ 595,600.00
PS&E (12%):					\$ 71,500.00
Construction Engineering/Management (15%):					\$ 89,400.00
TOTAL:					\$ 756,500.00



Proposed Trail Light

Google Earth

S Buttonwillow Ave

S Buttonwillow Ave

S Buttonwillow Ave

E Curtis Ave

S Hemlock Ave

S Fisher Ave

E Dinuba Ave

E Dinuba Ave

E Dinuba Ave

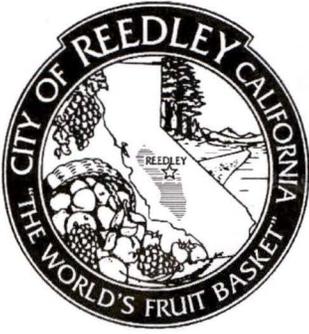
E Dinuba Ave

S East Ave



Proposed Trail Light

Google Earth



REEDLEY CITY COUNCIL

- Consent
- Regular Item
- Workshop
- Closed Session
- Public Hearing

ITEM NO: 9

DATE: March 8, 2022

TITLE: CONSIDER AND APPROVE ITEMS PERTAINING TO CONSTRUCTION OF A PUBLIC SAFETY COMMUNICATIONS TOWER

- A) AWARD A CONSTRUCTION CONTRACT IN THE AMOUNT OF \$175,200 TO J'S COMMUNICATIONS, INC. FOR A PUBLIC SAFETY COMMUNICATIONS TOWER AT THE FORMER CITY WATER WELL #6 SITE LOCATED AT 219 SUNSET AVENUE, SUBJECT TO APPROVAL OF THE CONDITIONAL USE PERMIT APPLICATION, AND APPROVE AND AUTHORIZE CITY MANAGER OR DESIGNEE TO EXECUTE ALL NECESSARY DOCUMENTS
- B) ADOPT RESOLUTION NO. 2022-013 AMENDING THE 2021-22 ADOPTED BUDGET APPROPRIATING \$250,000 IN AMERICAN RESCUE PLAN ACT OF 2021 FUNDS FOR A PUBLIC SAFETY COMMUNICATIONS TOWER AT THE FORMER CITY WATER WELL #6 SITE

SUBMITTED: Paul A. Melikian, Assistant City Manager 

APPROVED: Nicole R. Zieba, City Manager 

RECOMMENDATION

Request Council award a construction contract in the amount of \$175,200 to J's Communications, Inc. for a new public safety communications tower at the former City water well #6 site located at 219 Sunset Avenue, approve and authorize the City Manager to execute all necessary documents, and adopt Resolution No. 2022-013 amending the FY 2021-22 Adopted Budget appropriating \$250,000 in American Rescue Plan Act of 2021 funds for this project. Staff is also requesting that a contingency of up to 15% of the total bid (or \$26,280) be included in the Council action to cover any unforeseen items. This project will be subject to approval of the Conditional Use Permit application, scheduled to be considered by the Planning Commission on March 17, 2022.

BACKGROUND

The communications tower at Reedley High School, which is owned and operated by the Fresno County Office of Education (FCOE), is no longer certified for use by the California Division of the State Architect due to its age. This certification is a requirement for any structure on a school campus. The tower currently serves multiple public agencies and private communications companies, all of which have been working on alternative tower placements since 2019. The City currently has public safety communications equipment for police and fire radio communications on the FCOE tower, as well as equipment necessary for water and wastewater systems monitoring. Staff from the FCOE and Kings Canyon Unified School District have set a deadline of August 1, 2022 to have all equipment off of the tower, so preparations can be made to demolish it.

All affected agencies have been periodically meeting on this project to share their progress in developing alternative tower placement options. On several occasions, representatives from the County of Fresno

communicated with the City that they were planning to fast-track the construction of a new tower at the former County Public Works yard on Manning Avenue, west of the river (just outside of City limits); and most importantly, that the City of Reedley could place equipment on the tower. Although not an ideal location, the City's radio coverage needs could be met due to the planned height of the tower of 180 feet.

In late 2021, the City found out that the County had not made any progress in developing their tower, and due to the impending deadline to have equipment off of the FCOE tower, County staff are planning to bring in a mobile communications tower to temporarily operate while plans for a permanent tower are re-started. County staff communicated at this time that there would be no capacity for City communications equipment, due to the limited weight handling and space of the mobile tower.

City staff immediately began evaluating its options. The Downtown Water towers and Sports Park water tower were not ideally located and do not have the necessary capacity to hold three large antennas and related ground mounted equipment. In early 2021, the City had been approached by a tower developer inquiring about the City owned former water well #6, located in the northeast corner of C.F. Mueller Park, due to the site's central location in the City. Talks with the developer stalled in late 2021 right around the time City staff learned about the County's lack of progress on their tower.

City staff engaged the vendor who provides technical support for the police and fire radio systems to conduct a coverage map to determine viable locations for the equipment; with the former water well site being determined to be a viable location for both current and future needs of the City. In addition to the physical location, the site is also ideal for several reasons. It is already owned by the City with convenient access (from N. Sunset Avenue), and is not being used for any official purpose except for operation of a park irrigation booster pump. The site has a dedicated electricity meter and well-constructed building that can be modified to be used to house the ground mounted equipment and back-up generator.

PROJECT DESCRIPTION

The scope of work in the bid includes the design, build and installation of a 120-foot communications tower and necessary antennas, feedlines and communications equipment for existing police, fire and public works uses. The tower will be expandable to 150 feet, with anti-fall/safety climb devices, safety climb cable, wave guide ladder, climbing step bolts, ground dispersion system, lightening protection, and copper ground bar.

The City will be responsible to re-purpose the existing equipment building on-site to hold the new ground mounted communications equipment, to expand the fence line of the site approximately 25' to the south to make room for the tower, and to install a backup power generator that will allow for radio communications to be sustained in the event of a power outage.

On February 4, 2022, a Notice to Bidders for the project was posted on the City website and on local builders exchanges for a period of ten days. During the bidding period, two (2) contractors requested bid documents from the City for this project. On February 16, 2022, City staff conducted the bid opening for this project where one (1) bid was received, opened, and read aloud. The bid received was for \$175,200.00 shown in the attached Bid Tabulation. Due to the time sensitivity of this project, no engineer's estimate of probable cost was developed; however, staff reached out to other public agencies who recently constructed similar communications towers and the bid price appears to be in line with those projects.

FISCAL IMPACT

This project will be fully funded through funding received from the American Rescue Plan Act of 2021. The requested appropriation of \$250,000 will cover the bid award of \$175,200, up to a 15% project contingency of \$26,280, as well as portions of the project that the City will be responsible for, such as: 1) preparation of the existing building to accept the new ground mounted equipment; 2) perimeter fence work; 3) removal of old ground mounted water equipment; and 4) installation of a back-up power generator.

ATTACHMENTS

Bid Tabulation & Proposal
Budget Resolution No. 2022-013

CITY OF REEDLEY
BID OPENING SUMMARY
PUBLIC SAFETY COMMUNICATIONS TOWER

OPENING DATE: Wednesday, February 16, 2022

	BIDDER'S NAME	Amount of Bid	Check	Bid Bond	Comments
1	J's Communication	\$175,200 ⁰⁰			
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					

J's Communications, Inc.

3733 S. Bagley Ave.
 Suite C
 Fresno, CA 93725-2436
 Ph: (559) 442-4400



Proposal

Proposal Date: 02/07/2022

Proposal #: 80206

PROJECT: COMMUNICATIONS TOWER

Bill To:

CITY OF REEDLEY
 ATTN: ACCOUNTS PAYABLE
 845 G STREET
 REEDLEY, CA 93654

REP: RE

Description	Qty.	Total
120 Ft. TOWER for Community Center Well Site: (See Attached Magnum Tower Spec) PROVIDE ONE (1) 120' SUPPORT TOWER, EXPANDABLE TO 150 ft. - INSTALLED INDUSTRY APPROVED ANTI FALL/SAFETY CLIMB DEVICES -SAFETY CLIMB CABLE -WAVE GUIDE LADDER -CLIMBING STEP BOLTS -GROUND DISPERSION SYSTEM -LIGHTNING PROTECTION -COPPER GROUND BAR 7/8 in. HELIAX - AVA5 SIDE MT KIT, 224/222/304 DB224-A 150-160 MHz Antenna 9 DB NF CONNECTOR FOR AVA5 GROUND KIT 7/8 IN. HSC100C halo standoff clamp GROUND WIRE - #4 GREEN COPPER GROUND PLATE W/ TINNED 25 FT. TAIL 7 foot 19 inch rack Vertical Ground Bar Kit 4" 4 Port Entry Feed-thru Cambium PTP450i 4.9 GHz Integrated Link End 12 Inch Cable Runway Kit SUB CONTRACT LABOR - Tower Installation Services TOWER ERECTION AND INSTALLATION, ICEBRIDGE INSTALLATION, INSTALL FOUNDATION FOR TOWER. NOTE: DESIGN IS PRELIMINARY, AND MAY CHANGE DEPENDING ON SOIL REPORT. INSTALL INCLUDES ANTENNAS, RF FEEDLINES LISTED IN THIS QUOTE. INSTALLATION LABOR - Building Internal Grounding, Rack Equipment and Systems Relocation and Installation. PROCESS FCC LICENSING - PD and Fire Repeater Move. Note: Prevailing wage Labor Rates included. SHIPPING CHARGE Sales Tax	DETAILED PRICING AVAILABAL ON REQUEST	

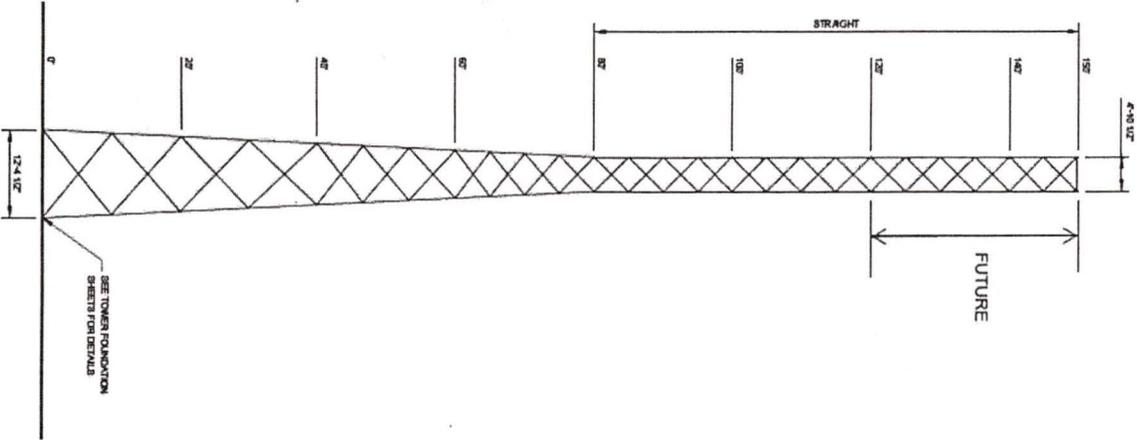
TERMS:NET 30 DAYS. VALID FOR 60 DAYS.

Total **\$175,200.00**

CONFIDENTIAL

LEGS	5.96" CD x 0.25" THK	4" CD x 0.25" THK	35" CD x 0.2" THK	2.87" CD x 0.20" THK	2.37" CD x 0.15" THK
DIAGONALS	L2 1/2 x 2 1/2 x 3/16	L1 3/4 x 1 3/4 x 3/16			L1 1/2 x 1 1/2 x 3/16
HORIZONTALS	N/A				
BAY SPACING	4 BAYS @ 10'	3 BAYS @ 8'-8"	16 BAYS @ 7'		

TOWER ELEVATION



PRELIMINARY DESIGN ONLY

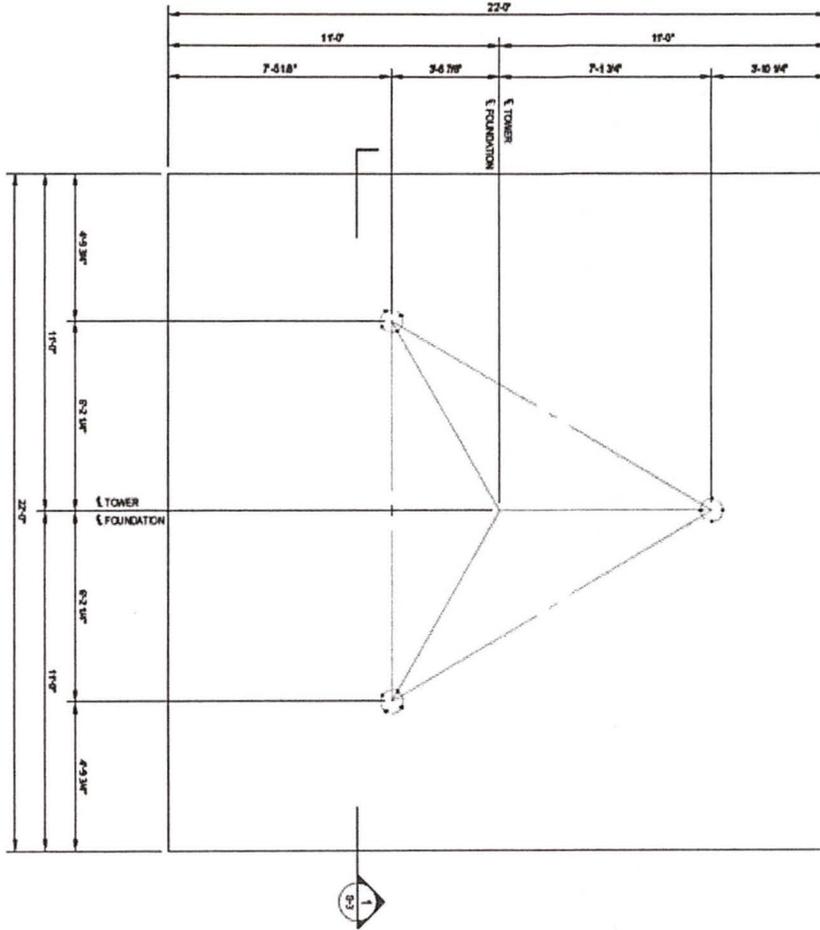
PROJECT NO.	MS200-002-000-2000
DRAWN BY:	TAM
DESIGNED BY:	DMB
CHECKED BY:	AKT
DATE:	3/8/2007

120' SST - REEDLEY, CA

MAGNUM TOWERS
 9370 ELDER CREEK ROAD SACRAMENTO, CA 95829
 (916) 381-9253 FAX (916) 381-2144

S-1

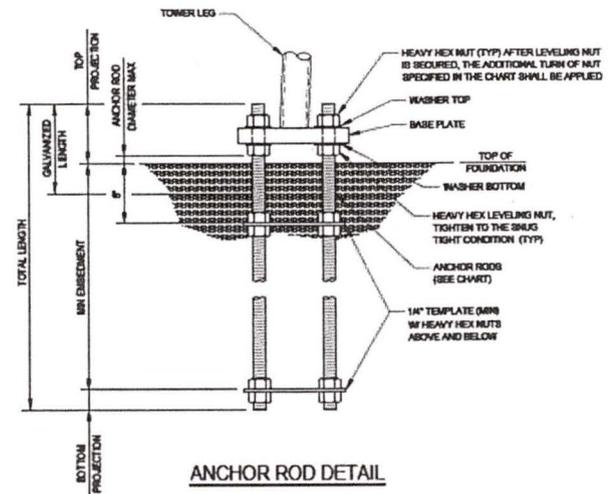
TOWER ELEVATION



FOUNDATION PLAN 1
S-2

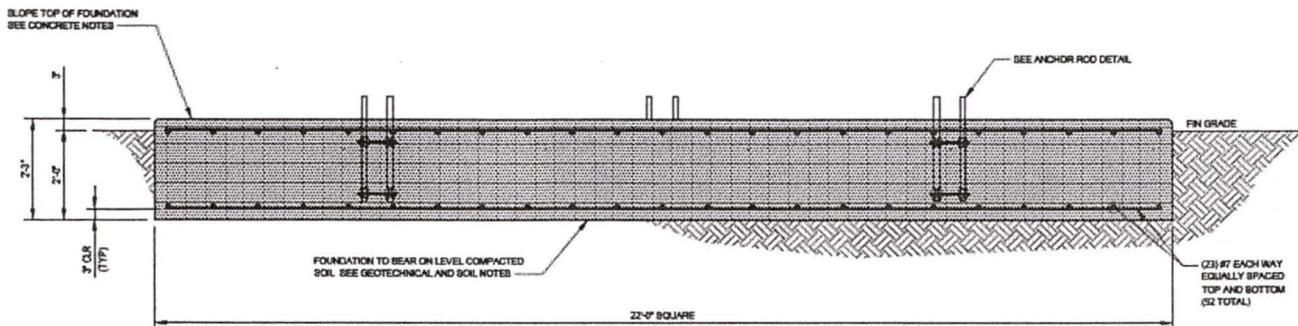
S-2	FOUNDATION PLAN	120 FT SST - REEDLEY, CA	MAGNUM TOWERS <small>9370 ELDER CREEK ROAD SACRAMENTO, CA 95829 (916) 381-0263 FAX: (916) 381-2144</small>
	<small>PROJECT No. ASSOCIATED SHEETS DRAWN BY: T.M. DESIGNED BY: B.M. CHECKED BY: A.M. DATE: JANUARY</small>		

PRELIMINARY DESIGN ONLY



ANCHOR ROD DETAIL

ANCHOR ROD						
ANCHOR ROD QTY/SIZE	TOTAL LENGTH	MIN EMBEDMENT	TOP PROJECTION	GALVANIZED LENGTH	BOTTOM PROJECTION	ADDITIONAL TURN OF NUT
(4) 7/8"	2'-2"	1'-0"	5"	12"	2"	1/3



FOUNDATION ELEVATION 1 S-3

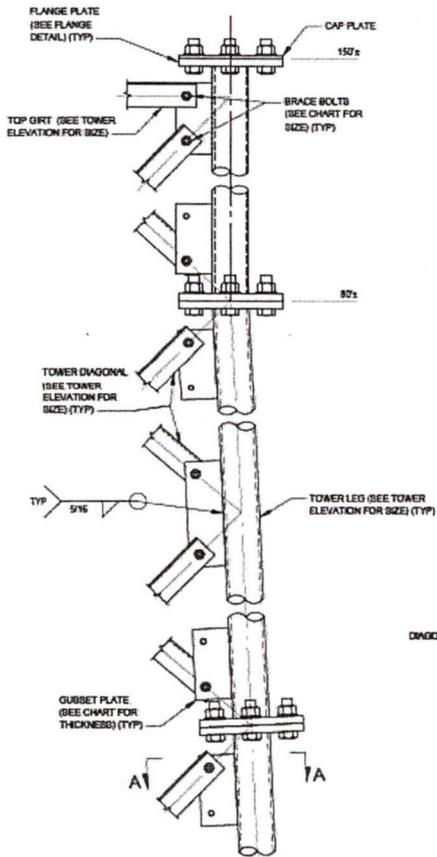
MAGNUM TOWERS
 9370 ELDER CREEK ROAD SACRAMENTO, CA 95829
 (916) 381-0063

120' SST - REEDLEY, CA

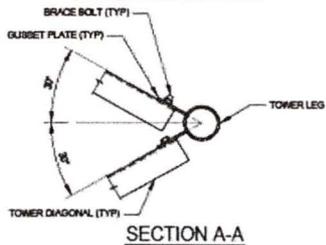
PROJECT No: A65020-0052-002 8230
 DRAWN BY: T/M
 DESIGNED BY: S/M
 CHECKED BY: A/K
 DATE: 3/8/2021

FOUNDATION ELEVATION

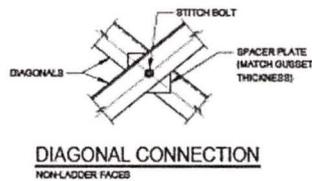
S-3



PARTIAL ELEVATION

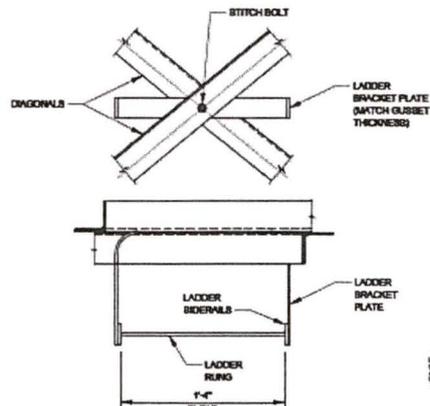


SECTION A-A

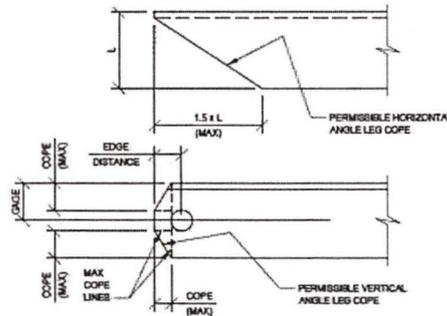


DIAGONAL CONNECTION
NON-LADDER FACES

BRACE CONNECTION CHART					
ELEVATION	BRACE BOLTS	MEMBER EDGE DISTANCE	MEMBER GAGE	GUSSET THICKNESS	GUSSET EDGE DISTANCE
140' TO 150'	(1) 1/2"	1"	7/8"	1/4"	1"
120' TO 140'	(1) 1/2"	1"	7/8"	1/4"	1"
100' TO 120'	(1) 1/2"	1"	7/8"	1/4"	1"
80' TO 100'	(1) 1/2"	1"	7/8"	1/4"	1"
60' TO 80'	(1) 1/2"	1"	7/8"	1/4"	1"
40' TO 60'	(1) 1/2"	1"	1"	1/4"	1"
20' TO 40'	(1) 5/8"	1 1/4"	1 1/4"	3/8"	1 1/4"
0' TO 20'	(1) 5/8"	1 1/4"	1 1/4"	3/8"	1 1/4"

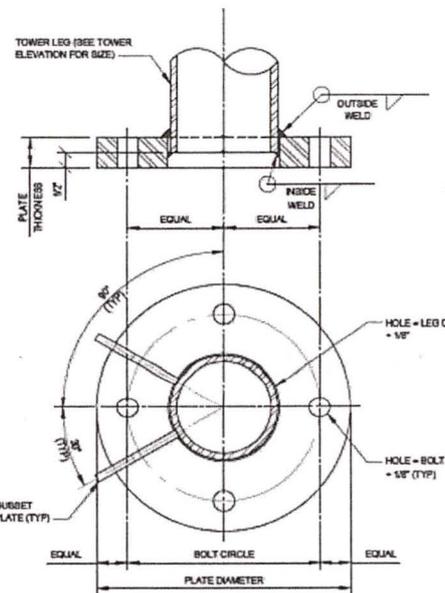


DIAGONAL CONNECTION
LADDER FACE



CRITERIA FOR PERMISSIBLE ANGLE COPING
(IF REQUIRED)

PRELIMINARY DESIGN ONLY



FLANGE DETAIL
(4) BOLT, SEE CHART

FLANGE PLATE CHART					
ELEVATION	PLATE SIZE	BOLT CIRCLE	BOLT	OUTSIDE FILLET	INSIDE FILLET
150'	1" THK x 7"	5"	(4) 5/8"	5/16"	1/8"
140'	1" THK x 7"	5"	(4) 5/8"	5/16"	1/8"
120'	1" THK x 7"	5"	(4) 5/8"	5/16"	1/8"
100'	1" THK x 8"	6"	(4) 5/8"	5/16"	1/8"
80'	1" THK x 8"	6"	(4) 5/8"	5/16"	3/16"
60'	1" THK x 9"	7"	(4) 5/8"	5/16"	3/16"
40'	1 1/4" THK x 10 3/4"	8 1/2"	(4) 3/4"	5/16"	3/16"
20'	1 1/4" THK x 11 3/4"	9"	(4) 7/8"	5/16"	3/16"
0'	1 1/4" THK x 11 3/4"	9"	"	5/16"	3/16"

* - SEE ANCHOR ROD DETAIL

MAGNUM TOWERS
5070 ELDER CREEK ROAD SACRAMENTO, CA 95829
(916) 381-2144
FAX: (916) 381-2144

120 FT SST - REEDLEY, CA

PROJECT No: A65020-0052.002.0200
DRAWN BY: TAN
DESIGNED BY: BM3
CHECKED BY: AKT
DATE: 3/8/2021

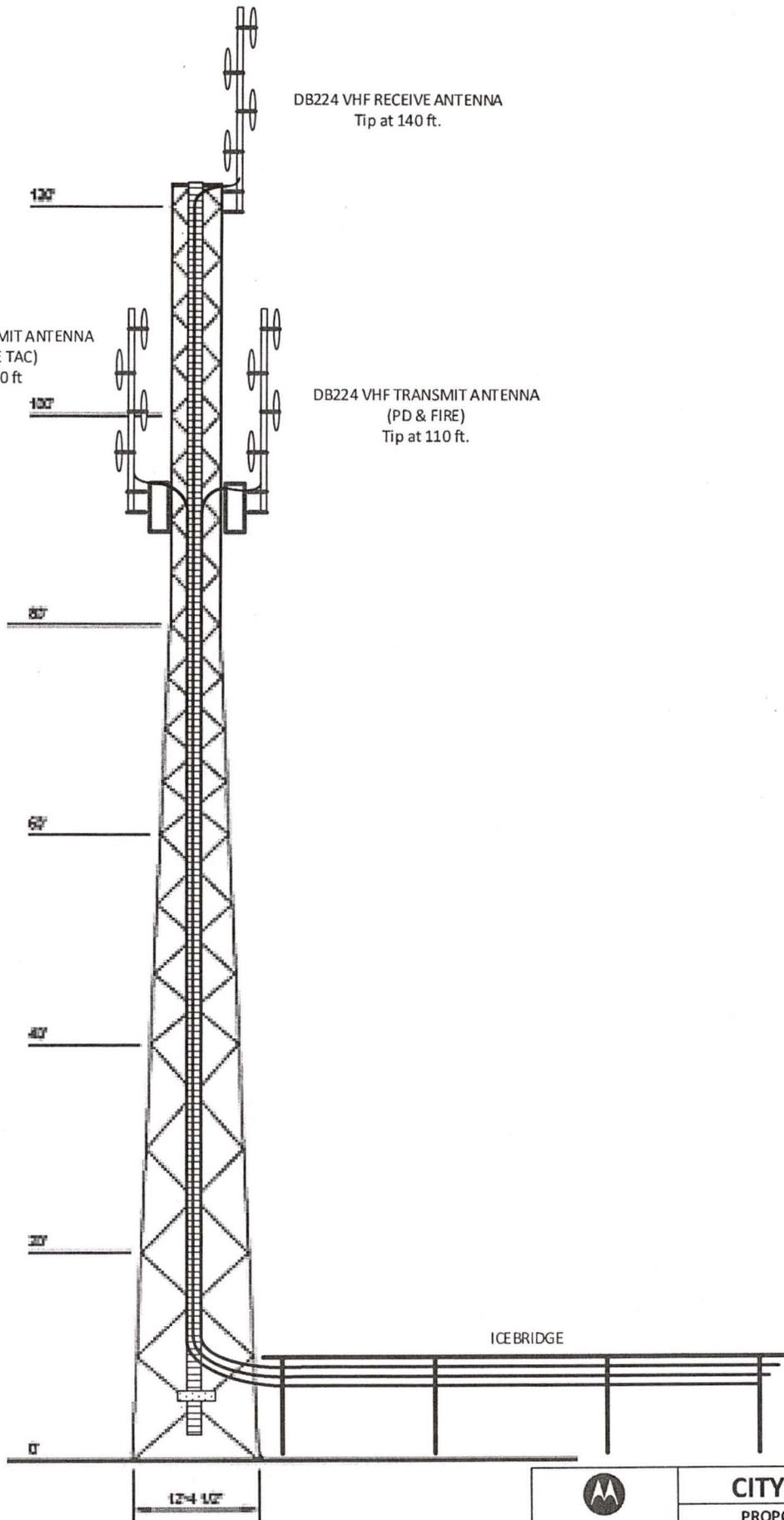
BOLTED TOWER
SECTION DETAILS

S-4

DB224 VHF TRANSMIT ANTENNA
(PW & FIRE TAC)
Tip at 110 ft

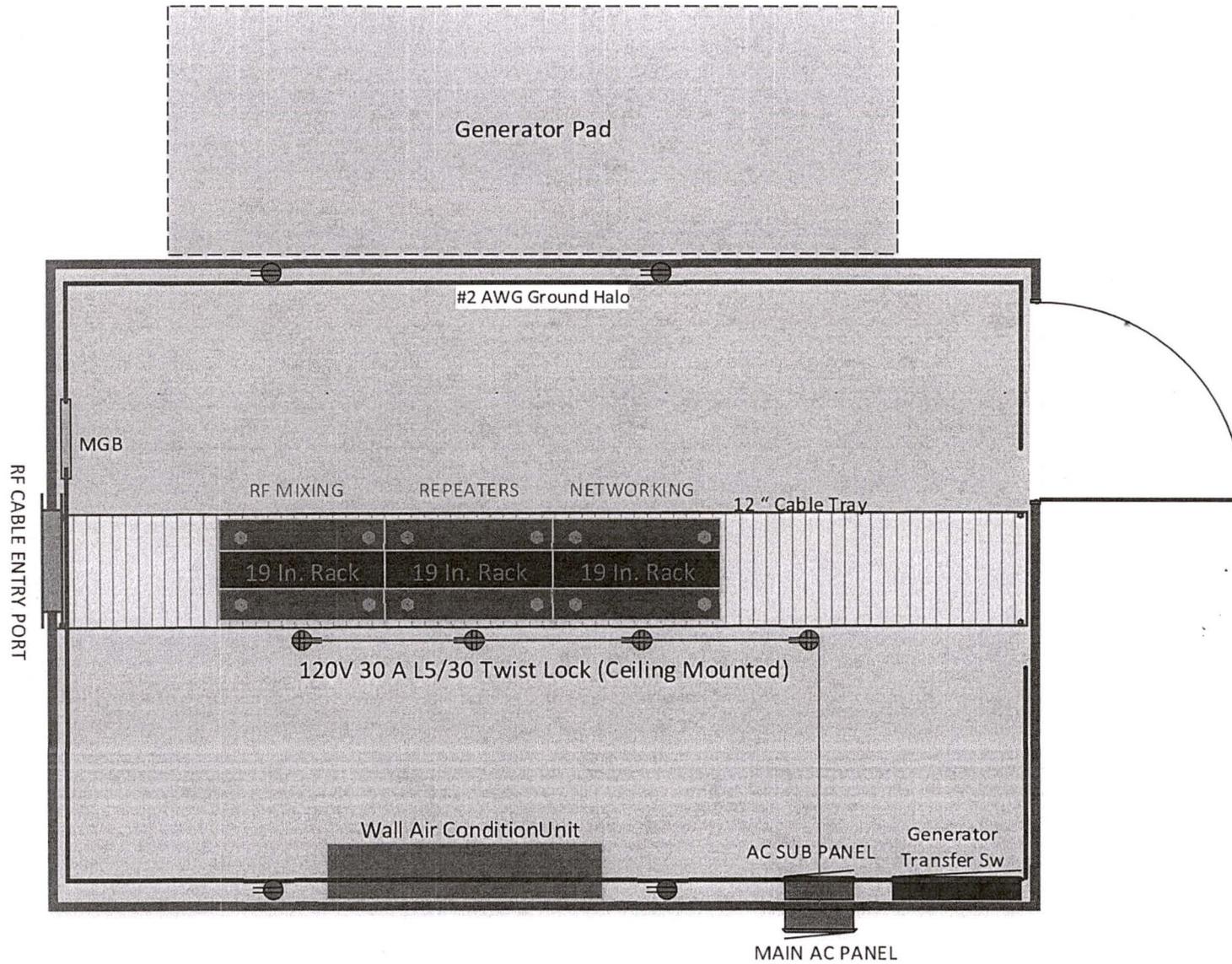
DB224 VHF RECEIVE ANTENNA
Tip at 140 ft.

DB224 VHF TRANSMIT ANTENNA
(PD & FIRE)
Tip at 110 ft.



TOWER ELEVATION

 MOTOROLA SOLUTIONS <i>J's Communications, Inc.</i> (559) 442-4400	CITY OF REEDLEY PROPOSED COMM TOWER MUELIER PARK WELL SITE	
	FORM NO SCALE: NO SCALE	DWG NO 012820221012 R. Emerzian SHEET



 MOTOROLA SOLUTIONS	CITY OF REEDLEY		
	COMMUNICATIONS BUILDING PLAN		
J's Communications, Inc. (559) 442-4400	DATE 01/17/2022	DRAWING 011720220938	PAGE 1/1
	SCALE No Scale	R. Emerjian	SHEET 1 OF 1

BUDGET AMENDMENT RESOLUTION 2022-013

The City Council of the City of Reedley does hereby amend the 2021-22 Budget as follows:

SECTION I - ADDITIONS

Account Number	Account Description		Amount
025-4295.5060	Public Safety Communication Tower	\$	250,000
Total		\$	250,000

Purpose: To construct a new communications tower at the City-owned abandoned well site #6 to provide public safety and public works communications.

SECTION II - SOURCE OF FUNDING

Account Number	Account Description		Amount
025-2710	ARPA Unallocated Fund Balance	\$	250,000
Total		\$	250,000

Impact: This appropriation will reduce the unallocated fund balance in the American Rescue Plan Act of 2021 fund by up to \$250,000.

REVIEWED:

RECOMMENDED:



Assistant City Manager



City Manager

The foregoing resolution was approved by the City Council of the City of Reedley on March 8, 2022 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

Mary L. Fast, Mayor

ATTEST:

Ruthie Greenwood, City Clerk