

MINUTES
REEDLEY AIRPORT COMMISSION MEETING
Thursday, May 19, 2022 at 4:00 p.m.

1. **CALL TO ORDER**
A meeting of the Reedley Airport Commission was held at the Reedley Community Center, 100 N. East Avenue, Reedley, California and called to order by Carl Smith at 04:00 p.m.
2. **ROLL CALL AND INTRODUCTION OF GUESTS**
 - A. Commissioners Present: Carl Smith, Chairperson; Anthony Jewell, Matt Cochran,
 - B. Commissioners Absent: Butch Agrifoglio; Vice Chairperson; Joseph Oldham
 - C. Staff Present: Sarah Reid, Airport Manager;
 - D. Staff Absent: Kayla Cheney, Administrative Assistant
 - E. Others Present: None
3. **APPROVAL OF MINUTES**
 - A. Motion by Commissioner Jewell, seconded by Commissioner Cochran to approve the May 19, 2022 Airport Commission minutes. Motion carried.
4. **PUBLIC DISCUSSION - None**
5. **UNFINISHED BUSINESS**
 - A. **Airport BBQ October 1, 2022 Planning** – Commissioner Jewell proposed a flight nurse who he will reach out to be the guest speaker. Reid shared, Eric LaCour knows someone who takes photos from Mars, she works with Nasa. Commissioner Cochran, knows someone who may be interested as being the guest speaker, he will reach out.
Commissioners want to continue the free airplane rides as long as pilots are interested and available. As for food the Commission wants to continue the free hotdogs, drink and chips. Commissioner Jewell will reach out to the high school who works with NROTC to see if they are available to volunteer to help with setup, serving of food, and presentation of color.
 - B. **Airport Capital Airport Plan (ACIP)** – Infrastructure dollars for the Airport have been approved. In year 2023, above ground fuel tanks have been identified. In 2026, taxiway lights have been identified to upgrade to LED lights outside of everything else which has remained the same on the ACIP plan.
6. **NEW BUSINESS**
 - A. **Reedley College Flight Science Operations Transition to Reedley Municipal Airport-** David Clark the Dean of the Flight Science Department at Reedley College and Reid have sent a request to the FAA identifying attachment A-3 on the airport layout plan. The FAA has made it clear construction cannot begin until the City receives a letter from the FAA approving the layout plan. Reid shared the hope is to receive the letter soon so the project can proceed. The college is purchasing six planes, which will be parked in the last row of tie downs, as well as one hangar. Reid shared the City plans to potentially charge the college for seven tie down spaces, one hangar, the square footage for the area they plan to use and half the price of the restroom being built.

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- B. **Budget Presentation** - Reid shared with the Commission a breakdown of the current revenue for the airport as well as upcoming projects and future plans for the airport. Upcoming projects being the transition of Reedley College to the airport property, replaced automated weather observing system (AWOS), completing the pavement maintenance and management plan, reconstruction of the north apron pavement and the well project. Reid shared with the Commission the fund balance is in a healthy operating state.

7. **AIRPORT MANAGER REPORT**

- A. Capital Improvements – The AWOS will be installed and up and running
- B. Weed Control – Jess mowed and plans to finish discing just in time for the RC Event
- C. Landscaping/Parking – None
- D. Public Relations/Airport Promotion – None
- E. BMX Track – None
- F. Hangar Vacancies – Hangar 3 is available but reserved for Reedley College Flight Science Department
- G. Electric Planes/Charging Station – None

8. **ADJOURNMENT**

As there was no further business to discuss, it was moved by Commissioner Jewell, seconded by Commissioner Cochran to adjourn at 5:08 p.m.

Carl Smith, Chairperson

Sarah Reid, Airport Manager

Kayla Cheney, Administrative Assistant