

**ALL CELL PHONES AND ELECTRONIC DEVICES MUST BE
TURNED OFF IN THE COUNCIL CHAMBERS**

**A G E N D A
REEDLEY CITY COUNCIL **SPECIAL** MEETING**

6:00 P.M.

TUESDAY, MAY 25, 2021

**Meeting Held in the Council Chambers,
845 "G" Street, Reedley, California**

The Council Chambers are accessible to the physically disabled. Requests for additional accommodations for the disabled, including auxiliary aids or services, should be made one week prior to the meeting by contacting the City Clerk at 637-4200 ext. 212.

Any document that is a public record and provided to a majority of the City Council regarding an open session item on the agenda will be made available for public inspection at City Hall, in the City Clerk's office, during normal business hours. In addition, such documents may be posted on the City's website.

Unless otherwise required by law to be accepted by the City at or prior to a Council meeting or hearing, no documents shall be accepted for Council review unless they are first submitted to the City Clerk by the close of business one day prior to said Council meeting/hearing at which the Council will consider the item to which the documents relate, pursuant to the adopted City Council Protocols.

SPECIAL NOTICE REGARDING PUBLIC PARTICIPATION DUE TO COVID-19

In recognition of the guidance from the California Department of Public Health in response to the COVID-19 pandemic, those who choose to attend the City Council meeting physically must wear a mask or face covering and practice social distancing by remaining at least 6 feet apart from other attendees. Hand sanitizer will be available at the entrance to the Council Chambers for use upon entering and exiting the room. If you are sick, please do not attend the meeting in person.

The meeting will be webcast and accessed at: <http://www.reedley.com/livestream.php>

PLEASE SEE LAST PAGE OF AGENDA FOR ZOOM PARTICIPATION INSTRUCTIONS

Mary L. Fast, Mayor

Robert Beck, Mayor Pro Tem
Ray Soleno, Council Member

Anita Betancourt, Council Member
Matthew Tuttle, Council Member

MEETING CALLED TO ORDER

ROLL CALL

WORKSHOP

CONTINUED – PROPOSED FY 2021-22 BUDGET – No Action to be taken

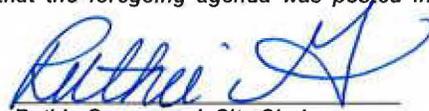
The Reedley City Budget is available on the City website: www.reedley.ca.gov

BUDGET PRESENTATIONS AND DISCUSSIONS:

1. OPENING COMMENTS BY CITY MANAGER
2. COMMUNITY SERVICES
Council questions
3. FIRE DEPARTMENT
Council questions

ADJOURNMENT

I hereby certify under penalty of perjury, under the laws of the State of California that the foregoing agenda was posted in accordance with the applicable legal requirements. Dated this 20th day of May 2021.


Ruthie Greenwood, City Clerk

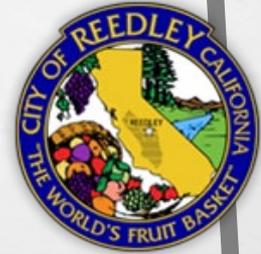
Zoom Participation:

The City Council is encouraging members of the public to observe and participate in the Council meeting virtually, to maximize the safety of all meeting participants. Reasonable efforts will be made to allow written and verbal comments from participants communicating with the host of the virtual meeting. To do so, participants may “raise their hand” during public comment portions of the meeting using the electronic feature on the zoom program, and the City Clerk will inform the Mayor of the participant’s desire to provide public comment. Due to the new, untested format of these meetings, the City cannot guarantee that participants who wish to provide public comment, either in writing or verbally, will occur as expected. The “chat” feature on Zoom will not be monitored or used during the meeting.

Members of the public who wish to provide written comments are encouraged to submit their comments to the City Clerk at ruthie.greenwood@reedley.ca.gov at least two (2) hours prior to the start of the meeting to ensure that the comments will be available to the City Council. Please indicate the agenda item number to which the comment pertains. Written comments that do not specify a particular agenda item will be marked for the general public comment portion of the meeting. A copy of any written comment will be provided to the City Council at the meeting. Please note that written comments received will not be read aloud during the meeting, but will be included with the meeting minutes.

Thank you for your cooperation. Our community’s health and safety is our highest priority.

COMMUNITY SERVICES DEPARTMENT



PROPOSED 2021-2022 BUDGET



DEPARTMENT DIVISIONS



ACCOMPLISHMENTS

- UPGRADED EXTERIOR LIGHTING AROUND COMMUNITY CENTER
- CREATED WATER SAFETY INITIATIVE
- RECEIVED MINI-GRANT TO OFFER FREE SWIM LESSONS



ACCOMPLISHMENTS



- GRANT SUBMITTED FOR REHABILITATION PROJECT AT CAMACHO PARK
- SHADE STRUCTURES INSTALLED AT TRIMBLE PARK
- REPLACED WALK-IN AT OPERA HOUSE
- ROOF REPAIRS AT THE COMMUNITY CENTER



DEPARTMENT PERFORMANCE MEASURES

Performance Measure	Performance Target	Performance Data	Target Met
Social Media Followers	Increase the number of social media followers by 5%	2019-20: 3,403 Followers 2020-21: 3,975 Followers	
Recreation Program Participation	Increase the total number of participants by 5%	2019-20: 3,227 Participants 2020-21: 4,145 Participants	
Park and Facility Rentals	Increase the number of parks and facility rentals by 5%	2019-20: 253 Rentals 2020-21: 85 Rentals	

EXPENDITURES VS REVENUES



AIRPORT

- 138 ACRES OF AIRPORT LAND

- 7 LAND LEASES

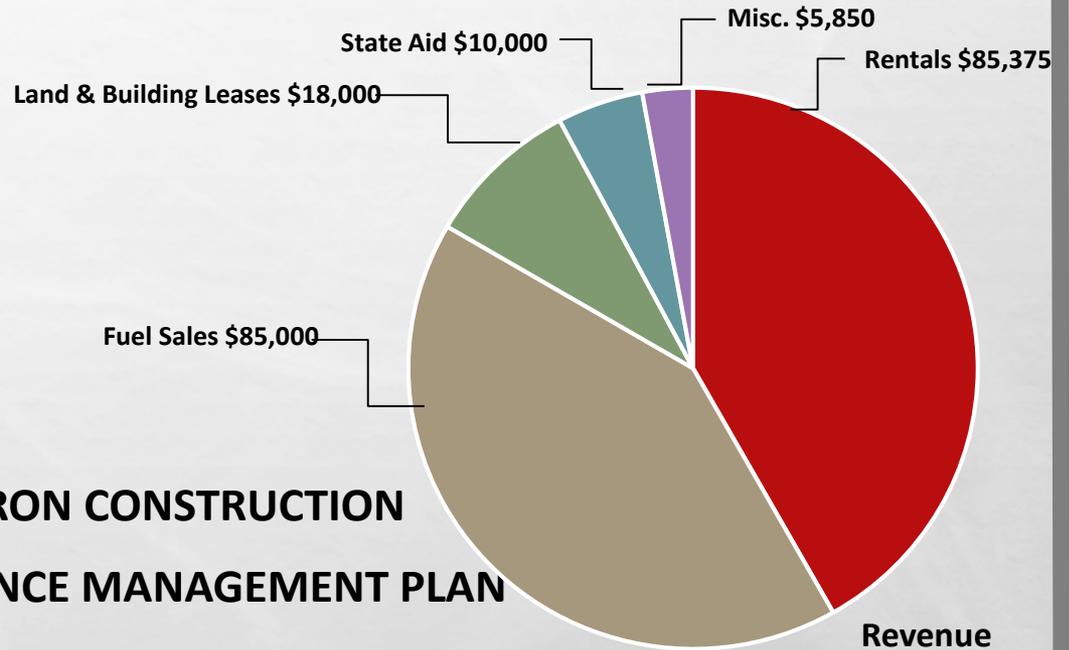
- 25 CITY OWNED HANGARS

- ACIP

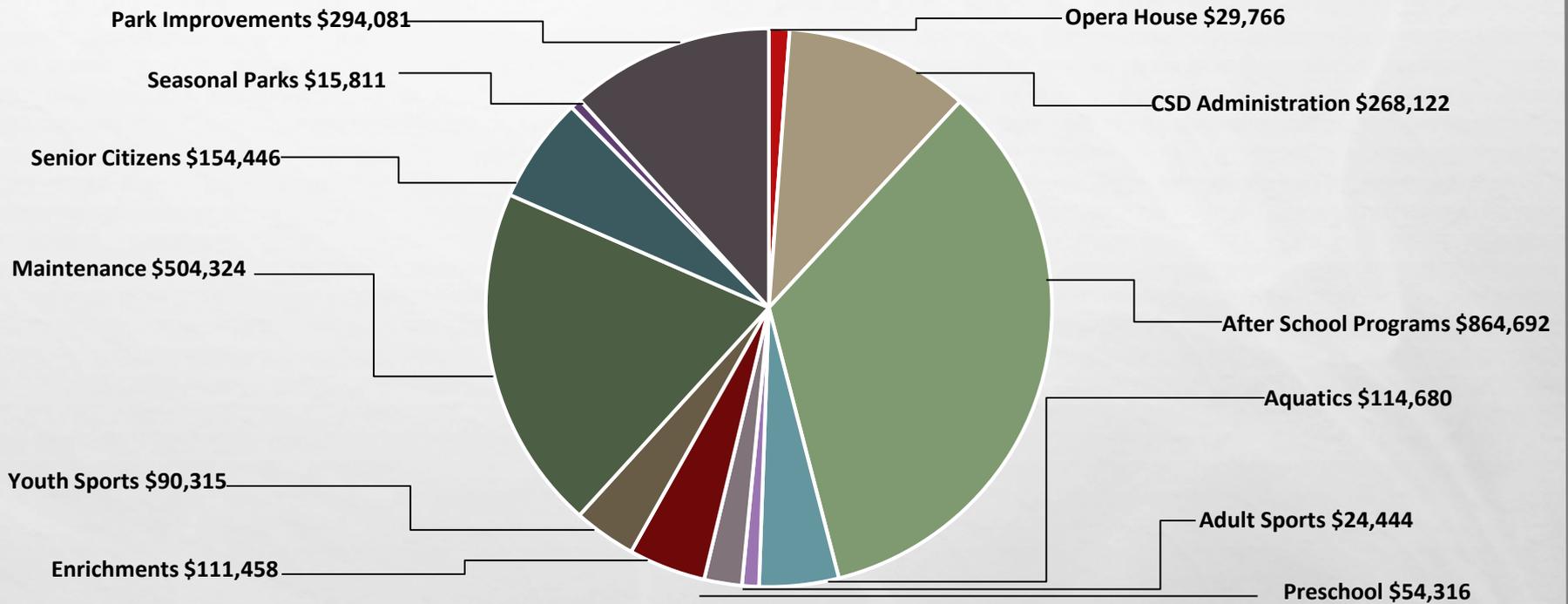
- FY21 DESIGN WORK FOR APRON CONSTRUCTION

- FY22 PAVEMENT MAINTENANCE MANAGEMENT PLAN

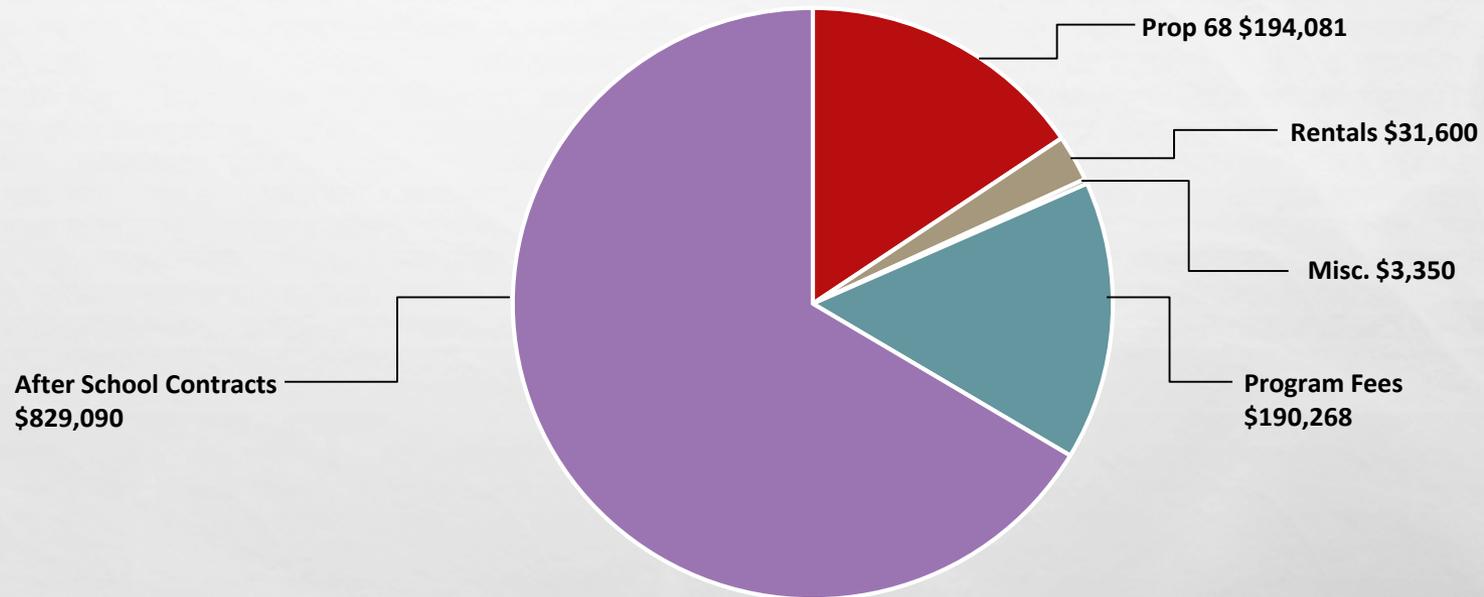
- FY23 APRON CONSTRUCTION



GENERAL FUND EXPENDITURES



GENERAL FUND REVENUES



PROJECT LIST

\$299,650

COMMUNITY CENTER

- PAINTING OF EXTERIOR DOORS
- ADMIN OFFICE REHAB
- REPLACING CEILING TILES IN FRONT OFFICE
- VENT CLEANING FOR HVAC UNITS
- WINDOW TINTING FRONT OFFICE
- HVAC REPLACEMENT: SIERRA ROOM AND SENIOR CENTER
- SENIOR ROOM AV UPGRADES
- CEMENT PATHWAY REPAIR

GOVERNMENT BUILDINGS

- REPLACE ALL BLINDS AT CITY HALL
- HVAC UNITS: CITY HALL, PD AND OPERA HOUSE
- HR OFFICE REHAB
- PD LOCKER ROOM REHAB AND JAIL IMPROVEMENTS
- WINDOW TINTING AT PD
- VENT CLEANING FOR HVAC UNITS
- REPLACE EXTERIOR LIGHTING AROUND PD AND CITY HALL
- REPLACING CITY COUNCIL CHAMBER CARPET
- FIRE DEPARTMENT TREE REMOVAL

PARK IMPROVEMENTS

- REPLACE RUBBER SURFACE AT SPORTS PARK \$100,000
- REPLACE RUBBER SURFACE AT CITIZENS PARK \$147,597
- REPLACE SHADE CANOPIES AT CITIZENS PARK \$36,000
- INSTALLATION OF PLAY STRUCTURE AT TRIMBLE PARK \$10,484



NEW REC PROGRAMS

- **YOUTH SPORTS CLINICS**
- **CROSS COUNTRY LEAGUE**
- **ADULT VOLLEYBALL**
- **PRESCHOOL OFFERING TINY TOT PROGRAMS**
- **MOVIE NIGHTS AT DIFFERENT PARKS**
- **TEEN PROGRAMS**

CSD REQUESTS

- **INCREASE COMMUNITY RECREATION GRANTS FROM THREE GRANTS TO SIX GRANTS**
- **MAINTENANCE PROJECT FUNDING**
- **RECLASSIFICATION OF TWO COORDINATORS TO SUPERVISOR POSITIONS**

GOALS

- **CREATE A STRATEGIC PLAN FOR NEXT 5 YEARS FOR RECREATION AND SENIOR PROGRAMS**
- **SUBMIT APPLICATION FOR REGIONAL PARK GRANT: SPORTS PARK PHASE 2**
- **SECURE VOLUNTEERS FOR PROGRAM SUPPORT**
- **PILOT PROGRAM FOR CREDIT CARD TRANSACTIONS IN RIVER PARKS**

REEDLEY FIRE DEPARTMENT 2021/2022 PROPOSED BUDGET



DEPARTMENT MISSION

“To promptly and professionally serve the needs of our community and surrounding area with duty, honor, faith and tradition, never failing to deliver quality emergency services”

The Reedley Fire Department operates on the foundation of these 4 words;

Duty – We have an obligation to serve

Honor – We want to earn the respect of those we serve

Faith – We want to instill trust in those that we serve

Tradition – We will uphold the values of the fire service

DEPARTMENT OVERVIEW

Divisions in the Fire Department

- Fire and Life Safety
- Municipal Code Compliance

DEPARTMENT OVERVIEW

RESPONSIBILITIES INCLUDE

- All Risk Emergency Response
- Emergency Management
- Fire Prevention
- Administering Municipal Code Enforcement
- Public Education and Safety Training
- Citywide Risk / Hazard Assessments
- New Development / Site Plan Review (FD Access, Hydrant Locations)
- Plan Checks (Alarm Systems, Sprinkler Systems)
- Fire/Life Safety Inspections (Businesses, Hotel/Motel, Schools, Apartments)
- Recruitment and Training of Volunteer Firefighters
- Participating in State and Local Operational Area Meetings, Committees and Advisory Boards
- Maintaining staffing levels and equipment to assure residents and businesses that the city is capable of protecting them
- Continuous Planning for the Future
- Being good stewards of the facilities, equipment and vehicles

DEPARTMENT OVERVIEW

- 3 Full-time employees
 - ❖ Fire Chief
 - ❖ Battalion Chief (Funded by Measure G)
 - ❖ Life Safety / Code Officer (CURE Program)
- 1 Part-time Office Assistant (24 hours/week)
- 1 Part-time Life Safety / Code Officer (24 hours/week, Fri-Sun)
- 35 Paid-per-Call Volunteer Firefighters
- One of the busiest volunteer fire departments in the State
- Only 5% of volunteer fire departments nationwide serve a population greater than 25,000
- ISO/Public Protection Classification Rating = 3. RFD ranks within the top 10% of all fire departments nationwide with a Class 3 rating or better.

DEPARTMENT OVERVIEW

Average Length of Service

- Chiefs (2) = 22 Years
- Captains (6) = 15 Years
- Engineers (9) = 13 Years
- Firefighters (20) = 5 Years



DEPARTMENT OVERVIEW

Fire Dept. Operations 2020

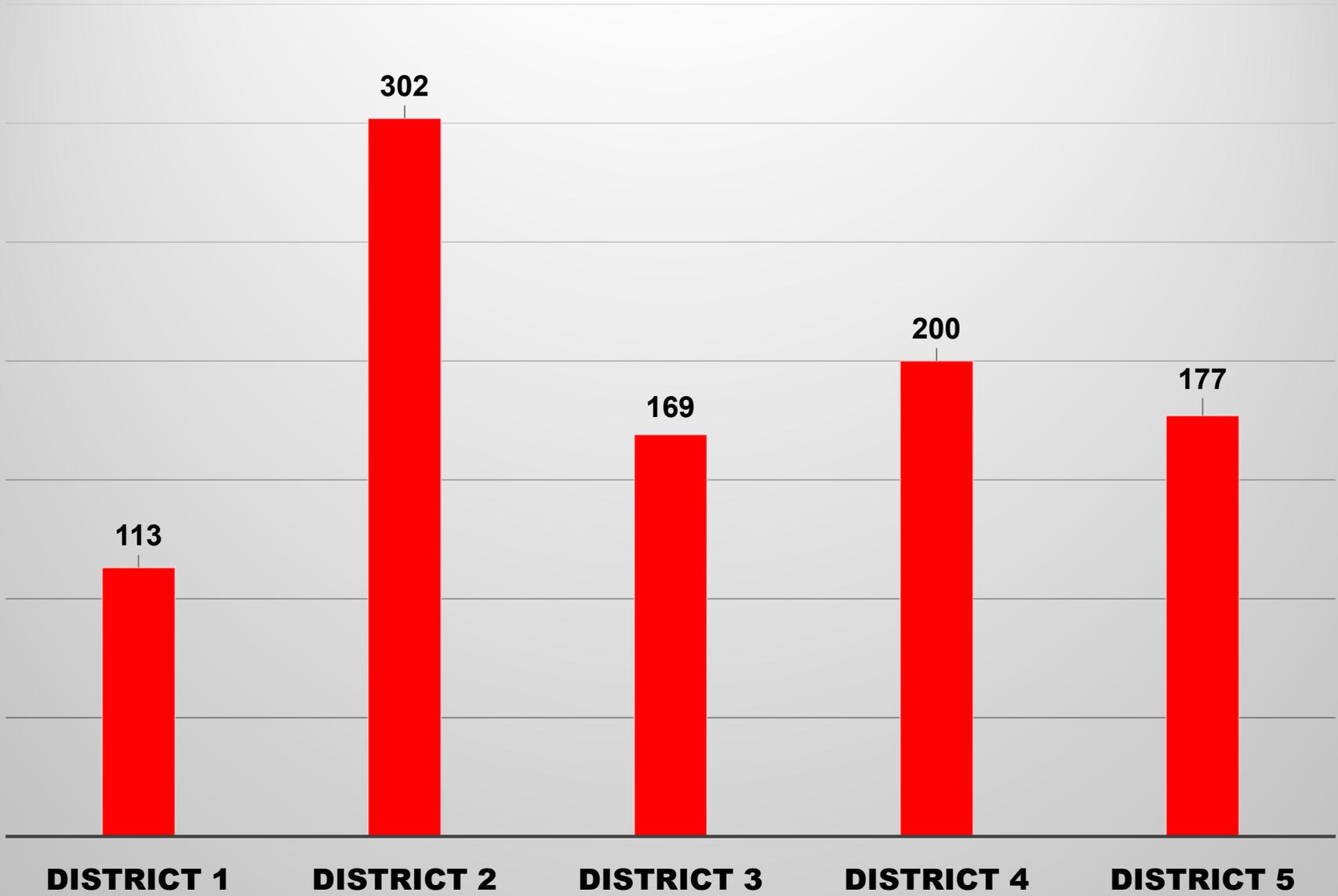
- 100 Fire Related
- 1 Working Structure Fire in the City
- 2 Large Packaging Materials Fires
- 892 Rescue & Medical Emergencies
- 34 Hazardous Conditions
- 201 Other (Service, Good Intent, False Alarm)

TOTAL = 1,227 Incidents



July 4th, 2020

INCIDENTS BY COUNCIL DISTRICT 2020

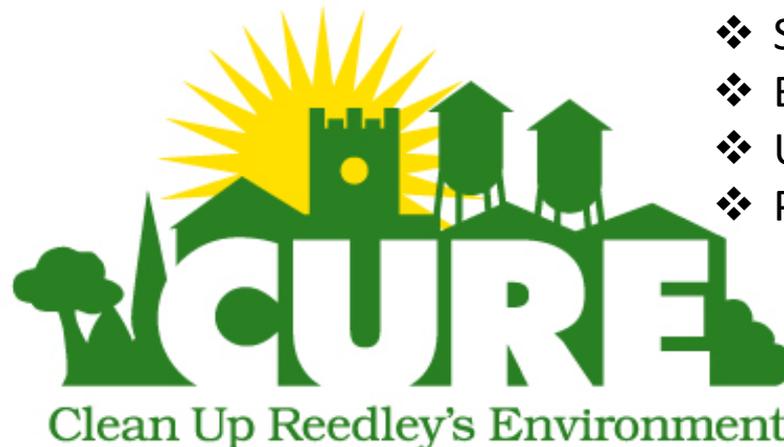


DEPARTMENT OVERVIEW

Municipal Code Compliance 2020

- 2,021 Cases Opened
 - 99% Compliance Rate

- ❖ Property Maintenance
- ❖ Illegal Dumping
- ❖ Weed Abatement
- ❖ Abandoned Vehicles
- ❖ Substandard Housing
- ❖ Billing Delinquencies
- ❖ Unlicensed Vendors
- ❖ Public Obstructions



DEPARTMENT ACCOMPLISHMENTS

SNAPSHOT

Reedley Firefighters did not hesitate to provide the first line of response during the COVID pandemic.

Recruited and accepted 6 new Firefighters

Promoted 2 Firefighters to Fire Engineer

Promoted 1 Fire Engineer to Fire Captain

All fire hydrant locations were mapped and laced into the iAmresponding database to easily locate them while responding to a fire

Updated the Instructional Services Agreement with Fresno City College

Responded to numerous mutual and automatic aid requests to the cities of Dinuba, Orange Cove and Tulare and Fresno Counties

Assisted the State of California on the Moccasin Fire (TCU)

Assisted the State of California on the BTU Lightning Complex Fire

Assisted the local Operational Area on the Creek Fire (44 days)



DEPARTMENT ACCOMPLISHMENTS

Host to Fire Explorer Post #57



Host to VROP Urban / Rural Firefighting Class



**Valley
VROP**



DEPARTMENT ACCOMPLISHMENTS

Performance Measures

Fire Operations 2020-21

Performance Measure	Performance Target	Performance Data	Target Met
Response Time (Turnout Time)	9 Minutes or less 90% of the time	6.25 Minutes	
Staff Response (FD Staffing)	15 Firefighters	21 Firefighters	

Code Enforcement 2020-21

Performance Measure	Performance Target	Performance Data	Target Met
Case Closure Rate	90%	99% Closure Rate	

DEPARTMENT GOALS



- Maintain sufficient volunteer staffing
- Foster and develop relationships with mutual partners to provide the best possible service and protection to the City of Reedley
- Meet and/or exceed the needs of a growing population while maintaining a volunteer-based Fire Department
- Pursue grant opportunities to increase service capabilities and firefighter safety
- Provide professional training to maximize services and response to the community
- Pursue long-term or alternative funding sources with City administration to realize strategic public safety obligations

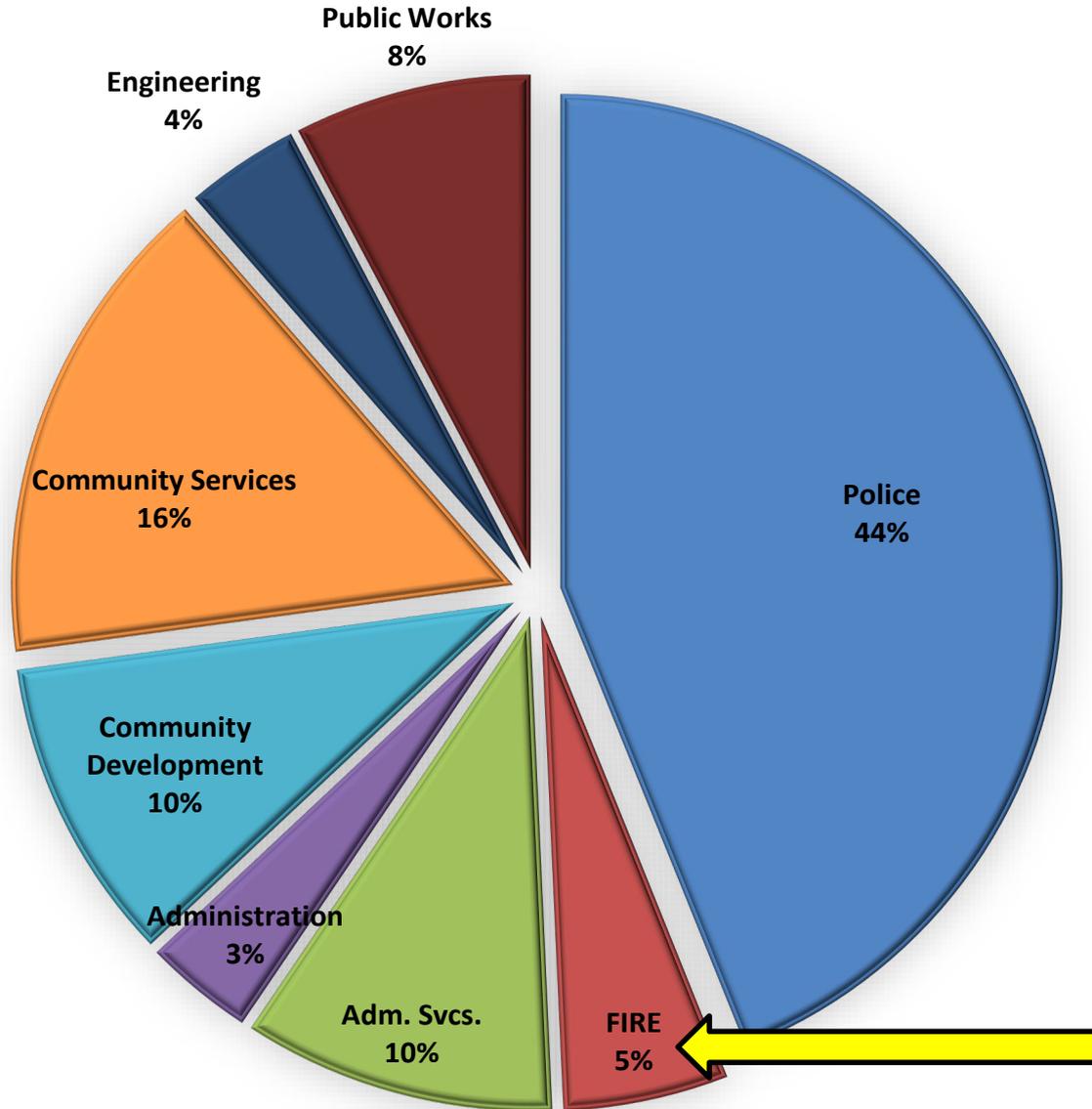
PROPOSED FY 2021-2022 BUDGET

						2020-21	2020-21	2020-21	2020-21
Fund Number	Combined Account Number	Fund Name	Budget Dept Name	Object Description	City Department	Monthly Total	FYTD Actual	FYTD Encumbrance	FYTD Actual + Encumbrance Total
001	001 4300 1041	General Fund	Fire	Social Security & Medicare - PT Salaries	Fire	\$ 1,273	\$ 14,809	\$ -	\$ 14,809
001	001 4300 1050	General Fund	Fire	CalPERS Retirement Employer Cost	Fire	\$ 2,393	\$ 15,371	\$ -	\$ 15,371
001	001 4300 1060	General Fund	Fire	Health Insurance Premium	Fire	\$ 1,397	\$ 8,449	\$ -	\$ 8,449
001	001 4300 1062	General Fund	Fire	Medical Insurance Premium - PT Salaries	Fire	\$ -	\$ 4	\$ -	\$ 4
001	001 4300 1070	General Fund	Fire	Workers Comp Premium - FT Salaries	Fire	\$ 1,051	\$ 5,593	\$ -	\$ 5,593
001	001 4300 1071	General Fund	Fire	Workers Comp Premium - PT Salaries	Fire	\$ 1,540	\$ 18,656	\$ -	\$ 18,656
001	001 4300 1080	General Fund	Fire	Long Term Disability Insurance	Fire	\$ 17	\$ 100	\$ -	\$ 100
001	001 4300 1090	General Fund	Fire	Uniform Allowance	Fire	\$ -	\$ 1,140	\$ -	\$ 1,140
001	001 4300 1091	General Fund	Fire	Uniform Expense	Fire	\$ -	\$ -	\$ -	\$ -
001	001 4300 2010	General Fund	Fire	Office Supplies	Fire	\$ 23	\$ 65	\$ -	\$ 65
001	001 4300 2020	General Fund	Fire	Special Supplies	Fire	\$ 785	\$ 8,239	\$ -	\$ 8,239
001	001 4300 2250	General Fund	Fire	Personal Safety Equipment	Fire	\$ 315	\$ 407	\$ -	\$ 407
001	001 4300 2253	General Fund	Fire	Strike Team	Fire	\$ -	\$ -	\$ -	\$ -
001	001 4300 2255	General Fund	Fire	Water Rescue Supplies	Fire	\$ -	\$ -	\$ -	\$ -
001	001 4300 2260	General Fund	Fire	Medical Supplies	Fire	\$ 232	\$ 1,353	\$ -	\$ 1,353
001	001 4300 2530	General Fund	Fire	Memberships	Fire	\$ -	\$ 3,315	\$ -	\$ 3,315
001	001 4300 2550	General Fund	Fire	Telephones	Fire	\$ 98	\$ 829	\$ -	\$ 829
001	001 4300 2560	General Fund	Fire	Natural Gas	Fire	\$ 197	\$ 390	\$ -	\$ 390
001	001 4300 2570	General Fund	Fire	Electricity	Fire	\$ 1,148	\$ 8,651	\$ -	\$ 8,651
001	001 4300 2594	General Fund	Fire	SJVRM Auto Physical Damage Premium	Fire	\$ -	\$ 18,599	\$ -	\$ 18,599
001	001 4300 2600	General Fund	Fire	Unemployment Insurance	Fire	\$ -	\$ 44	\$ -	\$ 44
001	001 4300 2620	General Fund	Fire	Religious	Fire	\$ -	\$ 549	\$ -	\$ 549
001	001 4300 3000	General Fund	Fire	Professional Services	Fire	\$ -	\$ 164	\$ -	\$ 164
001	001 4300 3007	General Fund	Fire	Professional Development	Fire	\$ -	\$ -	\$ -	\$ -
001	001 4300 3058	General Fund	Fire	Radio Tower Agreement FCOE	Fire	\$ -	\$ -	\$ -	\$ -
001	001 4300 3060	General Fund	Fire	Training & Development	Fire	\$ 433	\$ 3,272	\$ -	\$ 3,272
001	001 4300 3140	General Fund	Fire	Legal Services	Fire	\$ -	\$ 607	\$ -	\$ 607
001	001 4300 4010	General Fund	Fire	Maintenance Contracts	Fire	\$ 71	\$ 715	\$ -	\$ 715
001	001 4300 4016	General Fund	Fire	Internet Access	Fire	\$ -	\$ -	\$ -	\$ -
001	001 4300 4020	General Fund	Fire	Equipment Repairs & Maintenance	Fire	\$ 1,801	\$ 7,608	\$ -	\$ 7,608
001	001 4300 4022	General Fund	Fire	Software Licenses & Mtce	Fire	\$ 1,050	\$ 1,490	\$ -	\$ 1,490
001	001 4300 4027	General Fund	Fire	Server Contract Mtce	Fire	\$ 414	\$ 2,413	\$ -	\$ 2,413
001	001 4300 4031	General Fund	Fire	Copier Lease & Mtce	Fire	\$ 131	\$ 791	\$ -	\$ 791
001	001 4300 4035	General Fund	Fire	Equipment Testing	Fire	\$ 1,606	\$ 3,177	\$ -	\$ 3,177

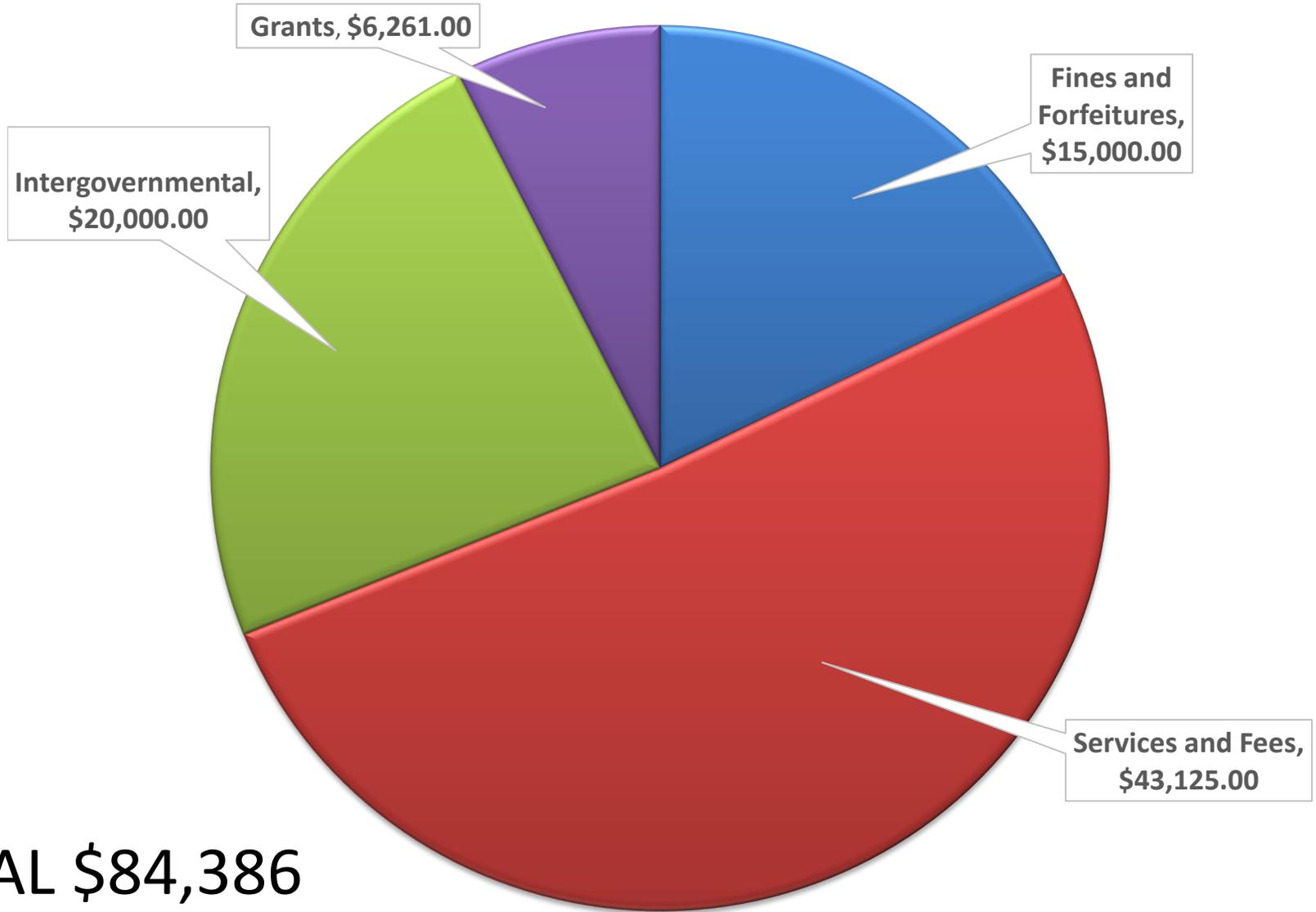
BUDGET

The Fire Department operational budget for FY 21/22 remains relatively unchanged. The proposed budget will maintain Fire Department operations and programs that will keep our community safe.

General Fund Expenditures by Department



Projected FD Revenues



Projected FD Expenditures 2021/2022



TOTAL
\$1,714,258

FD BUDGET FOR FY 21/22

FD General Fund Expenditure Detail

Funds 001-4300 and 001-4305

Pages 284 – 286

- Minor Deviations to M&O
- Increases to employee benefit costs
- Overall, no significant changes or impacts to Operations

FD BUDGET FOR FY 21/22

FD General Fund Grant Funded Project 2019 SHSG Grant Funds \$6,261

- Personal Flotation Device (12)



- Firefighter Gear Bags (41)

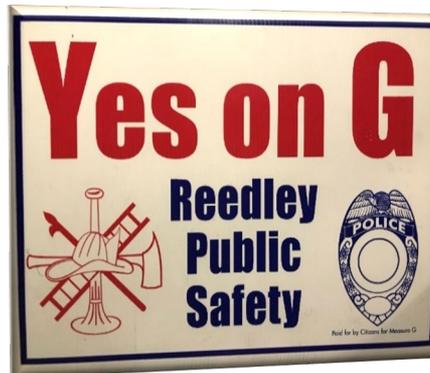


FD BUDGET FOR FY 21/22

Measure G 2021/22

Estimated Revenue = \$1,402,800

- Fire Dep't. Allocation @ 30% = \$420,840



2008

FD BUDGET FOR FY 20/21

Measure G Expenditures

Fund 003-4308

Pages 286 - 288

- Minor Deviations to M&O
- Increases to employee benefit costs
- Several Important Capital Improvement Projects

FD BUDGET FOR FY 20/21

Measure G Capital Projects *COMPLETED* 2020/2021

- LED Lighting Retro-fit For Entire Fire Dept.
- Replacement of Failing Ice Machine
- Mechanics Tools
- Additional Station Security Cameras
- Furniture for Office Lobby and Bunkroom
- AVL Upgrade (Frontline Apparatus)
- Replaced the 42 Y/O Back-up Generator
- Last Payment on Ladder Truck

FD BUDGET FOR FY 20/21

Measure G Capital Projects *PROPOSED* 2021/2022

Pages 287-288

- Apparatus Air Purification Systems @\$20K
- Utility Vehicle Replacement @\$60K
- Cricket Hollow Storage Facility @\$350K

FD Projected Fund Balance as of 6-30-2022 = \$302,269



Thank You !

Photo Credit: Graeme Gerster Photography