

MINUTES
REEDLEY AIRPORT COMMISSION MEETING
Thursday, November 16, 2023 at 4:00 p.m.

1. **CALL TO ORDER**
A meeting of the Reedley Airport Commission was held at the Reedley Community Center, 100 N. East Avenue, Reedley, California and called to order by Carl Smith at 4:07 p.m.
2. **ROLL CALL AND INTRODUCTION OF GUESTS**
 - A. Commissioners Present: Carl Smith, Chairperson; Butch Agrifoglio; Vice Chairperson; Joseph Oldham
 - B. Commissioners Absent: Matt Cochran, Anthony Jewell
 - C. Staff Present: Sarah Reid, Airport Manager; Kayla Cheney, Administrative Assistant
 - D. Others Present: Joseph Woosley, Michael Tomazin, Gary Schales
3. **AGENDA APPROVAL – ADDITIONS AND/OR DELETIONS**
 - A. Motion by Commissioner Smith, seconded by Commissioner Agrifoglio to approve the November 16, 2023 agenda. Motion carried.
4. **APPROVAL OF MINUTES**
 - A. Motion by Commissioner Smith, seconded by Commissioner Agrifoglio to approve the September 21, 2023 Airport Commission minutes. Motion carried.
5. **PUBLIC DISCUSSION - None**
6. **UNFINISHED BUSINESS**
 - A. **2023 Annual Airport BBQ Income and Expenses-** A breakdown of expenses and donations was handed out for all Commissioners to review.
Reid shared the event was successful, driven by all the pilots, Reedley College, City staff and all the volunteers. This was a nice fundraiser for the beautification fund.
Reid shared Commissioner Joseph Oldham sent over comments on the BBQ.
Michael Tomazin stated the fuel dock needs to have an open path to access fuel.
Joseph Woosley shared the idea of having designated spots for each aircraft could help the flow of traffic. Woosley also shared it was hard to distinguish who was loading airplane and who was getting in and out of airplanes. If there are designated areas, the same planes would have the same designated area with the same designated loaders which would speed up the loading process. Sarah shared with Joseph Woosley and Commissioner Smith it would be ideal to go out to the airport to make a site plan for next year on what changes need to be made. Reid shared, limiting next years plane rides to kids that meet the minimal height limit.
Commissioner Oldham shared an 8-year age minimum should be a requirement.
Reid shared a shorter route from the beginning needs to be enforced to make sure everyone receives a ride. Gary Schales shared passengers should not be escorted in front of the prop. Joseph Woosley shared there should be vest for the ones loading each aircraft to distinguish who is loading and unloading passengers. Reid shared with the Stem activities on the north end, there needs to be a buffer between the planes and the activities. Extending the barricades on both ends would be ideal. Reid shared safety is the highest priority. Gary Schales shared the event was great.

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7. **NEW BUSINESS**

- A. **BBQ 2024 Date Selection-** Reid shared the first Saturday in October will be Saturday, October 5, 2024. This date will be advertised on the December airport newsletter. Commissioner Oldham shared he doesn't want this event to overlap with other aviation events. Reid shared this event will not overlap with Sierra Sky Park.

8. **AIRPORT MANAGER REPORT**

- A. Capital Improvements – Meeting with the FAA once a month for the fuel farm. Working through the details and funding. There will be a shift in the ACIP in which funding source will be paying for this project.
Environmental documents will be submitted to the FAA, since the current system is going to be removed.
Another RFQ is due, Reid will work on this.
- B. Weed Control – Pre-emergent will get down to help with the weeds.
- C. Landscaping/Parking – none
- D. Public Relations/Airport Promotion – The December newsletter will go out in the December tenant statements, as well as posted on the City website.
- E. BMX Track – They have had some big events, they're doing good.
- F. Hangar Vacancies – none
- G. Electric Planes/Charging Station – Commissioner Oldham shared the FAA is working on a petition. The City of Reedley has been approached by the Fresno County Transportation authority to utilize the remaining grant fund which would help with battery packs for the aircrafts that need these. Fresno State transportation institute awarded the electric planes as the most innovated project for 2023.
- H. Reedley College – Gary Schales shared two airplanes just went into paint, these two planes are predicted to arrive in January 2024. Reid shared the pilot briefing Trailer will be delivered in December. The restroom will be delivered at the end of February, end of March.

8. **ADJOURNMENT**

As there was no further business to discuss, it was moved by Commissioner Smith, seconded by Commissioner Agrifoglio to adjourn at 5:04 p.m.

Carl Smith, Chairperson

Sarah Reid, Airport Manager

Kayla Cheney, Administrative Assistant