

**ALL CELL PHONES AND ELECTRONIC DEVICES MUST BE  
TURNED OFF IN THE COUNCIL CHAMBERS**

**A G E N D A  
REEDLEY CITY COUNCIL MEETING**

**7:00 P.M.**

**TUESDAY, October 8, 2019**

**Meeting Held in the Council Chambers  
845 "G" Street, Reedley, California**

The Council Chambers are accessible to the physically disabled. Requests for additional accommodations for the disabled, including auxiliary aids or services, should be made one week prior to the meeting by contacting the City Clerk at 637-4200 ext. 212.

Any document that is a public record and provided to a majority of the City Council regarding an open session item on the agenda will be made available for public inspection at City Hall, in the City Clerk's office, during normal business hours. In addition, such documents may be posted on the City's website.

Unless otherwise required by law to be accepted by the City at or prior to a Council meeting or hearing, no documents shall be accepted for Council review unless they are first submitted to the City Clerk by the close of business one day prior to said Council meeting/hearing at which the Council will consider the item to which the documents relate, pursuant to the adopted City Council Protocols.

**City of Reedley's Internet Address is [www.reedley.ca.gov](http://www.reedley.ca.gov)**

Frank Piñon, Mayor

Mary Fast, Mayor Pro Tem  
Anita Betancourt, Council Member

Robert Beck, Council Member  
Ray Soleno, Council Member

**MEETING CALLED TO ORDER**

**INVOCATION** –Ron Robertson, Pastor of the Reedley Full Gospel Tabernacle Church

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**AGENDA APPROVAL – ADDITIONS AND/OR DELETIONS**

**PRESENTATION**

1. VOLUNTEERISM RECOGNITION TO DALE MELVILLE. – Russ Robertson, Public Works Director
2. INTRODUCTION OF ROSA HERNANDEZ, COACH OF THE YEAR – Community Services
3. RED RIBBON WEEK PROCLAMATION – Community Services & Police

**PUBLIC COMMENT** – Provides an opportunity for members of the public to address the City Council on items of interest to the public within the Council's jurisdiction and which are not already on the agenda this evening. It is the policy of the Council not to answer questions impromptu. Concerns or complaints will be referred to the City Manager's office. Speakers should limit their comments to not more than three (3) minutes. No more than ten (10) minutes per issue will be allowed. For items which are on the agenda this evening, members of the public will be provided an opportunity to address the Council as each item is brought up for discussion.

### NOTICE TO PUBLIC

**CONSENT AGENDA** items are considered routine in nature and voted upon as one item. Under a **CONSENT AGENDA** category, a recommended course of action for each item is made. Any Council Member may remove any item from the **CONSENT AGENDA** in order to discuss and/or change the recommended Course of action, and the Council can approve the remainder of the **CONSENT AGENDA**. A Council Member's vote in favor of the **CONSENT AGENDA** is considered and recorded as a separate affirmative vote in favor of each action listed. Motions in favor of the **CONSENT AGENDA** are deemed to include a motion to waive the full reading of any ordinance on the **CONSENT AGENDA**. For **adoption of ordinances**, only those that have received a unanimous vote upon introduction are considered **CONSENT** items.

#### CONSENT AGENDA (Item 4- 16)

Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_

4. APPROVE AND AUTHORIZE THE CITY MANAGER TO EXECUTE A COPIER MAINTENANCE AGREEMENT WITH POWER BUSINESS TECHNOLOGY, LLC FOR THE ONGOING MAINTENANCE OF ALL COPIERS AND COVERED DESKTOP PRINTERS. – (Administrative Services)  
Staff Recommendation: Approve
5. APPROVE AND AUTHORIZE THE CITY MANAGER TO ACCEPT FUNDS BUDGETED IN THE 2019-2020 GENERAL FUND BUDGET AFTER RECEIVING AWARD APPROVAL FOR THE FEDERAL BUREAU OF JUSTICE ASSISTANCE JAG GRANT. – (Police)  
Staff Recommendation: Approve
6. APPROVE AND AUTHORIZE CITY MANAGER TO ENTER INTO AN AGREEMENT FOR PARTIAL REIMBURSEMENT OF DEVELOPMENT IMPACT FEES FOR UPSIZING OF PUBLIC UTILITY IMPROVEMENTS ASSOCIATED WITH PHASE ONE OF VESTING TENTATIVE SUBDIVISION MAP 6296. - (Community Development & Engineering)  
Staff Recommendation: Approve
7. APPROVE AND AUTHORIZE CITY MANAGER TO EXECUTE ALL DOCUMENTS NECESSARY TO PURCHASE & PROVIDE A MEDICARE SUPPLEMENT PLAN FROM RETIREE FIRST/UNITED AMERICAN FOR THE 2020 PLAN YEAR FOR ELIGIBLE CITY OF REEDLEY RETIREES & DEPENDENTS. – (Administrative Services)  
Staff Recommendation: Approve

8. SECOND READING AND ADOPTION OF ORDINANCE NO. 2019-003, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF REEDLEY APPROVING CHANGE OF ZONE APPLICATION NO. 2019-2 AND AUTHORIZING THE AMENDMENT OF THE OFFICIAL ZONING MAP OF THE CITY OF REEDLEY. – (Community Development)  
Staff Recommendation: Approve
  
9. SECOND READING AND ADOPTION OF ORDINANCE NO. 2019-004, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF REEDLEY REPEALING AND REPLACING IN ITS ENTIRETY TITLE 10, CHAPTER 25, SECTION 5, PERTAINING TO THE INDUSTRIAL USE MATRIX. – (Community Development)  
Staff Recommendation: Approve
  
10. ADOPT RESOLUTION NO. 2019-084, A RESOLUTION OF INTENTION TO ANNEX THE FOLLOWING TERRITORY (ANNEXATION NO. 16): APN'S 363-080-43, 363-080-37, 363-080-44, 370-060-042, 370-060-60, 370-202-01, 363-090-61, 363-090-83 INTO THE CITY OF REEDLEY COMMUNITY FACILITIES DISTRICT NO. 2005-1 (PUBLIC SERVICES) AND TO AUTHORIZE THE LEVY OF SPECIAL TAXES AND FIXING A TIME AND PLACE OF PUBLIC HEARING. – (Administrative Services)  
Staff Recommendation: Approve
  
11. ADOPT RESOLUTION NO. 2019-085 APPROVING THE REVISED MASTER SALARY TABLE RECLASSIFYING THE VACANT SENIOR CITIZENS COORDINATOR POSITION TO THE SAME RANGE AS THE RECREATION COORDINATOR POSITION. – (Administrative Services)  
Staff Recommendation: Approve
  
12. ADOPT RESOLUTION NO. 2019-087 AMENDING THE 2019-020 ADOPTED BUDGET APPROPRIATING \$4,504 IN MEASURE C FLEX FUNDS TO PAY FOR HALF THE COST OF THE INSTALLATION OF TWO SPEED LIMIT RADAR SIGNS ON MANNING AVENUE. – (Engineering)  
Staff Recommendation: Approve
  
13. ADOPT RESOLUTION NO. 2019-088 AMENDING THE 2019-2020 ADOPTED BUDGET APPROPRIATING \$74,984 IN MEASURE C STREET MAINTENANCE FUNDS TO PAY FOR CITY REQUESTED ADDITIONAL ROADWAY REHABILITATION EFFORTS ON FRANKWOOD AND CYRIER AVENUES BY THE DEVELOPER OF TRACT 6206. – (Engineering)  
Staff Recommendation: Approve
  
14. ADOPT RESOLUTION NO. 2019-089 OF THE CITY COUNCIL OF THE CITY OF REEDLEY STATING THE COUNCIL'S INTENTION TO ANNEX PHASE 1 OF TRACT 6196 INTO THE CITY'S LANDSCAPE AND LIGHTING MAINTENANCE DISTRICT 1, ORDERING THE CITY ENGINEER TO PREPARE AND FILE WITH THE CITY CLERK AN ENGINEERS ASSESSMENT REPORT AND SETTING A DATE FOR A PUBLIC HEARING ON NOVEMBER 12, 2019. – (Engineering)  
Staff Recommendation: Approve

15. ADOPT RESOLUTION NO. 2019-090 OF THE CITY COUNCIL OF THE CITY OF REEDLEY STATING THE COUNCIL'S INTENTION TO ANNEX TRACT 6206 ALMOND GROVE INTO THE CITY'S LANDSCAPE AND LIGHTING MAINTENANCE DISTRICT NO. 1, ORDERING THE CITY ENGINEER TO PREPARE AND FILE WITH THE CITY CLERK AN ENGINEERS ASSESSMENT REPORT AND SETTING A DATE FOR A PUBLIC HEARING ON NOVEMBER 12, 2019. – (Engineering)

Staff Recommendation: Approve

16. ADOPT RESOLUTION NO. 2019-091 AWARDED A CONSTRUCTION CONTRACT TO JT2 INC. DBA TODD COMPANIES FOR THE ROYAL VALLEY PARKING LOT, IN THE AMOUNT OF \$401,074.50 AND AUTHORIZE THE CITY MANAGER TO APPROVE CHANGE ORDERS UP TO AN AMOUNT APPROXIMATELY EQUAL TO 10% OF THE CONSTRUCTION CONTRACTED AMOUNT. – (Engineering)

Staff Recommendation: Approve

## **PUBLIC HEARING**

17. CONSIDERATION OF ITEMS REGARDING A PROPOSED BALLOT MEASURE PERTAINING TO A TRANSACTIONS AND USE TAX FOR THE MARCH 3, 2020 CALIFORNIA PRIMARY ELECTION

A) ADOPT RESOLUTION NO. 2019-086 OF THE CITY COUNCIL OF THE CITY OF REEDLEY CALLING FOR AND GIVING NOTICE OF THE HOLDING OF A SPECIAL MUNICIPAL ELECTION TO BE HELD ON MARCH 3, 2020, TO PRESENT TO VOTERS A MEASURE TO LEVY A GENERAL PURPOSE TRANSACTIONS AND USE TAX OF THREE-QUARTERS (3/4) OF ONE PERCENT (0.75%), AS REQUIRED BY THE PROVISIONS OF THE LAWS OF THE STATE OF CALIFORNIA RELATING TO GENERAL LAW CITIES; REQUESTING CONSOLIDATION THEREOF WITH THE STATEWIDE PRIMARY ELECTION TO BE HELD ON THE SAME DATE; AND REQUESTING THAT THE FRESNO COUNTY BOARD OF SUPERVISORS AUTHORIZE THE FRESNO COUNTY CLERK TO RENDER SPECIFIED SERVICES TO THE CITY OF REEDLEY RELATING TO THE CONDUCT OF THE SPECIAL MUNICIPAL ELECTION

B) INTRODUCE ORDINANCE NO. 2019-005, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF REEDLEY ADDING SECTION 3-1-14, TO CHAPTER 1, OF TITLE 3 OF THE REEDLEY MUNICIPAL CODE PERTAINING TO THE IMPOSITION OF AN ADDITIONAL TRANSACTIONS AND USE TAX

C) INTRODUCE UNCODIFIED ORDINANCE NO. 2019-006, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF REEDLEY IMPOSING AN ADDITIONAL TRANSACTIONS AND USE TAX TO BE ADMINISTERED BY THE CALIFORNIA DEPARTMENT OF TAX AND FEE ADMINISTRATION

Report, discussion and/or other Council action to approve, modify, and/or take other action as appropriate. – (Administrative Services)

Staff Recommendation: Approve

**RECEIVE INFORMATION & REPORTS**

*These items are formal transmittals of information to the Reedley City Council. They are not voted upon by the Reedley City Council. Members of the public who have questions on these items are suggested to call City staff members during regular business hours.*

18. RECEIVE, REVIEW, AND FILE THE 2018-19 FISCAL YEAR ANNUAL DEVELOPMENT IMPACT FEE REPORT– Administrative Services.

**COUNCIL REPORTS**

19. BRIEF REPORT BY COUNCIL MEMBERS ON CITY RELATED ACTIVITIES AS AUTHORIZED BY THE BROWN ACT AND REQUESTS FOR FUTURE AGENDA ITEMS.

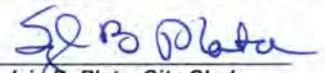
**STAFF REPORTS**

20. UPDATES AND/OR REPORTS BY CITY MANAGER AND/OR STAFF MEMBERS.

**ADJOURNMENT**

Dates to Remember:  
October 22, 2019 – Regular Council Meeting  
November 12, 2019 – Regular Council Meeting  
November 26, 2019 – May go dark

*I hereby certify under penalty of perjury, under the laws of the State of California that the foregoing revised agenda was posted in accordance with the applicable legal requirements. Dated this 3<sup>rd</sup> day of October 2019.*

  
Sylvia B. Plata, City Clerk

PROCLAMATION  
Of the  
CITY OF REEDLEY

#3

WHEREAS: Alcohol and other drug abuse has reached pandemic stages in California and throughout the United States; and

WHEREAS: It is imperative that community members launch unified and visible tobacco, alcohol, and other drug prevention education programs and activities to eliminate the demand for these substances; and

WHEREAS: Californians for Drug Free Youth, Inc., coordinates the California Red Ribbon Celebration in cooperation with the National Federation of Parents to offer our citizens the opportunity to demonstrate their commitment to healthy, drug-free lifestyles; and

WHEREAS: The Red Ribbon Celebration will be observed across America during "RED RIBBON WEEK," October 23<sup>rd</sup>-31<sup>st</sup>, 2019

WHEREAS: Parents, youth, government, business, law enforcement, schools, religious institutions, service organizations, social services, health services, media and the general public will demonstrate their commitment to drug-free communities by wearing and displaying red ribbons during this week-long celebration; and

WHEREAS: We recognize and commend the contributions made by the Kings Canyon Unified School District, Reedley Police Department, California Health Collaborative, Reedley Boys & Girls Club, and the City of Reedley Community Services Department.

WHEREAS: The Community of Reedley further commits its resources to ensure the success of the RED RIBBON CELEBRATION.

NOW, THEREFORE, I, Frank Piñon, Mayor of the City of Reedley, do hereby proclaim

**OCTOBER 23<sup>rd</sup> – 31<sup>st</sup>, 2019 as RED RIBBON WEEK**

in the City of Reedley and encourage all citizens to participate in tobacco, alcohol and other drug prevention programs and activities, making a visible statement and commitment to healthy, drug-free communities in which to raise a generation of drug-free youth; and

BE IT FURTHER PROCLAIMED that the City Council of the City of Reedley encourages all community members to pledge: "NO USE OF ILLEGAL DRUGS AND NO ILLEGAL USE OF LEGAL DRUGS!"

DATE: October 8, 2019

\_\_\_\_\_  
Frank Piñon, Mayor of the City of Reedley



## REEDLEY CITY COUNCIL

- Consent
- Regular Item
- Workshop
- Closed Session
- Public Hearing

ITEM NO: 4

DATE: October 8, 2019

TITLE: APPROVE AND AUTHORIZE THE CITY MANAGER TO EXECUTE A COPIER MAINTENANCE AGREEMENT WITH POWER BUSINESS TECHNOLOGY, LLC FOR THE ONGOING MAINTENANCE OF ALL COPIERS AND COVERED DESKTOP PRINTERS

SUBMITTED: Paul A. Melikian, Assistant City Manager 

APPROVED: Nicole R. Zieba, City Manager 

### RECOMMENDATION

Request that the City Council approve and authorize the City Manager to execute a Copier Maintenance Agreement with Power Business Technology, LLC for the ongoing maintenance of all City copiers and two desktop printers.

### EXECUTIVE SUMMARY

The City recently received a proposal from Power Business Technology, LLC to transition all copier and desktop printer maintenance at a savings of \$2,463.72 per year, based on current usage. The City's copy machines and two desktop printers are currently maintained by Zoom Imaging Solutions, Inc. (Zoom). Zoom was acquired by the Xerox Corporation in 2012. Over the last six months, Xerox has made some drastic changes to the structure of the company which has negatively impacted the servicing of the equipment. Changes such as closing nearly all of Zoom's locations, including its headquarters and local parts warehouse, offshoring many of Zoom's administrative support roles, and merging Zoom into other sister Xerox companies. These actions have also caused many of the employees the City has worked with for years to leave the company, further impacting service.

Zoom was originally a locally founded and owned company. The former president of Zoom has started a new independently owned company, Power Business Technology, LLC with many of these employees transitioning over.

### FISCAL IMPACT

Based on current usage there is an estimated savings to the City of \$205.31 per month, or \$2,463.72 annually to change copier and covered printer maintenance to Power Business Technology, LLC. While not a significant savings, the primary driver to making this transition is to maintain the high level of local customer service and replacement parts availability that the City experienced prior to

the recent business changes at the current provider. Another advantage of the new maintenance agreement is that all 10 copiers in the City will now be billed at the same per page cost for copies, whereas the current situation has three different cost structures depending on when the lease was executed.

**ATTACHMENTS**

Letter from the President of Power Business Technology, LLC

Monthly Cost Analysis for current situation vs. the proposed copier maintenance agreement

Copier Maintenance Agreement



Dear Valued Customer:

I am excited to announce that we have launched a new copier dealership, **Power Business Technology, LLC**. We are a fully **authorized** and independently owned Toshiba dealer serving Northern and Central California and the Bay Area! Our new company family is comprised of many of the exceptional team members you have worked with before including account reps, technicians, and administrative staff. With over 100+ years of combined industry talent, we are uniquely positioned to service customers of any size.

As many of you know, Zoom Imaging Solutions, Inc. (Zoom) was acquired by Xerox Corporation in 2012. As the former president of Zoom, I was saddened to see the drastic changes Xerox has made over the past 6 months that affected not only our customers, but our employees, as well. These changes went against our core philosophy and values of taking care of our customers and our employees first. Changes such as, closing nearly all of Zoom's locations, including its headquarters; the announcement that Xerox would be offshoring many of Zoom's administrative support roles; and merging Zoom into other sister Xerox companies. It has been a heartbreaking process to watch as Xerox dismantled the Zoom that we all knew and loved to work with.

Why join the Power family?

- Our primary goal is to ensure personalized service with the highest level of customer satisfaction.
- The great customer service and support that you've grown accustomed to will be even better!
- We are 100% independently and locally owned and proud of it!
- We are a fully **authorized** Toshiba dealer backed by Toshiba's great Toshiba Quality Commitment guarantee.
- All our technical staff are factory trained and Toshiba certified.
- We also partner with Toshiba's preferred vendors, such as Lexmark, Brother, KIP America and many more!

We would love the opportunity to further share the value and benefits of working with the Power Business Technology family! If you have any questions or concerns, please feel free to reach out to me directly, or you can contact us at 844.POWERBZ (769.3729) or [info@powercopiers.com](mailto:info@powercopiers.com).

Sincerely,

A handwritten signature in black ink, appearing to read "Ed Roe".

**Ed Roe**  
**President**

Power Business Technology, LLC  
[ed.roe@powercopiers.com](mailto:ed.roe@powercopiers.com)

*Experience how the POWER of FAMILY can help YOUR business*

## Current Situation and Associated Average Monthly Expense



Location/ID	Equipment	Average Monthly Usage		Expenses
		Black Pages	Color Pages	
<b>Multi-Function Printers Service Pool #1</b>				
Comm. Svcs. C65191	Toshiba e-6570ct	8,224	4,744	
CH C57487	Toshiba e-4555c	964	2,213	
CH C54995	Toshiba e-7508a	8,830	n/a	
	<b>Total MFP Print Volume</b>	<b>18,018</b>	<b>6,957</b>	
	<b>Average Cost Per Page</b>	<b>\$0.0109</b>	<b>\$0.0764</b>	
	<b>New Monthly Expenses by Category</b>	<b><u>\$196.40</u></b>	<b><u>\$531.51</u></b>	
<b>Multi-Function Printers Service Pool #2</b>				
PD RECEP C58756	Toshiba e-4505AC	2,760	3,751	
PD FILE RM C58757	Toshiba e-3505AC	1,053	1,193	
PD RECEP C54995	Toshiba e-3505AC	2,142	2,306	
Finance 1 C58759	Toshiba e-4505AC	3,629	3,250	
Finance 2 C58755	Toshiba e-4508A	5,971	n/a	
	<b>Total MFP Print Volume</b>	<b>15,555</b>	<b>10,500</b>	
	<b>Average Cost Per Page</b>	<b>\$0.0087</b>	<b>\$0.058</b>	
	<b>New Monthly Expenses by Category</b>	<b><u>\$135.33</u></b>	<b><u>\$609.00</u></b>	
<b>Multi-Function Printers Service Pool #3</b>				
Fire Dept. C09685	Toshiba e-2330C	1,426	209	
	<b>Total MFP Print Volume</b>	<b>1,426</b>	<b>209</b>	
	<b>Average Cost Per Page</b>	<b>\$0.0407</b>	<b>\$0.2826</b>	
	<b>New Monthly Expenses by Category</b>	<b><u>\$58.04</u></b>	<b><u>\$59.18</u></b>	
<b>Multi-Function Printers Service Pool #4</b>				
Public Works C26582	Toshiba e-3540C			
	<b>Total MFP Print Volume</b>	<b>694</b>	<b>190</b>	
	<b>Average Cost Per Page</b>	<b>\$0.0226</b>	<b>\$0.1835</b>	
	<b>New Monthly Expenses by Category</b>	<b><u>\$15.68</u></b>	<b><u>\$34.87</u></b>	

# Proposed Solution and Associated Average Monthly Expense



Location/ID	Equipment	Average Monthly Usage		Expenses
		Black Pages	Color Pages	
<b>Multi-Function Printers</b>				
Comm. Svcs. C65191	Toshiba e-6570ct	8,224	4,744	
CH C57487	Toshiba e-4555c	964	2,213	
CH C54995	Toshiba e-7508a	8,830	n/a	
PD RECEP C58756	Toshiba e-4505AC	2,760	3,751	
PD FILE RM C58757	Toshiba e-3505AC	1,053	1,193	
PD RECEP C54995	Toshiba e-3505AC	2,142	2,306	
Finance 1 C58759	Toshiba e-4505AC	3,629	3,250	
Finance 2 C58755	Toshiba e-4508A	5,971	n/a	
Fire Dept. C09685	Toshiba e-2330C	1,426	209	
Public Works C26582	Toshiba e-3540C	694	190	
<b>City Managed A4 Models:</b>				
PD Annex C46169	Xerox C405dn	208	382	
PD Dispatch C61641	Xerox B400	1,913	n/a	
Power Service Plan	<b>All-Inclusive Concierge Preventative Level Plan</b> Includes unlimited parts, labor & toner (excluding paper, staples & raw freight)			
Program Payment...				\$1,529.50
Billing Pool #1: Toshiba MFP's – B/W 35,000 Impressions billed monthly @ \$0.01 per pg.				
Billing Pool #2: Toshiba MFP's – Color 18,000 Impressions billed monthly @ \$0.062 per pg.				
Billing Pool #3: Desktop B/W Printing – 2,500 Impressions billed monthly @ B/W \$0.015 per pg.				
Billing Pool #4: Desktop Color Printing – 400 Impressions billed monthly @ B/W \$0.065 per pg.				
Operating Expenses for 37,814 B/W & 18,238 Color Mo.				\$ Incl. above
<b>Total Proposed Monthly Usage &amp; Expenses. . .</b>				<b>\$1,529.50</b>
<b>Projected 3 Year Savings. . .</b>				<b>\$7,391.16</b>

City Managed A4 Models:			
PD Annex C46169	Xerox C405dn	208	382
PD Dispatch C61641	Xerox B400	1,913	n/a
<b>Total A4 Print Volume</b>		<b>2,121</b>	<b>382</b>
<b>Average Cost Per Page</b>		<b>\$0.022</b>	<b>\$0.0754</b>
<b>New Monthly Expenses by Category</b>		<b><u>\$66.00</u></b>	<b><u>\$28.80</u></b>
* Based on monthly minimum			
<b>Total Current Monthly Usage &amp; Expenses. . .</b>			<b>\$1,734.81</b>



**All plans are subject to the terms and conditions below.**

Power Business Technology, LLC (PBT) provides labor, travel, supplies that are necessary to maintain the device in working condition. Copiers (A3 device) include all maintenance parts including photocopier drums, toner, developer, toner waste bags and all requested periodic preventative maintenance. Printers (A4 device) include only consumable parts including rollers, fusers, drums, PM kits and all requested periodic preventative maintenance. The following are not included and are at the customer's own expense: Cassettes, exit trays, staples, and paper. Sales tax will be charged upon invoice of all items listed above per Board of Equalization (BOE) regulations.

**1. Term:** This Copier/Printer Maintenance Contract (Contract) shall be for the agreed upon term of service as stipulated on the sales invoice (effective date of installation/implementation). This Contract shall automatically be renewed for successive one-year terms unless terminated sooner by either party with 30 days prior written notice to the other party. Contract is subject to an annual rate increase. Any unused supply items such as toner, developer, toner waste bags, fusers, PM kits, and drums, become the property of Power Business Technology, LLC (PBT) and should be returned to avoid additional charges.

**2. Key Operator; Access to Copier:** Customer shall provide PBT with a "key operator" contact who will perform basic duties and responsibilities as described and instructed by PBT on an as needed basis. For example, but not by way of limitation, the key operator is responsible to notify PBT of the need for required periodic preventative maintenance inspections. Such inspections may be performed at the discretion of PBT at the time of an emergency call. Customer is responsible for providing meter reads for contract billing when requested by PBT. Customer's facility must meet PBT's and copier manufacturer's recommended electrical requirements and PBT shall have full access to the copier at any given time. For all copiers under maintenance contract, PBT reserves the right to have the copier automatically report the meter reads by fax and/or email. Upon request from customer, PBT will have a copy of the meter reads sent to the customer's email address on file. The Customer agrees to allow PBT to install data collection software for the purpose of automating the capture of device counts and other pertinent information used in managing the account. The information collected is limited to device serial number, IP address, meter, supply usage, notes, device location, and device alerts.

**3. Maintenance Service:** PBT agrees to provide maintenance service Monday through Friday, from 8:00 a.m. to 5:00 p.m. excluding holidays, and keep the covered devices in working order in accordance with PBT's specifications at no extra charge. PBT shall have no obligation to provide maintenance if it is commercially impracticable due to a cause beyond PBT's control. Parts may be new or used; however, all used parts shall meet or exceed manufacturer's specifications.

**4. Extra Charges:** All service calls made before or after PBT's service hours set forth in paragraph 3, on weekends or holidays and/or to locations other than the installation address, shall be invoiced to customer at PBT's then prevailing rates. These rates are subject to change without notice. Any third-party fees that PBT incurs as a result of this contract will be the responsibility of the customer. PBT will invoice the customer for these fees.

**5. Technological Enhancements to Device:** If customer implements any technological enhancements including but not limited to, connecting a copier/printer to personal computer(s), using the device as a network printer and scanner, customer agrees to strictly comply with all hardware and software specifications and any amendments which PBT furnishes. If customer does not comply with the specifications, PBT may immediately terminate this Contract. Customers who add any technological enhancements are solely responsible and liable for the maintenance of any computers, software and any computer network. Customer is also solely liable for any third party who performs services in connection with any technological enhancement. PBT shall not be responsible for any damage to computers, software or any other related technology when repairing or maintaining a copier/printer. Customer agrees to not reverse engineer or decompile any of the Licensed Software that is not in source code format or assist or otherwise facilitate others to do so, except as and only to the extent expressly permitted to do so by applicable law for the purposes of inter-operability, error correction, and security testing. In the event Customer intends to reverse engineer or reverse compile all or any portion of Licensed Software pursuant to statutory rights Customer may have, Customer must notify PBT and Manufacturer in writing prior to doing so.

**6. Exclusions:** Maintenance service is contingent upon proper use of the copier/printer. This Contract does not include:

- A. Electrical work.
- B. Repair, paying damages, overhauls or services resulting from, accident, transportation, negligence, fire, theft, water damage, flood damage, acts of God, misuse or other than ordinary use, failure of electrical power, failure of telecommunication line, unauthorized modification of equipment (including supplies not supplied or authorized by PBT), work performed by other than PBT representatives or malfunction of affiliated equipment not covered by this Contract.
- C. Repairs resulting from unauthorized relocation of the copier/printer by anyone other than PBT. PBT reserves the right to remove the damaged device from this contract based upon damage to the copier/printer, or charge Customer at prevailing rates to repair damages.
- D. Making specification changes or performing services connected with the relocation of equipment and adding or removing accessories, attachments or other devices.
- E. Service which PBT determines is impractical due to alterations in the copier/printer or the connection by mechanical or electrical means to another machine or device.
- F. Service on a device which PBT determines is in an unsuitable place of installation, in an unsafe or hazardous environment, or if the back of the device is inaccessible to prevent a technician from servicing the device. Further, service on a device where PBT determines that the service is due to adverse atmospheric conditions such as chemical vapors, excessive dust and airborne particles, excessive temperature (heat or cold) or excessive humidity.
- G. Any services resulting from a customer's failure in PBT's opinion to strictly comply within the specification referred to in paragraph 5 concerning technological enhancements.
- H. Relocations are not covered under the maintenance agreement. For relocations, please contact PBT for fees and additional charges, that may apply, and to schedule your move.

**7. Networking and Connectivity:** Network copier/printer related support after the initial installation/network charges will be included for all-inclusive service contracts. All other contract types will be charged for networking at PBT's current prevailing network rates. Networking is defined as any and all work related to data flow between the covered copier/printer and customer's computers, software or computer network. Any network service outside of this scope may be deemed billable.

**8. Overages and Cost Adjustments:** Customer agrees to any billing procedures designated by PBT, including notification of the meter reading at the end of each billing cycle. One page is equal to a single-sided 8.5" x 11" copy or print. Scans in excess of pages are subject to charge. If Customer has multiple devices at the installation address, which use the same supplies provided under this Contract, all devices using the same supplies must be covered under an active Contract. If Customer does not have all devices capable of using the same supplies covered under a Contract, PBT reserves the right to cancel the Contract or require the Customer to place the additional device(s) under Contract immediately. Color toner and developer supplies will be provided for production of pages, with an average 20%-page coverage. Supplies required for production in excess of 20%-page coverage will be invoiced separately.

**9. Freight Consumable Charges:** PBT offers two freight programs on consumable items, such as toner and toner waste bags. 1) Traditional Freight Program: Customer pays freight on a per item shipped basis to be billed by PBT at standard shipping rates. 2) Flat Rate Shipping Program: Customer to pay monthly freight service charge of \$1.00 per printer on all printers (A4 devices) and \$3.50 per copier on all copiers (A3 devices).

**10. Hard Drive Information:** All information processed and stored on the copier is the sole property and responsibility of the Customer. Additional data security services outside of the standard data security features on the copier are the responsibility of the customer.

**11. Refunds:** Charges relative to this Contract are not refundable either partially or fully. However, if cancellation is affected by PBT then any refund shall be prorated. Upon cancellation, all unused supplies, if not returned to PBT will be billed to customer and shall be immediately due and payable.

**12. Contract Transfer:** This Contract shall not be assignable or transferable by customer without PBT's prior written consent. PBT may terminate this Contract if copier/printer is sold or transferred to a third party. PBT reserves the right to adjust the Contract pricing, terminate this Contract, and/or assign the service of any copier/printer which has been relocated more than 60 miles from PBT's nearest Service Center. If copier/printer is no longer in customer's possession, the customer must submit a 30-day written cancellation notice prior to this Contract being cancelled.

**13. Limited Remedies:** In no event shall PBT be liable for special, consequential, exemplary, indirect or incidental damages beyond the cost to repair or replace a defective part and maintenance service. While PBT endeavors to promptly address any emergency and maintain the copier/printer which is the subject of this Contract, PBT shall not be liable for any damages for any alleged failure to make repairs and/or maintain the copier/printer including any claim that the repair or maintenance was not timely. For example, but not by way of limitation, PBT is not responsible for any damages for loss of use of the copier/printer. Such excluded damages would include a Customer paying a third party to make copies or if customer is unable to make copies because of a copier/printer breakdown.

**14. Payment; Default:** Customer shall pay PBT within 10 days of the date of the invoice. If customer breaches this Contract including failing to timely pay PBT's invoice, PBT at its sole discretion may in addition to any other legal remedies (i) immediately terminate this Contract or (ii) suspend service until payment is made in full and PBT is assured to its satisfaction that (a) future payments will be made or (b) that the default is cured. In addition to the other remedies provided in this Contract, if the customer fails to pay PBT's invoice within 60 days from the date of the invoice and PBT has not terminated this Contract, PBT may require customer to authorize an electronic funds transfer to PBT. All remedies provided in this Contract are cumulative and PBT's failure to exercise any of the remedies shall not be deemed a waiver of such remedy for any future or continuing default. Upon receipt of the first payment, customer is agreeing to all terms & conditions stated herein.

**15. Forum Selection:** Any dispute that arises under or relates to this Contract (whether contract, tort or both) shall be resolved in the State courts of Placer County, California which shall be the exclusive venue for the resolution of any disputes. By signing this Contract, customer submits to the jurisdiction of the Placer County Courts. This is a material term of Contract.

**16. Managed Print Services (MPS):** Additional terms and conditions include the following:

- A. Customer is required to immediately notify PBT upon installation/removal of any equipment capable of being covered under this Contract.
- B. Customer is required to install the meter collection tool to prevent calling for meter reads. Customer is also responsible for insuring meters are reporting electronically monthly and are required to work with PBT to make sure all devices are reporting.
- C. If the MPS contract is cancelled, the printer supplies shipped to the Customer from service end date to 60 days prior may be deemed chargeable to the Customer at a pro-rated amount. Any excess MPS supplies at the customer site(s) must be returned to PBT stock or will be billed to the customer.
- D. If a printer reaches the end of useful life, either by years or prints, PBT will deem this machine excluded from the MPS program and will cease all supply and service requests.
- E. All supplies will be high-yield compatible, unless otherwise noted.

**17. Miscellaneous:** This Contract constitutes the final, complete and exclusive statement of the Terms of the Contract between the parties pertaining to maintenance of the copier and supersedes all prior and contemporaneous understandings or agreements of the parties. A signed facsimile or copy of this Contract shall be deemed as effective as an original. This Contract may be supplemented, amended or modified only by the mutual written agreement signed by both parties. Any delay or omission on the part of PBT in exercising any right shall not operate as a waiver of such right or any other right, and no prior waiver or any course of dealing shall constitute a waiver of PBT's right or customer's obligations as to any future transactions. PBT reserves the right to change the terms & conditions herein without notice. In any action to enforce any provision of this Contract, the losing party shall pay the prevailing party's attorney's fees (recovered as an item of cost) and any other costs. Further, customer shall be liable to pay PBT's pre-litigation attorney's fees such as demand letters and negotiations with respect to enforcing this Contract.



## REEDLEY CITY COUNCIL

- Consent
- Regular Item
- Workshop
- Closed Session
- Public Hearing

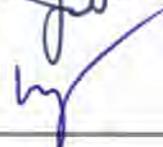
ITEM NO: 5

**DATE:** October 8, 2019

**TITLE:** APPROVE AND AUTHORIZE THE CITY MANAGER TO ACCEPT FUNDS BUDGETED IN THE 2019-2020 GENERAL FUND BUDGET AFTER RECEIVING AWARD APPROVAL FOR THE FEDERAL BUREAU OF JUSTICE ASSISTANCE JAG GRANT.

**SUBMITTED:** Marc A. Ediger, Police Lieutenant 

**SUBMITTED:** Jose L. Garza, Chief of Police 

**APPROVED:** Nicole R. Zieba, City Manager 

### RECOMMENDATION

Approve and authorize the City Manager to accept funds from the Bureau of Justice Assistance for the 2019-2020 General Fund budget based on receipt of award notification for the Edward Byrne Memorial JAG grant offered by the United States Department of Justice.

### EXECUTIVE SUMMARY

The JAG Program, administered by the Bureau of Justice Assistance and authorized under Public Law 109-162, is the leading source of federal justice funding to state and local jurisdictions. The JAG Program provides states, tribes, and local governments with critical funding necessary to support a range of program areas including law enforcement, prosecution and courts, crime prevention and education, corrections and community corrections, drug treatment and enforcement, planning, evaluation, technology improvement, and crime victim and witness initiatives.

The Police Department received notification from the Department of Justice on September 23, 2019 of the application acceptance and JAG award in the amount of \$10,868.00.

**BACKGROUND**

This Federal Justice Assistance Grant has historically been open for application to all law enforcement agencies on a yearly basis. This specific grant funding source will be used to purchase front line police equipment.

**FISCAL IMPACT**

The Edward Byrne Memorial JAG Grant award is for \$10,868. There are no match funds required for the application and implementation of this grant.

**PRIOR COUNCIL ACTIONS:**

City Council approved the application process for Federal JAG grant during the 2019-2020 fiscal year on August 27, 2019 as a consent agenda item.

**ATTACHMENTS:**

2019-2020 JAG Grant Award Letter

Motion: \_\_\_\_\_

Second: \_\_\_\_\_



U.S. Department of Justice  
Office of Justice Programs  
Bureau of Justice Assistance

Grant

PAGE 1 OF 30

1. RECIPIENT NAME AND ADDRESS (Including Zip Code) City of Reedley 845 G Street Reedley, CA 93654-2697		4. AWARD NUMBER: 2019-DJ-BX-0101	
		5. PROJECT PERIOD: FROM 10/01/2018 TO 09/30/2020 BUDGET PERIOD: FROM 10/01/2018 TO 09/30/2020	
2a. GRANTEE IRS/VENDOR NO. 946000473		6. AWARD DATE 09/23/2019	7. ACTION Initial
2b. GRANTEE DUNS NO. 004940631		8. SUPPLEMENT NUMBER 00	
3. PROJECT TITLE FY 19 Local JAG Program		9. PREVIOUS AWARD AMOUNT \$ 0	
		10. AMOUNT OF THIS AWARD \$ 10,868	
		11. TOTAL AWARD \$ 10,868	
12. SPECIAL CONDITIONS THE ABOVE GRANT PROJECT IS APPROVED SUBJECT TO SUCH CONDITIONS OR LIMITATIONS AS ARE SET FORTH ON THE ATTACHED PAGE(S).			
13. STATUTORY AUTHORITY FOR GRANT This project is supported under FY19(BJA - JAG State and JAG Local) Title I of Pub. L. No. 90-351 (generally codified at 34 U.S.C. 10151-10726), including subpart 1 of part E (codified at 34 U.S.C. 10151 - 10158); see also 28 U.S.C. 530C(a).			
14. CATALOG OF DOMESTIC FEDERAL ASSISTANCE (CFDA Number) 16.738 - Edward Byrne Memorial Justice Assistance Grant Program			
15. METHOD OF PAYMENT GPRS			
AGENCY APPROVAL		GRANTEE ACCEPTANCE	
16. TYPED NAME AND TITLE OF APPROVING OFFICIAL Katharine T. Sullivan Principal Deputy Assistant Attorney General		18. TYPED NAME AND TITLE OF AUTHORIZED GRANTEE OFFICIAL Joe Garza Chief	
17. SIGNATURE OF APPROVING OFFICIAL 		19. SIGNATURE OF AUTHORIZED RECIPIENT OFFICIAL 	19A. DATE 9/27/19
AGENCY USE ONLY			
20. ACCOUNTING CLASSIFICATION CODES FISCAL YEAR FUND CODE BUD. ACT. OFC. DIV. REG. SUB. POMS AMOUNT X B DJ 80 00 00 10868		21. UNPRT1448	



# REEDLEY CITY COUNCIL

- Consent
- Regular Item
- Workshop
- Closed Session
- Public Hearing

ITEM NO: 6

**DATE:** October 8, 2019

**TITLE:** APPROVE AND AUTHORIZE CITY MANAGER TO ENTER INTO AN AGREEMENT FOR PARTIAL REIMBURSEMENT OF DEVELOPMENT IMPACT FEES FOR UPSIZING OF PUBLIC UTILITY IMPROVEMENTS ASSOCIATED WITH PHASE ONE OF VESTING TENTATIVE SUBDIVISION MAP 6296

**SUBMITTED:** Rob Terry *RT*  
Community Development Director

John Robertson *JSR*  
City Engineer

**APPROVED:** Nicole R. Zieba *NZ*  
City Manager

## RECOMMENDATION

Approve and authorize the City Manager to make non-substantive changes to the attached draft reimbursement agreement and sign final agreement with Self-Help Enterprises regarding partial reimbursement of development impact fees for upsizing and additional expansion of public utility improvements associated with Phase One of Vesting Tentative Subdivision Map 6296.

## EXECUTIVE SUMMARY

Self-Help Enterprises is requesting to enter into a Partial Reimbursement Agreement with the City of Reedley regarding the upsizing of a portion of public utility improvements within Vesting Tentative Subdivision Map 6296 (commonly referred to as Reed and Aspen), which was approved by the Reedley Planning Commission on June 6, 2019. Upsizing and beyond that needed to serve the project was requested to implement the City's Integrated Master Plan and improve system functionality. Reimbursement for such improvements is allowed per the State Subdivision Map Act, as well as Reedley City Council Resolution No. 2015-022, utilizing development impact fees.

**BACKGROUND**

The State Subdivision Map Act and City ordinances, resolutions and policy provide for partial reimbursement to developers for the cost of construction of public improvements which contain supplemental size, capacity, number or length for the benefit of properties belonging to others as well as the developer's property to the extent that other properties are benefited from such improvements.

Condition of Approval Part B Item 33 for Tentative Subdivision Map No. 6206, dated December 14, 2017, requires the Developer comply with the stipulations detailed within the Engineering Division Memorandum (dated September 25, 2017, and Amended for phasing on April 24, 2019) relating to this project. Memorandum Items No. 29 and 35 detail upsizing of specified utilities in accordance with the City's Integrated Master Plan, and state that Development Impact Fee (DIF) credits may be available for construction of eligible facilities outside of the requirements of the proposed project pursuant to City Council Resolution No. 2015-022 dated March 24, 2015. In accordance with such provisions, the developer (Self-Help Enterprises) is requesting reimbursement for upsizing construction of water facilities and beyond those required to service the project site as detailed within the Conditions and requests by staff. The City Engineer has reviewed the proposed costs associated with the upsizing activities; providing concurrence that such amounts are appropriate. Specific construction costs are listed in Sections A1 and A2 of the attached Agreement.

Development impact fees are collected by the City to offset the costs of providing public services as new development comes in. In-fill projects, such as this one, provide a great opportunity to complete public improvements not required when previous developments were originally placed, or to address the timely upgrading of aging infrastructure currently in place. Such improvements make a significant impact on the safety, accessibility and efficient operations of the area.

**FISCAL IMPACT**

The partial reimbursement request totals \$97,202.00, and does not exceed the total amount of DIF's to be collected for this project. The estimated construction amounts have been reviewed by the City Engineer, and have been deemed appropriate. The specific construction costs are listed in Sections A1 and A2 of the attached Agreement. Costs eligible for reimbursement consist only of those found within the agreement, and will come from the Water Facilities DIF categories of payment, as appropriate. Overall, there is no negative fiscal impact to the City, as development impact fees collected are utilized to place public improvements such as those proposed for reimbursement here.

**PRIOR COUNCIL ACTIONS**

None

**ATTACHMENTS**

- 1. Draft Reimbursement Agreement and Exhibit

Motion: \_\_\_\_\_  
Second: \_\_\_\_\_

Recorded by and for the  
benefit of, and When  
Recorded Mail to:

City of Reedley  
Community Development  
Department  
Planning  
Division  
1733 9<sup>th</sup> Street  
Reedley, CA 93654

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**Exempt from recording fees - Gov. Code Section 27383; SPACE ABOVE THIS LINE FOR RECORDER'S USE**

**AGREEMENT FOR PARTIAL REIMBURSEMENT FOR UPSIZING OF PUBLIC  
IMPROVEMENTS INSTALLED, PHASE ONE OF VESTING TENTATIVE SUBDIVISION  
MAP 6196**

This Agreement is made and entered into effective on \_\_\_\_\_, 2019 (“Effective Date”) by and between the City of Reedley, a municipal corporation, hereinafter referred to as “CITY” and SELF-HELP ENTERPRISES, INC, a California Non-Profit Public Benefit Corporation, hereinafter referred to as “DEVELOPER”.

**RECITALS**

I. Condition of Approval Part B Item 33 for Vesting Tentative Subdivision Map No. 6196 (originally approved December 14, 2017 and approved as amended for phasing of the project on June 6, 2019) requires the Developer to comply with the stipulations detailed within the Engineering Division Memorandum (originally dated September 26, 2017, and approved as amended for phasing on April 24, 2019) (“Memorandum”) relating to this project. Memorandum Item No. 35 details upsizing of specified utilities in accordance with the City’s Integrated Master Plan. Development Impact Fee (DIF) credits may be available for construction of eligible facilities outside of the sizing required to serve the proposed project pursuant to City Council Resolution No. 2015-022 dated March 24, 2015. Such credits only apply to amounts beyond the Developer’s required facility costs and any additional proportionate share costs for services required to service the proposed project area.

II. Facilities must meet City standards for acquisition projects in order to be eligible for credits. Developers shall be responsible for complying with all applicable laws, codes, and regulations relating to contracting and construction procedures for publicly funded public works projects.

III. The State Subdivision Map Act and City ordinances, resolutions and policy provide for partial reimbursement to developers for the cost of construction of public improvements which contain supplemental size, capacity, number or length for the benefit of properties belonging to others as well as the developer's property to the extent that other properties are benefited from such improvements.

IV. The area eligible for upsizing and expansion of proposed utilities are notated in Exhibit 1. Such improvements are all required per the City's 2014 Integrated Master Plan and improve the overall capacity and operations of the public utility and street services, and consist of upsizing required water service lines beyond sizes required to service the project site alone.

V. The estimated costs of installation of said facilities have been provided to the City Engineer by the Developer and the amount of reimbursement has been calculated by the City Engineer, as set forth in paragraphs A.1 and A.2 below.

**AGREEMENT**

NOW, THEREFORE, City and Developer mutually agree as follows:

A. Developer is eligible for reimbursement for the following costs associated with upsizing of public facilities west of the approved project site:

I. Water Facilities – On-site

<b>Item No.</b>	<b>Description</b>	<b>Qty.</b>	<b>Unit</b>	<b>Unit Price</b>	<b>Amount</b>
1	Reimbursement on 10" Water Pipe (\$45/LF for 10" - \$28/LF for 8")	198	LF	\$17.00	\$3,366.60
2	Reimbursement on 16" Water Pipe (\$80/LF for 16" - \$28/LF for 8")	704	LF	\$52.00	\$36,608.00
3	Reimbursement on 10" Gate Valve (\$2000/Each for 10" - \$900/Each for 8")	2	EA	\$1,100.00	\$2,200.00
4	Reimbursement on 16" Gate Valve (\$3500/Each for 16" - \$900/Each for 8")	6	EA	\$2,600.00	\$15,600.00
	<i>SUBTOTAL</i>				<i>\$57,774.00</i>

2. Water Facilities Off-site

Item No.	Description	Qty.	Unit	Unit Price	Amount
1	Reimbursement on 10" Water Pipe (\$45/LF for 10" - \$28/LF for 8")	40	LF	\$17.00	\$680.00
2	Reimbursement on 16" Water Pipe (\$80/LF for 16" - \$28/LF for 8")	624	LF	\$52.00	\$32,448.00
3	Reimbursement on 10" Gate Valve (\$2000/Each for 10" - \$900/Each for 8")	1	EA	\$1,100.00	\$5,200.00
4	Reimbursement on 16" Gate Valve (\$3500/Each for 16" - \$900/Each for 8")	2	EA	\$2,600.00	\$1,100.00
	<i>SUBTOTAL</i>				<i>\$39,428.00</i>
	<b>GRAND TOTAL (A1 and A2)</b>				<b>\$97,202.00</b>

B. The facilities for which reimbursement may be given as set forth herein are shown on the approved plans for the subject project on file in the office of the City Engineer, which plans incorporated herein by this reference as though set forth in full. Permits for all activities must be obtained prior to any work beginning.

C. The City will reimburse Developer without interest those amounts as set forth in paragraphs A.1 through A.2. Reimbursement shall take place in one of the following forms:

1. Public improvement construction activities must be completed in full, and confirmed via City inspection. Following successful inspection, Developer must submit invoicing records showing actual costs for reimbursable activities, and the City shall review the submitted records for concurrence with the approved activities and estimates, and reimburse Developer eligible expenses within sixty (60) days of after receipt of the invoicing records from Developer; or
2. If Developer desires to utilize reimbursement as DIF credits, the following process shall apply:
  - a) Public improvement construction activities must be completed in full, and confirmed via City inspection. Following successful inspection, Developer must submit invoicing records showing actual costs for reimbursable activities.
  - b) City shall review the submitted invoicing for concurrence

with approved activities and estimates. Following review, City will provide Developer with a revised DIF Fee Estimate that includes DIF credits for the reimbursable amount(s).

c) At the time of building permit, Developer may pay resulting DIF's due in full, or may have the option to enter into a DIF Deferment Agreement and Notice of Lien with the City.

i) Should Developer wish to obtain encroachment permits and building permits concurrently and/or enter into a DIF Deferment Agreement, DIF credits will not be applied until public improvement construction activities have been completed and inspected; and invoicing for actual costs has been submitted. Resulting credits would only be applied to the deferred amount due prior to Certificate of Occupancy, with all deposit amounts not incorporating any DIF credit estimates.

D. This Agreement for reimbursement and all obligations of the parties hereunder shall terminate on the anniversary date of this Agreement three (3) years after the Effective Date noted in the opening paragraph of this Agreement. Reimbursement amounts referred to herein shall be separate and apart from, in addition to and not payable from normal hookup charges and other development fees and charges assessed by the City to developments connecting to or benefitting by the construction of public facilities.

E. All notices in connection with this Agreement shall be in writing and shall be given by personal delivery or first-class U.S. mail, postage prepaid, to a party at its respective address below:

To the City: City of Reedley  
1733 Ninth Street  
Reedley, CA 93654  
Attn: City Manager

To the Developer: Self-Help Enterprises  
8445 W. Elowin Court  
P.O. Box 6520  
Visalia, CA. 93290  
Attn: Tom Collishaw

Notice given by personal delivery shall be effective upon delivery; notice given by mail shall also be given by FAX and be effective upon receipt or three calendar days after the postmark date, whichever is earlier. Reimbursement payments shall be made to the Developer at the above address, or at such other address provided by the Developer to the City Manager in accordance with this Section E.

F. The provisions of this Agreement shall be interpreted and enforced, and the rights and duties (both procedural and substantive) of the parties hereunder shall be determined, according to California law.

G. No member, officer or employee of the City shall have any direct or indirect interest in this Agreement, nor participate in any decision relating to this Agreement, where such interest or decision is prohibited by law.

I. Waiver of any provision of this Agreement must be in writing and signed by a duly authorized representative of each party.

J. This Agreement may be amended only in writing signed by duly authorized representatives of the City and the Developer, after approval by their respective board of directors.

K. This Agreement integrates all of the terms, conditions, agreements and understandings between the City and the Developer concerning the matters described in this Agreement. The Agreement supersedes all negotiations and previous agreements and understandings between the parties concerning such matters. This Agreement is personal to the Developer, and the Developer may not assign or transfer this Agreement or its rights hereunder without the prior written consent of the City. Unless and until such consent is given, the City reserves the right to pay all reimbursement amounts to the Developer, and such payments will satisfy all obligations of the City hereunder.

*[Remainder of page blank – signatures appear on page 6]*

IN WITNESS WHEREOF, the duly authorized individuals of the City and Developer have signed this Agreement to be effective on the Effective Date noted herein.

CITY OF REEDLEY, a municipal corporation

SELF-HELP ENTERPRISES, INC.,  
a California Corporation

BY: \_\_\_\_\_  
Nicole Zieba, City Manager  
(Notary Acknowledgement to be Attached)

BY: \_\_\_\_\_  
Tom Collishaw, President/CEO  
(Notary Acknowledgement to be Attached)

ATTEST:

BY: \_\_\_\_\_  
Sylvia Plata, City Clerk

APPROVED AS TO FORM:

BY: \_\_\_\_\_  
Scott Cross, City Attorney

EXHIBIT 1

LandDesign Consulting  
 4950 E. Yale Ave  
 Fresno, CA 93727  
 559.538.3406



**PRELIMINARY ENGINEER'S COST ESTIMATE OF WATER REIMBURSEMENT  
 FOR TRACT 6196 PHASE 1, (67 LOTS), N. CHURCH AVE. & W. ASPEN AVE., REEDLEY, CA  
 PREPARED FOR SELF-HELP ENTERPRISES**

**I. ON-SITE IMPROVEMENTS**

**A. WATER DISTRIBUTION**

Description	Quantity	Units	Unit Cost	Total
1 Reimbursement on 10" Water Pipe (\$45/LF for 10" - \$28/LF for 8")	198	L.F.	\$ 17.00	\$ 3,366.00
2 Reimbursement on 16" Water Pipe (\$80/LF for 16" - \$28/LF for 8")	704	L.F.	\$ 52.00	\$ 36,608.00
3 Reimbursement on 10" Gate Valve (\$2000/Each for 10" - \$900/Each for 8")	2	Each	\$ 1,100.00	\$ 2,200.00
4 Reimbursement on 16" Gate Valve (\$3500/Each for 16" - \$900/Each for 8")	6	Each	\$ 2,600.00	\$ 15,600.00
<b>SUB TOTAL WATER REIMBURSEMENT</b>				<b>\$ 57,774.00</b>
<b>TOTAL ON-SITE IMPROVEMENTS REIMBURSEMENT</b>				<b>\$ 57,774.00</b>

**II. OFF-SITE IMPROVEMENTS**

**A. WATER DISTRIBUTION**

Description	Quantity	Units	Unit Cost	Total
1 Reimbursement on 10" Water Pipe (\$45/LF for 10" - \$28/LF for 8")	40	L.F.	\$ 17.00	\$ 680.00
2 Reimbursement on 16" Water Pipe (\$80/LF for 16" - \$28/LF for 8")	624	L.F.	\$ 52.00	\$ 32,448.00
3 Reimbursement on 16" Gate Valve (\$3500/Each for 16" - \$900/Each for 8")	2	L.F.	\$ 2,600.00	\$ 5,200.00
4 Reimbursement on 10" Gate Valve (\$2000/Each for 10" - \$900/Each for 8")	1	Each	\$ 1,100.00	\$ 1,100.00
<b>SUB TOTAL WATER REIMBURSEMENT</b>				<b>\$ 39,428.00</b>
<b>TOTAL OFF-SITE IMPROVEMENTS REIMBURSEMENT</b>				<b>\$ 39,428.00</b>

<b>TOTAL WATER REIMBURSEMENT</b>				<b>\$ 97,202.00</b>
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## REEDLEY CITY COUNCIL

- Consent
- Regular Item
- Workshop
- Closed Session
- Public Hearing

ITEM NO: 7

**DATE:** October 8, 2019

**TITLE:** AUTHORIZE CITY MANAGER TO EXECUTE ALL DOCUMENTS NECESSARY TO PURCHASE & PROVIDE A MEDICARE SUPPLEMENT PLAN FROM RETIREE FIRST/UNITED AMERICAN FOR THE 2020 PLAN YEAR FOR ELIGIBLE CITY OF REEDLEY RETIREES & DEPENDENTS

**SUBMITTED:** Paul A. Melikian, Assistant City Manager *PM*

**APPROVED:** Nicole R. Zieba, City Manager *NZ*

### RECOMMENDATION

That the City Council authorize the City Manager to execute all documents necessary to purchase and provide a Medicare Supplement Plan and related administrative plan services, from Retiree First/United American, to eligible City of Reedley retirees and dependents, effective January 1, 2020.

### EXECUTIVE SUMMARY

The City has elected to provide retiree medical benefits to retirees and dependents subject to certain eligibility requirements. The attached proposed renewal with Retiree First/United American would allow approximately 41 plan participants to continue receiving Medicare Supplement and prescription drug coverage. The attached Benefits Comparison shows that there are no proposed changes to coverage structure or amounts. The recommended renewal for Retiree First/United American will result in a 3.72% increase in monthly premiums over the current (2019) premiums. This equates to an increase of \$5,791 annually, based on current enrollment numbers, and is within budgeted amounts assumed for this benefit in FY 2019-20 Adopted Budget.

One of the largest contributors to the premium increase for 2020 is the reinstatement of the "Health Insurers Fee", which was suspended for the 2019 plan year, but reinstated for 2020. Section 9010 of the Patient Protection and Affordable Care Act (ACA) imposes a fee on each covered entity engaged in the business of providing health insurance for United States health risks. Regarding prescription coverage, after researching the market, Horstmann believes that Express Script remains the most comprehensive and competitive option for the City's eligible retirees and dependents.

### BACKGROUND

The City has had its current group sponsored Medicare Supplement plan through Benistar/Hartford for three plan years (2016-2018). Staff have worked with Horstmann Financial & Insurance Services, the City's broker of record, to identify renewal options for the plan year beginning January 1, 2019. Horstmann staff identified a competitive renewal option available to the City with no change to existing benefits that continues to fairly balance offering a quality Medicare Supplement plan to eligible retirees and dependents while operating within budgetary constraints.

Retiree First, the plan administrator, is a full-service Retiree Benefit Manager, providing customized healthcare benefit solutions and retiree advocacy services exclusively for retirees. With membership spanning across all 50 United States, Retiree First is the only Retiree Benefit Manager that solely services the retiree healthcare marketplace, and handles the health benefit and service needs of both private and public sector plan sponsors and their retired participants. In the current environment where it has been a financial challenge for employers to continue to provide the high level of post-retirement medical and pharmacy benefits as in years past, Retiree First specializes in preserving and prolonging these core retiree benefits.

United American, the benefits provider, has been serving employers and union groups for more than 20 years with group healthcare coverage to supplement Medicare. They are one of the leading writers of individual Medicare Supplement insurance in the country, based on the National Association of Insurance Commissioners *Medicare Supplement Loss Ratios, 2016 Medicare Supplement Insurance Experience Reports, September 2017*. For more than 40 consecutive years, United American has earned the A+ (Superior) Financial Strength Rating from A.M. Best Company. They are also currently rated AA- "Very Strong" for Financial Strength by Standard & Poor's.

In June, 2013, the City Council elected to cease to be subject to the provisions of the Public Employees' Medical and Hospital Care Act, allowing the City to move away from purchasing its medical plans from CalPERS for employees and retirees. As a result the City needed to identify alternative providers of medical plans to cover full-time employees and eligible retirees and dependents. Although not legally required, the City has elected to continue to provide retiree medical benefits to current retirees and dependents subject to certain eligibility requirements. The City retains the right and absolute discretion to modify or eliminate retiree medical benefits in the future, as currently established under Resolution 2017-090.

There are a total of 45 participants receiving Medicare Supplement and prescription drug coverage from the City; however four participants are covered under their own individually sourced plan, which was an option available for a short time to existing retirees when the City opted out of Public Employees' Medical and Hospital Care Act and established the benefit by Council adopted resolution.

### **FISCAL IMPACT**

The recommended renewal for Retiree First/United American will result in a 3.72% increase in monthly premiums over the current (2019) premiums. This equates to an increase of \$5,791 annually, based on current enrollment numbers, and is within budgeted amounts assumed for this benefit in FY 2019-20 Adopted Budget. Last year, the renewal for Retiree First/United American generated a 10.39% decrease in monthly premiums over the previous provider of coverage (Benistar/Hartford), which resulted in savings of \$7,026 annually for the 2019 plan year.

### **PRIOR COUNCIL ACTIONS:**

On August 28, 2018, the City Council authorized the City Manager to execute all documents necessary to provide a Medical Supplement plan through Retiree First, LLC, with Express Scripts as the pharmacy provider, to eligible City of Reedley retirees and dependents.

### **ATTACHMENTS**

Benefit Comparison - Current & Proposed  
2020 Renewal Package

**City of Reedley Comparison of Medicare Supplement Plans  
Retiree First**

*Proposed Effective Date: January 1, 2020*

<b>Insurance Company</b>	<b>Benefits</b>	<b>Current United American/Express Script</b>	<b>Renewal United American/Express Script</b>
<u>Medicare Part A</u>	<b>Hospitalization</b>	Plan pays Medicare Deductible; Retiree pays \$0	Plan pays Medicare Deductible; Retiree pays \$0
<u>Medicare Part B</u>	<b>Deductible (Ded)</b>	Retiree/Beneficiary pays Deductible (2019 - \$185)	Retiree/Beneficiary pays Deductible (2019-\$185)
	<b>Medicare 20% after Deductible</b>	Retiree/Beneficiary pays 50% of the 20% Coinsurance	Retiree/Beneficiary pays 50% of the 20% Coinsurance
	<b>Doctor Visits</b>	Retiree/Beneficiary pays 50% of the 20% Coinsurance	Retiree/Beneficiary pays 50% of the 20% Coinsurance
	<b>Part B Excess Covered</b>	Yes	Yes
<b>Out of Pocket</b>	<b>Calendar Year</b>	\$2,000 per enrollee	\$2,000 per enrollee
<u>Foreign Travel Coverage</u>	<b>Medical Care outside of US is covered</b>	\$250 Ded then 20%; benefit up to \$50,000 lifetime	\$250 Ded then 20%; benefit up to \$50,000 lifetime
<b>Prescription</b>	<b>Preferred Generic</b>	\$0.00	\$0.00
	<b>Generic</b>	\$10.00	\$10.00
	<b>Preferred Brand</b>	\$40.00	\$40.00
	<b>Non-Preferred Brand</b>	\$70.00	\$70.00
	<b>Specialty Drug</b>	\$70.00	\$70.00
		<b>All Retirees/ Beneficiary</b>	<b>All Retirees/ Beneficiary</b>
<b>Monthly Premium</b>	<b>Medical Supplement &amp; RX</b>	\$134.33	\$139.00
	<b>Prescription Drugs</b>	\$182.00	\$189.10
	<b>Rate per Retiree/ Beneficiary</b>	<b>\$316.33</b>	<b>\$328.10</b>
	<b>Current Retiree/Beneficiaries</b>	41	41
	<b>Monthly Premium</b>	<b>\$12,969.53</b>	<b>\$13,452.10</b>
	<b>Monthly Increase</b>		<b>\$482.57</b>
	<b>Annual Increase</b>		<b>\$5,790.84</b>
	<b>Percentage of Increase</b>		<b>3.72%</b>

The Federal Government passed a law that your Prescription Drug must include a Health Insurers Fee in 2020. This is included in the above rates at \$4.86 per member per month.

The above benefit comparisons are provided as a courtesy of Horstmann Financial and Insurance Services and are for discussion purposes only. Please refer to the Benefit Summaries provided by the carrier to verify benefits. Horstmann Financial and Insurance Services is clear of any liability for any errors that may occur in the transference of information.



# 2020 RENEWAL PACKAGE

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PREPARED FOR:

*City of Reedley*

*August 27, 2019*

**Retireefirst™**

3000 Midlantic Drive, Suite 101, Mt. Laurel, New Jersey 08054  
Toll-Free: 800.716.0774 | Main: 856.780.6218 | Fax: 856.780.6248

[www.retireefirst.com](http://www.retireefirst.com)

# Retireefirst™

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www.retireefirst.com

August 27, 2019

City of Reedley  
1733 9th Street  
Reedley, CA 93654

RE: Renewal Rates for 2020

Dear Plan Sponsor:

I wanted to thank you for allowing Retiree First to provide Benefit Services to your retirees. We look forward to continuing to assist them in all aspects of their plan needs. With the upcoming 2020 Plan Year, we have been analyzing market trends, working with carriers to seek competitive bids and negotiate your renewal on your behalf to provide the best option for your Plan and its beneficiaries. Enclosed please find the Retiree First's Renewal Package and Rate Analysis for your review.

We have included the following information for review and are available at any time to discuss any questions or concerns you may.

- Population Demographics
- The Incumbent Renewal Rate
- Renewal Addendum

Again, it has been a pleasure advocating for your retirees. Please let us know if you have any questions.

Sincerely,



Dave Zawrotny  
Chief Operating Officer  
Retiree First, LLC

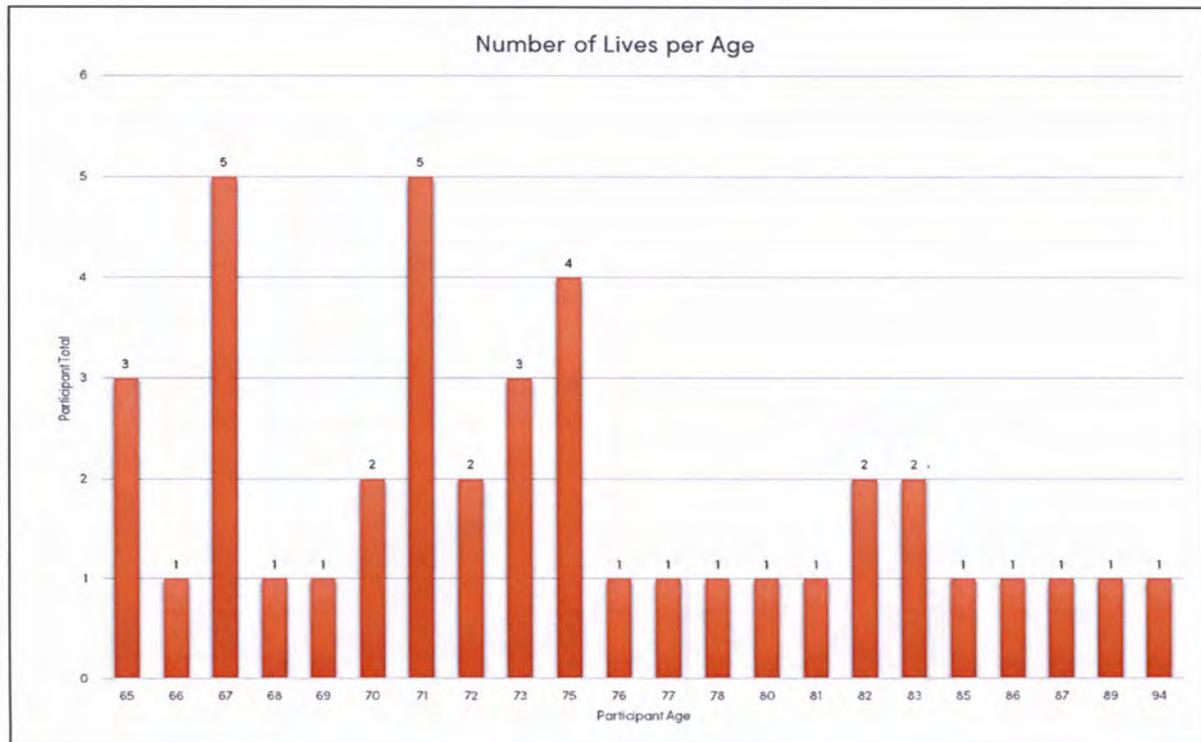


**City of Reedley – POPULATION DEMOGRAPHICS:**

**Geographic Retiree Residence Chart (41 Apx. Total Participants):**



**Retiree Population Age Chart (41 Apx. Total Participants):**



## MEDICAL SUPPLEMENT BENEFIT:

### Current Medical Plan Design

Deductible*	\$185 for 2019 (Part B Only)
Maximum Out of Pocket	\$2,000
Part A Services	Covered 100%
Part B Services	50% Coinsurance
Emergency Room	50% Coinsurance (waived if admitted)

\*CMS has not released 2020 Part B Deductible

## PRESCRIPTION EGWP BENEFIT:

### Current Rx Plan Design

	30 Day Retail	90 Day Mail Order and Preferred Retail	90 Day Standard Retail
Tier 1 Pref. Generics	\$0	\$0	\$0
Tier 2 Generics	\$10	\$20	\$30
Tier 3 Pref. Brands	\$40	\$80	\$120
Tier 4 Non-Pref. Brands	\$70	\$140	\$210
Tier 5 Specialty	\$70	Limited to 1 month	Limited to 1 month
Part D Gap Coverage	Full Coverage		
Formulary	Full, Comprehensive		
Bonus Drug List	Non-Part D Included		
Catastrophic Coverage	Custom - Max copay same as initial coverage		
Utilization Management	Standard Part D - Prior Authorization, Step Therapy, Quantity Limits		

- Plan includes 90 Day drug supplies for discounted copay except for Specialty medications, these are available at 30 day supplies only.

## Summary of Key Contributing Factors to your Renewal

There are many factors that affect renewal rates including claims, subsidy amounts, Health Insurer Fees (HIF) and regulatory changes. With changes in the regulatory landscape, there are corresponding changes impacting group underwriting. Below, please find information that has affected the marketplace for 2020 as well as pricing.

- **Affordable Care Act ("ACA") Health Insurer Fee ("HIF")** – For 2020 the ACA HIF has been reinstated. This tax typically is based on the strength of the plan design. Thus the stronger the plan design the higher the fee. Additionally, this fee is imposed by the Federal government and is not retained by the insurance carrier.
- **CMS Part D Threshold Changes** – Annually CMS changes the thresholds for the donut hole and catastrophic levels. This year the ICL was increased from \$3,820 to \$4,020. Most impactful however, the Troop has been increased from \$5,100 to \$6,350. This change has not only had an effect on plan costs, but it will also have an effect on the retiree's out of pocket cost needed to reach the catastrophic phase. 2019 thresholds were an anomaly which decrease retirees cost needed to reach the catastrophic phase quite significantly and also increased costs for the Federal government. For 2020 CMS worked to bring these numbers back to the norm.
- **CMS Part D Manufacturers rebate** – The manufacturers responsibility in the donut hole has been maintained at 70%. This will help to continue to offset plan cost to pharmaceutical manufacturers for expensive drugs especially.

**RENEWAL FINANCIAL ANALYSIS:**

PRODUCT: MEDICAL SUPPLEMENT PLAN  
 Medical Incumbent: United American

	2019 Current Incumbent	2020 Renewal Incumbent
Medical Rate	\$134.33	\$139.00
Annualized	\$66,090	\$68,388
% Change	-	3.48%

➤ All plans are quoted like-to-like and are accepted wherever Medicare is accepted in all 50 states

PRODUCT: PRESCRIPTION DRUG PART D EGWP  
 Part D Incumbent: Express Scripts

	2019 Current Incumbent	2020 Renewal Incumbent	\$ Change	% Change
Net Rate PMPM	\$182.00	\$184.24	\$2.24	1.23%*
Health Insurers Fee	-	\$4.86	\$4.86	2.67%
Total Rate	\$182.00	\$189.10	\$7.10	3.90%
Annualized**	\$89,544	\$93,037	-	-

\*This percentage represents the actual rate increase or decrease. The remaining percent change represents the Health Insurers Fee (HIF) which is passed through to the Federal Government.

\*\* Annualized amounts are based on 41 retirees

- Plans are quoted with robust formularies to minimize disruption.
- Please note that medications can change tiers between carriers and between plan years.

**COMBINED RENEWAL SUMMARY:**

**MEDICAL SUPPLEMENT & PRESCRIPTION DRUG PART D EGWP**

	2019 Incumbent Carriers	2019 Incumbent Rates	2020 Renewal Rates	2020 Renewal Carriers
RX	Express Scripts	\$182.00	\$189.10	Express Scripts
MEDICAL	United American	\$134.33	\$139.00	United American
<b>Total Rate</b>		<b>\$316.33</b>	<b>\$328.10</b>	
<b>Total Annualized</b>		<b>\$155,634</b>	<b>\$161,425</b>	
<b>Total % Change</b>		<b>-</b>	<b>3.72%</b>	



Renewal Contract Addendum Next Page

**Retiree First Renewal Contract Addendum:**

This Renewal Addendum extends the terms and conditions of the Retiree Benefit Management Services Agreement. This is to serve as notice of the 2020 renewal rates for your Organization's Part D EGWP and Medicare Supplement plans for the period 1/1/2020 through 12/31/2020.

The parties hereby accept the 2020 rate selected below which will be effective from 1/1/2020 through 12/31/2020. All other terms and conditions of the Retiree Benefit Management Services Agreement previously executed between the parties shall remain in full force and effect for the new renewal term.

**Plan Selection:**

Rx Plan Options	Monthly Rate	Select with "X"
Express Scripts	\$189.10 PMPM	X

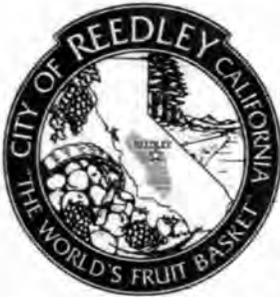
Medical Plan Options	Monthly Rate	Select with "X"
United American	\$139.00 PMPM	X

\_\_\_\_\_  
Plan Sponsor Representative Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Retiree First Representative Signature

\_\_\_\_\_  
Date



## REEDLEY CITY COUNCIL

- Consent Calendar
- Regular Item
- Workshop
- Closed Session
- Public Hearing

ITEM NO: 8

DATE: October 8, 2019

TITLE: SECOND READING AND ADOPTION OF ORDINANCE NO. 2019-003, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF REEDLEY APPROVING CHANGE OF ZONE APPLICATION NO. 2019-2 AND AUTHORIZING THE AMENDMENT OF THE OFFICIAL ZONING MAP OF THE CITY OF REEDLEY

BY: Ellen Moore, Associate Planner *EM*  
Community Development Department

SUBMITTED: Rob Terry, AICP, Director *RT*  
Community Development Department

APPROVED: Nicole R. Zieba *NZ*  
City Manager

### RECOMMENDATION

Staff recommends that the City Council take the following action:

1. Approve the second reading and adopt Ordinance No. 2019-003, an Ordinance of the City Council of the City of Reedley approving Change of Zone Application No. 2019-2 and authorizing the amendment of the Official Zoning Map of the City of Reedley

### EXECUTIVE SUMMARY

Ordinance No. 2019-003 (Change of Zone Application No. 2019-2) pertains to the reclassification of five contiguous properties (APNs 370-070-54, 370-070-72S, 370-070-73, 370-070-75S, and 370-070-92), located east of the terminus of South Hemlock Avenue, within the boundaries of the southern side of East Curtis Avenue, the western side of South Buttonwillow Avenue, and the northern side of the Reedley Parkway, from the MP (*Planned Industrial*) zone district to the MH (*Heavy Industrial*) zone district designation. The proposed Change of Zone Application is consistent with the 2030 General Plan Heavy Industrial Planned Land Use Designation and is compatible with the surrounding zone districts.

On September 24, 2019, the introduction of Ordinance No. 2019-003 was presented to the City Council and the Council unanimously voted in favor of the proposed ordinance.

**PROJECT DESCRIPTION/BACKGROUND**

The five subject properties proposed to be reclassified with a MH (*Heavy Industrial*) zone district are shown below and can be described as follows:



APN	Address	Property Owner	Current Use
370-070-54	1541 S Buttonwillow Ave	Georgia-Pacific Corrugated LLC	Industrial business
370-070-72S	n/a	American Trails Association*	Vehicular access way
370-070-73	1305, 1315 and 1359 E Curtis Ave	F & H Cold Storage LLC*	Industrial businesses and office uses
370-070-75S	n/a	American Trails Association*	Vacant
370-070-92	1485 E Curtis Ave	Republic Partners**	Guardian Industries bldg.

\*Property owner provided written authorization for the change of zone

\*\*Property managers attended the Planning Commission meeting on behalf of the property owners and did not have objections to the proposed change of zone

The subject properties are identified in the Reedley General Plan Update 2030 with a Heavy Industrial Planned Land Use Designation, which provides the opportunity for development of a full range of manufacturing, processing and storage facilities. The current underlying zone district designation is the MP (*Planned Industrial*) zone district, which is generally a more restrictive zone district and does not permit as many industrial uses as the MH (*Heavy Industrial*) zone district does.

The subject properties are currently developed with industrial uses. If any expansions or a change of use were to occur, staff would have to determine whether the project is consistent with the General Plan. In this case, the MH (*Heavy Industrial*) zone district would be the most consistent and compatible zone district within the Heavy Industrial General Plan Planned Land Use Designation.

The proposed MH (*Heavy Industrial*) zone district is consistent with the Table 2-4 Planned Land Use and Zone District Consistency Matrix (GPU, Page 30). Staff has determined that the MH (*Heavy Industrial*) zone district is a more compatible zone district for the subject properties and the existing businesses.

### **COMMITTEE/COMMISSION REVIEW/ACTIONS**

The Reedley Planning Commission recommended approval of Change of Zone Application No. 2019-2 (Ordinance No. 2018-003) at a regular meeting on August 15, 2019.

### **ATTACHMENTS**

1. Ordinance No. 2019-003, An Ordinance Of The City Council Of The City Of Reedley Approving Change of Zone Application No. 2019-2 And Authorizing The Amendment Of The Official Zoning Map Of The City Of Reedley

**ORDINANCE NO. 2019-003**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF REEDLEY APPROVING CHANGE OF ZONE APPLICATION NO. 2019-2 AND AUTHORIZING THE AMENDMENT OF THE OFFICIAL ZONING MAP OF THE CITY OF REEDLEY**

WHEREAS, Change of Zone Application No. 2019-2 pertains to five contiguous properties (APNs 370-070-54, 370-070-72S, 370-070-73, 370-070-75S, and 370-070-92), located east of the terminus of South Hemlock Avenue, within the boundaries of the southern side of East Curtis Avenue, the western side of South Buttonwillow Avenue, and the northern side of the Reedley Parkway; and

WHEREAS, Change of Zone Application No. 2019-2 pertains to the reclassification of the subject properties from the MP (*Planned Industrial*) zone district to the MH (*Heavy Industrial*) zone district; and

WHEREAS, the Reedley General Plan Update 2030 designates the subject properties with a Heavy Industrial Planned Land Use Designation; and

WHEREAS, the change of zone application is consistent with the overall guiding land use principles described in the General Plan Update 2030, Land Use Element, and specific Land Use Element goals and policies, which when applied, further support the zone district reclassification; and

WHEREAS, the proposed zoning designation identified in Change of Zone Application No. 2019-2, MH (*Heavy Industrial*), is consistent with the GPU Planned Land Use and Zoning District Consistency Matrix; and

WHEREAS, Change of Zone Application No. 2019-2 is consistent with the Reedley Municipal Code, Title 10, Zoning Regulations, Chapter 3 (Zoning District and Map) and Chapter 22 (Amendments); and

WHEREAS, On February 25, 2014, the City Council certified the Final Environmental Impact Report (SCH No. 2010031106), which was prepared for the proposed General Plan 2030 Update (GPA No. 2012-02) pursuant to the California Environmental Quality Act; and

WHEREAS, The City as the lead agency, has determined that Change of Zone Application 2019-2 would have no effects that were not examined in the program EIR and that no new effects could occur or no new mitigation measures would be required as a result of the implementation of Change of Zone Application No. 2019-2 pursuant to Section 15162 and Sections 15168(c)(2).

WHEREAS, the City of Reedley Planning Commission, at the regular meeting on August 15, 2019, held a public hearing, received a written staff report, invited public comment, independently deliberated, and recommended that the City Council of the City of Reedley approve Change of Zone Application No. 2019-2 by adopting Ordinance No. 2019-003; and

WHEREAS, the City Council of the City of Reedley, at the regular meeting on September 24, 2019, held a public hearing, received a written staff report, invited public comment, and independently deliberated.

**NOW, THEREFORE**, the City Council of the City of Reedley does hereby ordain as follows:

Section 1. The above recitals are true and correct; and

Section 2. The City Council of the City of Reedley FINDS that no new environmental document is required for this project, pursuant to Section 15162 and Section 15168(c)(2) of the CEQA Guidelines; and

Section 3. The City Council FINDS that Change of Zone Application No. 2019-2 is consistent with the Reedley General Plan Update 2030; and

Section 4. The City Council FINDS that Change of Zone Application No. 2019-2 is consistent with the Reedley Municipal Code, Title 10, Zoning Regulations, Chapter 3 (Zoning District and Map) and Chapter 22 (Amendments); and

Section 5. The City Council hereby APPROVES Change of Zone Application No. 2019-2 and incorporates the changes reflected therein into the zoning law and map of the City of Reedley, as reflected on Exhibit A; and

Section 6. The City Council hereby APPROVES the amendment to the Official Zoning Map and ADOPTS said updated map as the City's Official Zoning Map; and

Section 7. The City Clerk is hereby directed to cause a summary of this ordinance to be published by one insertion in a newspaper of general circulation in the community at least five (5) days prior to adoption and again within fifteen (15) days after its adoption.

Section 8. This Ordinance does not need to be codified because there is no text in the Municipal Code that needs to be revised; and

Section 9. This Ordinance shall be in full force and effect thirty (30) days after its passage and adoption, as certified by the City Clerk.

**ATTEST:**

I hereby certify that the foregoing Ordinance No. 2019-003 was introduced and given first reading by title only at a regular meeting of the City Council of the City of Reedley held on September 24, 2019, and was thereafter duly adopted at a regular meeting of said City Council held on October 8, 2019, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

\_\_\_\_\_  
Frank Piñon, Mayor  
City of Reedley

ATTEST:

\_\_\_\_\_  
Sylvia Plata, City Clerk  
City of Reedley

Attachment:

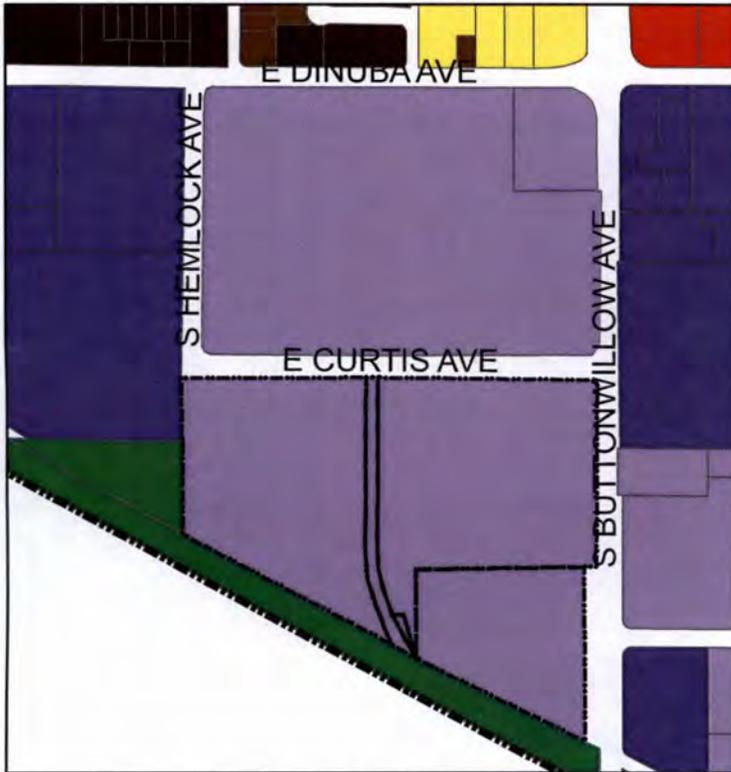
Exhibit A: Map of affected parcel related to Change of Zone Application No. 2019-2

City of Reedley  
 Ordinance No. 2019-003  
 Change of Zone Application No. 2019-2  
 Exhibit A

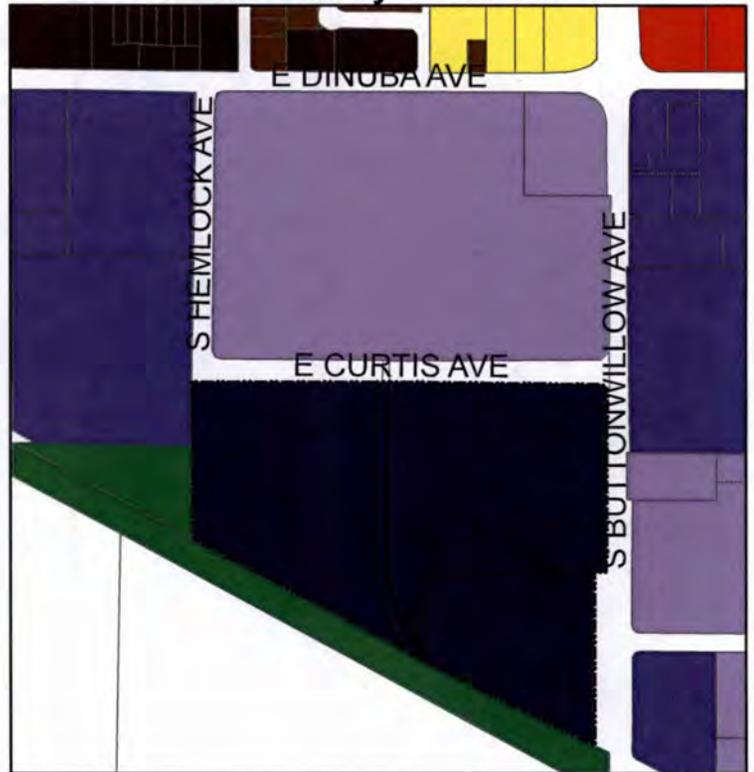
**Project Information**

APNs: 370-070-54, 370-070-72S, 370-070-73, 370-070-75S, & 370-070-92  
 Existing General Plan Planned Land Use Designation: Heavy Industrial

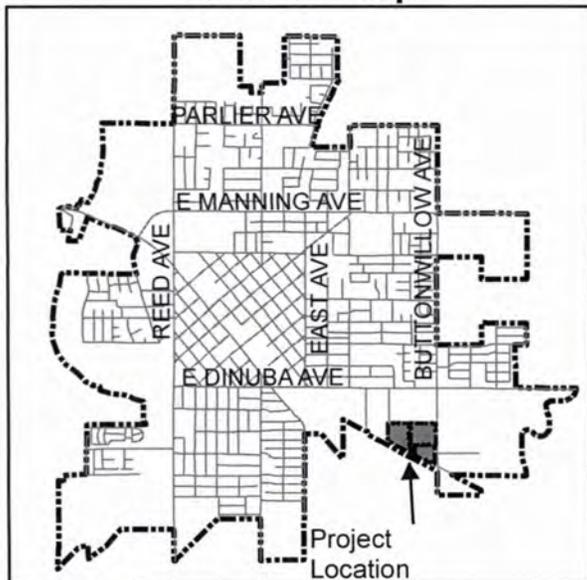
**Existing Zoning Designation:  
 MP Planned Industrial**



**Proposed Zoning Designation:  
 MH Heavy Industrial**



**Location Map**



**Legend**

- Subject Properties
- Reedley City Limits

**Zoning Designations**

- CN Neighborhood Commercial
- CN(SP) Neighborhood Commercial (Specific Plan)
- MH Heavy Industrial
- ML Light Industrial
- MP Planned Industrial
- R-1-6 One Family Residential
- RCO Resource Conservation & Open Space
- RM-2 Multi-Family Residential
- RM-3 Multi-Family Residential



## REEDLEY CITY COUNCIL

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- Consent
- Regular Item
- Workshop
- Closed Session
- Public Hearing

ITEM NO: 9

DATE: October 8, 2019

TITLE: SECOND READING AND ADOPTION OF ORDINANCE NO. 2019-004, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF REEDLEY REPEALING AND REPLACING IN ITS ENTIRETY TITLE 10, CHAPTER 25, SECTION 5, PERTAINING TO THE INDUSTRIAL USE MATRIX

BY: Ellen Moore, Associate Planner *EM*  
Community Development Department

SUBMITTED: Rob Terry, AICP, Director *RT*  
Community Development Department

APPROVED: Nicole R. Zieba, City Manager *NZ*

---

### RECOMMENDATION

Staff recommends that the City Council of the City of Reedley take the following actions:

1. Approve the Second Reading and Adoption of Ordinance No. 2019-004, an Ordinance of the City Council of the City of Reedley Repealing and Replacing in its Entirety Title 10, Chapter 25, Section 5, Pertaining to the Industrial Use Matrix

### EXECUTIVE SUMMARY

Ordinance No. 2019-004 (Text Amendment Application No. 2019-1) is proposing to repeal and replace Reedley Municipal Code Title 10, Chapter 25, Section 5, which pertains to the list of permitted and conditional industrial land uses. The intent of Ordinance No. 2019-004 is to provide for more opportunities for industrial development within existing industrial zone districts by adding new industrial land uses to the list or recommending that existing land uses be modified in their language or whether they are permitted conditionally or by-right. The proposed text amendment is in conformance with the objectives, policies, principles and standards of the Reedley General Plan 2030.

On September 24, 2019, the introduction of Ordinance No. 2019-004 was presented to the City Council and the Council unanimously voted in favor of the proposed ordinance.

## **BACKGROUND**

The List of Permitted and Conditional Use Matrix (Chapter 10-25) was substantially amended in 2014 and provided more types of land uses and greater usability. Staff wishes to continue to make amendments to the Land Use Matrix and is recommending that the Chapter 25 Industrial Use Matrix be revised to add additional land uses that were left out during previous amendments or recommending that existing land uses be modified in their language or whether they are permitted conditionally or by-right. These revisions are based on customer inquiries of uses that would reasonably be allowed in certain zone districts, but ultimately they were not listed in the Chapter 25 Matrix, or were listed as conditional uses when those uses would reasonably be allowed by-right.

## **COMMITTEE/COMMISSION REVIEW/ACTIONS**

The Planning Commission received a staff report and presentation relating to Text Amendment Application No. 2019-1 (Ordinance No. 2019-004), and related Environmental Assessment 2019-12, at their regularly scheduled meeting of November 8, 2018. Via Planning Commission Resolution 2019-9, the Planning Commission unanimously recommended that the City Council approve the introduction, and adoption, of Ordinance 2019-004.

## **ATTACHMENTS**

1. Ordinance No. 2019-004, an Ordinance of the City Council of the City of Reedley Repealing and Replacing in its Entirety Title 10, Chapter 25, Section 5, Pertaining to the Industrial Use Matrix

**ORDINANCE NO. 2019-004**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF REEDLEY REPEALING AND REPLACING IN ITS ENTIRETY TITLE 10, CHAPTER 25, SECTION 5, PERTAINING TO THE INDUSTRIAL USE MATRIX**

The City Council of the City of Reedley does hereby ordain as follows:

**SECTION 1:** Title 10, Chapter 25, Section 5 of the Reedley Municipal Code is repealed in its entirety.

**SECTION 2:** Title 10, Chapter 25, Section 5 of the Reedley Municipal Code is hereby added in its entirety and is to read as follows:

**10-25-5: USE MATRIX; INDUSTRIAL:**

Legend

P = Permitted Use, "by-right" use, requires Site Plan Review

C = Conditional Use, "conditional use", requires Conditional Use Permit

Blank = Prohibited Use

<b>List Of Uses - Industrial</b> <b>Refer to Title 10, Chapter 9</b>	<b>Light Industrial District (ML)</b> <b>§ 10-9A-1</b>	<b>Heavy Industrial District (MH)</b> <b>§ 10-9B-1</b>	<b>Planned Industrial District (MP)</b> <b>§ 10-9C-1</b>
Airports, heliports/helipads	P	P	P
Animal sale yards	P		
Assembly of small electrical appliances/equipment	P	P	P
Assembly of machinery	P	P	P
Bicycle shop, including incidental repair on site	P	P	P
Blacksmith	C	P	
Boat sales/service	P	P	P
Bookbinding	P	P	P
Bottling works	P	P	P
Breweries, distilleries, wineries (500 gallon maximum production capacity)	C	C	C

<b>List Of Uses - Industrial</b> <b>Refer to Title 10, Chapter 9</b>	<b>Light Industrial District (ML)</b> <b>§ 10-9A-1</b>	<b>Heavy Industrial District (MH)</b> <b>§ 10-9B-1</b>	<b>Planned Industrial District (MP)</b> <b>§ 10-9C-1</b>
Breweries, distilleries, wineries with ancillary tasting room (500 gallon maximum production capacity)	C	C	C
Breweries, distilleries, wineries with 500 gallon minimum production capacity	C	C	C
Breweries, distilleries, wineries with ancillary tasting room (500 gallon minimum production capacity)	C	C	C
Building contractor offices and yards	P	P	P
Caretaker's Unit (on-site and incidental to primary use)	C	C	C
Cold storage facilities	P	P	P
Concrete batch plant, processing of minerals, and aggregate and other related land uses	C	P	
Cotton gin	C	P	
Distribution centers	P	P	P
Drop forges		C	
Dump and slag piles	C	P	
Farm equipment sales/services	P	P	P
Freight terminals, including transit and passenger service	P	P	P
Garbage and refuse dump (including incineration of garbage, offal and dead animals)		C	
Gas and oil wells		C	
Health/athletic clubs, gyms	P	P	P
Ice storage and sale houses	P	P	P
Incinerators		C	
Junkyard	C	P	

<b>List Of Uses - Industrial</b> <b>Refer to Title 10, Chapter 9</b>	<b>Light Industrial District (ML) § 10-9A-1</b>	<b>Heavy Industrial District (MH) § 10-9B-1</b>	<b>Planned Industrial District (MP) § 10-9C-1</b>
Leather and fur finishing and dyeing	P	P	P
Lumberyards/building materials (not including planing mills or sawmills)	P	P	P
Lumberyards/building materials (including planing mills or sawmills)	C	P	C
Mini-storage facility	P	P	P
Mini-storage with on-site caretaker's residence	C	C	C
Mixed Use Development, pursuant to RMC, § 10-13-9	C		
Motorcycle sales/service	P	P	P
Office (incidental to primary use)	P	P	P
Parcel delivery service (warehouse)	P	P	P
Pawn shop	P		
Plumbing/irrigation shops	P	P	P
Public Utility Service Yards with incidental buildings	P	P	P
Retail sales (incidental to primary use)	P	P	P
Rifle and pistol range	P	P	P
<b>Manufacturing:</b>			
Aircraft and aircraft accessories	P	P	P
Appliances	P	P	P
Asphalt and asphalt products		C	
Automobile, truck and trailer accessories and parts	P	P	P
Batteries	C	P	C
Biofuels	C	C	C

<b>List Of Uses - Industrial</b> <b>Refer to Title 10, Chapter 9</b>	<b>Light Industrial District (ML) § 10-9A-1</b>	<b>Heavy Industrial District (MH) § 10-9B-1</b>	<b>Planned Industrial District (MP) § 10-9C-1</b>
Building materials	P	P	P
Cabinet shops	P	P	P
Candles (not including rendering)	P	P	P
Carpet and rug	P	P	P
Cement products	C	P	C
Ceramics	P	P	P
Chemicals (insecticides, fungicides, industrial and household compounds)	C	P	C
Clay products	P	P	P
Clothes, garments	P	P	P
Coal products		C	
Cosmetics (not including refining or rendering of fats or oils)	P	P	P
Cosmetics (including refining or rendering of fats or oils)		C	
Electrical equipment	P	P	P
Electronic components	P	P	P
Explosives (including fireworks)		C	
Fabric products	P	P	P
Fertilizer	C	C	C
Fiberglass and fiberglass products	P	P	P
Firearms and firearm accessories (bullets, etc.)	C	P	C
Food products	P	P	P
Furniture	P	P	P
Gelatin, glue and size		C	

<b>List Of Uses - Industrial</b> <b>Refer to Title 10, Chapter 9</b>	<b>Light Industrial District (ML)</b> <b>§ 10-9A-1</b>	<b>Heavy Industrial District (MH)</b> <b>§ 10-9B-1</b>	<b>Planned Industrial District (MP)</b> <b>§ 10-9C-1</b>
Glass and glass products	P	P	P
Grain, feed and flour mills	P	P	P
Hazardous chemicals		C	
Ink (printing ink, tattoo ink, etc.)	P	P	P
Lard	P	P	P
Light fixtures	P	P	P
Lime, gypsum and plaster	P	P	P
Machinery and tools	P	P	P
Marijuana sales, processing, dispensaries, deliveries and cultivation			
Metal alloys and foil	P	P	P
Metal cans and containers	P	P	P
Motors and generators	P	P	P
Motor vehicles	P	P	P
Paint	P	P	P
Paper and paper products	P	P	P
Pharmaceuticals	P	P	P
Plastic	P	P	P
Plumbing fixtures	P	P	P
Rubber products (including tires, tubes)		C	
Scientific, medical, dental and drafting instruments	P	P	P
Signs (includes painting)	P	P	P
Small appliances/equipment	P	P	P
Small metal products (e.g., jewelry, buttons)	P	P	P

<b>List Of Uses - Industrial</b> <b>Refer to Title 10, Chapter 9</b>	<b>Light Industrial District (ML)</b> <b>§ 10-9A-1</b>	<b>Heavy Industrial District (MH)</b> <b>§ 10-9B-1</b>	<b>Planned Industrial District (MP)</b> <b>§ 10-9C-1</b>
Soap (including rendering)	P	P	P
Software	P	P	P
Steel products	P	P	P
Stone products	P	P	P
Telecommunication components	P	P	P
Using previously prepared materials (e.g., cloth, glass, paper, plastics, metals, rubber and wood)	C	P	C
Wire and cable manufacturing	P	P	P
Metal working (ores reduction, refining, smelting and alloying)	C	P	C
Petroleum products manufacturing, processing and storage, including oils, gasoline, and tar	C	C	C
Ministorage facility	P	P	P
Ministorage with on-site caretaker's residence	C	C	C
Office (incidental to primary use)	P	P	P
Parcel delivery service (warehouse)	P	P	P
Pawnshop	P		
<b>Processing:</b>			
Baked goods	P	P	P
Candy	P	P	P
Dairy	C	P	C
Explosives		C	
Fish products		C	
Fruits and vegetables (packing only)	P	P	P

<b>List Of Uses - Industrial</b> <b>Refer to Title 10, Chapter 9</b>	<b>Light Industrial District (ML) § 10-9A-1</b>	<b>Heavy Industrial District (MH) § 10-9B-1</b>	<b>Planned Industrial District (MP) § 10-9C-1</b>
Fruits and vegetables (juicing or other processing)	P	P	P
Manure, peat and topsoil		C	
Meat products (not including slaughtering and glue manufacturing)		C	
Nut processing (dehydrating, hulling, and drying)	C	P	C
Sandblasting	P	P	P
Slaughterhouse		C	C
Stone and monument yards or mills	P	P	P
Stone quarry, gravel pit, mines	C	C	C
Wood and lumber	P	P	P
Public utility service yards with incidental buildings	P	P	P
<b>Recycling facilities, pursuant to RMC § 10-13-6:</b>			
Heavy processing	C	P	C
Large collection	C	P	C
Light processing	P	P	P
Small collection	P		
Transfer station	P	P	P
Retail sales (incidental to primary use)	P	P	P
Rifle and pistol range	P	P	P
<b>Storage:</b>			
Biofuels	C	C	C
Explosives	C	C	C

<b>List Of Uses - Industrial</b> <b>Refer to Title 10, Chapter 9</b>	<b>Light Industrial District (ML) § 10-9A-1</b>	<b>Heavy Industrial District (MH) § 10-9B-1</b>	<b>Planned Industrial District (MP) § 10-9C-1</b>
Flammable liquids	C	C	C
Petroleum products	C	C	C
Storage, sorting, collecting or baling of iron, junk, paper, rags or scrap	P	P	P
Trucking/transportation/distribution	P	P	P
Personal vehicle/RV storage	P	P	P
Parking Lot	P	P	P
Vehicle and Freight Terminals	P	P	P
Vehicle wrecking yards	P	P	P
Warehousing and wholesaling (no explosives or flammables)	P	P	P
Other uses similar in nature and intensity of a conditional use	C	C	C
Other uses similar in nature and intensity of a permitted use	P	P	P
Other uses which are added to this list by the City Planning Commission according to the procedures prescribed in § 10-15-1			

Note:

1. Any use with on or off site alcohol sales requires compliance with Alcohol Sales of this table.

**SECTION 3:** Publication: The City Clerk is hereby directed to cause a summary of this ordinance to be published by one insertion in a newspaper of general circulation in the community at least five (5) days prior to adoption and again within fifteen (15) days after its adoption.

**SECTION 4:** Codification: The City Clerk is further directed to cause this ordinance to be codified after its adoption.

**SECTION 5:** This ordinance shall take effect and be in full force thirty (30) days from and after its adoption.

I hereby certify that the foregoing Ordinance No. 2019-004 was introduced and given first reading at a regular meeting of the City Council of the City of Reedley held on September 24, 2019, and was thereafter duly adopted at a regular meeting of said City Council held on October 8, 2019, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

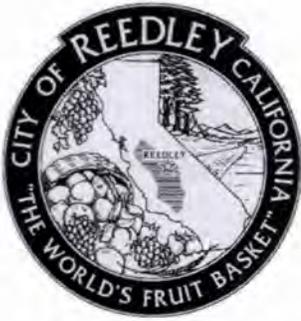
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Frank Piñon, Mayor  
City of Reedley

ATTEST:

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Sylvia Plata, City Clerk  
City of Reedley



## REEDLEY CITY COUNCIL

- Consent
- Regular Item
- Workshop
- Closed Session
- Public Hearing

ITEM NO: 10

**DATE:** October 8, 2019

**TITLE:** ADOPT RESOLUTION NO. 2019-084 OF INTENTION TO ANNEX THE FOLLOWING TERRITORY (ANNEXATION NO. 16): APN'S 363-080-43, 363-080-37, 363-080-44, 370-060-42 , 370-060-60 , 370-202-01, 363-090-61 , 363-090-83 INTO THE CITY OF REEDLEY COMMUNITY FACILITIES DISTRICT NO. 2005-1 (PUBLIC SERVICES) AND TO AUTHORIZE THE LEVY OF SPECIAL TAXES AND FIXING A TIME AND PLACE OF PUBLIC HEARING

**SUBMITTED:** Paul A. Melikian, Assistant City Manager 

**APPROVED:** Nicole R. Zieba, City Manager 

### **RECOMMENDATION**

That the City Council adopt Resolution No. 2019-084, a resolution of intention to annex territory (Annexation No. 16) stating the City Council's intention to annex the following properties: APN's 363-080-43, 363-080-37, 363-080-44, 370-060-42 , 370-060-60 , 370-202, 01, 363-090-61 , 363-090-83 into the City's Community Facilities District (CFD) No. 2005-1 and setting the date of the public hearing for November 12, 2019.

### **EXECUTIVE SUMMARY**

A condition to annex into the CFD was imposed on new developments being processed by the City in November of 2005, when the District was established. Since that time, all properties must petition to be annexed to the existing CFD when development is proposed. The approval of the resolution of intention is required to begin the process of annexation provided by the conditions of approval of the above listed development projects.

### **BACKGROUND**

On November 8, 2005, the City Council adopted Resolution 2005-122, which established the City of Reedley's Community Facility District No. 2005-01. All developments processed after that date are required to annex to the CFD as a condition of development. The CFD was established to fund police, fire and parks maintenance services based on the increased need resulting from new development

To initiate the process for annexation of a territory or territories to a CFD, the Council must approve a Resolution of Intention (ROI) to annex territory to the CFD. The ROI included with

this report includes various actions necessary for the annexation to the CFD. The Rate and Method of Apportionment (RMA) referred to in the ROI is as adopted by the Council with the Resolution of Formation 2005-122 and Ordinance 2005-09.

The areas to be annexed are shown on the attached map, which will be submitted by the City Clerk to the Fresno County Recorder's office within 15 days of adoption of the Resolution of Intention.

### **ENVIRONMENTAL REVIEW**

Since the proposed action will not result in a change to the physical environment, the project is not subject to the California Environmental Quality Act (CEQA).

### **FISCAL IMPACT**

The costs to process this annexation will be funded by the Community Facility District. Potential costs includes, newspaper notices, mailings and staff time.

**PRIOR COUNCIL ACTIONS:** On November 5, 2005 the City Council adopted the Resolution of Formation of the Community Facility District. Previous property annexations have been completed every year since formation of the CFD.

### **ATTACHMENTS**

1. CFD Process Steps
2. Petition and Written Consents
3. Annexation No. 16 Map
4. Resolution 2019-084; Resolution of Intention Annex Territory

**Community Facilities District 2005-1 Process**

1. Community Development Department obtains the signed Annexation Petition and Consent Waiver to annex from the property owner
2. Community Development Department identifies properties already within the CFD territory that would trigger taxing category changes due to building permits and other development activity
3. Administrative Services Department prepares the Notice of Intent Resolution, the annexation ballots, and the Resolution to Annex and Levy Taxes and to Certify Election Results
4. Engineering Department prepares the CFD Annexation Map for inclusion with the Notice of Intent Resolution

**Responsibilities of Administrative Services Department Staff****FEBRUARY, MARCH, APRIL or as determined throughout the year by Development Projects**

1. Identify updates that will take place to the Master CFD Database. Request from Community Development Department the following items:
  - a. Approved Tentative Subdivision or Parcel Map occurring since the last resolution was adopted to annex territory into the CFD. APN identification, owner information, mailing address and telephone contact information will be needed. Acreage of each property to be annexed must also be provided to determine the number of votes that each property owner will receive for the annexation process. The taxing category for each project will also need to be identified (Single Family, Multi-Family, Affordable Housing, Non-Residential Square Footage, Infill Non-Residential Square Footage, Undeveloped Acreage).
  - b. New construction permits issued on vacant land (land that is already within the CFD area) that occurred after the last update to the Master CFD Database.
  - c. New construction permits issued for adding square footage to existing commercial and industrial locations that occurred after the last update to the Master CFD Database. *Note: CFD charges are calculated on only the new square footage. Properties adding square footage may already be located within the CFD area – these only need to be updated on the tax roll database and do not need to be annexed.*

- d. New construction permits issued to add residential units that occurred after the last update to the Master CFD Database.
- e. Engineering Department will prepare the Annexation Boundary Map for APN's that will be added to the CFD area.
- f. Exemptions: Permits issued for home remodels to an existing house, including the addition of square footage, are exempt. Permits issued for Commercial and industrial remodels *without* adding square footage are exempt.
- g. Anything that does not fall into the residential category is considered commercial or industrial and subject to the CFD process. Second residential dwelling units are subject to the CFD process and assessed at the multiple family rate.

**MARCH or APRIL Council meeting or as determined throughout the year by Development Projects**

- 2. City Council must adopt a Resolution of Intent to annex identified properties and to set a future date for the public hearing. The Public hearing date must be identified as being at least 30 days in the future, but no more than 60 days from the council meeting date where it is established. This also must be prior to June 1<sup>st</sup> in order to allow Fresno County time for recordation of documents. Typically the second meeting during April or the first meeting in May is used for the Public Hearing. ASD Staff will prepare the staff report and Resolution of Intent. A copy of the Annexation Map will be required. The annexation number will be sequentially numbered over that used in the prior year. *See sample templates*
- 3. After the Resolution of Intent has been adopted, the City Clerk must certify the Annexation boundary map. The certified copy of the original resolution with original signatures along with the Annexation map must then be filed with the Fresno County Recorder's Office (they will eventually send the recorded copy of the resolution back to the City Clerk but will keep the map). This must be done within 15 days after the adoption date and at least 15 days before the upcoming public hearing date. Special procedures apply if the Annexation boundary map changes prior to the approval of the annexation.

The attested map must be on 18X26 Mylar black and white (no color), original to be given to the County Recorder. Engineering will fill in the date of the Council Meeting, Resolution Number, and the date the City Clerk signs and attests the map. The map must have the the wording "Exempt from SB2 fees Gov/t Code Sections 27388.1(a)(2)(D)" which can be added above where the County Recorder signs. Make sure the map is "sprayed" ... Engineering will do this so that the ink will not fade. Check the current fees of the Fresno County Recorders office at <https://www.co.fresno.ca.us/departments/recorder/recorder-fee-schedule> or call (559) 600-3471. The cost is free to record the Resolution of Intent, but there is a fee for recording the map (the cost for recording the map changes each year). Effective 2018 there is an additional \$75 fee

for the State of California in addition to the County fees for any map however the City is exempt from this fee (see reference above for wording on the MAP in addition to cover page) – it is HIGHLY RECOMMENDED that you call the recorder’s office to verify fees. The cover page required by the Recorder’s office is considered a free page. On the cover page accompanying the map, leave the Book and Page blank – the recorder’s office will complete that. For the Resolution of Intent, it is recommended that you send a duplicate set (photocopy of the resolution and cover page) for the County to mark as a CONFORMED copy to be returned to the City immediately. Otherwise it can take up to 8-weeks to get the recorded original resolution back.

The Resolution of Intent and Map, each with their own recorders cover page, and payment can be mailed (put the map in a cylinder mailing package or fedex tube) or hand delivered to the recorder at:

County of Fresno  
Paul Dictos, C.P.A., Recorder  
2281 Tulare Street, Room 302  
Fresno CA 93712

You can check the status of recorded documents at  
<https://fresnocountyca-web.tylerhost.net/web/user/disclaimer>

Any staff member can deliver or mail the documents to the recorder’s office once the City Clerk has attested on the map and the resolution has the appropriate signatures. Follow-up with the City Clerk to obtain a copy of the recorded cover sheet from the map when it comes back from the County because the recordation time stamp and document number will be needed for the Public Hearing documents to finalize the annexation. Forward the recorded documents to the CFD Consultant.

4. The City Clerk shall cause to be published a notice at least 7 days before public hearing date. NOTE: Reedley Exponent is a weekly newspaper so the publish date is usually two weeks before the Council meeting public hearing date and must be to the newspaper the week prior. (So allow for at least a 3 week lead time). Administrative Services prepares the public hearing notice and insures delivery to the Reedley Exponent. Follow-up to make sure the public notice is printed. Notice(s) can typically be e-mailed to the Exponent ... most recent contact is Kate Isaak [kate@midvalleypublishing.com](mailto:kate@midvalleypublishing.com). Anticipate the lead time that they need for weekly publication.
5. Immediately following the first meeting that adopts the Resolution of Intent, the ballots must be MAILED by Certified Return Receipt to the property owners identified as being annexed into the CFD. Keep a scanned copy of ballots, letters and mailings. Allow 30 days for the return of the ballots. Mailing must include the following:
  - a. Cover letter (see template sample)

- b. Ballot - Number of Votes are based upon acreage being annexed (see template sample). Mello Roos language rounds votes UP whenever there is a portion of an acre: Less than 1 acre = 1 vote; 1.2 acres = 2 votes; 2.1 acres = 3 votes, etc...
- c. Self addressed, stamped envelope (see template sample)
- d. Ballots must indicate the number of votes based on: The vote shall be by the registered voters of the proposed district, with each voter having one vote. If less than 12 registered voters in the territory, the vote shall be by the landowners of the proposed district and each person who is the owner of land at the close of the protest hearing, or the authorized representative thereof, shall have one vote for each acre, or portion of an acre, of land that he or she owns within the proposed CFD.
- e. Phone contact should be attempted with the property owners to notify them that the Ballot is being mailed and to remind them of their prior consent.

**APRIL or MAY Council meeting identified as being the Public Hearing date as determined in the Notice of Intent Resolution**

6. The City Council will hold the public hearing on annexation into the CFD. If there is no super majority vote protest (2/3 or more), then Council will adopt a Resolution of Annexation and Call for a Special Election for Levy of Special Taxes. Immediately following the adoption of the Resolution of Annexation (at the same meeting), the City Clerk shall open and count the ballots from the landowners of the property. If two-thirds of the votes received are in favor of levying the special taxes, then Council will adopt a resolution declaring the results of special election and approving the levy of special taxes on the annexed territory. ASD Staff will prepare the staff report, Resolution of Annexation and Resolution Declaring Election Results and Authorizing Tax Levy. *See sample template*
7. The certified copy of each adopted original Resolution with ORIGINAL signatures must be sent to the Fresno County Recorder's office with the appropriate recorders cover pages. There is no fee to record the resolutions. No map needs to be sent at this time. It is recommended that you send a duplicate set (photocopy of the resolutions and cover page) of all items for the County to mark as a CONFORMED copy to be returned to the City immediately. Otherwise it can take up to 8-weeks to get the recorded original documents returned.

Send the document and attachments titled "Amendment to Notice of Special Tax Lien" with ORIGINAL signatures to the Fresno County Recorder's office with the appropriate recorders cover page. There WILL be a fee to record the Amendment to Notice of Special Tax Lien. You must include the resolution of electors with the returned ballots and make sure the ballots reference the resolution number and exhibit A. The cover page for this item is considered a page that a fee must be paid on. Check the current fees for the recorders office at <https://www.co.fresno.ca.us/departments/recorder/recorder-fee-schedule>. Typically there is a flat rate for the first page plus a different rate for each additional page – remember to count the recorder's cover page. This amount changes each year – contact the County for confirmation of

fees or check their website. The resolution and Amendment to Notice of Special Tax Lien packet can be mailed or hand delivered to the recorder at:

County of Fresno  
Paul Dictos, C.P.A., Recorder  
2281 Tulare Street, Room 302  
Fresno CA 93712

A copy of these items, following County recordation, must be forwarded to the CFD Consultant.

8. Add each of the newly authorized properties to the Master CFD Database. Request that Community Development review the Master CFD Database for any changes to existing properties within the territory for which taxing changes may be required (such as vacant land being developed, building permits being issued, etc...). The spreadsheet can then be e-mailed to the CFD Consultant who will verify property owner information, APN numbers, and tax rates. The CFD Consultant will then forward the file in the proper format to Fresno County for assessment on the next fiscal year's property tax rolls. There is a County due date for this information (typically early June).

### **Annual CFD Rate Adoption (typically April or May)**

1. Administrative Services staff shall calculate the annual consumer price index inflationary factor and prepare the annual tax rate setting documents. The resolution needs to be Certified by the City Clerk and with the ORIGINAL signatures, along with a county recorder's cover sheet, must be delivered either in person or by mail to the Fresno County Recorder's Office. Following recordation a copy should be sent to the CFD Consultant.

**PETITION AND WRITTEN CONSENT  
(INCLUDING WAIVER)**

**REQUESTING COMMENCEMENT OF PROCEEDINGS UNDER  
THE MELLO-ROOS COMMUNITY FACILITIES ACT OF 1982  
TO ANNEX CERTAIN TERRITORY TO  
COMMUNITY FACILITIES DISTRICT NO. 2005-1  
(PUBLIC FACILITIES)**

To the Council of the City of Reedley  
c/o the City Clerk of the City of Reedley  
Reedley City Hall  
1717 Ninth Street  
Reedley, California 93654

Re: Request to Commence with Proceedings for  
Assessor's Parcel Nos. 363-090-61 & 363-090-83 (TTM No. 6267)

Members of the City Council:

The Council on November 8, 2005 finalized the formation of the City of Reedley Community Facilities District No. 2005-1. This Special Tax is for the sole purpose of funding increasing demands on essential and timely Police, Fire and Park Maintenance services as a direct result of new development within the City. Because of this special tax, Reedley continues to be one of the safest communities in Fresno County. Without this funding source, which is based on direct causes and effects of new development, the level of public safety services will be impacted, response times to emergency situations will be affected and the public's general health will be affected by lack of park maintenance.

The levy of said proposed special tax shall be subject to approval of the qualified electors of the District at a special election. In no event shall the special taxes be levied on any parcel within the District in excess of the maximum tax specified in the Rate and Method of Apportionment.

The undersigned is the duly owner or authorized representative of the owner of all the territory of real property initiating the commencement of proceedings regarding certain properties, as described on attached Exhibit A and shown by the map in Exhibit B (the "Territory"). The owner, or authorized representative, hereby petitions and requests that you commence proceedings pursuant to the Mello-Roos Community Facilities Act of 1982 (Chapter 2.5, commencing with Section 53311, of Part 1, Division 2, Title 5 of the California Government Code) (the "Act") to annex and add all the territory in the Parcel to the real property included within the boundaries of the City's Community Facilities District No. 2005-1 (Public Facilities) ("CFD No. 2005-1).

The owner or authorized representative further petitions and requests that the Council proceed as quickly as possible with all proceedings necessary to accomplish such annexation and levy. In that regard, to the greatest extent allowed by law, **the owner hereby expressly waives all notices,**

procedures and requirements otherwise required under the Act, including without limitation (i) the time limit specified by Section 53326 of the Act, including but not limited to the requirement that the special election be held at least 90 but not more than 180 days following the adoption of the resolution calling the election and any other requirement pertaining to the conduct of the election; (ii) the requirement contained in Section 53327 of the Act for preparation and delivery to voters of an impartial analysis, arguments and rebuttals relating to the proposition submitted at the election; and (iii) any notice requirements relating to the special election, whether contained in the California Government Code, the California Elections Code, the California Streets & Highways Code or elsewhere, and expressly consents to the commencement of proceedings without completion of or compliance with such notices, procedures or requirements. The owner or authorized representative further agrees that the election may be conducted by mailed or personally-delivered ballot, to be returned as promptly as practicable to the office of the City Clerk of the City of Reedley, and that the results of the elections be canvassed and reported to you as promptly as practicable thereafter.

In consideration for the Council conducting the annexation and levy proceedings requested herein, the owner will immediately execute and deliver to the City any documents the City deems necessary to accomplish the annexation and levy proceedings and to further evidence the consent and waivers in this Petition, including but not limited to ballots and receipts for notice.

Also in consideration for the Council conducting such annexation and levy proceedings, the owner will remain the sole owner of all real property in the Parcel and will not transfer title to any such real property to any other person or entity until completion of the proceedings by the City.

Respectfully submitted by:

PROPERTY OWNER(S):

APNs 363-090-61 & 363-090-83  
Franca M. Leland and Margaret J. Doherty,  
as successor Trustees of the Fino 1994 Revocable Living Trust

By: Franca M. Leland  
Franca M. Leland

By: Margaret J. Doherty  
Margaret J. Doherty

Title: Trustee

Title: Trustee

Date: 8-14-2019

Date: 08/14/2019

**EXHIBIT A**  
**LEGAL DESCRIPTION**

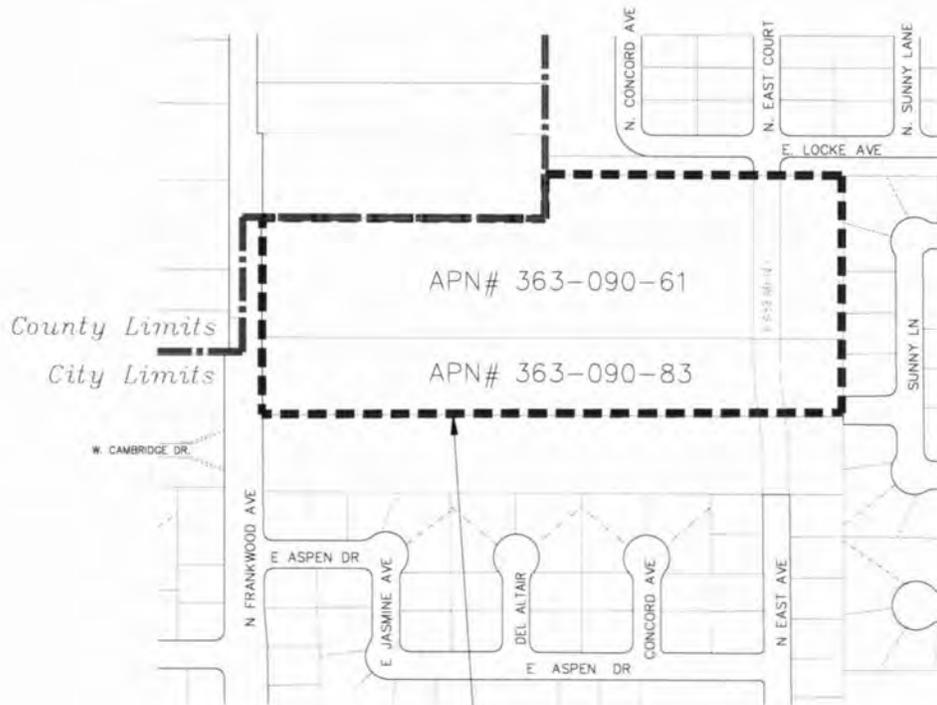
**For APN: 363-090-61 and 363-090-83**

**APN: 363-090-61**

The North 1/2 of Lot 35 and the North 1/2 of the North 1/2 of Lot 37 of Merritt Colony No. 2, in the City of Reedley, County of Fresno, State of California, according to the map thereof recorded in Book 3, Page 37 of Record of Surveys, in the office of the County Recorder of said County.  
EXCEPTING THEREFROM the North 75 feet of the North 1/2 of the North 1/2 of said Lot 35.

**APN: 363-090-83**

The North half of the following described property:  
The South half of Lot 35, and the South half of the North half of Lot 37, Merritt Colony No. 2, in the City of Reedley, County of Fresno, State of California, according to the map thereof recorded in Book 3, page 37 of Record of Surveys, in the office of the County Recorder of said County.  
EXCEPTING THEREFROM that portion in the Grant Deed to the City of Reedley, a Municipal Corporation, recorded March 20, 2009, Instrument No. 2009-0037619, Official Records.



PROPOSED BOUNDARY OF AREA  
TO BE ANNEXED INTO CITY OF  
REEDLEY'S COMMUNITY FACILITIES  
DISTRICT NO. 2005-1



CITY OF REEDLEY  
COMMUNITY DEVELOPMENT DEPARTMENT  
1733 NINTH STREET  
REEDLEY, CA 93654  
PHONE (559)637-4200

**EXHIBIT 'B'-1**

DIAGRAM OF APN 363-090-61 & 83 (TTM 6267, FINO ESTATES)  
COMMUNITY FACILITIES DISTRICT NO. 2005-1 (PUBLIC SERVICES)

DATE: MAY 6, 2019

DRWN BY: LT

SHEET NO. 1 OF 1

**PETITION AND WRITTEN CONSENT  
(INCLUDING WAIVER)**

**REQUESTING COMMENCEMENT OF PROCEEDINGS UNDER  
THE MELLO-ROOS COMMUNITY FACILITIES ACT OF 1982  
TO ANNEX CERTAIN TERRITORY TO  
COMMUNITY FACILITIES DISTRICT NO. 2005-1  
(PUBLIC FACILITIES)**

To the Council of the City of Reedley  
c/o the City Clerk of the City of Reedley  
Reedley City Hall  
1717 Ninth Street  
Reedley, California 93654

Re: Request to Commence with Proceedings for  
Assessor's Parcel Nos. 370-060-42 & 370-060-60 (VTSM No. 6229)

Members of the City Council:

The Council on November 8, 2005 finalized the formation of the City of Reedley Community Facilities District No. 2005-1. This Special Tax is for the sole purpose of funding increasing demands on essential and timely Police, Fire and Park Maintenance services as a direct result of new development within the City. Because of this special tax, Reedley continues to be one of the safest communities in Fresno County. Without this funding source, which is based on direct causes and effects of new development, the level of public safety services will be impacted, response times to emergency situations will be affected and the public's general health will be affected by lack of park maintenance.

The levy of said proposed special tax shall be subject to approval of the qualified electors of the District at a special election. In no event shall the special taxes be levied on any parcel within the District in excess of the maximum tax specified in the Rate and Method of Apportionment.

The undersigned is the duly owner or authorized representative of the owner of all the territory of real property initiating the commencement of proceedings regarding certain properties, as described on attached Exhibit A and shown by the map in Exhibit B (the "Territory"). The owner, or authorized representative, hereby petitions and requests that you commence proceedings pursuant to the Mello-Roos Community Facilities Act of 1982 (Chapter 2.5, commencing with Section 53311, of Part 1, Division 2, Title 5 of the California Government Code) (the "Act") to annex and add all the territory in the Parcel to the real property included within the boundaries of the City's Community Facilities District No. 2005-1 (Public Facilities) ("CFD No. 2005-1).

The owner or authorized representative further petitions and requests that the Council proceed as quickly as possible with all proceedings necessary to accomplish such annexation and levy. In that regard, to the greatest extent allowed by law, **the owner hereby expressly waives all notices,**

procedures and requirements otherwise required under the Act, including without limitation (i) the time limit specified by Section 53326 of the Act, including but not limited to the requirement that the special election be held at least 90 but not more than 180 days following the adoption of the resolution calling the election and any other requirement pertaining to the conduct of the election; (ii) the requirement contained in Section 53327 of the Act for preparation and delivery to voters of an impartial analysis, arguments and rebuttals relating to the proposition submitted at the election; and (iii) any notice requirements relating to the special election, whether contained in the California Government Code, the California Elections Code, the California Streets & Highways Code or elsewhere, and expressly consents to the commencement of proceedings without completion of or compliance with such notices, procedures or requirements. The owner or authorized representative further agrees that the election may be conducted by mailed or personally-delivered ballot, to be returned as promptly as practicable to the office of the City Clerk of the City of Reedley, and that the results of the elections be canvassed and reported to you as promptly as practicable thereafter.

In consideration for the Council conducting the annexation and levy proceedings requested herein, the owner will immediately execute and deliver to the City any documents the City deems necessary to accomplish the annexation and levy proceedings and to further evidence the consent and waivers in this Petition, including but not limited to ballots and receipts for notice.

Also in consideration for the Council conducting such annexation and levy proceedings, the owner will remain the sole owner of all real property in the Parcel and will not transfer title to any such real property to any other person or entity until completion of the proceedings by the City.

Respectfully submitted by:

PROPERTY OWNER(S):

APNs 370-060-42 & 370-060-60

Theodore Mullin, Trustee

By: *Theodore Mullin*, TRUSTEE

Title: TRUSTEE

Date: 3-18-19

# California All-Purpose Certificate of Acknowledgment

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California

County of Marin

} s.s.

On 3/18/2019 before me, Faith Fellows Rucker, Notary Public  
Name of Notary Public, Title

personally appeared Theodore Mullin  
Name of Signer (1)

N/A  
Name of Signer (2)

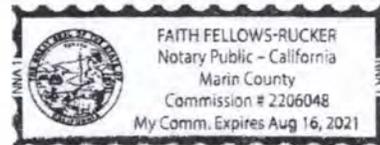
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

[Signature]

Signature of Notary Public



Seal

## OPTIONAL INFORMATION

*Although the information in this section is not required by law, it could prevent fraudulent removal and reattachment of this acknowledgment to an unauthorized document and may prove useful to persons relying on the attached document.*

## Description of Attached Document

The preceding Certificate of Acknowledgment is attached to a document titled/for the purpose of Petition & Written Consent

containing 2 pages, and dated 3/18/2019

The signer(s) capacity or authority is/are as:

- Individual(s)
- Attorney-in-fact
- Corporate Officer(s) \_\_\_\_\_  
(Title(s))
- Guardian/Conservator
- Partner - Limited/General
- Trustee(s)
- Other: \_\_\_\_\_

representing: \_\_\_\_\_  
(Name of Personal Entity) (Signer is Representing)

## Additional Information

### Method of Signer Identification

Proved to me on the basis of satisfactory evidence:

- form(s) of identification  credible witness(es)

Notarial event is detailed in notary journal on:

Page # 8 Entry # 6

Notary contact: Faith Fellows-Rucker

Other

- Additional Signer  Signer(s) Thumbprints(s)

\_\_\_\_\_

**ORDER NO. : 1411010903**

**EXHIBIT A**

The land referred to is situated in the unincorporated area of the County of Fresno, State of California, and is described as follows:

Lot 79, of Producers Colony, according to the Map thereof Recorded in Book 2, Page 39 of Record of Surveys, Fresno County Records.

APN: 370-060-42

**ORDER NO. : 1411010905**

**EXHIBIT A**

The land referred to is situated in the unincorporated area of the County of Fresno, State of California, and is described as follows:

Lot 86, of Producers Colony, according to the Map thereof Recorded in Book 2, Page 39, of Record of Surveys, Fresno County Records.

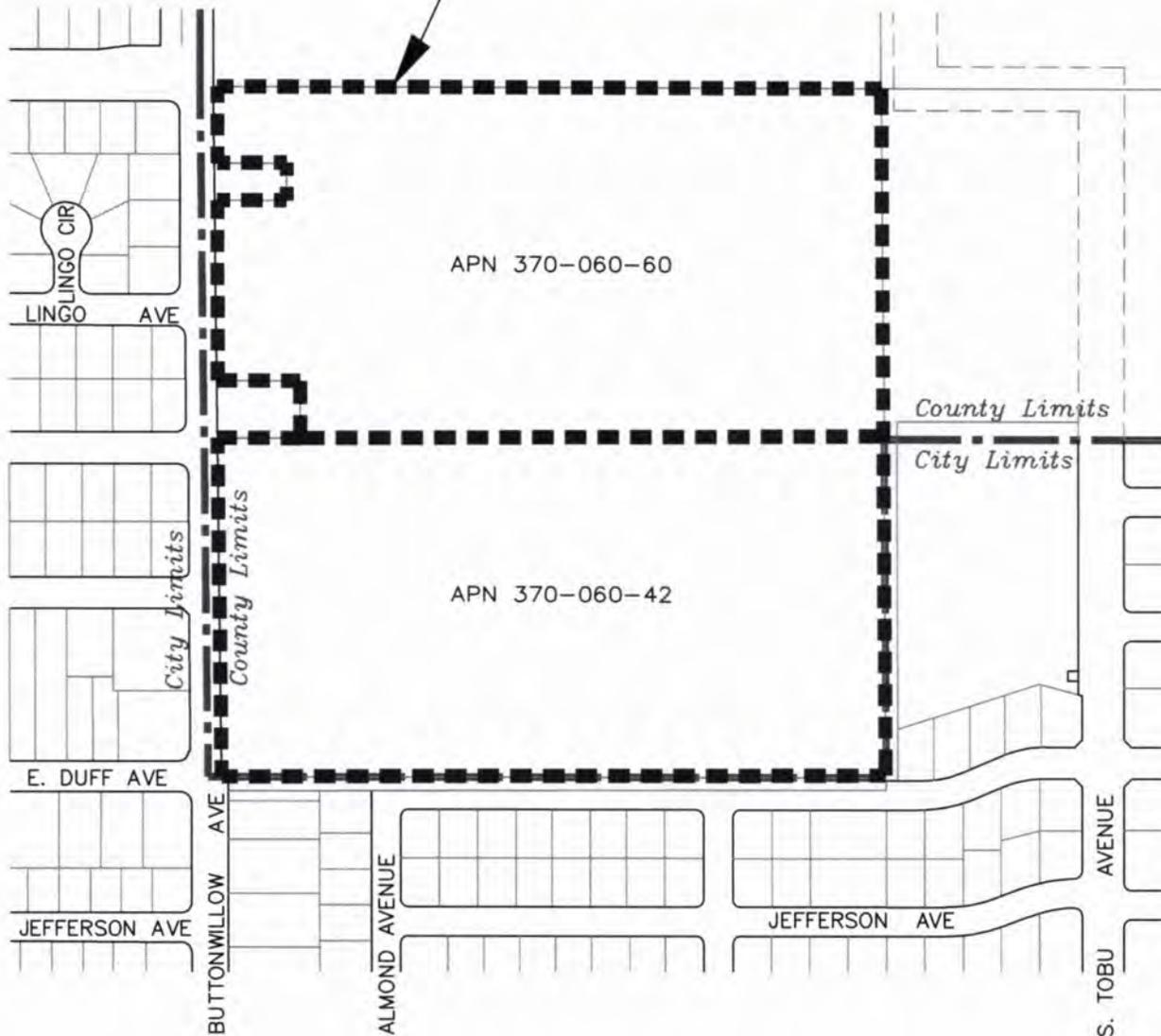
EXCEPTING THEREFROM the East 20 feet as conveyed to Alta Irrigation District by Deed Recorded in Book 148, Page 362 of Deeds;

ALSO EXCEPTING THEREFROM the South 100 feet of the West 150 feet;

ALSO EXCEPTING THEREFROM the South 72 feet of the North 221 feet of the West 134 feet.

APN: 370-060-60

**PROPOSED BOUNDARY OF AREAS TO  
BE ANNEXED INTO CITY OF REEDLEY'S  
COMMUNITY FACILITIES DISTRICT  
NO. 2005-1 (PUBLIC SERVICES)**



**CITY OF REEDLEY**  
COMMUNITY DEVELOPMENT DEPARTMENT  
1733 NINTH STREET  
REEDLEY, CA 93654  
PHONE (559)637-4200

**EXHIBIT 'B-1'**

APN 370-060-42 and 370-060-60  
COMMUNITY FACILITIES DISTRICT NO. 2005-1 (PUBLIC SERVICES)

DATE: MARCH 18, 2019

DRAWN BY: LT

SHEET NO. 1 OF 1

**PETITION AND WRITTEN CONSENT  
(INCLUDING WAIVER)**

**REQUESTING COMMENCEMENT OF PROCEEDINGS UNDER  
THE MELLO-ROOS COMMUNITY FACILITIES ACT OF 1982  
TO ANNEX CERTAIN TERRITORY TO  
COMMUNITY FACILITIES DISTRICT NO. 2005-1  
(PUBLIC FACILITIES)**

To the Council of the City of Reedley  
c/o the City Clerk of the City of Reedley  
Reedley City Hall  
1717 Ninth Street  
Reedley, California 93654

Re: Request to Commence with Proceedings for  
Vesting Tentative Subdivision Map No. 6196  
Assessor's Parcel Nos. 363-080-43S, 363-080-37MU, 363-080-44MU  
(Formerly APNs 363-062-08, 363-080-35, A Portion of 363-080-19)

**Members of the City Council:**

The Council on November 8, 2005 finalized the formation of the City of Reedley Community Facilities District No. 2005-1. This Special Tax is for the sole purpose of funding increasing demands on essential and timely Police, Fire and Park Maintenance services as a direct result of new development within the City. Because of this special tax, Reedley continues to be one of the safest communities in Fresno County. Without this funding source, which is based on direct causes and effects of new development, the level of public safety services will be impacted, response times to emergency situations will be affected and the public's general health will be affected by lack of park maintenance.

The levy of said proposed special tax shall be subject to approval of the qualified electors of the District at a special election. In no event shall the special taxes be levied on any parcel within the District in excess of the maximum tax specified in the Rate and Method of Apportionment.

The undersigned is the duly owner or authorized representative of the owner of all the territory of real property initiating the commencement of proceedings regarding certain properties, as described on attached Exhibit A and shown by the map in Exhibit B-1 (the "Territory"). The owner, or authorized representative, hereby petitions and requests that you commence proceedings pursuant to the Mello-Roos Community Facilities Act of 1982 (Chapter 2.5, commencing with Section 53311, of Part 1, Division 2, Title 5 of the California Government Code) (the "Act") to annex and add all the territory in the Parcel to the real property included within the boundaries of the City's Community Facilities District No. 2005-1 (Public Facilities) ("CFD No. 2005-1).

The owner or authorized representative further petitions and requests that the Council proceed as quickly as possible with all proceedings necessary to accomplish such annexation and levy. In that regard, to the greatest extent allowed by law, **the owner hereby expressly waives all notices, procedures and requirements otherwise required under the Act, including without limitation (i) the time limit specified by Section 53326 of the Act, including but not limited to the requirement that the special election be held at least 90 but not more than 180 days following the adoption of the resolution calling the election and any other requirement pertaining to the conduct of the election; (ii) the requirement contained in Section 53327 of the Act for preparation and delivery to voters of an impartial analysis, arguments and rebuttals relating to the proposition submitted at the election; and (iii) any notice requirements relating to the special election, whether contained in the California Government Code, the California Elections Code, the California Streets & Highways Code or elsewhere,** and expressly consents to the commencement of proceedings without completion of or compliance with such notices, procedures or requirements. The owner or authorized representative further agrees that the election may be conducted by mailed or personally-delivered ballot, to be returned as promptly as practicable to the office of the City Clerk of the City of Reedley, and that the results of the elections be canvassed and reported to you as promptly as practicable thereafter.

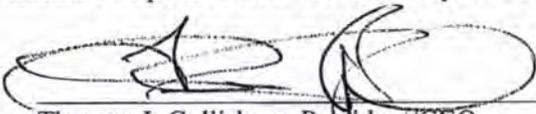
In consideration for the Council conducting the annexation and levy proceedings requested herein, the owner will immediately execute and deliver to the City any documents the City deems necessary to accomplish the annexation and levy proceedings and to further evidence the consent and waivers in this Petition, including but not limited to ballots and receipts for notice.

Also in consideration for the Council conducting such annexation and levy proceedings, the owner will remain the sole owner of all real property in the Parcel and will not transfer title to any such real property to any other person or entity until completion of the proceedings by the City.

Respectfully submitted by:

PROPERTY OWNER:

Self-Help Enterprises,  
a California Nonprofit Public Benefit Corporation

By:   
Thomas J. Collishaw, President/CEO

Date: 5/28/19

**EXHIBIT A  
LEGAL DESCRIPTION**

The land referred to is situated in the County of Fresno, City of Reedley, State of California, and is described as follows:

Adjusted Parcel A of Lot Line Adjustment No. 2018-2, according to that certain document recorded September 28, 2018 as document No. 2018-0118790, Fresno County Records, and as per Grant Deed recorded October 12, 2018 as Document No. 2018-0125468, Fresno County Records, and as per that certain "Certificate of Compliance" recorded October 23, 2018 as Document No. 2018-0129350, Fresno County Records, and more particularly described as follows:

A portion of the Northeast quarter of Section 22, Township 15 South, Range 23 East, M.D.B. & M., City of Reedley, County of Fresno, State of California, being more particularly described as follows:

All of Lot 7 of Merritt Colony, In the City of Reedley, as per map recorded in Book 3, Page 24 of Record of Surveys, in the Office of the County Recorder of Fresno County.

EXCEPTING therefrom, the East 625.35 feet thereof.

ALSO EXCEPTING therefrom that portion of land, if any, laying within the boundaries of the land described in Deed dated December 30, 1958, from Henry J. Neufeld and Katherine Neufeld, husband and wife as joint tenants, recorded January 15, 1959 in Book 4163, Page 175 as Document No. 3561 of Official Records.

TOGETHER WITH the following described parcel:

A strip of land 100.00 feet wide, said strip lying 50.00 feet on each side of a line running North and South through the center of the East half of Section 22, Township 15 South, Range 23 East, M.D.B. & M., City of Reedley, County of Fresno, State of California, being more particularly described as follows:

Commencing at the Northeast corner of the Northwest Quarter of the Northeast quarter of said Section 22; thence South 00°12'31" West a distance of 1321.71 feet to the South line of the North half of Northeast quarter of said Section 22, also said point is true point of beginning of said centerline of strip of land 100.00 feet wide, lying 50.00 feet on each side; thence continue South 00°12'31" West a distance of 1321.71 feet more or less to a point on the South line of the Northeast quarter of said Section 22, said point also being ending of said centerline, the sidelines of said strip shall be prolonged or shortened so as to terminate at the South line of the Northeast quarter of said Section 22.

Excepting all minerals contained in the above-described land, including, without limiting the generality thereof, oil, gas, and other hydrocarbon substances, as well as metallic or other solid

minerals, provided that Santa Fe shall not have the right to go upon or use the surface of said land, or any part thereof, for the purpose of drilling for, mining, or otherwise removing, any of said minerals. Santa Fe may, however, and hereby reserves the right to, remove any of said minerals from said land by means of wells, shafts, tunnels, or other means of access to said minerals which may be constructed, drilled or dug from other land, provided that the exercise of such rights by Santa Fe shall in no way interfere with or impair the use of the surface of the land hereby conveyed or of any improvements thereon.

ALSO TOGETHER WITH that portion of Lot 8 of said Merritt Colony described as follows:

Beginning at the Northeast corner of said Lot 8 of said Merritt Colony; thence North  $89^{\circ}44'20''$  West along the North line of said Lot 8 of said Merritt Colony, a distance of 72.22 feet; thence South  $00^{\circ}06'55''$  East, a distance of 660.91 feet to the South line of said Lot 8; thence South  $89^{\circ}44'31''$  East, a distance of 71.71 feet to the intersection with the East line of said Lot 8; thence North  $00^{\circ}04'16''$  West along said East line, a distance of 660.90 feet to the point of beginning.

APNs 363-080-43S  
363-080-37MU  
363-080-44MU  
(Formerly APNs 363-062-08, 363-080-35, A Portion of 363-080-19)

*City Limits*

*City Limits*

PROPOSED BOUNDARY OF AREA TO BE ANNEXED INTO CITY OF REEDLEY'S COMMUNITY FACILITIES DISTRICT NO. 2005-1

ADJUSTED PARCEL A  
13.35 Acres

ASPEN AVE

REED AVE

RIVERVIEW AVE

HOPE AVE

KLEIN AVE

CHURCH AVE

HOLLYWOOD

ASPEN DR

ACACIA DR

ALDER AVE

W. PARLIER AVE

N. CAMBRIDGE DR



NORTH  
SCALE: NTS

CITY OF REEDLEY  
COMMUNITY DEVELOPMENT DEPARTMENT  
1733 NINTH STREET  
REEDLEY, CA 93654  
PHONE (559)637-4200

**EXHIBIT 'B'-1**

DIAGRAM OF APN's 363-080-35 AND 363-062-08  
(TTM 6196, REED-ASPEN ADJUSTED PARCEL A)  
COMMUNITY FACILITIES DISTRICT NO. 2005-1 (PUBLIC SERVICES)

DATE: MAY 20, 2019

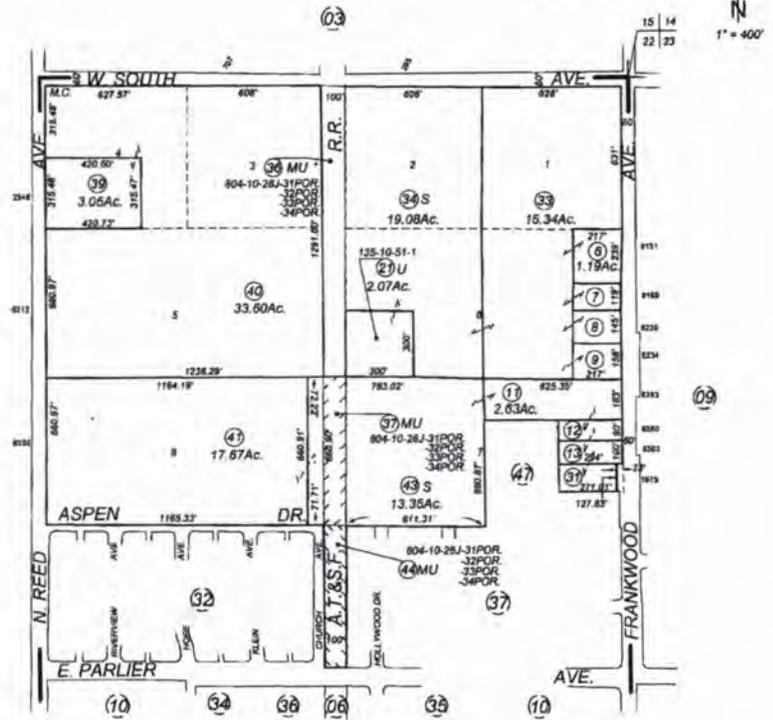
DRWN BY: LT

SHEET NO. 1 OF 1

-NOTE-  
 This map is for Assessment purposes only.  
 It is not to be construed as portraying legal  
 ownership or divisions of land for purposes  
 of zoning or subdivision law.

SUBDIVIDED LAND IN POR. SEC. 22, T.15S., R.23E., M.D.B. & M.

Tax Rate Area **363-08**  
 8-004 189-001  
 8-005  
 8-015  
 8-036  
 8-054



Merritt Colony - R.S. Bk. 3, Pg. 24

Assessor's Map Bk. 363 - Pg. 08  
 County of Fresno, Calif.

Note - Assessor's Block Numbers Shown in Ellipses  
 Assessor's Parcel Numbers Shown in Circles

**PETITION AND WRITTEN CONSENT  
(INCLUDING WAIVER)**

**REQUESTING COMMENCEMENT OF PROCEEDINGS UNDER  
THE MELLO-ROOS COMMUNITY FACILITIES ACT OF 1982  
TO ANNEX CERTAIN TERRITORY TO  
COMMUNITY FACILITIES DISTRICT NO. 2005-1  
(PUBLIC FACILITIES)**

To the Council of the City of Reedley  
c/o the City Clerk of the City of Reedley  
Reedley City Hall  
1717 Ninth Street  
Reedley, California 93654

Re: Request to Commence with Proceedings for  
Assessor's Parcel No. 370-202-01T

Members of the City Council:

The Council on November 8, 2005 finalized the formation of the City of Reedley Community Facilities District No. 2005-1. This Special Tax is for the sole purpose of funding increasing demands on essential and timely Police, Fire and Park Maintenance services as a direct result of new development within the City. Because of this special tax, Reedley continues to be one of the safest communities in Fresno County. Without this funding source, which is based on direct causes and effects of new development, the level of public safety services will be impacted, response times to emergency situations will be affected and the public's general health will be affected by lack of park maintenance.

The levy of said proposed special tax shall be subject to approval of the qualified electors of the District at a special election. In no event shall the special taxes be levied on any parcel within the District in excess of the maximum tax specified in the Rate and Method of Apportionment.

The undersigned is the duly owner or authorized representative of the owner of all the territory of real property initiating the commencement of proceedings regarding certain properties, as described on attached Exhibit A and shown by the map in Exhibit B (the "Territory"). The owner, or authorized representative, hereby petitions and requests that you commence proceedings pursuant to the Mello-Roos Community Facilities Act of 1982 (Chapter 2.5, commencing with Section 53311, of Part 1, Division 2, Title 5 of the California Government Code) (the "Act") to annex and add all the territory in the Parcel to the real property included within the boundaries of the City's Community Facilities District No. 2005-1 (Public Facilities) ("CFD No. 2005-1).

The owner or authorized representative further petitions and requests that the Council proceed as quickly as possible with all proceedings necessary to accomplish such annexation and levy. In that regard, to the greatest extent allowed by law, **the owner hereby expressly waives all notices,**

procedures and requirements otherwise required under the Act, including without limitation (i) the time limit specified by Section 53326 of the Act, including but not limited to the requirement that the special election be held at least 90 but not more than 180 days following the adoption of the resolution calling the election and any other requirement pertaining to the conduct of the election; (ii) the requirement contained in Section 53327 of the Act for preparation and delivery to voters of an impartial analysis, arguments and rebuttals relating to the proposition submitted at the election; and (iii) any notice requirements relating to the special election, whether contained in the California Government Code, the California Elections Code, the California Streets & Highways Code or elsewhere, and expressly consents to the commencement of proceedings without completion of or compliance with such notices, procedures or requirements. The owner or authorized representative further agrees that the election may be conducted by mailed or personally-delivered ballot, to be returned as promptly as practicable to the office of the City Clerk of the City of Reedley, and that the results of the elections be canvassed and reported to you as promptly as practicable thereafter.

In consideration for the Council conducting the annexation and levy proceedings requested herein, the owner will immediately execute and deliver to the City any documents the City deems necessary to accomplish the annexation and levy proceedings and to further evidence the consent and waivers in this Petition, including but not limited to ballots and receipts for notice.

Also in consideration for the Council conducting such annexation and levy proceedings, the owner will remain the sole owner of all real property in the Parcel and will not transfer title to any such real property to any other person or entity until completion of the proceedings by the City.

Respectfully submitted as of SEPTEMBER 23, 2019, by:

PROPERTY OWNER(S):

City of Reedley

By:   
\_\_\_\_\_  
Nicole Zieba

It's, City Manager

**EXHIBIT A**

Legal Description of all Properties Subject to Commencement of Annexation Proceedings

Assessor's Parcel No. 370-202-01T

THE LAND DESCRIBED HEREIN IS SITUATED IN THE STATE OF CALIFORNIA, COUNTY OF FRESNO, CITY OF REEDLEY, AND IS DESCRIBED AS FOLLOWS:

LOTS 59 AND 60, PORTION OF LOT 58, INCLUDING PORTION OF THE ABANDONED ALLEY LYING SOUTH OF SAID LOTS, ALSO A PORTION OF LOT 61, ALL IN HAGOPIAN ADDITION TO THE CITY OF REEDLEY, ACCORDING TO THE MAP THEREOF RECORDED IN BOOK 11 PAGE 80 OF PLATS, FRESNO COUNTY RECORDS, DESCRIBED AS FOLLOWS:

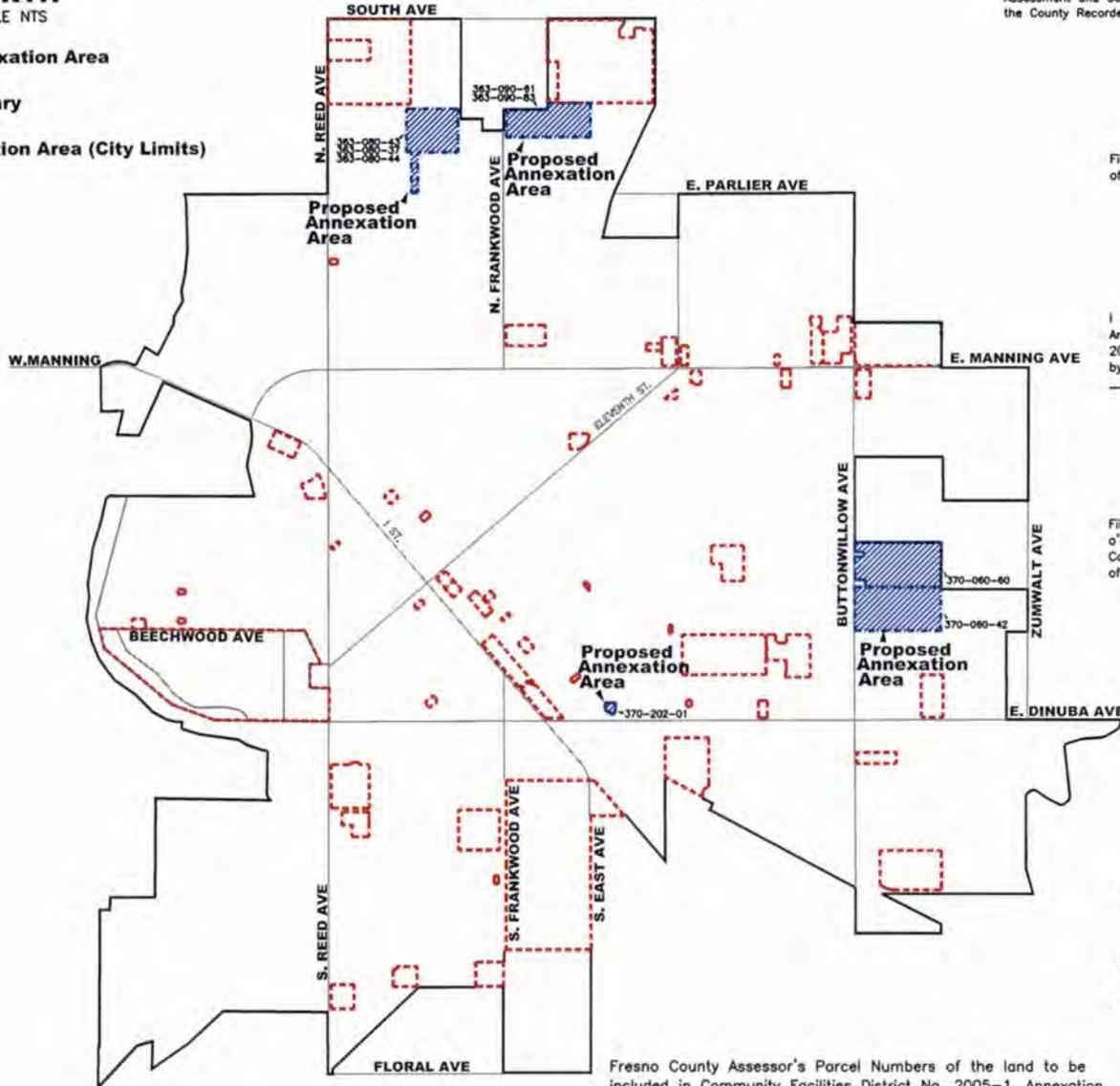
BEGINNING AT THE NORTHWEST CORNER OF SAID LOT 60; RUNNING THENCE SOUTH 0' 01' EAST ALONG THE WEST LINE OF SAID LOT 60, A DISTANCE OF 111.56 FEET; THENCE SOUTH 58' 37' EAST 61.56 FEET; THENCE SOUTH 63' 0' EAST A DISTANCE OF 79.18 FEET; THENCE NORTH 25' 55' 30" EAST A DISTANCE OF 76.74 FEET TO A POINT ON THE EAST LINE OF SAID LOT 58; THENCE NORTH ALONG SAID EAST LINE 110 FEET TO THE NORTHEAST CORNER OF SAID LOT 58, THENCE NORTH 89' 48' WEST ALONG THE NORTH LINE OF SAID LOTS 58, 59 AND 60, A DISTANCE OF 156.78 FEET TO THE POINT OF BEGINNING.

END OF DESCRIPTION

**Annexation Map No. 16  
COMMUNITY FACILITIES DISTRICT NO. 2005-1  
(PUBLIC SERVICES)  
CITY OF REEDLEY  
COUNTY OF FRESNO  
STATE OF CALIFORNIA**



- Proposed Annexation Area
- Current Boundary
- Future Annexation Area (City Limits)



Reference is hereby made to that certain map entitled "Proposed Boundary Map of the Community Facilities District No. 2005-1 (Public Services), City of Reedley, County of Fresno, State of California" filed the 12th day of October, 2005, at the hour of 4:00 o'clock p.m. in Book 41 of Maps of Assessment and Community Facilities District at Page 58, (document no. 024171900) in the office of the County Recorder of the County of Fresno, State of California, which this Annexation Map affects.

Filed in the office of the City Clerk of the City of Reedley this \_\_\_th day of October, 2019.

By: \_\_\_\_\_  
Sylvia Plata, City Clerk

I hereby certify that the within map showing proposed boundaries of Annexation No. 16 to the City of Reedley Community Facilities District No. 2005-1 (Public Services), County of Fresno, State of California, was approved by the City Council of the City of Reedley, at a meeting thereof, held on the \_\_\_th day of October, 2019, by its Resolution No. 2019-\_\_\_.

By: \_\_\_\_\_  
Sylvia Plata, City Clerk

Filed this \_\_\_ day of \_\_\_\_\_, 2019, at the hour of \_\_\_ o'clock \_\_\_m., in the Book \_\_\_ Page \_\_\_ of Maps of Assessment and Community Facilities Districts and as Instrument No. \_\_\_\_\_ in the office of the County Recorder in the County of Fresno, State of California.

Paul Dictos By: Deputy County Recorder  
County Recorder  
County of Fresno  
State of California

**NOTE:**

This diagram is only for the purpose of indicating the lots being assessed, the assigned assessment numbers for said lots and the relationship to the surrounding streets.

For a detailed description of the lines and dimension of the lots, reference is made to the Fresno County Assessor's Maps for the fiscal year 2019-2020. For the information on the streets and other appurtenant lines and dimensions within the subdivided area reference is made to the filed final tract maps.

Prepared By:  
City of Reedley  
Engineering Dept  
1733 9th Street  
Reedley, CA 93654  
Phone (559) 637-4200

Fresno County Assessor's Parcel Numbers of the land to be included in Community Facilities District No. 2005-1, Annexation Map No. 16: 363-080-43, 363-080-37, 363-080-44, 370-060-42, 370-060-60, 370-202-01, 363-090-61, and 363-090-83

**RESOLUTION NO. 2019-084**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF REEDLEY OF INTENTION TO ANNEX THE FOLLOWING TERRITORY (ANNEXATION NO. 16): APNS 363-080-43, 363-080-37, 363-080-44, 370-060-42 , 370-060-60 , 370-202-01, 363-090-61 , 363-090-83 TO THE CITY OF REEDLEY COMMUNITY FACILITIES DISTRICT NO. 2005-1 (PUBLIC SERVICES) AND TO AUTHORIZE THE LEVY OF SPECIAL TAXES AND FIXING A TIME AND PLACE OF HEARING THEREON**

WHEREAS, this Council has conducted proceedings to establish the City of Reedley Community Facilities District No. 2005-1 (Public Services) (the "District") pursuant to the Mello-Roos Community Facilities Act of 1982, as amended (the "Act"), constituting Chapter 2.5 of Part 1 of Division 2 of Title 5, commencing at Section 53311, of the California Government Code; and

WHEREAS, under the Act, this Council, as the legislative body for the District, is empowered with the authority to annex territory to the District, and now desires to undertake proceedings to annex territory to the District.

NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED by the City Council of the City of Reedley as follows:

*Section 1.* This Council hereby finds and determines that public convenience and necessity require that territory be added to the District.

*Section 2.* The name of the existing District is "City of Reedley Community Facilities District No. 2005-1 (Public Services)."

*Section 3.* The territory included in the existing District is as shown on the map thereof filed in Book 41 of Maps of Assessment and Community Facilities Districts at Page 58 in the office of the County Recorder, County of Fresno, State of California, to which map reference is hereby made. The territory now proposed to be annexed to the District is as shown on the Annexation Map No. 16 of the District, on file with the City Clerk, the boundaries of which territory are hereby preliminarily approved and to which map reference is hereby made for further particulars. The City Clerk is hereby directed to cause to be recorded said Annexation Map No. 16 of the District, showing the territory to be annexed, in the office of the County Recorder of the County of Fresno within fifteen days after the date of adoption of this Resolution.

*Section 4.* The types of services to be funded by the District and pursuant to the Act consist of those services (the "Services") described in Exhibit A to the Resolution entitled "A Resolution of the City Council of the City of Reedley Declaring Its Intention to Establish a Community Facilities District and to Authorize the Levy of Special Taxes Pursuant to the Mello-Roos Community Facilities Act of 1982," adopted by the Council on September 27, 2005 (the "Resolution of Intention"), which Resolution of Intention is, by this reference, incorporated herein. It is presently intended that the Services will be provided in the existing territory in the District and the territory proposed to be annexed to the District.

*Section 5.* Except to the extent that funds are otherwise available to the District to pay for the Services, a special tax sufficient to pay the costs thereof, secured by recordation of a continuing lien against all non-exempt real property in the District (including the property being annexed thereto), will be levied annually within the District and collected in the same manner as ordinary *ad valorem* property taxes, or in such other manner as this Council shall determine, including direct billing of the affected property owners. The proposed rate and method of apportionment of the special tax among the parcels of real property within the District, as now in existence and following the annexation proposed herein, in sufficient detail to allow each landowner within the territory proposed to be annexed to the District to estimate the maximum amount such owner will have to pay, are described in Exhibit B to the Resolution of Intention.

*Section 6.* Tuesday, November 12, 2019, at the hour of 7:00 o'clock p.m., or as soon thereafter as possible at the Reedley City Council Chambers, 845 "G" Street, Reedley, California, are hereby appointed and fixed as the time and place and when and where this Council, as legislative body for the District, will conduct a public hearing on this proposed annexation of territory to the District and consider and finally determine whether the public interest, convenience and necessity require said annexation of territory to the District and the levy of said special tax therein.

*Section 7.* The City Clerk is hereby directed to cause notice of said public hearing to be given by publication one time in a newspaper of general circulation in the area of the District. The publication of said notice shall be completed at least seven days before the date herein set for said hearing. The notice shall be substantially in the form attached hereto as Exhibit A-1.

*Section 8.* This resolution shall take effect upon its adoption.

PASSED, APPROVED AND ADOPTED, this 8th day of October, 2019, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

---

Frank Piñon  
Mayor of the City of Reedley

ATTEST:

---

Sylvia B. Plata, City Clerk

EXHIBIT A-1

NOTICE OF PUBLIC HEARING

City of Reedley  
Community Facilities District No. 2005-1  
(Public Services)  
Annexation No. 16

Notice is hereby given by the City of Reedley (the "City") with respect to its Community Facilities District No. 2005-1 (Public Services) (the "CFD"), that on October 8, 2019, the City Council of the City, as the legislative body for the CFD, adopted a resolution entitled "A Resolution Of The City Council Of The City Of Reedley Of Intention To Annex The Following Territory (Annexation No. 16): APN's 363-080-43, 363-080-37, 363-080-44, 370-060-42 , 370-060-60 , 370-202-01, 363-090-61 , 363-090-83 to the City Of Reedley Community Facilities District No. 2005-1 (Public Services) and to Authorize the Levy of Special Taxes and Fixing a Time and Place of Hearing Thereon" the Resolution of Intention. Reference is hereby made to the Resolution of Intention, on file with the City Clerk of the City for further particulars. The following is a summary of the provisions of the Resolution of Intention.

Pursuant to the Resolution of Intention, the City Council determined that the public convenience and necessity require that certain territory, as more particularly described in the Resolution of Intention, be annexed to the existing CFD, all as provided in the Mello-Roos Community Facilities Act of 1982, as amended (Sections 53311 et seq., California Government Code) (the "Act"). The Resolution of Intention provides that the special taxes heretofore caused to be levied in the CFD shall be levied in the territory proposed to be annexed, subject to public hearing and landowner election proceedings as specified in the Act.

Notice is further given that Tuesday, November 12, 2019, at the hour of 7:00 o'clock p.m., in the regular meeting place of the City Council, City of Reedley, 845 "G" Street, Reedley, California, are the time and place when and where the City Council of the City, as the legislative body for the CFD, will conduct a public hearing on the annexation of the territory described in the Resolution of Intention to the CFD and finally consider and determine whether the public convenience and necessity require the annexation of said territory to the CFD and the levy of special taxes therein.

Notice is further given that at the hearing the testimony of all interested persons for and against the annexation of said territory to the CFD or the levying of special taxes within the territory proposed to be annexed will be heard.

Dated as of \_\_\_\_\_

By: \_\_\_\_\_  
City Clerk, City of Reedley



## REEDLEY CITY COUNCIL

- Consent
- Regular Item
- Workshop
- Closed Session
- Public Hearing

ITEM NO: 11

DATE: October 8, 2019

TITLE: ADOPT RESOLUTION NO. 2019-085 APPROVING THE REVISED MASTER SALARY TABLE RECLASSIFYING THE VACANT SENIOR CITIZENS COORDINATOR POSITION TO THE SAME RANGE AS THE RECREATION COORDINATOR POSITION

SUBMITTED: Darla Bello, Senior Human Resources Analyst *DB*

REVIEWED: Paul A. Melikian, Assistant City Manager *PM*

APPROVED: Nicole R. Zieba, City Manager *NZ*

### RECOMMENDATION

That the City Council adopt Resolution No. 2019-085 approving the revised Master Salary Table reclassifying the vacant Senior Citizens Coordinator position to the same range as the Recreation Coordinator position.

### EXECUTIVE SUMMARY

Upon the retirement of the incumbent Senior Citizens Coordinator, staff reviewed the duties of the position and determined them to be roughly equivalent, while dealing only with a specific segment of the community, to the duties performed by the Recreation Coordinator position, which serves a wider range of members of the community. Based on this determination, the City seeks to address the difference in pay for the two positions by reclassifying the Senior Citizens Coordinator position to the same range as the Recreation Coordinator position. This is the only change proposed to the Master Salary Table.

### FISCAL IMPACT

Reclassification of the Senior Citizens Coordinator position from Range 43-U to Range 41-U will result in a 5.0% decrease to the salary range. Future reduction in annual costs of approximately \$1,500 to the General Fund and \$923 to the Senior Nutrition Fund.

### ATTACHMENTS

Resolution 2019-085 Adopting Master Salary Table  
Exhibit A – Master Salary Table

**RESOLUTION NO. 2019-085**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY  
OF REEDLEY ADOPTING MASTER SALARY TABLES  
FOR ALL EMPLOYEES OF THE CITY OF REEDLEY**

WHEREAS, Section 36506 of the Government Code of the State of California provides that the City Council shall, by Resolution or Ordinance, fix the compensation for all appointive officers and employees; and

WHEREAS, the Master Salary Tables are attached as Exhibit 'A' to this Resolution has been reviewed and considered by the City Council;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Reedley as follows:

1. The Master Salary Tables attached hereto as Exhibit 'A' are hereby adopted.
2. All prior resolutions concerning compensation for City employees that are in conflict with this Resolution or the attached Master Salary Tables are hereby repealed, and this Resolution shall be effective November 1, 2019.

The foregoing Resolution was duly passed, approved, and adopted on the 8th day of October, 2019, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

\_\_\_\_\_  
Frank Piñon, Mayor

\_\_\_\_\_  
Sylvia B. Plata, City Clerk

Exhibit 'A'

## Salary Table Unrepresented Positions

RANGE	POSITION		STEP A	STEP B	STEP C	STEP D	STEP E
37-U	Fire Administrative Clerk	Hourly	\$ 17.1885	\$ 18.0479	\$ 18.9503	\$ 19.8978	\$ 20.8927
		Bi-weekly	\$ 1,375	\$ 1,444	\$ 1,516	\$ 1,592	\$ 1,671
	Staff Assistant	Monthly	\$ 2,979	\$ 3,128	\$ 3,285	\$ 3,449	\$ 3,621
		Annual	\$ 35,752	\$ 37,540	\$ 39,417	\$ 41,387	\$ 43,457
38-U	Accounting Technician I	Hourly	\$ 17.6182	\$ 18.4991	\$ 19.4240	\$ 20.3952	\$ 21.4150
		Bi-weekly	\$ 1,409	\$ 1,480	\$ 1,554	\$ 1,632	\$ 1,713
		Monthly	\$ 3,054	\$ 3,207	\$ 3,367	\$ 3,535	\$ 3,712
		Annual	\$ 36,646	\$ 38,478	\$ 40,402	\$ 42,422	\$ 44,543
39-U		Hourly	\$ 18.0586	\$ 18.9616	\$ 19.9096	\$ 20.9051	\$ 21.9504
		Bi-weekly	\$ 1,445	\$ 1,517	\$ 1,593	\$ 1,672	\$ 1,756
		Monthly	\$ 3,130	\$ 3,287	\$ 3,451	\$ 3,624	\$ 3,805
		Annual	\$ 37,562	\$ 39,440	\$ 41,412	\$ 43,483	\$ 45,657
40-U		Hourly	\$ 18.5101	\$ 19.4356	\$ 20.4074	\$ 21.4277	\$ 22.4991
		Bi-weekly	\$ 1,481	\$ 1,555	\$ 1,633	\$ 1,714	\$ 1,800
		Monthly	\$ 3,208	\$ 3,369	\$ 3,537	\$ 3,714	\$ 3,900
		Annual	\$ 38,501	\$ 40,426	\$ 42,447	\$ 44,570	\$ 46,798
41-U	Tourism / Event Coordinator	Hourly	\$ 18.9728	\$ 19.9215	\$ 20.9176	\$ 21.9634	\$ 23.0616
	Recreation Coordinator	Bi-weekly	\$ 1,518	\$ 1,594	\$ 1,673	\$ 1,757	\$ 1,845
	Facilities Coordinator	Monthly	\$ 3,289	\$ 3,453	\$ 3,626	\$ 3,807	\$ 3,997
	Senior Citizens Coordinator	Annual	\$ 39,464	\$ 41,437	\$ 43,509	\$ 45,684	\$ 47,968
42-U	Accounting Technician II	Hourly	\$ 19.4472	\$ 20.4195	\$ 21.4405	\$ 22.5125	\$ 23.6382
	Administrative Assistant	Bi-weekly	\$ 1,556	\$ 1,634	\$ 1,715	\$ 1,801	\$ 1,891
	Economic Development Specialist	Monthly	\$ 3,371	\$ 3,539	\$ 3,716	\$ 3,902	\$ 4,097
	Human Resources Technician	Annual	\$ 40,450	\$ 42,473	\$ 44,596	\$ 46,826	\$ 49,167
43-U	CAD Technician	Hourly	\$ 19.9333	\$ 20.9300	\$ 21.9765	\$ 23.0753	\$ 24.2291
	Senior Citizens Coordinator	Bi-weekly	\$ 1,595	\$ 1,674	\$ 1,758	\$ 1,846	\$ 1,938
		Monthly	\$ 3,455	\$ 3,628	\$ 3,809	\$ 4,000	\$ 4,200
		Annual	\$ 41,461	\$ 43,534	\$ 45,711	\$ 47,997	\$ 50,397
44-U	Building Permit Technician	Hourly	\$ 20.4317	\$ 21.4533	\$ 22.5259	\$ 23.6522	\$ 24.8348
		Bi-weekly	\$ 1,635	\$ 1,716	\$ 1,802	\$ 1,892	\$ 1,987
		Monthly	\$ 3,541	\$ 3,719	\$ 3,904	\$ 4,100	\$ 4,305
		Annual	\$ 42,498	\$ 44,623	\$ 46,854	\$ 49,197	\$ 51,656

# Salary Table

## Unrepresented Positions

RANGE	POSITION		STEP A	STEP B	STEP C	STEP D	STEP E
45-U	Life Safety / Code Officer	Hourly	\$ 20.9425	\$ 21.9896	\$ 23.0891	\$ 24.2435	\$ 25.4557
		Bi-weekly	\$ 1,675	\$ 1,759	\$ 1,847	\$ 1,939	\$ 2,036
		Monthly	\$ 3,630	\$ 3,812	\$ 4,002	\$ 4,202	\$ 4,412
		Annual	\$ 43,560	\$ 45,738	\$ 48,025	\$ 50,427	\$ 52,948
46-U		Hourly	\$ 21.4660	\$ 22.5393	\$ 23.6663	\$ 24.8496	\$ 26.0921
		Bi-weekly	\$ 1,717	\$ 1,803	\$ 1,893	\$ 1,988	\$ 2,087
		Monthly	\$ 3,721	\$ 3,907	\$ 4,102	\$ 4,307	\$ 4,523
		Annual	\$ 44,649	\$ 46,882	\$ 49,226	\$ 51,687	\$ 54,272
47-U		Hourly	\$ 22.0027	\$ 23.1028	\$ 24.2580	\$ 25.4709	\$ 26.7444
		Bi-weekly	\$ 1,760	\$ 1,848	\$ 1,941	\$ 2,038	\$ 2,140
		Monthly	\$ 3,814	\$ 4,004	\$ 4,205	\$ 4,415	\$ 4,636
		Annual	\$ 45,766	\$ 48,054	\$ 50,457	\$ 52,979	\$ 55,628
48-U		Hourly	\$ 22.5528	\$ 23.6804	\$ 24.8644	\$ 26.1076	\$ 27.4130
		Bi-weekly	\$ 1,804	\$ 1,894	\$ 1,989	\$ 2,089	\$ 2,193
		Monthly	\$ 3,909	\$ 4,105	\$ 4,310	\$ 4,525	\$ 4,752
		Annual	\$ 46,910	\$ 49,255	\$ 51,718	\$ 54,304	\$ 57,019
49-U	Engineering Technician	Hourly	\$ 23.1166	\$ 24.2724	\$ 25.4860	\$ 26.7603	\$ 28.0983
	Building Inspector I	Bi-weekly	\$ 1,849	\$ 1,942	\$ 2,039	\$ 2,141	\$ 2,248
	Executive Assistant / Deputy City Clerk (FLSA Exempt)	Monthly	\$ 4,007	\$ 4,207	\$ 4,418	\$ 4,638	\$ 4,870
		Annual	\$ 48,082	\$ 50,487	\$ 53,011	\$ 55,661	\$ 58,445
50-U		Hourly	\$ 23.6945	\$ 24.8792	\$ 26.1232	\$ 27.4293	\$ 28.8008
		Bi-weekly	\$ 1,896	\$ 1,990	\$ 2,090	\$ 2,194	\$ 2,304
		Monthly	\$ 4,107	\$ 4,312	\$ 4,528	\$ 4,754	\$ 4,992
		Annual	\$ 49,285	\$ 51,749	\$ 54,336	\$ 57,053	\$ 59,906
51-U	Assistant Planner (FLSA Exempt)	Hourly	\$ 24.2868	\$ 25.5012	\$ 26.7762	\$ 28.1151	\$ 29.5208
	Management Analyst (FLSA Exempt)	Bi-weekly	\$ 1,943	\$ 2,040	\$ 2,142	\$ 2,249	\$ 2,362
	Accountant (FLSA Exempt)	Monthly	\$ 4,210	\$ 4,420	\$ 4,641	\$ 4,873	\$ 5,117
		Annual	\$ 50,517	\$ 53,042	\$ 55,695	\$ 58,479	\$ 61,403
52-U	Building Inspector II	Hourly	\$ 24.8940	\$ 26.1387	\$ 27.4457	\$ 28.8179	\$ 30.2588
		Bi-weekly	\$ 1,992	\$ 2,091	\$ 2,196	\$ 2,305	\$ 2,421
		Monthly	\$ 4,315	\$ 4,531	\$ 4,757	\$ 4,995	\$ 5,245
		Annual	\$ 51,780	\$ 54,369	\$ 57,087	\$ 59,941	\$ 62,938

## Salary Table Unrepresented Positions

RANGE	POSITION	STEP A	STEP B	STEP C	STEP D	STEP E	
53-U	Hourly	\$ 25.5164	\$ 26.7922	\$ 28.1318	\$ 29.5384	\$ 31.0153	
	Bi-weekly	\$ 2,041	\$ 2,143	\$ 2,251	\$ 2,363	\$ 2,481	
	Monthly	\$ 4,423	\$ 4,644	\$ 4,876	\$ 5,120	\$ 5,376	
	Annual	\$ 53,074	\$ 55,728	\$ 58,514	\$ 61,440	\$ 64,512	
54-U	Hourly	\$ 26.1543	\$ 27.4620	\$ 28.8351	\$ 30.2768	\$ 31.7907	
	Bi-weekly	\$ 2,092	\$ 2,197	\$ 2,307	\$ 2,422	\$ 2,543	
	Monthly	\$ 4,533	\$ 4,760	\$ 4,998	\$ 5,248	\$ 5,510	
	Annual	\$ 54,401	\$ 57,121	\$ 59,977	\$ 62,976	\$ 66,125	
55-U	Engineering Assistant	Hourly	\$ 26.8081	\$ 28.1485	\$ 29.5560	\$ 31.0338	\$ 32.5855
	Bi-weekly	\$ 2,145	\$ 2,252	\$ 2,364	\$ 2,483	\$ 2,607	
	Monthly	\$ 4,647	\$ 4,879	\$ 5,123	\$ 5,379	\$ 5,648	
	Annual	\$ 55,761	\$ 58,549	\$ 61,476	\$ 64,550	\$ 67,778	
56-U	Hourly	\$ 27.4783	\$ 28.8523	\$ 30.2949	\$ 31.8096	\$ 33.4001	
	Bi-weekly	\$ 2,198	\$ 2,308	\$ 2,424	\$ 2,545	\$ 2,672	
	Monthly	\$ 4,763	\$ 5,001	\$ 5,251	\$ 5,514	\$ 5,789	
	Annual	\$ 57,155	\$ 60,013	\$ 63,013	\$ 66,164	\$ 69,472	
57-U	Associate Planner	Hourly	\$ 28.1653	\$ 29.5736	\$ 31.0522	\$ 32.6049	\$ 34.2351
	Senior Building Inspector	Bi-weekly	\$ 2,253	\$ 2,366	\$ 2,484	\$ 2,608	\$ 2,739
	City Clerk (FLSA Exempt)	Monthly	\$ 4,882	\$ 5,126	\$ 5,382	\$ 5,652	\$ 5,934
	Senior Management Analyst (FLSA Exempt) Senior Human Resources Analyst (FLSA Exempt)	Annual	\$ 58,584	\$ 61,513	\$ 64,589	\$ 67,818	\$ 71,209
58-U	Hourly	\$ 28.8694	\$ 30.3129	\$ 31.8285	\$ 33.4200	\$ 35.0910	
	Bi-weekly	\$ 2,310	\$ 2,425	\$ 2,546	\$ 2,674	\$ 2,807	
	Monthly	\$ 5,004	\$ 5,254	\$ 5,517	\$ 5,793	\$ 6,082	
	Annual	\$ 60,048	\$ 63,051	\$ 66,203	\$ 69,514	\$ 72,989	
59-U	Hourly	\$ 29.5912	\$ 31.0707	\$ 32.6243	\$ 34.2555	\$ 35.9682	
	Bi-weekly	\$ 2,367	\$ 2,486	\$ 2,610	\$ 2,740	\$ 2,877	
	Monthly	\$ 5,129	\$ 5,386	\$ 5,655	\$ 5,938	\$ 6,234	
	Annual	\$ 61,550	\$ 64,627	\$ 67,858	\$ 71,251	\$ 74,814	
60-U	Solid Waste Supervisor (FLSA Exempt)	Hourly	\$ 30.3309	\$ 31.8475	\$ 33.4399	\$ 35.1119	\$ 36.8675
	Bi-weekly	\$ 2,426	\$ 2,548	\$ 2,675	\$ 2,809	\$ 2,949	
	Monthly	\$ 5,257	\$ 5,520	\$ 5,796	\$ 6,086	\$ 6,390	
	Annual	\$ 63,088	\$ 66,243	\$ 69,555	\$ 73,033	\$ 76,684	

## Salary Table

### Unrepresented Positions

RANGE	POSITION		STEP A	STEP B	STEP C	STEP D	STEP E
61-U	Senior Engineering Assistant (FLSA Exempt)	Hourly	\$ 31.0892	\$ 32.6437	\$ 34.2759	\$ 35.9897	\$ 37.7891
		Bi-weekly	\$ 2,487	\$ 2,611	\$ 2,742	\$ 2,879	\$ 3,023
	Senior Accountant (FLSA Exempt)	Monthly	\$ 5,389	\$ 5,658	\$ 5,941	\$ 6,238	\$ 6,550
		Annual	\$ 64,666	\$ 67,899	\$ 71,294	\$ 74,858	\$ 78,601
62-U	Senior Planner	Hourly	\$ 31.8664	\$ 33.4598	\$ 35.1328	\$ 36.8894	\$ 38.7339
		Bi-weekly	\$ 2,549	\$ 2,677	\$ 2,811	\$ 2,951	\$ 3,099
	Executive Assistant / City Clerk (FLSA Exempt)	Monthly	\$ 5,524	\$ 5,800	\$ 6,090	\$ 6,394	\$ 6,714
		Annual	\$ 66,282	\$ 69,596	\$ 73,076	\$ 76,730	\$ 80,566
63-U		Hourly	\$ 32.6631	\$ 34.2963	\$ 36.0111	\$ 37.8116	\$ 39.7022
		Bi-weekly	\$ 2,613	\$ 2,744	\$ 2,881	\$ 3,025	\$ 3,176
		Monthly	\$ 5,662	\$ 5,945	\$ 6,242	\$ 6,554	\$ 6,882
		Annual	\$ 67,939	\$ 71,336	\$ 74,903	\$ 78,648	\$ 82,581
64-U	Assistant Engineer (FLSA Exempt)	Hourly	\$ 33.4797	\$ 35.1537	\$ 36.9114	\$ 38.7569	\$ 40.6948
		Bi-weekly	\$ 2,678	\$ 2,812	\$ 2,953	\$ 3,101	\$ 3,256
	Capital Projects / Airport Manager (FLSA Exempt)	Monthly	\$ 5,803	\$ 6,093	\$ 6,398	\$ 6,718	\$ 7,054
		Annual	\$ 69,638	\$ 73,120	\$ 76,776	\$ 80,614	\$ 84,645
65-U	Roads & Grounds Supervisor (FLSA Exempt)	Hourly	\$ 34.3167	\$ 36.0325	\$ 37.8341	\$ 39.7258	\$ 41.7121
		Bi-weekly	\$ 2,745	\$ 2,883	\$ 3,027	\$ 3,178	\$ 3,337
	Water System Supervisor (FLSA Exempt)	Monthly	\$ 5,948	\$ 6,246	\$ 6,558	\$ 6,886	\$ 7,230
		Annual	\$ 71,379	\$ 74,948	\$ 78,695	\$ 82,630	\$ 86,761
66-U	Fire Battalion Chief (FLSA Exempt)	Hourly	\$ 35.1746	\$ 36.9333	\$ 38.7800	\$ 40.7190	\$ 42.7549
		Bi-weekly	\$ 2,814	\$ 2,955	\$ 3,102	\$ 3,258	\$ 3,420
		Monthly	\$ 6,097	\$ 6,402	\$ 6,722	\$ 7,058	\$ 7,411
		Annual	\$ 73,163	\$ 76,821	\$ 80,662	\$ 84,695	\$ 88,930
67-U	Wastewater System Supervisor (FLSA Exempt)	Hourly	\$ 36.0540	\$ 37.8567	\$ 39.7495	\$ 41.7370	\$ 43.8238
		Bi-weekly	\$ 2,884	\$ 3,029	\$ 3,180	\$ 3,339	\$ 3,506
		Monthly	\$ 6,249	\$ 6,562	\$ 6,890	\$ 7,234	\$ 7,596
		Annual	\$ 74,992	\$ 78,742	\$ 82,679	\$ 86,813	\$ 91,154
68-U	Human Resources Manager (FLSA Exempt)	Hourly	\$ 36.9553	\$ 38.8031	\$ 40.7432	\$ 42.7804	\$ 44.9194
		Bi-weekly	\$ 2,956	\$ 3,104	\$ 3,259	\$ 3,422	\$ 3,594
	City Planner (FLSA Exempt)	Monthly	\$ 6,406	\$ 6,726	\$ 7,062	\$ 7,415	\$ 7,786
		Annual	\$ 76,867	\$ 80,710	\$ 84,746	\$ 88,983	\$ 93,432

## Salary Table Unrepresented Positions

RANGE	POSITION		STEP A	STEP B	STEP C	STEP D	STEP E
69-U		Hourly	\$ 37,8792	\$ 39,7732	\$ 41,7618	\$ 43,8499	\$ 46,0424
		Bi-weekly	\$ 3,030	\$ 3,182	\$ 3,341	\$ 3,508	\$ 3,683
		Monthly	\$ 6,566	\$ 6,894	\$ 7,239	\$ 7,601	\$ 7,981
		Annual	\$ 78,789	\$ 82,728	\$ 86,865	\$ 91,208	\$ 95,768
70-U	Accounting Manager (FLSA Exempt)	Hourly	\$ 38,8262	\$ 40,7675	\$ 42,8059	\$ 44,9461	\$ 47,1935
	Associate Engineer (FLSA Exempt)	Bi-weekly	\$ 3,106	\$ 3,261	\$ 3,424	\$ 3,596	\$ 3,775
		Monthly	\$ 6,730	\$ 7,066	\$ 7,420	\$ 7,791	\$ 8,180
		Annual	\$ 80,758	\$ 84,796	\$ 89,036	\$ 93,488	\$ 98,162
71-U	Police Lieutenant (FLSA Exempt)	Hourly	\$ 39,7968	\$ 41,7867	\$ 43,8760	\$ 46,0698	\$ 48,3733
		Bi-weekly	\$ 3,184	\$ 3,343	\$ 3,510	\$ 3,686	\$ 3,870
		Monthly	\$ 6,898	\$ 7,243	\$ 7,605	\$ 7,985	\$ 8,385
		Annual	\$ 82,777	\$ 86,916	\$ 91,262	\$ 95,825	\$ 100,616
72-U		Hourly	\$ 40,7917	\$ 42,8313	\$ 44,9729	\$ 47,2215	\$ 49,5826
		Bi-weekly	\$ 3,263	\$ 3,427	\$ 3,598	\$ 3,778	\$ 3,967
		Monthly	\$ 7,071	\$ 7,424	\$ 7,795	\$ 8,185	\$ 8,594
		Annual	\$ 84,847	\$ 89,089	\$ 93,544	\$ 98,221	\$ 103,132
73-U	City Engineer (Division Head FLSA Exempt)	Hourly	\$ 41,8115	\$ 43,9021	\$ 46,0972	\$ 48,4021	\$ 50,8222
		Bi-weekly	\$ 3,345	\$ 3,512	\$ 3,688	\$ 3,872	\$ 4,066
		Monthly	\$ 7,247	\$ 7,610	\$ 7,990	\$ 8,390	\$ 8,809
		Annual	\$ 86,968	\$ 91,316	\$ 95,882	\$ 100,676	\$ 105,710
74-U	Fire Chief (FLSA Exempt)	Hourly	\$ 42,8568	\$ 44,9997	\$ 47,2497	\$ 49,6121	\$ 52,0927
		Bi-weekly	\$ 3,429	\$ 3,600	\$ 3,780	\$ 3,969	\$ 4,167
		Monthly	\$ 7,429	\$ 7,800	\$ 8,190	\$ 8,599	\$ 9,029
		Annual	\$ 89,142	\$ 93,599	\$ 98,279	\$ 103,193	\$ 108,353
75-U	Community Services Director (FLSA Exempt)	Hourly	\$ 43,9282	\$ 46,1247	\$ 48,4309	\$ 50,8524	\$ 53,3951
		Bi-weekly	\$ 3,514	\$ 3,690	\$ 3,874	\$ 4,068	\$ 4,272
		Monthly	\$ 7,614	\$ 7,995	\$ 8,395	\$ 8,814	\$ 9,255
		Annual	\$ 91,371	\$ 95,939	\$ 100,736	\$ 105,773	\$ 111,062

# Salary Table

## Unrepresented Positions

RANGE	POSITION		STEP A	STEP B	STEP C	STEP D	STEP E
76-U		Hourly	\$ 45.0265	\$ 47.2778	\$ 49.6417	\$ 52.1238	\$ 54.7299
		Bi-weekly	\$ 3,602	\$ 3,782	\$ 3,971	\$ 4,170	\$ 4,378
		Monthly	\$ 7,805	\$ 8,195	\$ 8,605	\$ 9,035	\$ 9,487
		Annual	\$ 93,655	\$ 98,338	\$ 103,255	\$ 108,417	\$ 113,838
77-U		Hourly	\$ 46.1521	\$ 48.4597	\$ 50.8827	\$ 53.4268	\$ 56.0982
		Bi-weekly	\$ 3,692	\$ 3,877	\$ 4,071	\$ 4,274	\$ 4,488
		Monthly	\$ 8,000	\$ 8,400	\$ 8,820	\$ 9,261	\$ 9,724
		Annual	\$ 95,996	\$ 100,796	\$ 105,836	\$ 111,128	\$ 116,684
78-U		Hourly	\$ 47.3059	\$ 49.6712	\$ 52.1548	\$ 54.7625	\$ 57.5006
		Bi-weekly	\$ 3,784	\$ 3,974	\$ 4,172	\$ 4,381	\$ 4,600
		Monthly	\$ 8,200	\$ 8,610	\$ 9,040	\$ 9,492	\$ 9,967
		Annual	\$ 98,396	\$ 103,316	\$ 108,482	\$ 113,906	\$ 119,601
79-U		Hourly	\$ 48.4886	\$ 50.9130	\$ 53.4586	\$ 56.1316	\$ 58.9382
		Bi-weekly	\$ 3,879	\$ 4,073	\$ 4,277	\$ 4,491	\$ 4,715
		Monthly	\$ 8,405	\$ 8,825	\$ 9,266	\$ 9,729	\$ 10,216
		Annual	\$ 100,856	\$ 105,899	\$ 111,194	\$ 116,754	\$ 122,591
80-U		Hourly	\$ 49.7008	\$ 52.1858	\$ 54.7951	\$ 57.5349	\$ 60.4116
		Bi-weekly	\$ 3,976	\$ 4,175	\$ 4,384	\$ 4,603	\$ 4,833
		Monthly	\$ 8,615	\$ 9,046	\$ 9,498	\$ 9,973	\$ 10,471
		Annual	\$ 103,378	\$ 108,547	\$ 113,974	\$ 119,673	\$ 125,656
81-U	Director of Finance & Administrative Services (FLSA Exempt)	Hourly	\$ 50.9433	\$ 53.4905	\$ 56.1650	\$ 58.9732	\$ 61.9219
	Public Works Director (FLSA Exempt)	Bi-weekly	\$ 4,075	\$ 4,279	\$ 4,493	\$ 4,718	\$ 4,954
	Community Development Director (FLSA Exempt)	Monthly	\$ 8,830	\$ 9,272	\$ 9,735	\$ 10,222	\$ 10,733
	City Engineer (Department Head FLSA Exempt)	Annual	\$ 105,962	\$ 111,260	\$ 116,823	\$ 122,664	\$ 128,798
	Police Chief (FLSA Exempt)						
82-U		Hourly	\$ 52.2169	\$ 54.8277	\$ 57.5691	\$ 60.4476	\$ 63.4699
		Bi-weekly	\$ 4,177	\$ 4,386	\$ 4,606	\$ 4,836	\$ 5,078
		Monthly	\$ 9,051	\$ 9,503	\$ 9,979	\$ 10,478	\$ 11,001
		Annual	\$ 108,611	\$ 114,042	\$ 119,744	\$ 125,731	\$ 132,017
83-U		Hourly	\$ 53.5223	\$ 56.1984	\$ 59.0083	\$ 61.9588	\$ 65.0567
		Bi-weekly	\$ 4,282	\$ 4,496	\$ 4,721	\$ 4,957	\$ 5,205
		Monthly	\$ 9,277	\$ 9,741	\$ 10,228	\$ 10,740	\$ 11,276
		Annual	\$ 111,326	\$ 116,893	\$ 122,737	\$ 128,874	\$ 135,318

## Salary Table Unrepresented Positions

RANGE	POSITION		STEP A	STEP B	STEP C	STEP D	STEP E
84-U		Hourly	\$ 54,8604	\$ 57,6034	\$ 60,4836	\$ 63,5077	\$ 66,6831
		Bi-weekly	\$ 4,389	\$ 4,608	\$ 4,839	\$ 5,081	\$ 5,335
		Monthly	\$ 9,509	\$ 9,985	\$ 10,484	\$ 11,008	\$ 11,558
		Annual	\$ 114,110	\$ 119,815	\$ 125,806	\$ 132,096	\$ 138,701
85-U	Assistant City Manager (FLSA Exempt)	Hourly	\$ 56,2319	\$ 59,0435	\$ 61,9956	\$ 65,0954	\$ 68,3502
		Bi-weekly	\$ 4,499	\$ 4,723	\$ 4,960	\$ 5,208	\$ 5,468
		Monthly	\$ 9,747	\$ 10,234	\$ 10,746	\$ 11,283	\$ 11,847
		Annual	\$ 116,962	\$ 122,810	\$ 128,951	\$ 135,398	\$ 142,168
86-U		Hourly	\$ 57,6377	\$ 60,5196	\$ 63,5455	\$ 66,7228	\$ 70,0589
		Bi-weekly	\$ 4,611	\$ 4,842	\$ 5,084	\$ 5,338	\$ 5,605
		Monthly	\$ 9,991	\$ 10,490	\$ 11,015	\$ 11,565	\$ 12,144
		Annual	\$ 119,886	\$ 125,881	\$ 132,175	\$ 138,783	\$ 145,723
87-U		Hourly	\$ 59,0786	\$ 62,0325	\$ 65,1342	\$ 68,3909	\$ 71,8104
		Bi-weekly	\$ 4,726	\$ 4,963	\$ 5,211	\$ 5,471	\$ 5,745
		Monthly	\$ 10,240	\$ 10,752	\$ 11,290	\$ 11,854	\$ 12,447
		Annual	\$ 122,884	\$ 129,028	\$ 135,479	\$ 142,253	\$ 149,366
88-U		Hourly	\$ 60,5556	\$ 63,5834	\$ 66,7625	\$ 70,1006	\$ 73,6057
		Bi-weekly	\$ 4,844	\$ 5,087	\$ 5,341	\$ 5,608	\$ 5,888
		Monthly	\$ 10,496	\$ 11,021	\$ 11,572	\$ 12,151	\$ 12,758
		Annual	\$ 125,956	\$ 132,253	\$ 138,866	\$ 145,809	\$ 153,100
89-U		Hourly	\$ 62,0695	\$ 65,1729	\$ 68,4316	\$ 71,8532	\$ 75,4458
		Bi-weekly	\$ 4,966	\$ 5,214	\$ 5,475	\$ 5,748	\$ 6,036
		Monthly	\$ 10,759	\$ 11,297	\$ 11,861	\$ 12,455	\$ 13,077
		Annual	\$ 129,104	\$ 135,560	\$ 142,338	\$ 149,455	\$ 156,927
90-U		Hourly	\$ 63,6212	\$ 66,8023	\$ 70,1424	\$ 73,6495	\$ 77,3320
		Bi-weekly	\$ 5,090	\$ 5,344	\$ 5,611	\$ 5,892	\$ 6,187
		Monthly	\$ 11,028	\$ 11,579	\$ 12,158	\$ 12,766	\$ 13,404
		Annual	\$ 132,332	\$ 138,949	\$ 145,896	\$ 153,191	\$ 160,850
91-U		Hourly	\$ 65,2117	\$ 68,4723	\$ 71,8959	\$ 75,4907	\$ 79,2653
		Bi-weekly	\$ 5,217	\$ 5,478	\$ 5,752	\$ 6,039	\$ 6,341
		Monthly	\$ 11,303	\$ 11,869	\$ 12,462	\$ 13,085	\$ 13,739
		Annual	\$ 135,640	\$ 142,422	\$ 149,544	\$ 157,021	\$ 164,872

# Salary Table Unrepresented Positions

RANGE	POSITION		STEP A	STEP B	STEP C	STEP D	STEP E
92-U		Hourly	\$ 66.8420	\$ 70.1841	\$ 73.6933	\$ 77.3780	\$ 81.2469
		Bi-weekly	\$ 5,347	\$ 5,615	\$ 5,895	\$ 6,190	\$ 6,500
		Monthly	\$ 11,586	\$ 12,165	\$ 12,774	\$ 13,412	\$ 14,083
		Annual	\$ 139,031	\$ 145,983	\$ 153,282	\$ 160,946	\$ 168,994
93-U		Hourly	\$ 68.5131	\$ 71.9387	\$ 75.5357	\$ 79.3125	\$ 83.2781
		Bi-weekly	\$ 5,481	\$ 5,755	\$ 6,043	\$ 6,345	\$ 6,662
		Monthly	\$ 11,876	\$ 12,469	\$ 13,093	\$ 13,747	\$ 14,435
		Annual	\$ 142,507	\$ 149,633	\$ 157,114	\$ 164,970	\$ 173,218
94-U		Hourly	\$ 70.2259	\$ 73.7372	\$ 77.4241	\$ 81.2953	\$ 85.3600
		Bi-weekly	\$ 5,618	\$ 5,899	\$ 6,194	\$ 6,504	\$ 6,829
		Monthly	\$ 12,172	\$ 12,781	\$ 13,420	\$ 14,091	\$ 14,796
		Annual	\$ 146,070	\$ 153,373	\$ 161,042	\$ 169,094	\$ 177,549
CM-U	City Manager (FLSA Exempt)	Hourly					\$ 86.0512
		Bi-weekly					\$ 6,884
		Monthly					\$ 14,916
		Annual					\$ 178,987

# Salary Table

## Reedley Public Safety Association "RPOA"

RANGE	POSITION		STEP A	STEP B	STEP C	STEP D	STEP E
36-P	Police Records Specialist	Hourly	\$ 16.6116	\$ 17.4422	\$ 18.3143	\$ 19.2300	\$ 20.1915
		Bi-weekly	\$ 1,329	\$ 1,395	\$ 1,465	\$ 1,538	\$ 1,615
		Monthly	\$ 2,879	\$ 3,023	\$ 3,174	\$ 3,333	\$ 3,500
		Annual	\$ 34,552	\$ 36,280	\$ 38,094	\$ 39,998	\$ 41,998
37-P	Community Services Officer	Hourly	\$ 17.0272	\$ 17.8786	\$ 18.7725	\$ 19.7112	\$ 20.6967
	Dispatcher I	Bi-weekly	\$ 1,362	\$ 1,430	\$ 1,502	\$ 1,577	\$ 1,656
		Monthly	\$ 2,951	\$ 3,099	\$ 3,254	\$ 3,417	\$ 3,587
		Annual	\$ 35,417	\$ 37,187	\$ 39,047	\$ 40,999	\$ 43,049
41-P	Dispatcher II	Hourly	\$ 18.7943	\$ 19.7340	\$ 20.7207	\$ 21.7567	\$ 22.8445
	Senior Community Services Officer	Bi-weekly	\$ 1,504	\$ 1,579	\$ 1,658	\$ 1,741	\$ 1,828
	Animal Control Officer	Monthly	\$ 3,258	\$ 3,421	\$ 3,592	\$ 3,771	\$ 3,960
		Annual	\$ 39,092	\$ 41,047	\$ 43,099	\$ 45,254	\$ 47,517
46-P	Police Records & Com Supervisor	Hourly	\$ 21.2649	\$ 22.3281	\$ 23.4445	\$ 24.6167	\$ 25.8476
		Bi-weekly	\$ 1,701	\$ 1,786	\$ 1,876	\$ 1,969	\$ 2,068
		Monthly	\$ 3,686	\$ 3,870	\$ 4,064	\$ 4,267	\$ 4,480
		Annual	\$ 44,231	\$ 46,442	\$ 48,765	\$ 51,203	\$ 53,763
50-P	Police Officer	Hourly	\$ 23.8127	\$ 25.0033	\$ 26.2535	\$ 27.5662	\$ 28.9445
		Bi-weekly	\$ 1,905	\$ 2,000	\$ 2,100	\$ 2,205	\$ 2,316
		Monthly	\$ 4,128	\$ 4,334	\$ 4,551	\$ 4,778	\$ 5,017
		Annual	\$ 49,530	\$ 52,007	\$ 54,607	\$ 57,338	\$ 60,205
51-P	Police Corporal	Hourly	\$ 25.0184	\$ 26.2693	\$ 27.5828	\$ 28.9619	\$ 30.4100
		Bi-weekly	\$ 2,001	\$ 2,102	\$ 2,207	\$ 2,317	\$ 2,433
		Monthly	\$ 4,337	\$ 4,553	\$ 4,781	\$ 5,020	\$ 5,271
		Annual	\$ 52,038	\$ 54,640	\$ 57,372	\$ 60,241	\$ 63,253
57-P		Hourly	\$ 28.9957	\$ 30.4455	\$ 31.9678	\$ 33.5662	\$ 35.2445
		Bi-weekly	\$ 2,320	\$ 2,436	\$ 2,557	\$ 2,685	\$ 2,820
		Monthly	\$ 5,026	\$ 5,277	\$ 5,541	\$ 5,818	\$ 6,109
		Annual	\$ 60,311	\$ 63,327	\$ 66,493	\$ 69,818	\$ 73,309
58-P	Police Sergeant	Hourly	\$ 29.7207	\$ 31.2067	\$ 32.7671	\$ 34.4054	\$ 36.1257
		Bi-weekly	\$ 2,378	\$ 2,497	\$ 2,621	\$ 2,752	\$ 2,890
		Monthly	\$ 5,152	\$ 5,409	\$ 5,680	\$ 5,964	\$ 6,262
		Annual	\$ 61,819	\$ 64,910	\$ 68,156	\$ 71,563	\$ 75,141

## Salary Table General Services Unit

RANGE	POSITION		STEP A	STEP B	STEP C	STEP D	STEP E
27-G	Transit Driver	Hourly	\$ 13,7389	\$ 14,4259	\$ 15,1472	\$ 15,9045	\$ 16,6998
		Bi-weekly	\$ 1,099	\$ 1,154	\$ 1,212	\$ 1,272	\$ 1,336
	Building Maintenance Worker I	Monthly	\$ 2,381	\$ 2,500	\$ 2,626	\$ 2,757	\$ 2,895
		Annual	\$ 28,577	\$ 30,006	\$ 31,506	\$ 33,081	\$ 34,736
30-G	Administrative Clerk	Hourly	\$ 14,7957	\$ 15,5355	\$ 16,3122	\$ 17,1278	\$ 17,9842
		Bi-weekly	\$ 1,184	\$ 1,243	\$ 1,305	\$ 1,370	\$ 1,439
		Monthly	\$ 2,565	\$ 2,693	\$ 2,827	\$ 2,969	\$ 3,117
		Annual	\$ 30,775	\$ 32,314	\$ 33,929	\$ 35,626	\$ 37,407
31-G	Parks Maintenance Worker I	Hourly	\$ 15,1654	\$ 15,9237	\$ 16,7198	\$ 17,5558	\$ 18,4336
		Bi-weekly	\$ 1,213	\$ 1,274	\$ 1,338	\$ 1,404	\$ 1,475
		Monthly	\$ 2,629	\$ 2,760	\$ 2,898	\$ 3,043	\$ 3,195
		Annual	\$ 31,544	\$ 33,121	\$ 34,777	\$ 36,516	\$ 38,342
33-G	Building Maintenance Worker II	Hourly	\$ 15,5452	\$ 16,3225	\$ 17,1386	\$ 17,9955	\$ 18,8953
		Bi-weekly	\$ 1,244	\$ 1,306	\$ 1,371	\$ 1,440	\$ 1,512
		Monthly	\$ 2,695	\$ 2,829	\$ 2,971	\$ 3,119	\$ 3,275
		Annual	\$ 32,334	\$ 33,951	\$ 35,648	\$ 37,431	\$ 39,302
34-G	Maintenance Worker I (Water, WWTP, Streets)	Hourly	\$ 15,9332	\$ 16,7298	\$ 17,5663	\$ 18,4446	\$ 19,3669
	Solid Waste Worker	Bi-weekly	\$ 1,275	\$ 1,338	\$ 1,405	\$ 1,476	\$ 1,549
	Water System Utility Worker	Monthly	\$ 2,762	\$ 2,900	\$ 3,045	\$ 3,197	\$ 3,357
	WWTP Maintenance Worker	Annual	\$ 33,141	\$ 34,798	\$ 36,538	\$ 38,365	\$ 40,283
36-G	Parks Maintenance Worker II	Hourly	\$ 16,7394	\$ 17,5764	\$ 18,4552	\$ 19,3780	\$ 20,3469
	WWTP Operator Trainee	Bi-weekly	\$ 1,339	\$ 1,406	\$ 1,476	\$ 1,550	\$ 1,628
		Monthly	\$ 2,902	\$ 3,047	\$ 3,199	\$ 3,359	\$ 3,527
		Annual	\$ 34,818	\$ 36,559	\$ 38,387	\$ 40,306	\$ 42,321
38-G	Maintenance Worker II	Hourly	\$ 17,5875	\$ 18,4669	\$ 19,3902	\$ 20,3597	\$ 21,3777
	Solid Waste Operator	Bi-weekly	\$ 1,407	\$ 1,477	\$ 1,551	\$ 1,629	\$ 1,710
	Street Sweeper Operator	Monthly	\$ 3,049	\$ 3,201	\$ 3,361	\$ 3,529	\$ 3,705
		Annual	\$ 36,582	\$ 38,411	\$ 40,332	\$ 42,348	\$ 44,466
40-G	Senior Parks Maintenance Worker	Hourly	\$ 18,4784	\$ 19,4023	\$ 20,3724	\$ 21,3910	\$ 22,4606
	Water Systems Specialist I	Bi-weekly	\$ 1,478	\$ 1,552	\$ 1,630	\$ 1,711	\$ 1,797
	WWTP Operator I	Monthly	\$ 3,203	\$ 3,363	\$ 3,531	\$ 3,708	\$ 3,893
	WWTP Operator-In-Training / Lab Tech Trainee	Annual	\$ 38,435	\$ 40,357	\$ 42,375	\$ 44,493	\$ 46,718

## Salary Table General Services Unit

RANGE	POSITION		STEP A	STEP B	STEP C	STEP D	STEP E
42-G	Senior Maintenance Worker	Hourly	\$ 19.4130	\$ 20.3836	\$ 21.4028	\$ 22.4730	\$ 23.5966
	Senior Building Maintenance Worker	Bi-weekly	\$ 1,553	\$ 1,631	\$ 1,712	\$ 1,798	\$ 1,888
	Sewer Collection System Maintenance Worker	Monthly	\$ 3,365	\$ 3,533	\$ 3,710	\$ 3,895	\$ 4,090
	Solid Waste Crew Leader	Annual	\$ 40,379	\$ 42,398	\$ 44,518	\$ 46,744	\$ 49,081
44-G	Water Systems Specialist II	Hourly	\$ 20.3962	\$ 21.4160	\$ 22.4868	\$ 23.6111	\$ 24.7917
	WWTP Operator II	Bi-weekly	\$ 1,632	\$ 1,713	\$ 1,799	\$ 1,889	\$ 1,983
	WWTP Operator / Lab Tech	Monthly	\$ 3,535	\$ 3,712	\$ 3,898	\$ 4,093	\$ 4,297
		Annual	\$ 42,424	\$ 44,545	\$ 46,772	\$ 49,111	\$ 51,567
45-G	Equipment Mechanic	Hourly	\$ 20.9058	\$ 21.9511	\$ 23.0486	\$ 24.2010	\$ 25.4111
		Bi-weekly	\$ 1,672	\$ 1,756	\$ 1,844	\$ 1,936	\$ 2,033
		Monthly	\$ 3,624	\$ 3,805	\$ 3,995	\$ 4,195	\$ 4,405
		Annual	\$ 43,484	\$ 45,658	\$ 47,941	\$ 50,338	\$ 52,855
46-G	Environmental Compliance Officer	Hourly	\$ 21.4288	\$ 22.5003	\$ 23.6253	\$ 24.8066	\$ 26.0469
		Bi-weekly	\$ 1,714	\$ 1,800	\$ 1,890	\$ 1,985	\$ 2,084
		Monthly	\$ 3,714	\$ 3,900	\$ 4,095	\$ 4,300	\$ 4,515
		Annual	\$ 44,572	\$ 46,801	\$ 49,141	\$ 51,598	\$ 54,178
48-G	Senior Water System Specialist	Hourly	\$ 22.5130	\$ 23.6386	\$ 24.8206	\$ 26.0616	\$ 27.3647
	WWTP Operator II / Senior Lab Tech	Bi-weekly	\$ 1,801	\$ 1,891	\$ 1,986	\$ 2,085	\$ 2,189
	WWTP Operator III	Monthly	\$ 3,902	\$ 4,097	\$ 4,302	\$ 4,517	\$ 4,743
		Annual	\$ 46,827	\$ 49,168	\$ 51,627	\$ 54,208	\$ 56,919
49-G	Heavy Equipment Mechanic	Hourly	\$ 23.0758	\$ 24.2296	\$ 25.4411	\$ 26.7131	\$ 28.0488
		Bi-weekly	\$ 1,846	\$ 1,938	\$ 2,035	\$ 2,137	\$ 2,244
		Monthly	\$ 4,000	\$ 4,200	\$ 4,410	\$ 4,630	\$ 4,862
		Annual	\$ 47,998	\$ 50,398	\$ 52,917	\$ 55,563	\$ 58,341
50-G	Senior Lab Analyst / Environmental Compliance Officer	Hourly	\$ 23.6538	\$ 24.8365	\$ 26.0784	\$ 27.3823	\$ 28.7514
	Senior Environmental Compliance Officer	Bi-weekly	\$ 1,892	\$ 1,987	\$ 2,086	\$ 2,191	\$ 2,300
		Monthly	\$ 4,100	\$ 4,305	\$ 4,520	\$ 4,746	\$ 4,984
		Annual	\$ 49,200	\$ 51,660	\$ 54,243	\$ 56,955	\$ 59,803
52-G	Public Works Inspector	Hourly	\$ 24.8510	\$ 26.0935	\$ 27.3982	\$ 28.7681	\$ 30.2065
	Electrician	Bi-weekly	\$ 1,988	\$ 2,087	\$ 2,192	\$ 2,301	\$ 2,417
		Monthly	\$ 4,308	\$ 4,523	\$ 4,749	\$ 4,986	\$ 5,236
		Annual	\$ 51,690	\$ 54,275	\$ 56,988	\$ 59,838	\$ 62,830

# Salary Table

## Part-Time Employees

DEPT	POSITION	PAY FREQUENCY	PAY RANGE	SPECIAL TERMS
Council	Councilmember	Monthly		\$ 150.00
CSD	Aquatics Cashier	Hourly	\$ 12.00	Range Depending Upon Qualifications \$ 14.00
CSD	Aquatics Lifeguard Enrichment Recreation Leader Youth Sports Umpire / Referee Youth Sports Scorekeeper Adult Sports Scorekeeper Youth or Adult Sports Field / Court Monitor Tiny Tots Recreation Leader River Cashier	Hourly	\$ 12.00	Range Depending Upon Qualifications \$ 15.00
CSD	Preschool Teachers Aide Community Center Event Coordinator	Hourly	\$ 13.00	Range Depending Upon Qualifications \$ 15.00
CSD	Aquatics Lead Guard	Hourly	\$ 12.50	Range Depending Upon Qualifications \$ 15.00
CSD	Aquatics Senior Guard Aquatics Manager	Hourly	\$ 12.50	Range Depending Upon Qualifications \$ 15.00
CSD	After School Recreation Leader Enrichment Site Coordinator	Hourly	\$ 13.00	Range Depending Upon Qualifications \$ 15.00
CSD	Transit Driver	Hourly	\$ 13.00	Range Depending Upon Qualifications \$ 17.00
CSD	Recreation Assistant	Hourly	\$ 13.00	Range Depending Upon Qualification \$ 17.00
CSD	After School Assistant Site Coordinator After School Literacy Coordinator Preschool Teacher	Hourly	\$ 14.00	Range Depending Upon Qualifications \$ 17.00
CSD	After School Site Coordinator	Hourly	\$ 18.00	Range Depending Upon Qualifications \$ 25.00
CSD	Adult Sports Umpire / Referees (Paid Per Game)	Hourly	\$ 20.00	Range Depending Upon Qualification \$ 30.00
CSD	Program Instructor <small>(i.e. Tumbling Instructor, Dance Instructor, etc.)</small>	Program		70% of Program Revenue
Police	Reserve Community Service Officer	Hourly		\$ 13.00

## Salary Table Part-Time Employees

DEPT	POSITION		PAY FREQUENCY - PAY RANGE - SPECIAL TERMS		
Police	Reserve Officer Trainee	Hourly			\$ 13.00
Police	Reserve Officer - Level 1	Hourly			\$ 15.00
Police	Reserve Dispatcher I	Hourly			\$ 15.00
Police	Reserve Dispatcher II	Hourly			\$ 20.00
Police	Contract Reserve Officer (40 hours per week)	Hourly		* Ties to 50-P for Police Officer for RPOA Schedule	\$ 23.81
All Dept's	Office Assistant	Hourly	\$ 13.00	Range Depending Upon Qualifications	\$ 17.00
All Dept's	Laborer	Hourly	\$ 13.00	Range Depending Upon Qualification	\$ 17.00
Public Works	Mechanic Assistant	Hourly	\$ 13.00	Range Depending Upon Qualification	\$ 17.00
Public Works	Equipment Operator	Hourly	\$ 16.00	Range Depending Upon Qualification	\$ 22.00
Fire	Assistant Life Safety / Code Officer	Hourly	\$ 15.00	Range Depending Upon Qualification	\$ 20.00
All Dept's	CalPERS Retired Annuitants (TBD by Job Duties)	Hourly	\$ 13.00	Range Depending Upon Qualifications	\$ 25.00



# REEDLEY CITY COUNCIL

- Consent
- Regular Item
- Workshop
- Closed Session
- Public Hearing

ITEM NO: 12

DATE: October 08, 2019

TITLE: ADOPT RESOLUTION NO. 2019-087 AMENDING THE 2019-2020 ADOPTED BUDGET APPROPRIATING \$4,504 IN MEASURE C FLEX FUNDS TO PAY FOR HALF THE COST OF THE INSTALLATION OF TWO SPEED LIMIT RADAR SIGNS ON MANNING AVENUE

PREPARED: John Robertson, P.E.  
City Engineer

APPROVED: Nicole Zieba  
City Manager

## RECOMMENDATION

Adopt Resolution No. 2019-087 amending the 2019-2020 Adopted Budget appropriating \$4,504 in Measure C Flex Funds to pay for half the cost of the installation of two speed limit radar signs on Manning Avenue.

## EXECUTIVE SUMMARY

Staff is requesting, through Resolution No. 2019-087, to allow for the use of Measure C Flexible Funds to pay for half the cost for the installation of speed limit radar signs at two locations on Manning Avenue. The other half of costs is to be covered by Article 8 funds. The two signs, for east and west bound traffic, are to be placed on Manning Avenue approximately half way between Columbia and Haney Avenues.

The signs will display the speed of traffic traveling on Manning Avenue and will act as a reminder to drive at or under the posted speed limits. The placement of these signs has been shown to be effective at reducing the overall speed of vehicles traveling on these types of corridors.

## FISCAL IMPACT

There are sufficient funds in the Measure C Flexible Fund account to cover the required amount of \$4,503.19.

## ATTACHMENTS

1. Budget Amendment No 2019-032
2. Exhibit A - Example of speed limit survey signs
3. Purchase Order for required equipment

**BUDGET AMENDMENT  
RESOLUTION 2019-087**

The City Council of the City of Reedley does hereby amend the 2019-20 Budget as follows:

**Section I - Additions:**

FUND-DEPT.OBJECT	AMOUNT
014-4441-5007	\$4,504

**Purpose:** To authorize funds from the Measure C Street Maintenance to be allocated to pay for half the costs to install speed limit radar signs on Manning Avenue in an effort to provide information to drivers in order to reinforce the posted speed limits on this section of Manning Avenue.

**Section II – Source of Funding:**

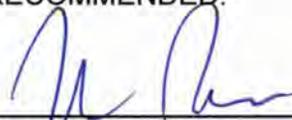
FUND BALANCE	AMOUNT
014-2710	\$4,504

**Impact:** There are sufficient funds in the funding source to cover the City forces costs related to the project. See the Staff Report for more detail

REVIEWED:

RECOMMENDED:

  
Assistant City Manager

  
City Manager

The foregoing resolution was approved by the City Council of the City of Reedley on October 08, 2019, by the following vote:

- AYES:
- NOES:
- ABSENT:
- ABSTAIN:

APPROVED:

\_\_\_\_\_  
Frank Piñon, Mayor

ATTEST:

\_\_\_\_\_  
Sylvia Plata, City Clerk

EXHIBIT A







# REEDLEY CITY COUNCIL

- Consent
- Regular Item
- Workshop
- Closed Session
- Public Hearing

ITEM NO: 13

DATE: October 08, 2019

TITLE: ADOPT RESOLUTION NO. 2019-088 AMENDING THE 2019-2020 ADOPTED BUDGET APPROPRIATING \$74,984 IN MEASURE C STREET MAINTENANCE FUNDS TO PAY FOR CITY REQUESTED ADDITIONAL ROADWAY REHABILITATION EFFORTS ON FRANKWOOD AND CYRIER AVENUES BY THE DEVELOPER OF TRACT 6206

PREPARED: John S. Robertson, P.E.  
City Engineer

APPROVED: Nicole Zieba  
City Manager

## RECOMMENDATION

Adopt Resolution No. 2019-088 amending the 2019-2020 Adopted Budget appropriating \$74,984 in Measure C Street Maintenance funds to pay for City requested additional roadway rehabilitation efforts on Frankwood and Cyrier Avenues by the developer of Tract 6206.

## EXECUTIVE SUMMARY

Staff is requesting, through Resolution No. 2019-088, to allow for the use of Measure C Street Maintenance funds to pay for roadway rehabilitation efforts on sections of Frankwood and Cyrier Avenues by the developer of Tract 6206 or Almond Grove.

Tract 6206 was required to widen both Frankwood and Cyrier Avenues as conditions of approval related to the tract map. The existing pavement condition on these two sections of roadway was in poor to very poor condition. To provide a more uniform roadway surface the City requested that the developer perform additional improvements on the sections of roadway that were not widened. Over the sections in poor condition the developer performed a 2 and 3 inch grind of the existing surface and overlaid the sections with 2 to 3 inches of hot mix asphalt.

## FISCAL IMPACT

The services performed are eligible under Measure C Street Maintenance funds. The developer submitted an invoice for the requested services in the amount of \$74,984.00.

## ATTACHMENTS

1. Budget Amendment No 2019-088
2. Invoice 18045-02 for requested services

**BUDGET AMENDMENT  
RESOLUTION 2019-088**

The City Council of the City of Reedley does hereby amend the 2019-20 Budget as follows:

**Section I - Additions:**

FUND-DEPT.OBJECT	AMOUNT
016-4443.6005	\$74,984.00

**Purpose:** To authorize funds from the Measure C Street Maintenance funds to pay for City requested roadway rehabilitation services performed by the developer of Tract 6206 or Almond Grove. The City requested this additional work in order to provide a uniform roadway surface along Frankwood Avenue and to increase the life of the pavement structural section.

**Section II – Source of Funding:**

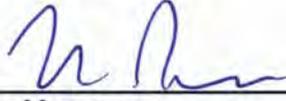
FUND BALANCE	AMOUNT
016-2710	\$74,984.00

**Impact:** There are sufficient funds in the funding source to cover the City forces costs related to the project. See the Staff Report for more detail

REVIEWED:

RECOMMENDED:

  
Assistant City Manager

  
City Manager

The foregoing resolution was approved by the City Council of the City of Reedley on October 8<sup>th</sup>, 2019, by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

APPROVED:

\_\_\_\_\_  
Frank Piñon, Mayor

ATTEST:

\_\_\_\_\_  
Sylvia Plata, City Clerk



42992 Road 52  
 Reedley, CA 93654  
 Phone (559)638-6644 Fax (559)638-8752

**Invoice**

18045-02

Date:

9/26/2019

Job Name

Almond Grove

**Customer Info:**  
 City of Reedley  
 1733 9th St Reedley, CA 93654  
**Job Address:**  
 1329 S Frankwood Ave Reedley, CA 93654

**Phone :** 559-637-4200  
**Contact Name:** Rob Terry  
**Contact #** 559-637-4200  
**Email:**  
[Rob.Terry@reedley.ca.gov](mailto:Rob.Terry@reedley.ca.gov)

DESCRIPTION	AMOUNT
Almond Grove Additional Work Completed per email from John Robertson dated 8/21/19:	
Remove 2" Existing Asphalt on Frankwood Ave. 2267 SY @ \$4	\$9,068.00
Provide and Install Asphalt Frankwood Ave. (2") 250 tons @ \$135	\$33,750.00
Remove 3" Existing Asphalt Cyrier Ave. 1224 SY @ \$4	\$4,896.00
Provide and Install 202 tons Asphalt Cyrier Ave. (3") 202 tons @ \$135	\$27,270.00
<b>Grand Total</b>	<b>\$74,984.00</b>

Please make check Payable to Yanez Construction  
 If you have any questions concerning this invoice, Contact Yanez Construction 559-638-6644  
**THANK YOU FOR YOUR BUSINESS!!**

## Area 1-Frankwood (30' width)

8/21/2019

ITEM NO.	DESCRIPTION	QTY.	UNIT	UNIT PRICE	AMOUNT
1	Remove Existing 2" of Asphalt	2267	SY	\$ 4.00	\$ 9,068.00
2	Provide and Install Asphalt Frankwood (2")	250	tons	\$ 135.00	\$ 33,750.00
	SUBTOTAL				\$ 42,818.00
	TOTAL				\$ 42,818.00

## Area 2-Cyrier (18' width)

8/21/2019

ITEM NO.	DESCRIPTION	QTY	UNIT	UNIT PRICE	AMOUNT
1	Remove Existing 3" of Asphalt	1224	SY	\$ 4.00	\$ 4,896.00
2	Provide and Install Asphalt Cyrier (3")	202	tons	\$ 135.00	\$ 27,270.00
	SUBTOTAL				\$ 32,166.00
	TOTAL				\$ 32,166.00



## REEDLEY CITY COUNCIL

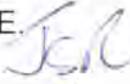
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- Consent
- Regular Item
- Workshop
- Closed Session
- Public Hearing

ITEM NO: 14

**DATE:** October 08, 2019

**TITLE:** ADOPT RESOLUTION NO. 2019-089 OF THE CITY COUNCIL OF THE CITY OF REEDLEY STATING THE COUNCIL'S INTENTION TO ANNEX PHASE 1 OF TRACT 6196 INTO THE CITY'S LANDSCAPE AND LIGHTING MAINTENANCE DISTRICT NO. 1, ORDERING THE CITY ENGINEER TO PREPARE AND FILE WITH THE CITY CLERK AN ENGINEERS ASSESSMENT REPORT AND SETTING A DATE FOR A PUBLIC HEARING ON NOVEMBER 12, 2019

**SUBMITTED:** John S. Robertson, P.E.  
City Engineer 

**APPROVED:** Nicole R. Zieba  
City Manager 

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### RECOMMENDATION

Adopt Resolution No. 2019-089 stating the Council's intention to annex Phase 1 of Tract 6196 into the City's Landscape and Lighting Maintenance District No. 1, ordering the City Engineer to prepare and file with the City Clerk an engineers assessment report, and setting a date for a Public Hearing on November 12, 2019.

### BACKGROUND

The owner/developer of Phase 1 of Tract 6196, Self-Help Communities have petitioned the City of Reedley and request that the City Council of the City of Reedley commence proceedings pursuant to the Landscape and Lighting Act of 1972 to annex and add all territory shown on Exhibit A into the City's Landscape and Lighting Maintenance District (LLMD) No. 1 for the maintenance and operation of facilities and maintenance of landscape contained within the attached exhibits. The owners have also agreed to remain the sole owners of all real property in such tracts and to transfer title to any such real property to any person or entity until the completion of the annexation proceedings.

**FISCAL IMPACT**

Initiating proceedings for the annexation of the tract into LLMD No. 1 will have no fiscal impact to the City.

**ATTACHMENTS**

1. Resolution No. 2019-089
2. Exhibit A Phase 1 of Tract 6196
3. Waiver & Legal Description

Motion: \_\_\_\_\_  
Second: \_\_\_\_\_

**RESOLUTION NO. 2019-089**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF REEDLEY TO INITIATE PROCEEDINGS FOR THE ANNEXATION OF PHASE 1 TRACT 6196 INTO THE CITY OF REEDLEY'S LANDSCAPE AND LIGHTING DISTRICT NO. 1 AND FIXING A TIME AND PLACE OF HEARING THEREON**

**WHEREAS**, the City Council of the City of Reedley proposes to annex Phase 1 of Tract 6196 into the City of Reedley's Landscape and Lighting Maintenance District (LLMD) No. 1, pursuant to the Landscape and Lighting Act of 1972 and by procedures set forth in Section 22500 of the Streets and Highway Code of the State of California for the purpose of the following improvements;

Development and maintenance of landscaping and street lighting located on public property within the boundaries of Phase 1 of tentative vesting Tract Map No. 6196, in the City of Reedley, County of Fresno, State of California.,

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council of the City of Reedley, using their independent judgment, approves Resolution No. 2019-089 based on the following:

1. The above recitals are true and correct.
2. That the City elects to proceed with the annexation of Phase 1 of Tract 6196 in accordance with the provisions of the Landscape and Lighting Act of 1972.
3. That Tuesday, November 12, 2019, at the hour of 7:00 o'clock p.m. or as soon thereafter as possible at the City of Reedley Council Chambers, 845 "G" Street, Reedley, California, is the time and place set for a public hearing of all persons interested in or objecting to the proposed annexation of Phase 1 of Tract 6196 into the City of Reedley's LLMD No. 1.
4. This resolution is effective immediately upon adoption.

**BE IT FURTHER RESOLVED** that this resolution shall be posted by the City Clerk in accordance with applicable provision of said chapters of the Streets and Highways Code.

This foregoing resolution is hereby approved and adopted at a regular meeting of the City Council of the City of Reedley held on 8<sup>th</sup> day of October, 2019, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST:

\_\_\_\_\_  
Frank Piñon, Mayor

\_\_\_\_\_  
Sylvia B. Plata, City Clerk

City Limits

City Limits

LANDSCAPE AND LIGHTING MAINTENANCE DISTRICT NO 1.

ASPEN AVE



REED AVE

RIVERVIEW AVE

HOPE AVE

KLEIN AVE

CHURCH AVE

HOLLYWOOD

ASPEN DR

ACACIA DR

N. CAMBRIDGE CR.

W. PARLIER AVE



APN: 363-080-37, 363-080-43 & 363-080-44

CITY OF REEDLEY  
 ENGINEERING DEPARTMENT  
 1733 NINTH STREET  
 REEDLEY, CA 93654  
 PHONE (559)637-4200

EXHIBIT A

DIAGRAM OF TRACT NO. 6196, REED-ASPEN  
 LANDSCAPE AND LIGHTING MAINTENANCE DISTRICT NO. 1

DATE: OCTOBER 1, 2019

DRWN BY: SR

SHEET NO. 1 OF 1

**PETITION AND WRITTEN CONSENT  
(INCLUDING WAIVER)**

**REQUESTING COMMENCEMENT OF PROCEEDINGS UNDER  
THE LANDSCAPING AND LIGHTING ACT OF 1972  
TO ANNEX CERTAIN TERRITORY TO  
LANDSCAPING AND LIGHTING MAINTENANCE DISTRICT No. 1**

To the Council of the City of Reedley  
c/o the City Clerk of the City of Reedley  
Reedley City Hall  
1717 Ninth Street  
Reedley, California 93654

RE: Vesting Tentative Subdivision Map No. 6196  
Assessor's Parcel Nos. 363-080-43S, 363-080-37MU, 363-080-44MU  
(Formerly APNs 363-062-08, 363-080-35, A Portion of 363-080-19)

Members of the City Council:

The undersigned is the duly authorized representative of the owner of all the territory of real property located in Assessor's Parcel No. 365-131-21, Reedley, California, described on Exhibit A-1 and shown by the map in Exhibit B-1 (the "Parcel"), which exhibits are attached to and made part of this petition. The owner hereby petitions and requests that you commence proceedings pursuant to the Landscaping and Lighting Act of 1972 (Part 2, Division 15, of the California Streets & Highways Code) (the "Act") to annex and add all the territory in the Parcel to the City's existing Landscaping and Lighting Maintenance District No.1 ("LLMD No. 1"), and to levy on the annexed territory the annual assessments levied within LLMD No. 1 for the maintenance and operation of landscaping facilities.

The owner further petitions and requests that the Council proceed as quickly as possible with all proceedings necessary to accomplish such annexation and levy. In that regard, to the extent allowed by law, **the owner hereby expressly waives all notices, procedures and requirements otherwise required under Section 22608 and Article 1 (commencing with Section 22585) of the Act, California Government Code Sections 53750 through 53753.5 or any other provision of law, including without limitation adoption of any resolutions, filing of any engineer's report, giving of any notices, holding any hearings and right of majority protest**, and expressly consents to the annexation and levy without completion of or compliance with notices, procedures or requirements.

In consideration for the Council conducting the annexation and levy proceedings herein requested, the owner will immediately execute and deliver to the City any documents the City deems necessary to accomplish the annexation and levy proceedings and to further evidence the consent and waivers in this letter, including but not limited to assessment ballots and receipts for notice.

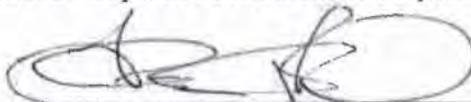
Also in consideration for the Council conducting such annexation and levy proceedings, the owner agrees to remain the sole owner of all real property in such Parcels and to not transfer title to any such real property to any other person or entity until completion of the proceedings.

Respectfully submitted by:

PROPERTY OWNER:

Self-Help Enterprises,  
a California Nonprofit Public Benefit Corporation

By:



Thomas J. Collishaw, President/CEO

Date:

5/29/19

**EXHIBIT A  
LEGAL DESCRIPTION**

The land referred to is situated in the County of Fresno, City of Reedley, State of California, and is described as follows:

Adjusted Parcel A of Lot Line Adjustment No. 2018-2; according to that certain document recorded September 28, 2018 as document No. 2018-0118790, Fresno County Records, and as per Grant Deed recorded October 12, 2018 as Document No. 2018-0125468, Fresno County Records, and as per that certain "Certificate of Compliance" recorded October 23, 2018 as Document No. 2018-0129350, Fresno County Records, and more particularly described as follows:

A portion of the Northeast quarter of Section 22, Township 15 South, Range 23 East, M.D.B. & M., City of Reedley, County of Fresno, State of California, being more particularly described as follows:

All of Lot 7 of Merritt Colony, In the City of Reedley, as per map recorded in Book 3, Page 24 of Record of Surveys, in the Office of the County Recorder of Fresno County.

EXCEPTING therefrom, the East 625.35 feet thereof.

ALSO EXCEPTING therefrom that portion of land, if any, laying within the boundaries of the land described in Deed dated December 30, 1958, from Henry J. Neufeld and Katherine Neufeld, husband and wife as joint tenants, recorded January 15, 1959 in Book 4163, Page 175 as Document No. 3561 of Official Records.

TOGETHER WITH the following described parcel:

A strip of land 100.00 feet wide, said strip lying 50.00 feet on each side of a line running North and South through the center of the East half of Section 22, Township 15 South, Range 23 East, M.D.B. & M., City of Reedley, County of Fresno, State of California, being more particularly described as follows:

Commencing at the Northeast corner of the Northwest Quarter of the Northeast quarter of said Section 22; thence South  $00^{\circ}12'31''$  West a distance of 1321.71 feet to the South line of the North half of Northeast quarter of said Section 22, also said point is true point of beginning of said centerline of strip of land 100.00 feet wide, lying 50.00 feet on each side; thence continue South  $00^{\circ}12'31''$  West a distance of 1321.71 feet more or less to a point on the South line of the Northeast quarter of said Section 22, said point also being ending of said centerline, the sidelines of said strip shall be prolonged or shortened so as to terminate at the South line of the Northeast quarter of said Section 22.

Excepting all minerals contained in the above-described land, including, without limiting the generality thereof, oil, gas, and other hydrocarbon substances, as well as metallic or other solid minerals, provided that Santa Fe shall not have the right to go upon or use the surface of said land, or any part thereof, for the purpose of drilling for, mining, or otherwise removing, any of said minerals. Santa Fe may, however, and hereby reserves the right to, remove any of said minerals from said land by means of wells, shafts, tunnels, or other means of access to said minerals which may be constructed, drilled or dug from other land, provided that the exercise of such rights by Santa Fe shall in no way interfere with or impair the use of the surface of the land hereby conveyed or of any improvements thereon.

ALSO TOGETHER WITH that portion of Lot 8 of said Merritt Colony described as follows:

Beginning at the Northeast corner of said Lot 8 of said Merritt Colony; thence North  $89^{\circ}44'20''$  West along the North line of said Lot 8 of said Merritt Colony, a distance of 72.22 feet; thence South  $00^{\circ}06'55''$  East, a distance of 660.91 feet to the South line of said Lot 8; thence South  $89^{\circ}44'31''$  East, a distance of 71.71 feet to the intersection with the East line of said Lot 8; thence North  $00^{\circ}04'16''$  West along said East line, a distance of 660.90 feet to the point of beginning.

APNs 363-080-43S  
363-080-37MU  
363-080-44MU  
(Formerly APNs 363-062-08, 363-080-35, A Portion of 363-080-19)

City Limits

City Limits

PROPOSED BOUNDARY OF AREA TO BE ANNEXED INTO CITY OF REEDLEY'S LANDSCAPE AND LIGHTING MAINTENANCE DISTRICT NO. 1

ADJUSTED PARCEL A  
13.35 Acres

ASPEN AVE

REED AVE

RIVERVIEW AVE

HOPE AVE

KLEIN AVE

CHURCH AVE

HOLLYWOOD

ASPEN DR

ACACIA DR

ALDER AVE

N. CAMBRIDGE CR

W. PARLIER AVE



NORTH  
SCALE: NTS

CITY OF REEDLEY  
ENGINEERING DEPARTMENT  
1733 NINTH STREET  
REEDLEY, CA 93654  
PHONE (559)837-4200

**EXHIBIT 'B'-1**

DIAGRAM OF APN's 363-080-35 AND 363-062-08  
(TM 6196, REED-ASPEN ADJUSTED PARCEL A)  
LANDSCAPE AND LIGHTING MAINTENANCE DISTRICT NO. 1

DATE: MAY 24, 2019

DRWN BY: LT

SHEET NO. 1 OF 1



## REEDLEY CITY COUNCIL

- Consent
- Regular Item
- Workshop
- Closed Session
- Public Hearing

ITEM NO: 15

**DATE:** October 08, 2019

**TITLE:** ADOPT RESOLUTION NO. 2019-090 OF THE CITY COUNCIL OF THE CITY OF REEDLEY STATING THE COUNCIL'S INTENTION TO ANNEX TRACT 6206 ALMOND GROVE INTO THE CITY'S LANDSCAPE AND LIGHTING MAINTENANCE DISTRICT NO. 1, ORDERING THE CITY ENGINEER TO PREPARE AND FILE WITH THE CITY CLERK AN ENGINEERS ASSESSMENT REPORT AND SETTING A DATE FOR A PUBLIC HEARING ON NOVEMBER 12, 2019

**SUBMITTED:** John S. Robertson, P.E. *JSR*  
City Engineer

**APPROVED:** Nicole R. Zieba *NZ*  
City Manager

### RECOMMENDATION

Adopt Resolution No. 2019-090 stating the Council's intention to annex Tract 6206 Almond Grove into the City's Landscape and Lighting Maintenance District No. 1, ordering the City Engineer to prepare and file with the City Clerk an engineers assessment report, and setting a date for a Public Hearing on November 12, 2019.

### BACKGROUND

The owner/developer of Tract 6206 (Almond Grove), as shown on Exhibit A, have petitioned the City of Reedley and request that the City Council of the City of Reedley commence proceedings pursuant to the Landscape and Lighting Act of 1972 to annex and add all territory as shown on Exhibit A into the City's Landscape and Lighting Maintenance District (LLMD) No. 1 for the maintenance and operation of facilities and maintenance of landscape contained within the attached exhibits. The owners have also agreed to remain the sole owners of all real property in such tracts and to transfer title to any such real property to any person or entity until the completion of the annexation proceedings.

**FISCAL IMPACT**

Initiating proceedings for the annexation of the tract into LLMD No. 1 will have no fiscal impact to the City.

**ATTACHMENTS**

1. Resolution No. 2019-090
2. Exhibit A Tract 6206 Almond Grove
3. Waiver and Legal Description

Motion: \_\_\_\_\_

Second: \_\_\_\_\_

**RESOLUTION NO. 2019-090**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF REEDLEY TO INITIATE PROCEEDINGS FOR THE ANNEXATION OF TRACT 6206 INTO THE CITY OF REEDLEY'S LANDSCAPE AND LIGHTING DISTRICT NO. 1 AND FIXING A TIME AND PLACE OF HEARING THEREON**

**WHEREAS**, the City Council of the City of Reedley proposes to annex Tract 6206 into the City of Reedley's Landscape and Lighting Maintenance District (LLMD) No. 1, pursuant to the Landscape and Lighting Act of 1972 and by procedures set forth in Section 22500 of the Streets and Highway Code of the State of California for the purpose of the following improvements;

Development and maintenance of landscaping and street lighting located on public property within the boundaries of Tract 6206 in the City of Reedley, County of Fresno, State of California.,

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council of the City of Reedley, using their independent judgment, approves Resolution No. 2019-090 based on the following:

1. The above recitals are true and correct.
2. That the City elects to proceed with the annexation of Tract 6206 in accordance with the provisions of the Landscape and Lighting Act of 1972.
3. That Tuesday, November 12, 2019, at the hour of 7:00 o'clock p.m. or as soon thereafter as possible at the City of Reedley Council Chambers, 845 "G" Street, Reedley, California, is the time and place set for a public hearing of all persons interested in or objecting to the proposed annexation of Tract 6206 into the City of Reedley's LLMD No. 1.
4. This resolution is effective immediately upon adoption.

**BE IT FURTHER RESOLVED** that this resolution shall be posted by the City Clerk in accordance with applicable provision of said chapters of the Streets and Highways Code.

This foregoing resolution is hereby approved and adopted at a regular meeting of the City Council of the City of Reedley held on 8<sup>th</sup> day of October, 2019, by the following vote:

AYES:

NOES:

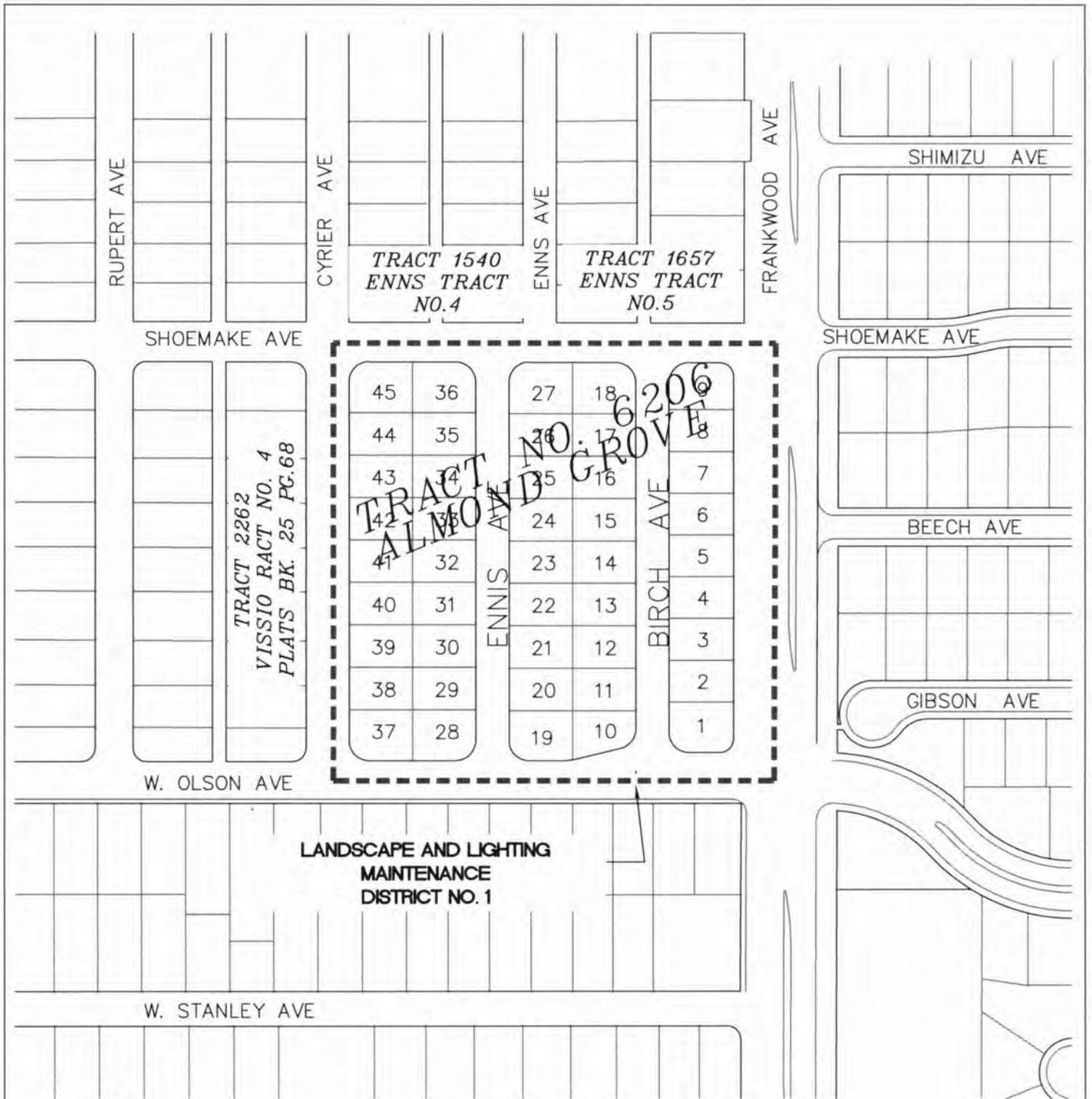
ABSTAIN:

ABSENT:

ATTEST:

\_\_\_\_\_  
Frank Piñon, Mayor

\_\_\_\_\_  
Sylvia B. Plata, City Clerk



APN: 365-131-21

CITY OF REEDLEY  
ENGINEERING DEPARTMENT  
1733 NINTH STREET  
REEDLEY, CA 93654  
PHONE (559)637-4200

**EXHIBIT A**  
DIAGRAM OF TRACT NO. 6206, ALMOND GROVE  
LANDSCAPE AND LIGHTING MAINTENANCE DISTRICT NO. 1

DATE: OCTOBER 1, 2019      DRWN BY: SR      SHEET NO. 1 OF 1

**PETITION AND WRITTEN CONSENT  
(INCLUDING WAIVER)**

**REQUESTING COMMENCEMENT OF PROCEEDINGS UNDER  
THE LANDSCAPING AND LIGHTING ACT OF 1972  
TO ANNEX CERTAIN TERRITORY TO  
LANDSCAPING AND LIGHTING MAINTENANCE DISTRICT No. 1**

To the Council of the City of Reedley  
c/o the City Clerk of the City of Reedley  
Reedley City Hall  
1717 Ninth Street  
Reedley, California 93654

Re: Tentative Tract Map No. 6206  
Assessor's Parcel No. 365-131-21 (9.98 gross acres)

Members of the City Council:

The undersigned is the duly authorized representative of the owner of all the territory of real property located in Assessor's Parcel No. 365-131-21, Reedley, California, described on Exhibit A-1 and shown by the map in Exhibit B-1 (the "Parcel"), which exhibits are attached to and made part of this petition. The owner hereby petitions and requests that you commence proceedings pursuant to the Landscaping and Lighting Act of 1972 (Part 2, Division 15, of the California Streets & Highways Code) (the "Act") to annex and add all the territory in the Parcel to the City's existing Landscaping and Lighting Maintenance District No.1 ("LLMD No. 1"), and to levy on the annexed territory the annual assessments levied within LLMD No. 1 for the maintenance and operation of landscaping facilities.

The owner further petitions and requests that the Council proceed as quickly as possible with all proceedings necessary to accomplish such annexation and levy. In that regard, to the extent allowed by law, **the owner hereby expressly waives all notices, procedures and requirements otherwise required under Section 22608 and Article 1 (commencing with Section 22585) of the Act, California Government Code Sections 53750 through 53753.5 or any other provision of law, including without limitation adoption of any resolutions, filing of any engineer's report, giving of any notices, holding any hearings and right of majority protest**, and expressly consents to the annexation and levy without completion of or compliance with notices, procedures or requirements.

In consideration for the Council conducting the annexation and levy proceedings herein requested, the owner will immediately execute and deliver to the City any documents the City deems necessary to accomplish the annexation and levy proceedings and to further evidence the consent and waivers in this letter, including but not limited to assessment ballots and receipts for notice.

Also in consideration for the Council conducting such annexation and levy proceedings, the owner agrees to remain the sole owner of all real property in such Parcels and to not transfer title to any such real property to any other person or entity until completion of the proceedings.

Respectfully submitted as of 8-20, 2018, by:

PROPERTY OWNER: Yanez Properties, LLC

By:   
It's, President/owner

**EXHIBIT A-1**

**TENTATIVE TRACT MAP 6206**

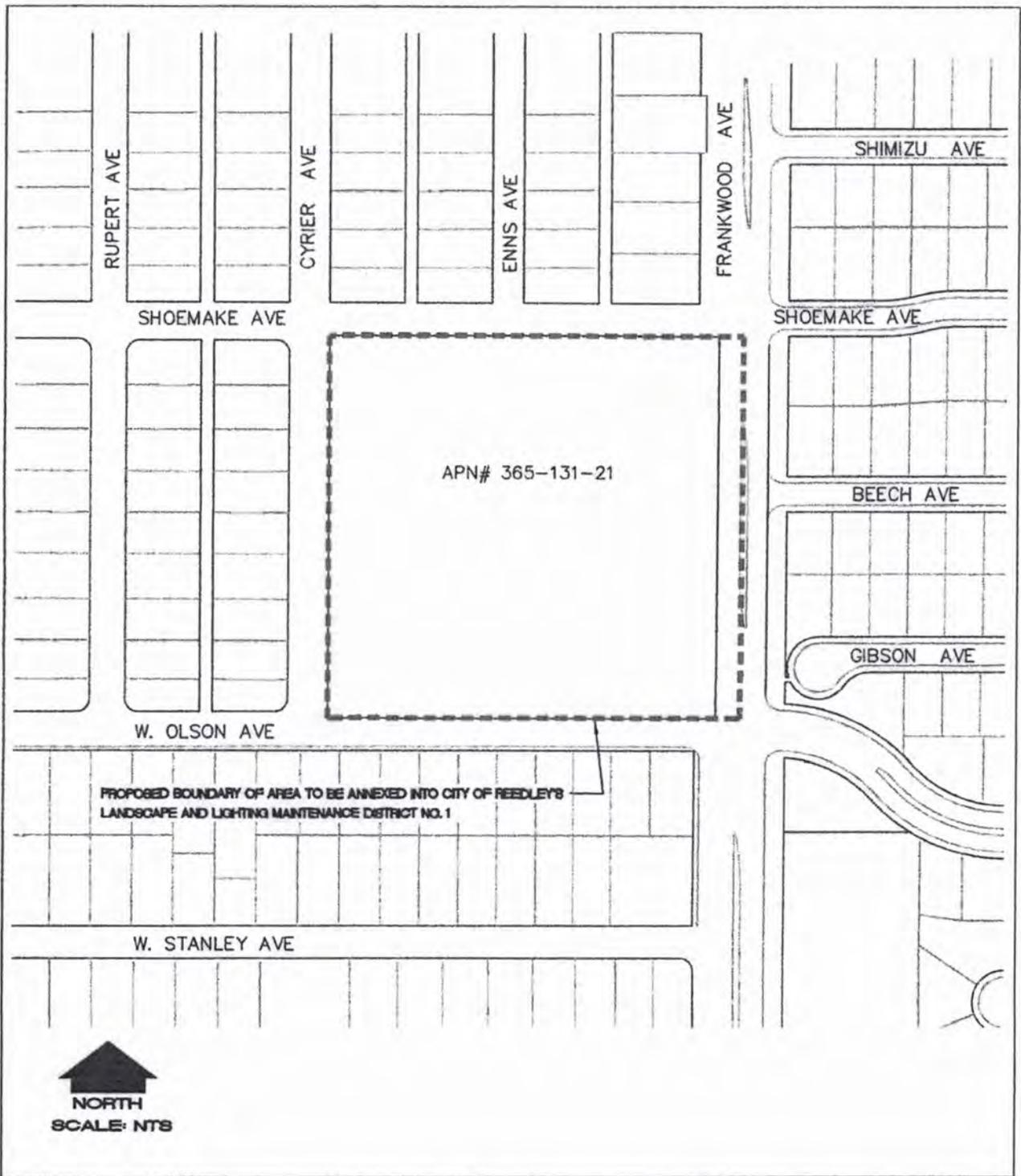
APN 365-131-21

The land referred to herein below is situated in the City of Reedley, County of Fresno, State of California and is described as follows:

The north one-half of Lot 3 of Curtis and Shoemake Tract, Section 34, Township 15 south, range 23 east, Mount Diablo Base and Meridian, according to the map thereof recorded in Book 1, page 6 of miscellaneous maps, Fresno County Records.

Excepting therefrom that portion lying within Tract No. 1691, Vissio Tract; Tract No. 1851; Vissio Tract No. 2; Tract No. 2016; Vissio Tract No. 3 and Tract No. 2262, Vissio Tract No. 4.

**EXHIBIT B-1**



**CITY OF REEDLEY**  
 ENGINEERING DEPARTMENT  
 1733 NINTH STREET  
 REEDLEY, CA 93654  
 PHONE (559)637-4200

**EXHIBIT 'B'-1**  
 DIAGRAM OF APN's 365-131-21 (TTM 6206, ALMOND GROVE)  
 LANDSCAPE AND LIGHTING MAINTENANCE DISTRICT NO. 1

DATE: OCTOBER 2, 2017	DRWN BY: LT	SHEET NO. 1 OF 1
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## REEDLEY CITY COUNCIL

- Consent
- Regular Item
- Workshop
- Closed Session
- Public Hearing

ITEM NO: 16

**DATE:** October 08, 2019

**TITLE:** ADOPT RESOLUTION NO. 2019-091 AWARDDING A CONSTRUCTION CONTRACT TO JT2 INC. DBA TODD COMPANIES FOR THE ROYAL VALLEY PARKING LOT, IN THE AMOUNT OF \$401,074.50 AND AUTHORIZE THE CITY MANAGER TO APPROVE CHANGE ORDERS UP TO AN AMOUNT APPROXIMATELY EQUAL TO 10% OF THE CONSTRUCTION CONTRACTED AMOUNT

**PREPARED:** Linda Thao, Senior Engineering Assistant *LT*

**SUBMITTED:** John S. Robertson, City Engineer *JSR*  
Paul A. Melikian, Assistant City Manager *PM*

**APPROVED:** Nicole Zieba, City Manager *NZ*

### RECOMMENDATION

Staff recommends that the City Council adopt Resolution No. 2019-091, awarding a construction contract to JT2 Inc. DBA Todd Companies for the Royal Valley Parking Lot (Project), in the amount of \$401,074.50 and authorize the City Manager to approve change orders up to an amount approximately equal to 10% of the construction contracted amount.

### EXECUTIVE SUMMARY

Staff is requesting that the City Council adopt Resolution No. 2019-091 awarding the Project to JT2 Inc. DBA Todd Companies and authorize the City Manager to execute the Public Improvement Agreement for the Project with JT2 Inc. DBA Todd Companies subject to the submittal of the necessary bonds, insurance certificates and other necessary documents as required by the specifications, special provisions for this project and State law.

The Project will perform roadway excavation, a Portland concrete cement parking lot surface with welded wire mesh for additional strength, install chain and bollards, fence, historic lights, conduit, concrete valley gutter, drainage inlet, 12-inch storm drain, and striping.

Staff is also requesting that the City Manager or her designee be authorized to approve change orders up to an amount approximately equal to 10% of the construction contracted amount.

## **PROJECT DESCRIPTION/BACKGROUND**

The former Royal Valley cold storage and packinghouse building was demolished and graded in April 2019. The next phase will construct a parking lot on the vacant parcel which includes: a fenced parking lot with elevated solar structures, secure storage area, security lighting, drainage, and appropriate improvements to the parking lot surface.

The City has been working with Pacific Power Renewables, Inc and their contractor to coordinate the work related to the Solar Power Purchase Agreement. In summary, this agreement removed and will reinstall the solar panels on the old Royal Valley building onto elevated solar parking structures. The panels were removed in November 2018 and are scheduled to be reinstalled by November 2019 to comply with the Agreement. The Project will begin after Pacific Power Renewables, Inc.'s contractor completes the installation and connection of the elevated solar parking structures.

On September 5, 2019, a Notice to Bidders for the Project was advertised in the Exponent for a period of three (3) weeks. During the bidding period, seven (7) contractors requested bid documents from the City for this project. Two (2) addenda were issued during the project bidding period to address the bid opening date, acceptable alternative material for storm drain, and providing specifications to the placement of thermoplastic stripes.

On September 26, 2019, City staff conducted the bid opening for the Project where six (6) bids were received, opened, and read aloud. The total bid amounts received for Roadway/Alternative A ranged from \$316,909.00 to \$434,636.06, and the total bid amounts received for Roadway/Alternative B ranged from \$401,074.50 to \$529,631.57 as shown in the attached Bid Tabulation. Alternative B will provide the parking lot with a concrete surface that is more durable and will have a longer life span than the asphalt alternative. Upon review of the received bids, it was determined that the City will award Roadway and Alternative B to the lowest responsive, responsible bidder, JT2 Inc. DBA Todd Companies.

In addition to the Project, items of work that will be completed by a combination of City crews and their contractor(s) include: materials testing, concrete drive approach demolition, installation of curb, gutter, sidewalk, and crushed concrete on 8<sup>th</sup> Street, completion of 9<sup>th</sup> Street public parking lot, installation of a trash enclosure, electric vehicle conduit, landscaping, irrigation, and utility coordination. These improvements are to be funded by a portion of the remaining 2011 RDA Bond proceeds.

## **PRIOR COUNCIL ACTIONS**

City Resolution Nos. 2018-085 and 2018-086 approving a contract for the Royal Valley Demolition and amended the fiscal year 2018-2019 budget to fund the Royal Valley Demolition project.

## **FISCAL IMPACT**

No new appropriations are needed to award this Project as the estimated costs were included in the FY 2019-20 Adopted Budget, specifically funded by a portion of the remaining 2011 RDA Bond proceeds.

The additional items of work mentioned above to be completed by City crews and other contractors will also be paid for using the 2011 RDA Bond proceeds are identified and estimated as follows:

\$ 15,000	Materials testing
20,000	8 <sup>th</sup> Street concrete drive approach demolition and sidewalk installation
5,000	Baserock where a future City facility will be located
15,000	9 <sup>th</sup> Street parking lot
13,000	Trash enclosure
20,000	Electric Vehicle Conduit installation
10,000	<u>Landscaping and irrigation</u>
\$ 98,000	Subtotal of Additional Work
<u>\$441,181</u>	<u>Project + 10% Contingency</u>
\$539,181	Estimated Total Parking Lot & Additional Work

In addition to the items listed above, costs for a permanent evidence storage facility will also be constructed using the 2011 RDA Bond proceeds. The former Royal Valley cold storage and packinghouse building was used for evidence storage for the Police Department. With the building demolished, the Department has been utilizing a temporary solution for secure storage; however a permanent facility will need to be constructed.

Staff is working on options for replacement of this facility, which is currently envisioned to be a covered block wall enclosure with a concrete floor, placed adjacent to the parking lot. Estimated costs for these improvements are unknown at this time but the funding source is anticipated to be the remaining 2011 RDA Bonds. Staff will return to the Council to request approval for this funding as necessary.

## **ATTACHMENTS**

1. Bid Tabulation for Royal Valley Parking Lot
2. Public Improvement Agreement for Royal Valley Parking Lot
3. Resolution No. 2019-091, award a construction contract to JT2 Inc. DBA Todd Companies for the Royal Valley Parking Lot

Bid Tabulation  
Royal Valley Parking Lot

Prepared: S. Gonzalez  
Checked by: S. Regier  
Approved: J. Robertson  
Date: 9/27/19

Item No	Description	Quantity	Units	JT2 INC DBA TODD COMPANIES		MAC GENERAL ENGINEERING		BUSH ENGINEERING		AVISON CONSTRUCTION		R.J. BERRY JR., INC.		YANEZ CONSTRUCTION	
				Unit Cost	Total	Unit Cost	Total	Unit Cost	Total	Unit Cost	Total	Unit Cost	Total	Unit Cost	Total
<b>BASE BID</b>															
1	Prepare Water Pollution Control Program	1	LS	\$ 649.00	\$ 649.00	\$ 675.99	\$ 675.99	\$ 643.10	\$ 643.10	\$ 500.00	\$ 500.00	\$ 2,500.00	\$ 2,500.00	\$ 8,500.00	\$ 8,500.00
2	Implement Water Pollution Control Program	1	LS	\$ 968.00	\$ 968.00	\$ 2,016.16	\$ 2,016.16	\$ 3,869.50	\$ 3,869.50	\$ 1,000.00	\$ 1,000.00	\$ 15,500.00	\$ 15,500.00	\$ 6,200.00	\$ 6,200.00
3	Clearing and Grubbing	1	LS	\$ 4,378.00	\$ 4,378.00	\$ 13,464.63	\$ 13,464.63	\$ 11,859.20	\$ 11,859.20	\$ 10,000.00	\$ 10,000.00	\$ 8,000.00	\$ 8,000.00	\$ 5,500.00	\$ 5,500.00
4	Bollard	61	EA	\$ 352.00	\$ 21,472.00	\$ 515.58	\$ 31,450.38	\$ 347.92	\$ 21,223.12	\$ 400.00	\$ 24,400.00	\$ 320.00	\$ 19,520.00	\$ 375.00	\$ 22,875.00
5	3/8 Grad 30 Zinc Plated Chain	560	LF	\$ 16.00	\$ 8,960.00	\$ 5.67	\$ 3,175.20	\$ 16.67	\$ 9,335.20	\$ 20.00	\$ 11,200.00	\$ 3.50	\$ 1,960.00	\$ 11.50	\$ 6,440.00
6	6" Chain Link Fence	141	LF	\$ 57.00	\$ 8,037.00	\$ 56.14	\$ 7,915.74	\$ 56.21	\$ 7,925.61	\$ 66.00	\$ 9,306.00	\$ 45.00	\$ 6,345.00	\$ 32.00	\$ 4,512.00
7	Ornamental Fence	400	LF	\$ 137.00	\$ 54,800.00	\$ 160.40	\$ 64,160.00	\$ 135.78	\$ 54,312.00	\$ 165.00	\$ 66,000.00	\$ 170.00	\$ 68,000.00	\$ 158.00	\$ 63,200.00
8	Wheel Slope	2	EA	\$ 64.00	\$ 128.00	\$ 57.29	\$ 114.58	\$ 54.50	\$ 109.00	\$ 65.00	\$ 130.00	\$ 100.00	\$ 200.00	\$ 75.00	\$ 150.00
9	Thermoplastic Traffic Striping, Pavement Markings, and Markers	1	LS	\$ 10,300.00	\$ 10,300.00	\$ 10,993.36	\$ 10,993.36	\$ 10,458.55	\$ 10,458.55	\$ 12,500.00	\$ 12,500.00	\$ 12,000.00	\$ 12,000.00	\$ 13,500.00	\$ 13,500.00
10	Historic Light Standard (ST-71)	3	EA	\$ 7,220.00	\$ 21,660.00	\$ 9,112.06	\$ 27,336.18	\$ 8,668.77	\$ 26,006.31	\$ 8,500.00	\$ 25,500.00	\$ 7,000.00	\$ 21,000.00	\$ 9,500.00	\$ 28,500.00
11	Minor Concrete-Valley Gutter	11	CY	\$ 605.00	\$ 6,655.00	\$ 636.00	\$ 6,996.00	\$ 558.92	\$ 6,148.12	\$ 1,000.00	\$ 11,000.00	\$ 375.00	\$ 4,125.00	\$ 522.46	\$ 5,747.06
12	12" Reinforced Concrete Pipe	246	LF	\$ 34.00	\$ 8,364.00	\$ 49.26	\$ 12,117.96	\$ 55.59	\$ 13,675.14	\$ 95.00	\$ 23,370.00	\$ 70.00	\$ 17,220.00	\$ 50.00	\$ 12,300.00
13	12" Reinforced Pipe-45 Degree Elbows	2	EA	\$ 251.00	\$ 502.00	\$ 2,578.92	\$ 5,157.84	\$ 644.19	\$ 1,288.38	\$ 230.00	\$ 460.00	\$ 1,000.00	\$ 2,000.00	\$ 550.00	\$ 1,100.00
14	Caltrans Type G1 Drainage Inlet (Type 24-12c Grate)	2	EA	\$ 3,135.00	\$ 6,270.00	\$ 5,601.48	\$ 11,202.96	\$ 6,514.93	\$ 13,029.86	\$ 5,000.00	\$ 10,000.00	\$ 6,000.00	\$ 12,000.00	\$ 4,950.00	\$ 9,900.00
15	Mobilization, Bonds and Insurance	1	LS	\$ 18,540.00	\$ 18,540.00	\$ 6,935.28	\$ 6,935.28	\$ 35,882.80	\$ 35,882.80	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 44,000.00	\$ 44,000.00
16	Supplemental Work	1	LS	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
Subtotal for Roadway				\$ 176,683.00		\$ 208,712.26		\$ 220,765.89		\$ 230,366.00		\$ 215,370.00		\$ 237,424.06	
<b>SCHEDULE A</b>															
17	Hot Mix Asphalt (Type A) (F)	640	TON	\$ 98.00	\$ 62,720.00	\$ 97.49	\$ 62,393.60	\$ 86.11	\$ 55,110.40	\$ 96.00	\$ 61,440.00	\$ 90.00	\$ 57,600.00	\$ 200.00	\$ 128,000.00
18	Aggregate Base (Class II) (F)	860	TON	\$ 36.00	\$ 30,960.00	\$ 37.03	\$ 31,845.80	\$ 40.37	\$ 34,718.20	\$ 37.00	\$ 31,820.00	\$ 50.00	\$ 43,000.00	\$ 60.00	\$ 51,600.00
19	Roadway Excavation (F)	1,258	CY	\$ 37.00	\$ 46,546.00	\$ 21.84	\$ 27,474.72	\$ 20.63	\$ 25,952.54	\$ 40.00	\$ 50,320.00	\$ 54.00	\$ 67,932.00	\$ 14.00	\$ 17,612.00
Subtotal for Alternative A				\$ 140,226.00		\$ 121,714.12		\$ 115,781.14		\$ 143,580.00		\$ 168,532.00		\$ 197,212.00	
<b>SCHEDULE B</b>															
20	Portland Cement Concrete (F)	725	CY	\$ 219.00	\$ 158,775.00	\$ 270.24	\$ 195,924.00	\$ 292.39	\$ 211,982.75	\$ 275.00	\$ 199,375.00	\$ 250.00	\$ 181,250.00	\$ 352.6938	\$ 255,703.01
21	6"x6"-W1.4xW1.4 WWM (F)	38,045	SF	\$ 0.50	\$ 19,522.50	\$ 0.82	\$ 32,016.90	\$ 0.55	\$ 21,474.75	\$ 0.30	\$ 11,713.50	\$ 0.60	\$ 23,427.00	\$ 0.50	\$ 19,522.50
22	Roadway Excavation (F)	1,213	CY	\$ 38.00	\$ 46,094.00	\$ 22.28	\$ 27,025.64	\$ 21.37	\$ 25,921.81	\$ 40.00	\$ 48,520.00	\$ 75.00	\$ 90,975.00	\$ 14.00	\$ 16,982.00
Subtotal for Alternative B				\$ 224,391.50		\$ 254,966.54		\$ 259,379.31		\$ 259,608.50		\$ 295,652.00		\$ 292,207.51	
Roadway and Alternative A Total				\$ 316,909.00		\$ 330,426.38		\$ 336,547.03		\$ 373,946.00		\$ 383,902.00		\$ 434,636.06	
Roadway and Alternative B Total				\$ 401,074.50		\$ 463,678.80		\$ 480,145.20		\$ 489,974.50		\$ 511,022.00		\$ 529,631.57	

SUBCONTRACTORS

Crisp Company	Crisp Company	Chrisp Company	Chrisp Company	Chrisp Company	Central State Striping
All Commercial Fencing	Rudnick Fence	All Commercial Fencing	All Commercial Fencing	D&G Fence Co.	
Cable Links Construction	Power Design Electric	Power Design Electric	Cable Links	Cable Links Construction	
	Tully Consulting Group				
		Lyles Utility Construction, LLC			
		Madera Concrete		Celtic Construction, Inc.	
				Bill Nelson GEC, Inc.	

Notes:

1-9 Mathematical Error

## PUBLIC IMPROVEMENT AGREEMENT

THIS AGREEMENT made at the City of Reedley, by and between JT2 INC DBA TODD COMPANIES, HEREINAFTER CALLED the Contractor and the CITY OF REEDLEY, hereinafter called the OWNER.

WITNESSETH: That the Contractor and the Owner, for the consideration hereinafter named, agree as follows:

### SECTION A

The Contractor agrees to furnish all labor and materials, including tools, implements, and appurtenances required, and to perform all work in a good and workmanlike manner, free from any and all liens and claims of mechanics, materialmen, Subcontractors, artisans, machinists, teamsters, draymen, and laborers, required for: **ROYAL VALLEY PARKING LOT** in the City of Reedley, including all appurtenances thereto, in strict compliance with the Bid and Contract Documents and the Special Provisions dated August 2019.

### SECTION B

The Contractor and the Owner agree that the Bid and Contract Documents, as completed by the Contractor, the Prevailing Wage Rate Determination as determined by the State Director of Industrial Relations, or Federal Wage Rate Determination as determined by the Secretary of Labor, whichever is higher, the Standard Specifications dated 2010, of the State of California, Department of Transportation, and any supplementary specifications referenced therein, the Standard Plans, the Special Provisions including the General Provisions, the Plans and Drawings, and the Standard Specifications, together with this Agreement, form the contract, and they are as fully a part of this contract as if herein repeated. No part of said Specifications which is in conflict with any portion of this agreement shall be considered as any part of this agreement, but shall be utterly null and void.

### SECTION C

The Owner agrees to pay the Contractor in current funds for the Performance of the contract, Four hundred one thousand seventy four dollars and fifty cents (\$401,074.50), it being understood that said price is based upon the estimated quantities of materials to be used as set forth in the Proposal, and upon completion of the project the final contract price shall be revised, if necessary, to reflect the true quantities used at the stated unit price thereof as contained in the Contractor's Proposal hereto attached.

### SECTION D

If the Contractor shall be adjudged as bankrupt, or if he makes a general assignment for the benefit of his creditors, or if a receiver should be appointed on account of his insolvency, or if he or any of his Subcontractors should persistently or repeatedly refuse or should fail, except in cases of materials, or if he should fail to make prompt payment to Subcontractors or for material or labor, or persistently disregard laws, ordinances, or the instructions of the City Engineer of the City of Reedley, hereinafter referred to as Engineer, then the Owner may upon certificate of the

Engineer when sufficient cause exists to justify such action, serve written notice upon the Contractor and his surety of its intention to terminate the contract, and unless within five (5) days after service of such notice, such violations shall cease and satisfactory arrangement for correction thereof be made, the contract shall, upon the expiration of said five (5) days, cease and terminate.

In the event of any such termination, the Owner shall immediately serve written notice thereof upon the surety and the Contractor, and the surety shall have the right to take over and perform the contract, provided, however, that if the surety within ten (10) days after the serving upon it of notice of termination does not give Owner written notice of its intention to take over and perform the contract or does not commence performance thereof within the ten (10) days stated above from the date of the serving of such notice, the Owner may take over the work and prosecute the same to completion by contract or by any other method it may deem advisable, for the account and at the expense of the Contractor, and the Contractor and his surety will be liable to the Owner for any excess cost occasioned the Owner thereby, and in such event the Owner, may without liability for so doing, take possession of and utilize in completing the work such materials, appliances, plant and other property belonging to the Contractor as may be on the site of the work and necessary therefore.

In such case, the Contractor shall not be entitled to receive any further payment until the work is finished. If the unpaid balance of the contract price shall exceed the expenses of finishing the work, including compensation for additional managerial and administration services, such excess shall be paid to the Contractor. If such expense shall exceed such unpaid balance, the Contractor shall pay the difference to the Owner. The expense incurred by the Owner, as herein provided, and damage incurred through the Contractor's default, shall be certified by the Engineer.

## **SECTION E**

With respect to any work required to be done under this contract, the Contractor shall indemnify and hold harmless the Owner (City of Reedley), the State of California, the United States of America, and all other participating public agencies whether or not said agencies are named herein who have jurisdiction within the areas under which the work is to be performed and all officers, officials, volunteers and employees of the Owner, the State of California, the United States of America and said other participating agencies against any and all claims, demands, causes of action, damages, (including damages to the Owner's property or property of any participating agencies) costs, or liabilities (including costs, or liabilities of the Owner, or the participating agencies with respect to its employees) in law or in equity of every kind and nature whatsoever, directly or proximately resulting from or caused by the performance of the contract whether such performance by the Contractor, his Subcontractor, or anyone directly or indirectly employed by him; and the Contractor shall, at his sole risk and expense, defend any and all suits, actions, or other legal proceedings, which may be brought or instituted by third persons against the Owner, their participating agencies, their officers and employees on any such claim, demand, or cause of action and the Contractor shall pay and satisfy any judgment or decree which may be rendered against the Owner, their participating agencies, their officers and employees and any such suit, action, or other legal proceedings. In no event shall the Contractor indemnity obligation extend to the active negligence, sole negligence, or willful misconduct of an indemnified party in compliance with CA Civil Code §2782.

The Contractor shall furnish the Owner with a Certificate of Insurance, indicating insurance coverage with respect to the liability assumed by the Contractor under the provisions of this article, and shall further indicate insurance coverage with minimum limits as shown in the project specifications.

The Certificate of Insurance shall further provide that a minimum thirty (30) days notice of cancellation or reduction in coverage shall be given the Owner.

An Additional Insured Endorsement to the Contractor's Liability Insurance policy naming the City of Reedley, its officers, officials, employees and volunteers, and other participating public agencies (if applicable) and all officers and employees of the above shall also be furnished.

#### **SECTION F**

Contractor represents that he has secured the payment of Worker's Compensation in compliance with the provisions of the Labor Code of the State of California and during performance of the work contemplated herein will continue so to comply with said provisions of said Code. Contractor shall supply the Owner with the insurance data and certificates as set forth in the specifications. The Certificates of Insurance evidence that Worker's Compensation Insurance is in effect as well as employer's liability insurance with limits of \$2,000,000 per accident and providing that the Owner will receive thirty (30) days notice of cancellation. If the Contractor self-insures Worker's Compensation, Certificate of Consent to Self-insure shall be provided the Owner.

#### **SECTION G**

Contractor shall forthwith furnish in triplicate a faithful performance bond in an amount equal to One-Hundred (100%) percent of the contract price and a payment (labor and materials) bond in an amount equal to One-Hundred (100%) percent of the contract price, both bonds to be written by a surety company acceptable to the Owner and in the form prescribed by law.

The payment bond shall include a provision that if the Contractor or his Subcontractors shall fail to pay (a) amounts due under the Unemployment Insurance Code with respect to work performed under the contract or (b) any amounts required to be deducted, withheld, and paid over to the Employment Development Department from the wages of the employees of the Contractor and Subcontractors pursuant to Section 13020 of the Unemployment Insurance Code with respect to such work and labor, then the surety will pay these amounts. In case suit is brought upon the payment bond, the surety will pay a reasonable attorney's fee to be fixed by the court.

#### **SECTION H**

This work for this project shall be diligently prosecuted to completion before the expiration of Thirty (30) consecutive WORKING DAYS beginning on the tenth calendar day after approval of the contract.

Contractor shall pay to the City of Reedley in the sum of **\$500** per day, for each and every calendar day(s) delay in finishing the work in excess of the number of consecutive calendar days prescribed above. Liquidated damage provisions shall be in accordance with Public Contract Code Section 7203 as amended by Assembly Bill 552.

**SECTION I**

Should either party to the contract bring an arbitration or mediation proceeding or other action to enforce any provisions of the contract, including an action pursuant to Public Contract Code Section 20104.4, the prevailing party shall be entitled to recover reasonable attorney's fees and all costs in connection therewith. The term "prevail" as used in this section shall include any action at law, in equity, or pursuant to arbitration in which either party has been successful.

**SECTION J**

Time is of the essence. The improvement and work contemplated in the performance of this contract is predicated on suitable weather conditions as determined by the City Engineer. In the event the City Engineer determines that suitable conditions are not experienced during the contract period (after the notice to proceed) it is agreed that the contract may be delayed by weather and will be credited additional days as provided in the specifications, but no additional monetary compensation. Any such delay shall be documented and processed on the standard change order form.

IN WITNESS WHERE OF, they have executed this agreement the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

**CONTRACTOR,**

**OWNER,  
CITY OF REEDLEY**

BY: \_\_\_\_\_

BY: \_\_\_\_\_

*(Print Name Below Signature Line)*

NICOLE R. ZIEBA  
CITY MANAGER

RECOMMEND FOR APPROVAL

BY: \_\_\_\_\_

JOHN S. ROBERTSON, P.E.  
CITY ENGINEER

**RESOLUTION NO. 2019-091**  
**A RESOLUTION TO THE CITY COUNCIL OF THE CITY OF REEDLEY**  
**AWARDING A CONSTRUCTION CONTRACT TO JT2 INC. DBA TODD**  
**COMPANIES FOR THE ROYAL VALLEY PARKING LOT**

**WHEREAS**, the City of Reedley issued a Notice to Bidders for the Royal Valley Parking Lot; and

**WHEREAS**, the City received, opened and read aloud seven (7) bids which the total Roadway and Schedule A ranged from \$316,909 to \$434,636.06 and the total Roadway and Schedule B ranged from \$401,074.50 to \$529,631.57; and

**WHEREAS**, the lowest, most responsive and responsible bid was submitted by JT2 Inc. DBA Todd Companies; and

**WHEREAS**, the City Council, using their independent judgment desires to award a construction contract for the lowest responsible responsive bid for total Roadway and Schedule B in the amount of \$401,074.50.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Reedley, using their independent judgment, hereby approves Resolution No. 2019-091 based on the following:

1. The above recitals are true and correct; and
2. That the contract for the Royal Valley Parking Lot is awarded to JT2 Inc. DBA Todd Companies for the unit and lump sum prices as bid for the Roadway and Alternative B, the total amount of the contract being \$401,074.50.
3. That the City Manager is authorized and directed to promptly execute the contract for the subject work with JT2 Inc. DBA Todd Companies subject to the submittal of the necessary bonds, insurance certificates and other necessary documents required by the specifications and special provisions for this project, all for the approval by and to the satisfaction of the City Engineer or the City Attorney.
4. The City Manager or her designee, is hereby authorized to approve change orders up to an amount approximately equal to 10% of the construction contracted amount.
5. The total construction budget for this project, including the construction contract, contingency costs shall not exceed approximately \$40,107.45.
6. This resolution is effective immediately upon adoption.

This forgoing resolution is hereby approved at a regular meeting of the City Council of the City of Reedley held on the 8th day of October 2019, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

\_\_\_\_\_  
Frank Piñon, Mayor

ATTEST:

\_\_\_\_\_  
Sylvia B. Plata, City Clerk



## **REEDLEY CITY COUNCIL**

- Consent
- Regular Item
- Workshop
- Closed Session
- Public Hearing
- Receive/Review

ITEM NO: 17

**DATE:** October 8, 2019

**TITLE:** CONSIDERATION OF ITEMS REGARDING A PROPOSED BALLOT MEASURE PERTAINING TO A TRANSACTIONS AND USE TAX FOR THE MARCH 3, 2020 CALIFORNIA PRIMARY ELECTION

- A) ADOPT RESOLUTION NO. 2019-086 OF THE CITY COUNCIL OF THE CITY OF REEDLEY CALLING FOR AND GIVING NOTICE OF THE HOLDING OF A SPECIAL MUNICIPAL ELECTION TO BE HELD ON MARCH 3, 2020, TO PRESENT TO VOTERS A MEASURE TO LEVY A GENERAL PURPOSE TRANSACTIONS AND USE TAX OF THREE-QUARTERS (3/4) OF ONE PERCENT (0.75%), AS REQUIRED BY THE PROVISIONS OF THE LAWS OF THE STATE OF CALIFORNIA RELATING TO GENERAL LAW CITIES; REQUESTING CONSOLIDATION THEREOF WITH THE STATEWIDE PRIMARY ELECTION TO BE HELD ON THE SAME DATE; AND REQUESTING THAT THE FRESNO COUNTY BOARD OF SUPERVISORS AUTHORIZE THE FRESNO COUNTY CLERK TO RENDER SPECIFIED SERVICES TO THE CITY OF REEDLEY RELATING TO THE CONDUCT OF THE SPECIAL MUNICIPAL ELECTION
- B) INTRODUCE ORDINANCE NO. 2019-005, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF REEDLEY ADDING SECTION 3-1-14, TO CHAPTER 1, OF TITLE 3 OF THE REEDLEY MUNICIPAL CODE PERTAINING TO THE IMPOSITION OF AN ADDITIONAL TRANSACTIONS AND USE TAX
- C) INTRODUCE UNCODIFIED ORDINANCE NO. 2019-006, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF REEDLEY IMPOSING AN ADDITIONAL TRANSACTIONS AND USE TAX TO BE ADMINISTERED BY THE CALIFORNIA DEPARTMENT OF TAX AND FEE ADMINISTRATION

**SUBMITTED:** Paul A. Melikian, Assistant City Manager 

**APPROVED:** Nicole R. Zieba, City Manager 

### **RECOMMENDATION**

That the City Council take the following action:

1. Adopt Resolution No. 2019-086, which calls for and gives notice of a special municipal election to be held on March 3, 2020, orders that a ballot measure ("Measure") for a three-quarters of

one percent (0.75%) Transactions and Use tax increase be placed on the ballot and submitted to the voters of the City at the March 3, 2020 special municipal election, requests consolidation of the special municipal election with the statewide primary election to be held on the same date, and requests the County Board of Supervisors to authorize the Fresno County Clerk to render election services to the City of Reedley.

2. Introduce Ordinance Nos. 2019-005 and 2019-006, which will enact the three-quarters of one percent (0.75%) Transactions and Use tax increase if the voters approve the Measure at the March 3, 2020 election. In order to begin the timely collection of the tax, the California Department of Tax and Fee Administration requires that an ordinance be adopted and in place to become effective if the Measure is approved by the voters at the election.

### **EXECUTIVE SUMMARY**

By 2012, the deep national recession had significantly reduced the City's revenue available to fund essential city services. The statewide shuttering of Redevelopment Agencies also significantly impacted the ability of the City to conduct economic development activities and combat blight in the community. Economic recovery has been slow in this region and General Fund revenues simply have not grown at a rate that would permanently close the gap between revenues and expenditures. The City's most recent financial forecast, covering fiscal years 2020-2025, demonstrated that the City faces a known budget deficit of at least \$678,000 in the next fiscal year (Fiscal Year 2021) and a growing budget deficit in excess of \$2 million annually by Fiscal Year 2025 in the General Fund, the primary funding source for police and fire, among other critical services. Without additional revenue, the General Fund Reserve will be completely depleted within the next two fiscal years, and the City will no longer be able to support current service levels due to significant reductions in full-time positions.

The tax measure is necessary in order to maintain 911 emergency response times, police protection, neighborhood patrols, anti-gang and drug programs; repair streets, alleys, potholes, storm drains, and other infrastructure; maintain neighborhood parks, youth and after-school, and senior programs; retain and attract local businesses; address homelessness; and provide other vital services. The recent community polling that was completed illustrates that Reedley residents continue to have high expectations for their public services and are willing to pay to adequately fund them. Public safety, streets maintenance and upkeep of public facilities all ranked highly in importance.

A general tax measure requires approval of a simple majority of the voters (50% + 1). City staff recommends this proposed tax measure be put to the voters at the earliest possible election to provide the City Council with direction prior to the development of the FY 2021 budget.

### **Sunset Discussion**

Staff is not recommending that this measure have a 'sunset' (i.e. expiration date) for a number of reasons. The issues facing the City for the foreseeable future are not expected to go away. Despite the ongoing best efforts of a dedicated Council and City leadership team, expenses will continue to rise faster than revenue growth, creating a drastic structural deficit if left unaddressed. The additional revenue from this measure will be needed as much 10-15 years from now as it is needed for next fiscal year. These expenses go far beyond the recent focus on unfunded pension liabilities. There are a number of areas that the Council and staff have collectively worked very hard to make headway on, but challenges remain.

One major example includes the continuing shortfall of road maintenance funds just to maintain the existing pavement conditions, a well-traveled issue with most cities in California. Reedley has historically not had sufficient General Fund revenue to support any street maintenance activities, instead relying upon gas taxes, Measure 'C', Local Transportation Funds, and CDBG allocations for almost all maintenance projects. The most recent Pavement Management Plan, completed in March

2017, identified \$4 million in annual expenditures (investment) that is needed just to maintain the then current Pavement Condition Index of 54. Utilizing all available resources, the City of Reedley currently averages about \$1.5 million annually in average expenditures for streets maintenance projects. This deficit in annual funding of approximately \$2.5 million will have to be made up in later years when maintenance treatments will be more invasive and expensive. (e.g. a full reconstruction vs. slurry seal)

Another example is the ongoing shortfall of funds for the replacement of front line public safety vehicles. The Police Department currently has 12 Ford Crown Victoria sedans still in service, ranging from model years 2007 to 2011. By any industry best practice, most of these sedans should have been replaced. The Department is dealing with ongoing maintenance issues of keeping these cars on the road; however no funds will be available for the financing package until 2021, when the current loan is paid off. In the meantime the oldest of these vehicles will need to serve for at least another two years, with the newer sedans likely serving several more years as there will not be enough funding to replace all 12 at the same time unless a grant or other revenue source is identified. The same situation exists for the Fire Department, where several of the large apparatus will be due for replacement in the next 5-10 years, and very limited replacement funds are available. As a result almost every new vehicle/equipment acquisition will require bank financing over a long term, resulting in interest costs adding to the purchase price. This shortfall of adequate equipment replacement funds is not expected to be a short term situation.

### **BACKGROUND**

The City Council must approve a measure by ordinance (including a section conditioning its effect upon subsequent voter approval) no later than December 6, 2019, in order for the measure to be included on the ballot for the March 3, 2020 California Primary Election.

As detailed in the attached memo to the City Council dated September 12, 2019, Reedley offers residents a tremendous amount of service level on far less sales tax revenue than nearby similarly sized cities. Reedley's annual sales tax of \$2,990,801 is \$1,577,595 less than the next lowest neighbor, the City of Sanger. Put another way, if Reedley had the same level of sales tax revenue as Sanger, a new tax measure would not likely be necessary at this time. The cities of Selma and Dinuba (also similar in size) have sales tax revenue on the order of three and four times the amount of Reedley.

Doing more with less dollars is engrained into the culture of the City of Reedley, with staff at all levels looking to reduce expenses where possible. However, there is a juncture in the near future where even the best financial and operational practices cannot counteract the increasing expenditures that are being passed along to the City by its vendors and providers, of which the City simply has little or no control.

On August 27, 2019, the City Council unanimously adopted Resolution No. 2019-076 declaring a fiscal emergency in order to place a general purpose ballot measure on the March 3, 2020 statewide primary election, and requesting the City Attorney to prepare an ordinance for placement of the measure on the March 2020 ballot.

At a workshop on August 13, 2019, the City Council received an updated and detailed General Fund Forecast that built upon ongoing information presented to the Council regarding the City continuing to experience significant increases in expenses that outpace available revenue resources that ultimately will lead to a budget crises of unprecedented proportions if left unaddressed. The financial forecast, covering fiscal years 2020-2025, demonstrated that the City faces a known budget deficit of at least \$678,000 in the next fiscal year (Fiscal Year 2021) and a growing budget deficit in excess of \$2 million annually by Fiscal Year 2025 in the General Fund, the primary funding source for police and fire, among other critical services.

**FISCAL IMPACT**

If authorized by the City Council, and approved by voters, the additional Transactions and Use Tax measure is expected to generate approximately \$1.5 million annually for vital public safety, streets maintenance, and other infrastructure. City staff recommends placing this proposed general tax measure on the March 3, 2020 ballot so the City Council will know the results of the election prior to development of the FY 2021 budget.

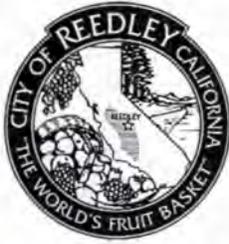
**ATTACHMENTS**

Memo to the City Council dated September 12, 2019

Resolution No. 2019-086

Ordinance No. 2019-005

Ordinance No. 2019-006 (uncodified)



**DATE:** September 12, 2019  
**TO:** Reedley City Council  
**BY:** Nicole R. Zieba, City Manager  
Paul A. Melikian, Assistant City Manager *PM*  
**SUBJECT:** Transactions and Use Tax Information *NZ*

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With the City Council's recent adoption of the Declaration of Fiscal Emergency Resolution, staff is working towards introducing an ordinance imposing a general purpose Transactions and Use Tax (TUT), subject to a 2/3 vote of City Council and majority vote of qualified voters in the City. To assist the Council with the upcoming process, staff felt it important to provide some background information on the current sales taxes in the surrounding area and ballot measure activity.

Cities in Fresno County have a 7.975% Transactions and Use Tax rate (aka sales tax rate) with the exceptions listed below:

City of Coalinga 8.975%	City of Fowler 8.975%	City of Huron 8.975%
City of Kingsburg 8.975%	City of Kerman 8.975%	<b>City of Reedley 8.475%</b>
City of Sanger 8.725%	City of Selma 8.475%	City of Dinuba 8.50%*

\* Included for comparative purposes

The combined tax rate of all local sales taxes in any county is generally not allowed to exceed 2.00 percent. However, this is a statutory restriction and the California Legislature routinely allows some local governments, through the adoption of separate legislation, to exceed the 2.00 percent local tax rate cap. The 2.00 percent local tax rate cap is exceeded in any city with a combined sales tax rate in excess of 9.25% (7.25% statewide tax rate plus the 2.00% tax rate cap).

Reedley has .775% left before reaching the cap of 9.25%. All of the cities in the county are subject to the public library tax of .125%, Measure "C" transportation tax of .50% and the Measure "Z" zoo tax of .10%. In addition, Reedley has a .50% Public Safety Sales Tax Measure.

If the City Council were to authorize a  $\frac{3}{4}$  cent TUT measure and the voters approve by a 50% + 1 vote, then Reedley's sales tax rate would go from 8.475% to 9.225%. Given that the cap in Fresno County is currently 9.25%, only .025% would be remaining for future TUT initiatives.

Should the TUT measure go forward and is approved by the voters, Reedley would have the highest sales tax rate in Fresno County, but certainly not the case if you look statewide.

As of July 1, 2019, 26 California cities (all in Los Angeles County) have a combined sales tax rate of *at least* 10.00%, and the city of Santa Fe Springs has the highest combined sales tax rate in California at 10.50%.

Reedley is certainly not alone in asking voters for additional tax revenue, and based on feedback received from other cities, they too are considering TUT measures to combat rising costs and service level demands.

In a recent article recapping the November 2018 election, Michael Coleman, Local Government Finance expert, writes that California voters showed confidence in local governments by approving hundreds of bonds and taxes. There were 69 TUT measures on the November 2018 ballot, which was more than the 55 measures in the 2014 midterm elections, but fewer than the 89 measures on the ballot in 2016.

Of the 69 TUT measures on the November 2018 ballot, 58 were general tax measures and 11 were two-thirds vote special taxes. 50 of the 58 general tax measures passed, including all eight extensions. Just five of the 11 special taxes passed statewide.

One additional consideration for a  $\frac{3}{4}$  cent tax measure as opposed to a  $\frac{1}{2}$  cent is that Reedley would grasp most of the remaining TUT cap for local use, as opposed to the County or some other entity rolling out a measure in future years for an indirect regional benefit that would do little if anything to ensure critical services in this community are adequately funded.

City staff requested annual TUT (sales tax) revenue for all cities in Fresno County and the City of Dinuba from the City's sales tax auditor and consultant, MuniServices, to find out how Reedley compared to similar sized cities. The attached report provided by MuniServices shows gross sales tax revenue for last fiscal year ending June 30, 2019. Highlighting similarly sized cities, the annual gross sales tax revenue from general sales tax and any special taxes illustrates the following disparity:

City	2010 Census Population	Annual Sales Tax Revenue, incl. special taxes
Dinuba	21,453	\$13,876,181
Selma	23,219	\$8,242,897
Sanger	24,270	\$4,568,396
Reedley	24,194	\$2,990,801

From this data it is clear that Reedley offers residents a tremendous amount of service level on far less sales tax revenue. In fact, the next lowest similarly sized city for sales tax receipts is Sanger, with \$1,577,595 *more* in annual revenue. The vast difference between the cities is purely due to the economic base of each City being different. For example, Selma's location on the 99 has allowed it to generate larger sales tax receipts from the Auto Mall, Home Depot and Walmart among others. Although the annual sales tax revenue varies widely, the service requirements of the communities are similar given their close population numbers, and Reedley has been able to do tremendous work without those big sales tax generators.

On September 24<sup>th</sup>, staff will introduce an ordinance to implement a  $\frac{3}{4}$  cent general purpose Transactions and Use Tax subject to voter approval. Staff is not recommending that this measure

have a 'sunset' (i.e. expiration date) for a number of reasons. The issues facing the City for the foreseeable future are not expected to go away. Despite the ongoing best efforts of a dedicated Council and City leadership team, expenses will continue rise faster than revenue growth, creating a drastic structural deficit if left unaddressed. The additional revenue from this measure will be needed as much 10-15 years from now as it is needed for next fiscal year. These expenses go far beyond the recent focus on unfunded pension liabilities. There are a number of areas that the Council and staff have collectively worked very hard to make headway on, but challenges remain.

One major example includes the continuing shortfall of road maintenance funds just to maintain our existing pavement conditions, a well-traveled issue with most cities in California. Reedley has historically not had sufficient General Fund revenue to support any street maintenance activities, instead relying upon gas taxes, Measure 'C', Local Transportation Funds, and CDBG allocations for almost all maintenance projects. The most recent Pavement Management Plan, completed in March 2017, identified \$4 million in annual expenditures (investment) that is needed just to maintain the then current Pavement Condition Index of 54. Utilizing all available resources, the City of Reedley currently averages about \$1.5 million annually in average expenditures for streets maintenance projects. This deficit in annual funding approximately \$2.5 million will have to be made up in later years when maintenance treatments will be more invasive and expensive. (e.g. a full reconstruction vs. slurry seal)

Staff has been clear and up front about the need for the additional sales tax measure in the coming years just to balance the budget based on current staffing and expenditures. Long term, should the City realize higher property and sales tax revenue through significant commercial and residential development, a large portion of this revenue will be needed to provide City services to the developments through additional police and fire resources, parks maintenance etc.; however any budget surplus in the General Fund could be used to tackle the growing backlog of streets maintenance projects.

Over the last eleven years, City staff, the Council, and the Oversight Committee have done a commendable job managing the existing ½ cent sales tax measure, ensuring that all requirements are met and uses are in line with the original intent of the measure. Annual reviews, the decennial review, and financial audits have all been completed on time. Should voters feel that the new tax measure (assuming successful passage) or the existing Measure G measure are no longer needed, they will always have the option to rescind the measure through a ballot referendum.

The recent polling that was completed illustrates that Reedley residents continue to have high expectations for their public services and are willing to pay to adequately fund them. Public safety, streets maintenance and upkeep of public facilities all ranked highly in importance.

**RESOLUTION NO. 2019-086**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF REEDLEY CALLING FOR AND GIVING NOTICE OF THE HOLDING OF A SPECIAL MUNICIPAL ELECTION TO BE HELD ON MARCH 3, 2020, TO PRESENT TO VOTERS A MEASURE TO LEVY A GENERAL PURPOSE TRANSACTIONS AND USE TAX OF THREE-QUARTERS (3/4) OF ONE PERCENT (0.75%), AS REQUIRED BY THE PROVISIONS OF THE LAWS OF THE STATE OF CALIFORNIA RELATING TO GENERAL LAW CITIES; REQUESTING CONSOLIDATION THEREOF WITH THE STATEWIDE PRIMARY ELECTION TO BE HELD ON THE SAME DATE; AND REQUESTING THAT THE FRESNO COUNTY BOARD OF SUPERVISORS AUTHORIZE THE FRESNO COUNTY CLERK TO RENDER SPECIFIED SERVICES TO THE CITY OF REEDLEY RELATING TO THE CONDUCT OF THE SPECIAL MUNICIPAL ELECTION**

**WHEREAS**, the City of Reedley (“City”) faces a budget crisis of unprecedented proportions; and

**WHEREAS**, the City has, and will continue to experience significant increases in expenses that outpace available revenue resources; and

**WHEREAS**, the residents of the City of Reedley have expressed their desire to avoid further cuts in essential City services and programs such as: 911 emergency first responders, police protection, fire prevention, neighborhood patrols, anti-gang and drug programs, homelessness outreach programs, street and sidewalk repairs, storm drain repair, other infrastructure upkeep, park and open space maintenance, youth and after-school programs, senior citizen programs, retention and attraction of local businesses; and

**WHEREAS**, the City Council of the City of Reedley met at its regularly scheduled meeting of August 13, 2019, to review in a workshop format a detailed five year financial forecast, and review the need and timing for a potential general tax measure; and

**WHEREAS**, on August 27, 2019, the City Council of the City of Reedley voted unanimously to declare a fiscal emergency to submit a general purpose sales tax ballot measure to the voters of the City at the March 3, 2020, statewide primary election.

**WHEREAS**, applicable provisions of the California Revenue and Taxation Code authorize the City to levy or increase a transactions and use tax for general purposes by ordinance following approval by a majority vote of the qualified electors of the City voting in an election on the issue; and

**WHEREAS**, in accordance with applicable provisions of the Elections Code the City Council desires to submit to the voters of the City of Reedley a ballot measure proposal to increase the existing rate of the Transactions and Use Tax rate in the City of Reedley by three-quarters of one percent (0.75%) (hereinafter the “Measure”); and

**WHEREAS**, if the Measure is approved by the voters, the increased transactions and use tax is a general tax, the revenue of which will be placed in the City’s general fund and be used to pay for any general City services; and

**WHEREAS**, if the Measure is approved by the voters, the California Department of Tax and Fee Administration shall collect the tax from retailers subject to the tax and remit the funds to the City; and

**WHEREAS**, Section 10401 of the California Elections Code (the "Elections Code") authorizes the Fresno County Board of Supervisors to consolidate the special municipal election with the statewide primary election scheduled for March 3, 2020; and

**WHEREAS**, the transactions and use tax increase required by the Measure cannot be imposed without voter approval; and

**WHEREAS**, voter approval of the Measure increasing the City's transactions and use tax rate will require an ordinance amending the Reedley Municipal Code defining the rate and more completely describing the Measure and details of the tax, which ordinance shall be prepared by the City Attorney so as to be enacted if the Measure is approved by the voters (hereinafter "Ordinance").

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF REEDLEY HEREBY RESOLVES AS FOLLOWS:**

**SECTION 1.** Pursuant to article XIII C, section 2(b) of the California Constitution, section 53724 of the Government Code, and applicable provisions of the Elections Code, the City Council of the City of Reedley hereby calls and orders an election at which the Measure relating to the increase of the City's transactions and use tax shall be submitted to the qualified voters of the City.

**SECTION 2.** The City Council requests the Fresno County Board of Supervisors to consolidate the special municipal election for this Measure with the statewide primary election on March 3, 2020, pursuant to section 10403 of the Elections Code.

**SECTION 3.** The City requests that the Fresno County Clerk/Registrar of Voters conduct the election and canvass the returns, and the City agrees to pay the proportionate share of reasonable expenses of said election, said share to consist of all direct costs as determined by the Fresno County Clerk to be directly related to the conduct of the City of Reedley's special municipal election together with the City's proportionate share of the expenses for election services rendered by Fresno County that are being shared equally with other jurisdictions, if any, by virtue of the consolidation of the City's special municipal election with the elections being held by other jurisdictions, if any, in the City of Reedley on March 3, 2020.

**SECTION 4.** At the statewide primary election to be held on March 3, 2020, the following question shall be submitted to registered voters of the City of Reedley and shall be printed on the election ballot in the form set forth as follows:

REEDLEY PUBLIC SAFETY & VITAL CITY SERVICES MEASURE: To maintain 911 emergency response times, police protection, neighborhood patrols, anti-gang and drug programs; repair streets, alleys, potholes, and other infrastructure; maintain neighborhood parks, youth, after-school, and senior programs; retain and attract local businesses; address homelessness; and provide other services; shall the City of Reedley enact a  $\frac{3}{4}\%$  sales tax providing approximately \$1,500,000 annually until ended by voters, requiring audits, and with all funds benefitting Reedley residents?

YES

NO

**SECTION 5.** The measure shall be designated on the ballot by a letter, as provided in Elections Code Section 13116. This measure shall be designated by letter by the Fresno County Clerk.

**SECTION 6.** Passage of the Measure requires a simple majority of votes from qualified voters of the City voting in the election.

**SECTION 7.** In all particulars not recited in this resolution, the election shall be held and conducted as provided by law for holding municipal elections.

**SECTION 8.** Pursuant to Elections Code section 12111, the City Council hereby directs the City Clerk, with the assistance of the City Attorney, to prepare a synopsis of the Measure and transmit the synopsis to the Fresno County Clerk/Registrar of Voters to be published in accordance with section 12111.

**SECTION 9.** The full text of the Measure submitted to the voters will appear in the sample ballot and voters pamphlet. The Ordinance to be enacted to implement the Measure, if the Measure is approved by the voters, will not be printed in the sample ballot and voters pamphlet. However, the full text of the Measure and the full text of the Ordinance will be made available at the Office of the Fresno County Clerk/Registrar of Voters and the Office of the Reedley City Clerk.

**SECTION 10.** Arguments in favor of or against the proposed measure are permissible and shall be filed with the Fresno County Clerk/Registrar of Voters in accordance with applicable provisions of the Elections Code, including sections 9280 through 9287 thereof.

**SECTION 11.** Pursuant to Elections Code section 9280, the City Council hereby directs the City Clerk to transmit a copy of the Measure to the City Attorney, and the City Attorney shall prepare an impartial analysis of the Measure in accordance with Elections Code section 9280 and file it with the Fresno County Clerk/Registrar of Voters.

**SECTION 12.** The City Clerk shall file a certified copy of this resolution with the Fresno County Clerk/Registrar of Voters as required by applicable law. The City Clerk is hereby authorized and directed to work with the Fresno County Clerk/Registrar of Voters and take all steps necessary to cause placement of the Measure and any associated arguments, analysis, synopsis, summary, or ballot question on the ballot.

**SECTION 13.** The City Clerk and City Attorney are authorized to make any typographical, clerical, non-substantive corrections to this resolution and the Measure to be placed on the ballot as may be deemed necessary by the Fresno County Clerk/Registrar of Voters.

**SECTION 14. California Environmental Quality Act (CEQA).** The adoption of this Resolution is exempt from the California Environmental Quality Act, Public Resources Code §§ 21000 et seq. ("CEQA") and 14 Cal. Code Reg. §§ 15000 et seq. ("CEQA Guidelines"). The calling and noticing of a Special Municipal Election for the submission of a ballot measure to voters is not a project within the meaning of CEQA Guidelines Section 15378. The transactions and use tax increase submitted to the voters is a general tax that can be used for any governmental purpose; it is not a commitment to any particular action or actions. As such, under CEQA Guidelines Section 15378(b)(4), the tax is not a project within the meaning of CEQA because it creates a government funding mechanism that does not involve any commitment to any specific project that may result in a potentially significant physical impact on the environment.

**SECTION 15. Severability.** If any section, subsection, sentence, clause, phrase or portion of this Resolution or its application to any person or circumstance is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Resolution or its application to other persons and circumstances. The City Council of the City of Reedley hereby declares that it would have adopted this Resolution and each section, subsection, sentence, clause, phrase, or portion thereof irrespective of the fact that any one or more sections, subsections, sentences, clauses, phrases, or portions be declared invalid or unconstitutional and, to that end, the provisions hereof are hereby declared to be severable.

The foregoing Resolution No. 2019-086 was passed and adopted by the Reedley City Council on October 8, 2019, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

APPROVED:

\_\_\_\_\_  
Frank Piñon, Mayor

ATTEST:

\_\_\_\_\_  
Sylvia Plata, City Clerk

APPROVED AS TO LEGAL FORM:

\_\_\_\_\_  
Scott G. Cross, City Attorney

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**ORDINANCE NO. 2019-005**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF REEDLEY  
ADDING SECTION 3-1-14, TO CHAPTER 1, OF TITLE 3 OF THE REEDLEY  
MUNICIPAL CODE PERTAINING TO THE IMPOSITION OF AN  
ADDITIONAL TRANSACTIONS AND USE TAX**

WHEREAS, the City Council of the City of Reedley has ordered a ballot measure (“Measure”) for a three-quarters of one percent (0.75%) transactions and use tax increase, to be submitted to the voters of the City at the March 3, 2020, statewide primary election; and

WHEREAS, should the voters approve the Measure, the California Department of Tax and Fee Administration (“Department”) requires that an ordinance be in place for the collection of that tax; and

WHEREAS, the City Council desires to adopt two ordinances, one codified (reflecting the additional tax rate) and one uncoded (reflecting the additional tax rate and Department requirements), both contingent on the voters approving the Measure, and Uncodified Ordinance No. 2019-006 is to be adopted concurrently with this Ordinance.

NOW, THEREFORE, the City Council of the City of Reedley does hereby ordain as follows:

**SECTION 1. Codification of Additional Transactions and Use Tax.**

Section 3-1-14, of Chapter 1, of Title 3, is hereby added to the Reedley Municipal Code to read as follows:

**Section 3-1-14: Additional transactions and use tax rate.**

Notwithstanding anything to the contrary in this Chapter 1 or in Chapter 11 of Title 5 of the Reedley Municipal Code, effective on July 1, 2020, there shall be existing in the City a Transactions and Use Tax of three-quarters of one percent (0.75%). This tax is in addition to the City’s existing sales and use tax as set forth in Chapter 1 of Title 3 of the Reedley Municipal Code, and in addition to the transactions and use tax set forth in Chapter 11 of Title 5 of the Reedley Municipal Code. The purpose of this additional Transactions and Use Tax is to fund general governmental services as set forth in Resolution No. 2019- 086 and Uncodified Ordinance No. 2019-006, and this tax shall be subject to the provisions of Uncodified Ordinance No. 2019-006. The voters approved this additional Transactions and Use Tax at an election held for that purpose on March 3, 2020, by a majority of the voters.

**SECTION 2. Effective and Adoption Date; Contingency on Voter Approval.**

This ordinance relates to the levying and collecting of City transactions and use taxes and shall take effect immediately upon adoption, but shall have no force or effect, and shall not be sent for

publication or considered adopted, unless a majority of the voters approve the Measure at the March 3, 2020 election.

The foregoing ordinance was introduced at a regular meeting of the City Council held on October 8, 2019, and was adopted at a regular meeting of said Council held on October 22, 2019, by the following vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

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Frank Piñon, Mayor

ATTEST:

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Sylvia Plata, City Clerk

APPROVED AS TO LEGAL FORM:

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Scott G. Cross, City Attorney

**UNCODIFIED ORDINANCE NO. 2019-006**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF REEDLEY  
IMPOSING AN ADDITIONAL TRANSACTIONS AND USE TAX TO BE  
ADMINISTERED BY THE CALIFORNIA DEPARTMENT OF TAX AND FEE  
ADMINISTRATION**

WHEREAS, the City Council of the City of Reedley has ordered a ballot measure (“Measure”) for a three-quarters of one percent (0.75%) transactions and use tax increase, to be submitted to the voters of the City at the March 3, 2020, statewide primary election; and

WHEREAS, should the voters approve the Measure, the California Department of Tax and Fee Administration (“Department”) requires that an ordinance be in place for the collection of that tax; and

WHEREAS, the City Council desires to adopt two ordinances, one codified (reflecting the additional tax rate) and one uncodified (reflecting the additional tax rate and Department requirements), both contingent on the voters approving the Measure, and Ordinance No. 2019-005 is to be adopted concurrently with this Ordinance.

NOW, THEREFORE, the City Council of the City of Reedley does hereby ordain as follows:

Section 1. TITLE. This ordinance shall be known as the Additional Transactions and Use Tax Ordinance. The City of Reedley hereinafter shall be called "City." This ordinance shall be applicable in the incorporated territory of the City.

Section 2. OPERATIVE DATE. "Operative Date" means the first day of the first calendar quarter commencing more than 110 days after the adoption of this ordinance. The Operative Date of this ordinance, if approved by voters, shall be July 1, 2020.

Section 3. PURPOSE. This ordinance is adopted to achieve the following, among other purposes, and directs that the provisions hereof be interpreted in order to accomplish those purposes:

A. To impose a retail transactions and use tax in accordance with the provisions of Part 1.6 (commencing with Section 7251) of Division 2 of the Revenue and Taxation Code and Section 7285.9 of Part 1.7 of Division 2 which authorizes the City to adopt this tax ordinance which shall be operative if a majority of the electors voting on the measure vote to approve the imposition of the tax at an election called for that purpose.

B. To adopt a retail transactions and use tax ordinance that incorporates provisions identical to those of the Sales and Use Tax Law of the State of California insofar as those provisions are not inconsistent with the requirements and limitations contained in Part 1.6 of Division 2 of the Revenue and Taxation Code.

C. To adopt a retail transactions and use tax ordinance that imposes a tax and provides a measure therefore that can be administered and collected by the California Department of Tax and Fee Administration in a manner that adapts itself as fully as practicable to, and requires the least possible deviation from, the existing statutory and administrative procedures followed by the California Department of Tax and Fee Administration in administering and collecting the California State Sales and Use Taxes.

D. To adopt a retail transactions and use tax ordinance that can be administered in a manner that will be, to the greatest degree possible, consistent with the provisions of Part 1.6 of Division 2 of the Revenue and Taxation Code, minimize the cost of collecting the transactions and use taxes, and at the same time, minimize the burden of record keeping upon persons subject to taxation under the provisions of this ordinance.

Section 4. CONTRACT WITH STATE. Prior to the operative date, the City shall contract with the California Department of Tax and Fee Administration to perform all functions incident to the administration and operation of this transactions and use tax ordinance; provided, that if the City shall not have contracted with the California Department of Tax and Fee Administration prior to the operative date, it shall nevertheless so contract and in such a case the operative date shall be the first day of the first calendar quarter following the execution of such a contract.

Section 5. TRANSACTIONS TAX RATE. For the privilege of selling tangible personal property at retail, a tax is hereby imposed upon all retailers in the incorporated territory of the City at the rate of 0.75% (three quarters of one percent) of the gross receipts of any retailer from the sale of all tangible personal property sold at retail in said territory on and after the operative date of this ordinance.

Section 6. PLACE OF SALE. For the purposes of this ordinance, all retail sales are consummated at the place of business of the retailer unless the tangible personal property sold is delivered by the retailer or his agent to an out-of-state destination or to a common carrier for delivery to an out-of-state destination. The gross receipts from such sales shall include delivery charges, when such charges are subject to the state sales and use tax, regardless of the place to which delivery is made. In the event a retailer has no permanent place of business in the State or has more than one place of business, the place or places at which the retail sales are consummated shall be determined under rules and regulations to be prescribed and adopted by the California Department of Tax and Fee Administration.

Section 7. USE TAX RATE. An excise tax is hereby imposed on the storage, use or other consumption in the City of tangible personal property purchased from any retailer on and after the operative date of this ordinance for storage, use or other consumption in said territory at the rate 0.75% (three quarters of one percent) of the sales price of the property. The sales price shall include delivery charges when such charges are subject to state sales or use tax regardless of the place to which delivery is made.

Section 8. ADOPTION OF PROVISIONS OF STATE LAW. Except as otherwise provided in this ordinance and except insofar as they are inconsistent with the provisions of Part 1.6 of Division 2 of the Revenue and Taxation Code, all of the provisions of Part 1 (commencing with Section 6001) of Division 2 of the Revenue and Taxation Code are hereby adopted and made a part of this ordinance as though fully set forth herein.

Section 9. LIMITATIONS ON ADOPTION OF STATE LAW AND COLLECTION OF USE TAXES. In adopting the provisions of Part 1 of Division 2 of the Revenue and Taxation Code:

A. Wherever the State of California is named or referred to as the taxing agency, the name of this City shall be substituted therefor. However, the substitution shall not be made when:

1. The word "State" is used as a part of the title of the State Controller, State Treasurer, State Treasury, or the Constitution of the State of California;

2. The result of that substitution would require action to be taken by or against this City or any agency, officer, or employee thereof rather than by or against the California Department of Tax and Fee Administration, in performing the functions incident to the administration or operation of this Ordinance.

3. In those sections, including, but not necessarily limited to sections referring to the exterior boundaries of the State of California, where the result of the substitution would be to:

a. Provide an exemption from this tax with respect to certain sales, storage, use or other consumption of tangible personal property which would not otherwise be exempt from this tax while such sales, storage, use or other consumption remain subject to tax by the State under the provisions of Part 1 of Division 2 of the Revenue and Taxation Code, or;

b. Impose this tax with respect to certain sales, storage, use or other consumption of tangible personal property which would not be subject to tax by the state under the said provision of that code.

4. In Sections 6701, 6702 (except in the last sentence thereof), 6711, 6715, 6737, 6797 or 6828 of the Revenue and Taxation Code.

B. The word "City" shall be substituted for the word "State" in the phrase "retailer engaged in business in this State" in Section 6203 and in the definition of that phrase in Section 6203.

1. "A retailer engaged in the business in the district" shall include any retailer that, in the preceding calendar year or the current calendar year, has total combined sales of tangible personal property in this state or for delivery in the state by the retailer and all persons related to the retailer that exceeds five hundred thousand dollars (\$500,000.00). For purposes of this section, a person is related to another person if both persons are related to each other pursuant to Section 267(b) of the Internal Revenue Code and the regulations thereunder.

Section 10. PERMIT NOT REQUIRED. If a seller's permit has been issued to a retailer under Section 6067 of the Revenue and Taxation Code, an additional transactor's permit shall not be required by this ordinance.

Section 11. EXEMPTIONS AND EXCLUSIONS.

A. There shall be excluded from the measure of the transactions tax and the use tax the amount of any sales tax or use tax imposed by the State of California or by any city, city and

county, or county pursuant to the Bradley-Burns Uniform Local Sales and Use Tax Law or the amount of any state-administered transactions or use tax.

B. There are exempted from the computation of the amount of transactions tax the gross receipts from:

1. Sales of tangible personal property, other than fuel or petroleum products, to operators of aircraft to be used or consumed principally outside the county in which the sale is made and directly and exclusively in the use of such aircraft as common carriers of persons or property under the authority of the laws of this State, the United States, or any foreign government.

2. Sales of property to be used outside the City which is shipped to a point outside the City, pursuant to the contract of sale, by delivery to such point by the retailer or his agent, or by delivery by the retailer to a carrier for shipment to a consignee at such point. For the purposes of this paragraph, delivery to a point outside the City shall be satisfied:

a. With respect to vehicles (other than commercial vehicles) subject to registration pursuant to Chapter 1 (commencing with Section 4000) of Division 3 of the Vehicle Code, aircraft licensed in compliance with Section 21411 of the Public Utilities Code, and undocumented vessels registered under Division 3.5 (commencing with Section 9840) of the Vehicle Code by registration to an out-of-City address and by a declaration under penalty of perjury, signed by the buyer, stating that such address is, in fact, his or her principal place of residence; and

b. With respect to commercial vehicles, by registration to a place of business out-of-City and declaration under penalty of perjury, signed by the buyer, that the vehicle will be operated from that address.

3. The sale of tangible personal property if the seller is obligated to furnish the property for a fixed price pursuant to a contract entered into prior to the operative date of this ordinance.

4. A lease of tangible personal property which is a continuing sale of such property, for any period of time for which the lessor is obligated to lease the property for an amount fixed by the lease prior to the operative date of this ordinance.

5. For the purposes of subparagraphs (3) and (4) of this section, the sale or lease of tangible personal property shall be deemed not to be obligated pursuant to a contract or lease for any period of time for which any party to the contract or lease has the unconditional right to terminate the contract or lease upon notice, whether or not such right is exercised.

C. There are exempted from the use tax imposed by this ordinance, the storage, use or other consumption in this City of tangible personal property:

1. The gross receipts from the sale of which have been subject to a transactions tax under any state-administered transactions and use tax ordinance.

2. Other than fuel or petroleum products purchased by operators of aircraft and used or consumed by such operators directly and exclusively in the use of such aircraft as

common carriers of persons or property for hire or compensation under a certificate of public convenience and necessity issued pursuant to the laws of this State, the United States, or any foreign government. This exemption is in addition to the exemptions provided in Sections 6366 and 6366.1 of the Revenue and Taxation Code of the State of California.

3. If the purchaser is obligated to purchase the property for a fixed price pursuant to a contract entered into prior to the operative date of this ordinance.

4. If the possession of, or the exercise of any right or power over, the tangible personal property arises under a lease which is a continuing purchase of such property for any period of time for which the lessee is obligated to lease the property for an amount fixed by a lease prior to the operative date of this ordinance.

5. For the purposes of subparagraphs (3) and (4) of this section, storage, use, or other consumption, or possession of, or exercise of any right or power over, tangible personal property shall be deemed not to be obligated pursuant to a contract or lease for any period of time for which any party to the contract or lease has the unconditional right to terminate the contract or lease upon notice, whether or not such right is exercised.

6. Except as provided in subparagraph (7), a retailer engaged in business in the City shall not be required to collect use tax from the purchaser of tangible personal property, unless the retailer ships or delivers the property into the City or participates within the City in making the sale of the property, including, but not limited to, soliciting or receiving the order, either directly or indirectly, at a place of business of the retailer in the City or through any representative, agent, canvasser, solicitor, subsidiary, or person in the City under the authority of the retailer.

7. "A retailer engaged in business in the City" shall also include any retailer of any of the following: vehicles subject to registration pursuant to Chapter 1 (commencing with Section 4000) of Division 3 of the Vehicle Code, aircraft licensed in compliance with Section 21411 of the Public Utilities Code, or undocumented vessels registered under Division 3.5 (commencing with Section 9840) of the Vehicle Code. That retailer shall be required to collect use tax from any purchaser who registers or licenses the vehicle, vessel, or aircraft at an address in the City.

D. Any person subject to use tax under this ordinance may credit against that tax any transactions tax or reimbursement for transactions tax paid to a district imposing, or retailer liable for a transactions tax pursuant to Part 1.6 of Division 2 of the Revenue and Taxation Code with respect to the sale to the person of the property the storage, use or other consumption of which is subject to the use tax.

Section 12. AMENDMENTS. All amendments subsequent to the effective date of this ordinance to Part 1 of Division 2 of the Revenue and Taxation Code relating to sales and use taxes and which are not inconsistent with Part 1.6 and Part 1.7 of Division 2 of the Revenue and Taxation Code, all amendments to Part 1.6 and Part 1.7 of Division 2 of the Revenue and Taxation Code, and all amendments to the California Constitution or all amendments to other applicable provisions of California law shall automatically become a part of this ordinance, provided however, that no such amendment shall operate so as to affect the rate of tax imposed by this ordinance.

Section 13. ENJOINING COLLECTION FORBIDDEN. No injunction or writ of mandate or other legal or equitable process shall issue in any suit, action or proceeding in any court against the State or the City, or against any officer of the State or the City, to prevent or enjoin the collection under this ordinance, or Part 1.6 of Division 2 of the Revenue and Taxation Code, of any tax or any amount of tax required to be collected.

Section 14. SEVERABILITY. If any provision of this ordinance or the application thereof to any person or circumstance is held invalid, the remainder of the ordinance and the application of such provision to other persons or circumstances shall not be affected thereby.

Section 15. EFFECTIVE DATE. This ordinance relates to the levying and collecting of the City transactions and use taxes and shall take effect immediately upon adoption, but shall have no force or effect, and shall not be sent for publication or considered adopted, unless a majority of the voters approve the Measure at the March 3, 2020 election.

Section 16. TERMINATION DATE. The authority to levy the tax imposed by this ordinance shall continue until ended by voters.

Section 17. NO CODIFICATION. This ordinance will not be codified.

The foregoing ordinance was introduced at a regular meeting of the City Council held on October 8, 2019, and was adopted at a regular meeting of said Council held on October 22, 2019, by the following vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

\_\_\_\_\_  
Frank Piñon, Mayor

ATTEST:

\_\_\_\_\_  
Sylvia Plata, City Clerk

APPROVED AS TO LEGAL FORM:

\_\_\_\_\_  
Scott G. Cross, City Attorney



## REEDLEY CITY COUNCIL

- Consent
- Regular Item
- Workshop
- Closed Session
- Public Hearing
- Receive/Review

ITEM NO: 18

DATE: October 8, 2019

TITLE: RECEIVE, REVIEW, AND FILE THE 2018-19 FISCAL YEAR ANNUAL DEVELOPMENT IMPACT FEE REPORT

SUBMITTED: Tiffany Couto, Accountant *TC*

REVIEWED: Paul A. Melikian, Assistant City Manager *PM*

APPROVED: Nicole R. Zieba, City Manager *NZ*

### RECOMMENDATION

That the City Council receive, review, and file the 2018-19 Annual Developer Impact Fee Report as required by State law. The attached 2018-19 Impact Fee Report is in compliance with the State Law, Government Code Section 66006(a) and (b), therefore no action is required other than to receive, review, and file the report.

### BACKGROUND

A Development Impact Fee is a monetary exaction other than a tax or special assessment that is charged by a local governmental agency to an applicant in connection with approval of a development project for the purpose of defraying all or a portion of the cost of public facilities related to the development project. (Gov't Code § 66000(b).) Agencies that collect and utilize Developer Impact Fees are required to provide information on each fund or account established for the collection of impact fees. Within 180 days after the last day of each fiscal year, this information must be made available to the public for the period covered by that fiscal year. The information must provide the following:

1. A brief description of the type of fee in the fund.
2. The amount of the fee.
3. The beginning and ending balances of the fund.
4. The amount of fees collected and the interest earned.
5. An identification of each public improvement on which fees were expended and the amount of expenditures on each improvement, including the total percentage of the improvement that was funded with Impact fees.
6. An identification of an approximate date by which the construction of the public improvement will commence if the City determines that sufficient funds have been collected to complete financing on an incomplete public improvement.
7. A description of each inter-fund transfer or loan made from the fund, including the public improvement on which the transferred or loaned fees were expended; and in the case of an inter-

fund loan, the date on which the loan will be repaid and the rate of interest that will be received on the loan.

8. The amount of refunds made per Government Code Section 66001(e).

Once the information is made available to the public, but not less than 15 days from the date it is made available, the City Council must review the information at its next regularly scheduled meeting. The 2018-19 Impact Fee Report provides information on the following infrastructure service types (funds):

- Fund 100 - Transportation Facilities
- Fund 102 - Law Enforcement Facilities
- Fund 103 - Fire Facilities
- Fund 104 – Storm Drainage Facilities
- Fund 105 – Wastewater Facilities
- Fund 109 - Park & Recreation Facilities
- Fund 110 – General Govt Facilities
- Fund 111 – Water Facilities

The attached report includes a summary for all funds and individual pages that provide detail of activity by infrastructure service type. Current Development Impact Fees are published in the Citywide Master Fee Schedule, and were last updated in March 2015 after the adoption of the Development Impact fee justification study. The fee study resulted in a partial consolidation the impact fee funds.

#### **FISCAL IMPACT**

There is no fiscal impact as a result of filing this annual report.

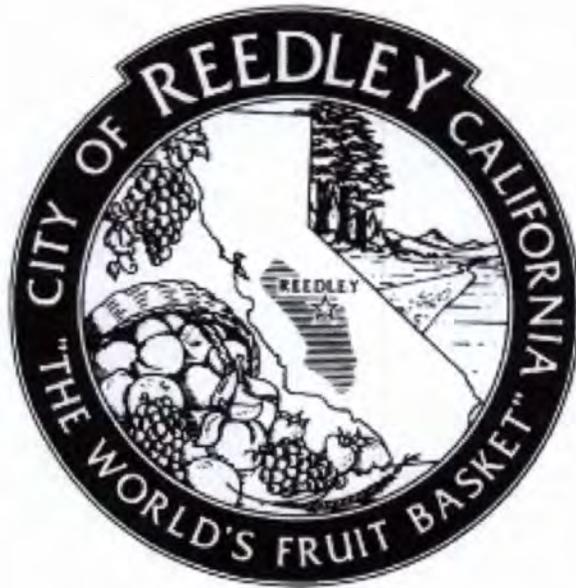
#### **PRIOR COUNCIL ACTIONS:**

On October 23, 2018 the City Council received the 2017-18 Developer Impact Fee Report.

#### **ATTACHMENTS**

2018-19 Development Impact Fee Report

**City of Reedley**  
**Development Impact Fee**  
**Annual Report**



**Fiscal Year 2018-19**

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Developer Impact Fee Detail by Infrastructure Service Type:	Fee	Resolution No.
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**Transportation Facilities:**

<b>Residential</b>		
Single Family	\$ 5,066.00	2015-022
Multi-Family	3,377.00	2015-022
Accessory Dwelling Units (ADUs) Created through new construction	1,688.50	2018-079
<b>Non-Residential</b>		
Commercial	\$ 2,218.00	2015-022
Industrial	1,141.00	2015-022
Institutional/Other	359.00	2015-022
<b>Commerical/Industrial - Per sq. ft.</b>		
Commercial	\$ 2.220	2015-022
Industrial	1.141	2015-022
Institutional/Other	0.359	2015-022
<b>City Center (50% Reduction)</b>		
Single Family ( per unit)	\$ 2,533.00	2019-041
Multi-Family (per unit)	1,688.50	2019-041
Commercial (per sq. ft.)	0.835	2019-041
Industrial (per sq. ft.)	0.428	2019-041
<b>In-fill Area (25% Reduction)</b>		
Single Family ( per unit)	\$ 3,799.50	2019-041
Multi-Family (per unit)	2,532.75	2019-041
Commercial (per sq. ft.)	1.253	2019-041
Industrial (per sq. ft.)	0.642	2019-041
Institutional/Other (per sq. ft.)	0.269	2019-041

**Law Enforcement Facilities:**

<b>Residential</b>		
Single Family	\$ 120.00	2015-022
Multi-Family	80.00	2015-022
Accessory Dwelling Units (ADUs) Created through new construction	40.00	2018-079
<b>Non-Residential</b>		
Commercial	\$ 52.00	2015-022
Industrial	27.00	2015-022
Institutional/Other	8.00	2015-022
<b>Commerical/Industrial - Per sq. ft.</b>		
Commercial	\$ 0.050	2015-022
Industrial	0.027	2015-022
Institutional/Other	0.008	2015-022
<b>City Center (50% Reduction)</b>		
Single Family ( per unit)	\$ 60.00	2019-041
Multi-Family (per unit)	40.00	2019-041
Commercial (per sq. ft.)	0.014	2019-041
Industrial (per sq. ft.)	0.004	2019-041
<b>In-fill Area (25% Reduction)</b>		
Single Family ( per unit)	\$ 90.00	2019-041
Multi-Family (per unit)	60.00	2019-041
Commercial (per sq. ft.)	0.020	2019-041
Industrial (per sq. ft.)	0.006	2019-041
Institutional/Other (per sq. ft.)	0.269	2019-041

Developer Impact Fee Detail by Infrastructure Service Type:	Fee	Resolution No.
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**Fire Facilities:**

<b>Residential</b>		
Single Family	\$ 999.00	2015-022
Multi-Family	666.00	2015-022
Accessory Dwelling Units (ADUs) Created through new construction	333.00	2018-079
<b>Non-Residential</b>		
Commercial	\$ 437.00	2015-022
Industrial	225.00	2015-022
Institutional/Other	71.00	2015-022
<b>Commerical/Industrial - Per sq. ft.</b>		
Commercial	\$ 0.440	2015-022
Industrial	0.225	2015-022
Institutional/Other	0.072	2015-022
<b>City Center (50% Reduction)</b>		
Single Family ( per unit)	\$ 499.50	2019-041
Multi-Family (per unit)	333.00	2019-041
Commercial (per sq. ft.)	0.220	2019-041
Industrial (per sq. ft.)	0.113	2019-041
<b>In-fill Area (25% Reduction)</b>		
Single Family ( per unit)	\$ 749.25	2019-041
Multi-Family (per unit)	499.50	2019-041
Commercial (per sq. ft.)	0.330	2019-041
Industrial (per sq. ft.)	0.169	2019-041
Institutional/Other (per sq. ft.)	0.054	2019-041

**General Government Facilities**

<b>Residential</b>		
Single Family	\$ 94.00	2015-022
Multi-Family	63.00	2015-022
Accessory Dwelling Units (ADUs) Created through new construction	31.50	2018-079
<b>Non-Residential</b>		
Commercial	\$ 41.00	2015-022
Industrial	21.00	2015-022
Institutional/Other	7.00	2015-022
<b>Commerical/Industrial - Per sq. ft.</b>		
Commercial	\$ 0.040	2015-022
Industrial	0.021	2015-022
Institutional/Other	0.007	2015-022
<b>City Center (50% Reduction)</b>		
Single Family ( per unit)	\$ 47.00	2019-041
Multi-Family (per unit)	31.50	2019-041
Commercial (per sq. ft.)	0.020	2019-041
Industrial (per sq. ft.)	0.011	2019-041
<b>In-fill Area (25% Reduction)</b>		
Single Family ( per unit)	\$ 70.50	2019-041
Multi-Family (per unit)	47.25	2019-041
Commercial (per sq. ft.)	0.030	2019-041
Industrial (per sq. ft.)	0.016	2019-041
Institutional/Other (per sq. ft.)	0.005	2019-041

Developer Impact Fee Detail by Infrastructure Service Type:	Fee	Resolution No.
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**Storm Drain Facilities:**

<b>Residential</b>		
Single Family	\$ 4,396.00	2015-022
Multi-Family	2,931.00	2015-022
Accessory Dwelling Units (ADUs) Created through new construction	1,465.50	2018-079
<b>Non-Residential</b>		
Commercial	\$ 1,925.00	2015-022
Industrial	990.00	2015-022
Institutional/Other	311.00	2015-022
<b>Commerical/Industrial - Per sq. ft.</b>		
Commercial	\$ 1.922	2015-022
Industrial	0.990	2015-022
Institutional/Other	0.311	2015-022
<b>City Center (50% Reduction)</b>		
Single Family ( per unit)	\$ 2,198.00	2019-041
Multi-Family (per unit)	1,465.50	2019-041
Commercial (per sq. ft.)	0.961	2019-041
Industrial (per sq. ft.)	0.495	2019-041
<b>In-fill Area (25% Reduction)</b>		
Single Family ( per unit)	\$ 3,297.00	2019-041
Multi-Family (per unit)	2,198.25	2019-041
Commercial (per sq. ft.)	1.442	2019-041
Industrial (per sq. ft.)	0.743	2019-041
Institutional/Other (per sq. ft.)	0.233	2019-041

**Wastewater Facilities:**

<b>Residential</b>		
Single Family	\$ 2,521.00	2015-022
Multi-Family	1,680.00	2015-022
Accessory Dwelling Units (ADUs) Created through new construction	840.00	2018-079
<b>Non-Residential</b>		
Commercial	\$ 1,104.00	2015-022
Industrial	568.00	2015-022
Institutional/Other	178.00	2015-022
<b>Commerical/Industrial - Per sq. ft.</b>		
Commercial	\$ 1.104	2015-022
Industrial	0.568	2015-022
Institutional/Other	0.178	2015-022
<b>City Center (50% Reduction)</b>		
Single Family ( per unit)	\$ 1,260.50	2019-041
Multi-Family (per unit)	840.00	2019-041
Commercial (per sq. ft.)	0.552	2019-041
Industrial (per sq. ft.)	0.284	2019-041
<b>In-fill Area (25% Reduction)</b>		
Single Family ( per unit)	\$ 1,890.75	2019-041
Multi-Family (per unit)	1,260.00	2019-041
Commercial (per sq. ft.)	0.828	2019-041
Industrial (per sq. ft.)	0.426	2019-041
Institutional/Other (per sq. ft.)	0.134	2019-041

Developer Impact Fee Detail by Infrastructure Service Type:	Fee	Resolution No.
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**Water Facilities:**

<b>Residential</b>		
Single Family	\$ 1,984.00	2015-022
Multi-Family	1,323.00	2015-022
Accessory Dwelling Units (ADUs) Created through new construction	661.50	2018-079
<b>Non-Residential</b>		
Commercial	\$ 869.00	2015-022
Industrial	447.00	2015-022
Institutional/Other	140.00	2015-022
<b>Commerical/Industrial - Per sq. ft.</b>		
Commercial	\$ 0.869	2015-022
Industrial	0.447	2015-022
Institutional/Other	0.140	2015-022
<b>City Center (50% Reduction)</b>		
Single Family ( per unit)	\$ 992.00	2019-041
Multi-Family (per unit)	661.50	2019-041
Commercial (per sq. ft.)	0.435	2019-041
Industrial (per sq. ft.)	0.224	2019-041
<b>In-fill Area (25% Reduction)</b>		
Single Family ( per unit)	\$ 1,488.00	2019-041
Multi-Family (per unit)	992.25	2019-041
Commercial (per sq. ft.)	0.652	2019-041
Industrial (per sq. ft.)	0.335	2019-041
Institutional/Other (per sq. ft.)	0.105	2019-041

**Park and Recreational Facilities:**

<b>Residential</b>		
Single Family	\$ 1,299.00	2015-022
Multi-Family	866.00	2015-022
Accessory Dwelling Units (ADUs) Created through new construction	433.00	2018-079
<b>Non-Residential</b>		
Commercial	\$ 569.00	2015-022
Industrial	293.00	2015-022
Institutional/Other	92.00	2015-022
<b>Commerical/Industrial - Per sq. ft.</b>		
Commercial	\$ 0.569	2015-022
Industrial	0.293	2015-022
Institutional/Other	0.092	2015-022
<b>City Center (50% Reduction)</b>		
Single Family ( per unit)	\$ 649.50	2019-041
Multi-Family (per unit)	433.00	2019-041
Commercial (per sq. ft.)	0.285	2019-041
Industrial (per sq. ft.)	0.147	2019-041
<b>In-fill Area (25% Reduction)</b>		
Single Family ( per unit)	\$ 974.25	2019-041
Multi-Family (per unit)	649.50	2019-041
Commercial (per sq. ft.)	0.427	2019-041
Industrial (per sq. ft.)	0.220	2019-041
Institutional/Other (per sq. ft.)	0.069	2019-041

Summary Annual Development Impact Fee Report for FY 2018-19

Fund - Infrastructure Service Type	Fund Balance June 30, 2018	2018-19 Revenue	2018-19 Expenditures	Fund Balance June 30, 2019	2019-20 Estimated Revenue	2019-20 Adopted Budget	Projected Ending Resources Available June 30, 2020
Fund 100 - Transportation Facilities	\$ 100,754	\$ 143,667	\$ 2,584	\$ 241,837	\$ 65,200	\$ 19,678	\$ 287,359
Fund 102 - Law Enforcement Facilities	\$ (3,135)	\$ 747	\$ -	\$ (2,388)	\$ 650	\$ 1,774	\$ (3,512)
Fund 103 - Fire Facilities	\$ 288,907	\$ 16,056	\$ 94,490	\$ 210,473	\$ 7,750	\$ 8,407	\$ 209,816
Fund 104 - Storm Drain Facilities	\$ 194,313	\$ 31,138	\$ 206,780	\$ 18,671	\$ 21,500	\$ 18,506	\$ 21,665
Fund 105 - Wastewater Facilities	\$ 266,306	\$ 52,275	\$ 11,352	\$ 307,229	\$ 30,000	\$ 21,598	\$ 315,631
Fund 109 - Parks & Recreation Facilities	\$ 60,243	\$ 10,265	\$ 49,012	\$ 21,496	\$ 9,000	\$ 45,498	\$ (15,002)
Fund 110 - General Government Facilities	\$ 186,462	\$ 6,474	\$ 79,097	\$ 113,839	\$ 1,500	\$ 9,522	\$ 105,817
Fund 111 - Water Facilities	\$ 93,166	\$ 16,632	\$ 68,420	\$ 41,378	\$ 11,500	\$ 4,840	\$ 48,038
<b>Total</b>	<b>\$ 1,187,016</b>	<b>\$ 277,254</b>	<b>\$ 511,735</b>	<b>\$ 952,534</b>	<b>\$ 147,100</b>	<b>\$ 129,823</b>	<b>\$ 969,811</b>

**Annual Development Impact Fee Report 2018-19**

**Fund 100 - Transportation Facilities**

<b>Beginning Fund Balance</b>	<b>\$</b>	<b>100,754</b>
<b>Revenue 2018-19</b>		
Development Impact Fees	\$	132,313
Investment Interest	\$	7,889
Miscellaneous	\$	3,465
	\$	<u>143,667</u>
<b>Expenditures 2018-19</b>		
DIF Administration Services	\$	2,584
	\$	<u>2,584</u>
<b>Ending Fund Balance</b>	<b>\$</b>	<b>241,837</b>
<b>Revenue 2019-20</b>		
Development Impact Fees	\$	60,000
Investment Interest	\$	3,200
Miscellaneous	\$	2,000
	\$	<u>65,200</u>
<b>Appropriations 2019-20</b>		
DIF Administration Services	\$	17,678
CDD IWorQ Software	\$	2,000
	\$	<u>19,678</u>
<b>Projected Ending Resources Available</b>	<b>\$</b>	<b>287,359</b>

**Annual Development Impact Fee Report 2018-19**

**Fund 102 - Law Enforcement Facilities**

<b>Beginning Fund Balance</b>	<b>\$</b>	<b>(3,135)</b>
<b>Revenue 2018-19</b>		
Development Impact Fees	\$	846
Investment Interest	\$	(99)
	\$	<u>747</u>
<b>Expenditures 2018-19</b>		
	\$	-
	\$	<u>-</u>
	\$	-
<b>Ending Fund Balance</b>	<b>\$</b>	<b>(2,388)</b>
<b>Revenue 2019-20</b>		
Development Impact Fees	\$	750
Investment Interest	\$	(100)
	\$	<u>650</u>
<b>Appropriations 2019-20</b>		
DIF Administration Services	\$	(226)
CDD IWorQ Software	\$	<u>2,000</u>
	\$	<u>1,774</u>
<b>Projected Ending Resources Available</b>	<b>\$</b>	<b>(3,512)</b>

**Annual Development Impact Fee Report 2018-19****Fund 103 - Fire Facilities**

<b>Beginning Fund Balance</b>	<b>\$</b>	<b>288,907</b>
<b>Revenue 2018-19</b>		
Development Impact Fees	\$	7,147
Investment Interest	\$	8,909
	\$	<u>16,056</u>
<b>Expenditures 2018-19</b>		
DIF Administration Services	\$	11,744
Boat Launch	\$	67,999
Vehicles	\$	14,747
	\$	<u>94,490</u>
<b>Ending Fund Balance</b>	<b>\$</b>	<b>210,473</b>
<b>Revenue 2019-20</b>		
Development Impact Fees	\$	6,250
Investment Interest	\$	1,500
	\$	<u>7,750</u>
<b>Appropriations 2019-20</b>		
DIF Administration Services	\$	5,207
CDD IWorQ Software	\$	3,200
	\$	<u>8,407</u>
<b>Projected Ending Resources Available</b>	<b>\$</b>	<b>209,816</b>

**Annual Development Impact Fee Report 2018-19**

**Fund 104 - Storm Drain Facilities**

**Beginning Fund Balance** \$ 194,313

**Revenue 2018-19**

Development Impact Fees \$ 29,846  
Investment Interest \$ 1,292  
\$ 31,138

**Expenditures 2018-19**

DIF Administration Services \$ 8,672  
Luke Trimble Park \$ 14,701  
Prior Year PO's \$ 183,407  
\$ 206,780

**Ending Fund Balance** \$ 18,671

**Revenue 2019-20**

Development Impact Fees \$ 20,000  
Investment Interest \$ 1,500  
\$ 21,500

**Appropriations 2019-20**

DIF Administration Services \$ 2,110  
CDD IWorQ Software \$ 2,000  
Prior Year PO's \$ 14,396  
\$ 18,506

**Projected Ending Resources Available** \$ 21,665

**Annual Development Impact Fee Report 2018-19**

**Fund 105 - Wastewater Facilities**

<b>Beginning Fund Balance</b>	<b>\$</b>	<b>266,306</b>
<b>Revenue 2018-19</b>		
Development Impact Fees	\$	41,678
Investment Interest	\$	<u>10,597</u>
	\$	52,275
<b>Expenditures 2018-19</b>		
DIF Administration Services	\$	<u>11,352</u>
	\$	11,352
<b>Ending Fund Balance</b>	<b>\$</b>	<b>307,229</b>
<b>Revenue 2019-20</b>		
Development Impact Fees	\$	25,000
Investment Interest	\$	<u>5,000</u>
	\$	30,000
<b>Appropriations 2019-20</b>		
DIF Administration Services	\$	19,598
CDD IWorQ Software	\$	<u>2,000</u>
	\$	21,598
<b>Projected Ending Resources Available</b>	<b>\$</b>	<b>315,631</b>

**Annual Development Impact Fee Report 2018-19**

**Fund 109 - Parks & Recreation Facilities**

**Beginning Fund Balance** \$ **60,243**

**Revenue 2018-19**

Development Impact Fees \$ 9,262

Investment Interest \$ 1,003

\$ 10,265

**Expenditures 2018-19**

DIF Administration Services \$ 1,968

Boat Launch \$ 45,100

Camacho Park \$ 1,944

\$ 49,012

**Ending Fund Balance** \$ **21,496**

**Revenue 2019-20**

Development Impact Fees \$ 8,000

Investment Interest \$ 1,000

\$ 9,000

**Appropriations 2019-20**

DIF Administration Services \$ 2,965

CDD IWorQ Software \$ 2,000

Parking Lights \$ 10,000

Camacho Park ADA Ramp \$ 14,000

Columbia Park Improvements \$ 16,533

\$ 45,498

**Projected Ending Resources Available** \$ **(15,002)**

**Annual Development Impact Fee Report 2018-19****Fund 110 - General Government Facilities**

<b>Beginning Fund Balance</b>	<b>\$</b>	<b>186,462</b>
<b>Revenue 2018-19</b>		
Development Impact Fees	\$	679
Investment Interest	\$	5,795
	\$	<u>6,474</u>
<b>Expenditures 2018-19</b>		
DIF Administration Services	\$	13,308
VOIP Phone System	\$	65,789
	\$	<u>79,097</u>
<b>Ending Fund Balance</b>	<b>\$</b>	<b>113,839</b>
<b>Revenue 2019-20</b>		
Development Impact Fees	\$	500
Investment Interest	\$	1,000
	\$	<u>1,500</u>
<b>Appropriations 2019-20</b>		
DIF Administration Services	\$	1,572
CDD IWorQ Software	\$	2,000
Prior Year PO's	\$	5,950
	\$	<u>9,522</u>
<b>Projected Ending Resources Available</b>	<b>\$</b>	<b>105,817</b>

**Annual Development Impact Fee Report 2018-19**

**Fund 111 - Water Facilities**

<b>Beginning Fund Balance</b>	<b>\$</b>	<b>93,166</b>
<b>Revenue 2018-19</b>		
Development Impact Fees	\$	15,118
Investment Interest	\$	<u>1,514</u>
	\$	16,632
<b>Expenditures 2018-19</b>		
DIF Administration Services	\$	3,420
Prior Year PO's	\$	<u>65,000</u>
	\$	68,420
<b>Ending Fund Balance</b>	<b>\$</b>	<b>41,378</b>
<b>Revenue 2019-20</b>		
Development Impact Fees	\$	10,000
Investment Interest	\$	<u>1,500</u>
	\$	11,500
<b>Appropriations 2019-20</b>		
DIF Administration Services	\$	2,840
CDD IWorQ Software	\$	<u>2,000</u>
	\$	4,840
<b>Projected Ending Resources Available</b>	<b>\$</b>	<b>48,038</b>