

MINUTES
REEDLEY AIRPORT COMMISSION MEETING
Thursday, September 21, 2023 at 4:00 p.m.

1. **CALL TO ORDER**
A meeting of the Reedley Airport Commission was held at the Reedley Community Center, 100 N. East Avenue, Reedley, California and called to order by Carl Smith at 4:03 p.m.
2. **ROLL CALL AND INTRODUCTION OF GUESTS**
 - A. Commissioners Present: Carl Smith, Chairperson; Butch Agrifoglio; Vice Chairperson; Matt Cochran, Anthony Jewell (arrived at 4:04pm)
 - B. Commissioners Absent: Joseph Oldham;
 - C. Staff Present: Sarah Reid, Airport Manager; Kayla Cheney, Administrative Assistant
 - D. Others Present: Joseph Woosley, Jaime Luque
3. **AGENDA APPROVAL – ADDITIONS AND/OR DELETIONS**
 - A. Motion by Commissioner Agrifoglio, seconded by Commissioner Cochran to approve the September 21 agenda. Motion carried.
4. **APPROVAL OF MINUTES**
 - A. Motion by Commissioner Agrifoglio, seconded by Commissioner Cochran to approve the June 15, 2023 and August 17, 2023 Airport Commission minutes. Motion carried.
5. **PUBLIC DISCUSSION - None**
6. **UNFINISHED BUSINESS**
 - A. **2023 Annual Airport BBQ-** Reid shared a site map of the airport to the Commission. The Commission shared their input, a sitemap will be completed for the BBQ outlining where everything will be placed. Reid asked for Cheney to contact John Johnson to move his plane out of the first two rows of tiedown spaces. Reid shared STEM activities for kids will have an area. Reedley College will have their jet and an airplane on display. Joseph Woosley confirmed he will be marshaling the event. Reid stated setup will begin at 7:30am. Reid shared at the registration table forms for airplane rides and the simulator will be available for participants to sign. Reid shared Robert Harris will emcee the event. Jaime Luque shared Reedley College students are available to help with the flight simulator, crowd control, and BBQing. 3-4 students will be able to BBQ from Reedley College. The Civil Air Patrol will be assisting with parking. Commissioner Jewell shared NJROTC will only be participating in the presentation of colors this year, arriving at 11:15a.m., Jewell will communicate this information. Commissioner Jewell shared pastor Sam would be ideal for the invocation. Commissioner Cochran will reach out to Pastor Sam to confirm he is available and aware to arrive at 11:15a.m. Cheney will arrange with Commissioner Jewell and Jess Hinojosa a day to pick 500 bottle waters up from Save Mart. Reid stated Michael Tomazin donated a 1-hour airplane ride that will be raffled off as an individual raffle for \$5 a ticket. Cheney will create a certificate which will be presented once this raffle is complete. Reid shared Reedley College will have one pilot for airplane rides, Joseph Oldham confirmed he has three planes and pilots. Commissioner Jewell shared it would be nice to have a long bench for loading until participants get on the plane. Reid will confirm with the Civil Air Patrol to see how many volunteers they will have, and connect with Jaime Luque to see if Reedley College needs to bring more student volunteers out.

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7. **AIRPORT MANAGER REPORT**

Reid shared there was an email received from an individual who has a power paraglider. Commissioner Smith stated this individual has to provide an insurance for liability which this individual can get through the paraglider group. The Commission confirmed this individual will not be checking out a gate key. Commissioner Smith shared this individual has to use a radio to notify others of his patterns on channel 1.22.700. Reid shared there is nothing in the City ordinance for paraglider. Commissioner Jewell stated there should be communication specific to calling in, specified in the City ordinance. Jaime Luque stated the paraglider needs to be communicating with air traffic.

Reid shared with the Commission the restroom is moving forward. Reid stated the company will be sending colors for the exterior of the building. The Commission did not have an opinion of the color for this building.

- A. Capital Improvements – The FAA okay the list of projects submitted. The City is now going to try and fast track the design of the above ground fuel farm project. Reid requested a meeting with the FAA.
- B. Weed Control – none
- C. Landscaping/Parking – none
- D. Public Relations/Airport Promotion – Staff will be working on a new newsletter after the annual airport BBQ
- E. BMX Track –
- F. Hangar Vacancies – none
- G. Electric Planes/Charging Station – none
- H. Reedley College – David Clark emailed Reid stating Reedley College will be scrapping, adding road base and spray a dust control agent on the area where the trailer and the student parking will be located. Clark would like to start next week. Commissioner Jewell asked what grade of road base this will be. Reid asked if Jess Hinojosa can speak with the company laying this material down to confirm the exact material.

8. **ADJOURNMENT**

As there was no further business to discuss, it was moved by Commissioner Agrifoglio, seconded by Commissioner Cochran to adjourn at 5:09 p.m.

Carl Smith, Chairperson

Sarah Reid, Airport Manager

Kayla Cheney, Administrative Assistant