

#115808

**SITE CONTRACT - AFTER SCHOOL PROGRAM**  
**("Site Contract")**

**SITE NO.: 1C**

**"Site Contract Term": 07/01/2019 to and including 06/30/2020 (must be within Master Contract Term)**

<b>1. Contractor:</b> <u>City of Reedley</u>	
<b>2. School District:</b> <u>Kings Canyon Unified School District</u>	<b>School Site:</b> <u>TL Reed</u>
<b>3. Required Minimum Daily Attendance:</b> <u>100</u>	<b>Estimated Minimum Students to be Served:</b> <u>240</u>
<b>4. Type of Services Required (mark one):</b> <input checked="" type="checkbox"/> Base Services <input type="checkbox"/> Supplemental Services	
<b>5. Program Start Date:</b> August 05, 2019 <b>Program End Date:</b> June 09, 20	
<b>6. Program Days (mark and complete as applicable):</b> <input checked="" type="checkbox"/> Monday - Friday <input type="checkbox"/> Other (specify day(s)) _____	
<b>7. "Program Hours" (mark and complete):</b> <div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> X Regular Program Day Schedule: 1:15 - 6:15 pm  <input type="checkbox"/> Kindergarten Program Day Schedule: ### - ###  (Mark if applicable and complete): The Program Hours stated above include _____ minutes/hour per Program Day for Contractor to prepare and set up and _____ hour/minutes for Contractor for clean up depending on position. </div> <div style="width: 45%;"> X Regular Early Release Program Day Schedule: 12:30-6:15pm  <input type="checkbox"/> Mon <input type="checkbox"/> Tues <input checked="" type="checkbox"/> Wed <input type="checkbox"/> Thu <input type="checkbox"/> Fri  <input type="checkbox"/> Kindergarten Early Release Program Day Schedule: ### - ###  <input type="checkbox"/> Mon <input type="checkbox"/> Tue <input type="checkbox"/> Wed <input type="checkbox"/> Thu <input type="checkbox"/> Fri </div> </div>	

This Site Contract is entered into pursuant to the Master Program Provider Agreement ("Master Contract"), effective August 1, 2018 and entered into by and between Contractor and Fresno County Superintendent of Schools ("FCSS"). This Site Contract incorporates by reference the terms and conditions of the Master Contract. Except as stated in this Site Contract, all terms and conditions of the Master Contract and amendments thereto, if any, shall remain in full force and effect in accordance with the terms and conditions stated therein and all terms used in this Site Contract shall have the same meaning as in the Master Contract. If any terms or provisions of this Site Contract conflict with any terms or conditions of the Master Contract, the terms and conditions of the Master Contract shall govern.

Contractor shall provide the Staff Position stated below to perform the Services, as indicated above, at the School Site. **The Staff Position No., Title, and Staff Position Hourly Rate stated below shall match those stated in the Staff Positions and Staff Position Hourly Rates Schedule (RFP Document D-2).** Unless specifically stated in this Site Contract, Contractor shall not charge FCSS, and FCSS shall not be obligated to pay Contractor, for any time in excess of the Program Hours stated in this Site Contract, any Staff Position that is not stated on this Site Contract and RFP Document D-2, or any Staff Position Hourly Rate that is not stated on this Site Contract and RFP Document D-2.

Staff Position No.	Title of Staff Position	Regular Working Hours	Early Release Working Hours	A1 No. of Staff Positions to be Provided	A2 Staff Position Hourly Rate	"Regular Program Day"			"Early Release Program Day"		
						A3 No. of Program Days	A4 No. of Program Hours Per Program Day	A5 Subtotal A1XA2XA3XA4	A6 No. of Program Days	A7 No. of Program Hours Per Program Day	A8 Subtotal A1XA2XA6XA7
1	Site Coordinator	4.5	5.75	1	\$29.35	149	4.5	\$19,679.18	38	5.75	\$6,412.98
3	Assistant Site Coordinator	4.5	5.75	1	\$21.10	149	4.5	\$14,147.55	38	5.75	\$4,610.35
5	Recreation Leader 2	4	4.75	1	\$20.35	149	4	\$12,128.60	38	4.75	\$3,673.18
6	Recreation Leader 3	4	4.75	2	\$19.60	149	4	\$23,363.20	38	4.75	\$7,075.60
7	Recreation Leader 4	4	4.75	1	\$19.35	149	4	\$11,532.60	38	4.75	\$3,492.68
10	Recreation Leader 7	4	4.75	1	\$18.60	149	4	\$11,085.60	38	4.75	\$3,357.30

**A9: Base/Supplemental Services Amount (sum of A5 + sum of A8):**

**\$ 120,558.80**

**A10: Field Trip(s) and/or Community Event(s) (state not-to-exceed amount):**

**\$**

**A11: FCSS - Provided Training (state not-to-exceed amount):**

**\$ 4,455.50**

(State not-to exceed amount for time (no more than 40 hours per Staff Position during the Site Contract Term) that Staff Positions attend professional development or training provided or procured by FCSS. No payment shall be made to Contractor for time that Staff Positions attend professional development or training provided or procured by Contractor.)

**A12: Not-to-Exceed "Site Contract Amount" (sum of A9 - A11):**

**\$ 125,014.30**

UNUSED SITE CONTRACT AMOUNT. By no later than May 1 during the Site Contract Term, the Parties shall determine the portion of the remaining Site Contract Amount that is not needed to pay Contractor for Services that Contractor will provide at the School Site during the remainder of the Site Contract Term ("Unused Site Contract Amount"). FCSS or School Site may use the Unused Site Contract Amount for authorized purposes as determined by FCSS and School Site. The Parties shall coordinate and cooperate to prepare such documents as necessary and proper to communicate the Unused Site Contract Amount to each School Site. No separate amendment to this Site Contract is needed to memorialize the Unused Site Contract Amount.

**SCHOOL AUTHORIZED AGENT:** The undersigned, being the authorized agent of School District and School Site ("School Authorized Agent"), hereby approves the above-stated Services, not-to-exceed Site Contract Amount, and all terms and conditions of this Site Contract. If required by the separate contract between School District and FCSS, two School Authorized School Agents must sign this Site Contract.

By: \_\_\_\_\_  
Print Name: \_\_\_\_\_  
Title: \_\_\_\_\_

By: \_\_\_\_\_  
Print Name: \_\_\_\_\_  
Title: \_\_\_\_\_

In consideration of the covenants, conditions, and promises in and for good and valuable consideration and the mutual benefits to be derived from this Site Contract and the Master Contract, Contractor and FCSS, separately referred to as a "Party" and collectively as the "Parties," have reviewed and understand and hereby enter into this Site Contract. Each person executing this Site Contract on behalf of a Party represents that he/she is authorized to execute on behalf of and to bind the Party to this Site Contract.

**CONTRACTOR**

By: \_\_\_\_\_  
Print Name: \_\_\_\_\_  
Title: \_\_\_\_\_

By: \_\_\_\_\_  
Print Name: \_\_\_\_\_  
Title: \_\_\_\_\_

#115807

**SITE CONTRACT - AFTER SCHOOL PROGRAM**  
**("Site Contract")**

SITE NO.: 2C

"Site Contract Term": 07/01/2019 to and including 06/30/2020 (must be within Master Contract Term)

1. Contractor: <u>City of Reedley</u>		
2. School District: <u>Kings Canyon Unified School District</u>	School Site: <u>Washington Elementary</u>	
3. Required Minimum Daily Attendance: <u>75</u>	Estimated Minimum Students to be Served: <u>145</u>	
4. Type of Services Required (mark one): <input checked="" type="checkbox"/> Base Services <input type="checkbox"/> Supplemental Services		
5. Program Start Date: August 05, 2019    Program End Date: June 9, 2020		No. of "Program Days": 184 (includes ___ days for set up before, during district buy back days and after the start, and conclusion of the After School Program)
6. Program Days (mark and complete as applicable): <input checked="" type="checkbox"/> Monday - Friday <input type="checkbox"/> Other (specify day) _____		
7. "Program Hours" (mark and complete):		
<div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> X Regular Program Day Schedule: 2:15 - 6:00 pm  <input type="checkbox"/> Kindergarten Program Day Schedule: ### - ###  (Mark if applicable and complete): The Program Hours stated above include ___ minutes/hour per Program Day for Contractor to prepare and set up and ___ hour/minutes for Contractor for clean up depending on position. </div> <div style="width: 45%;"> X Regular Early Release Program Day Schedule: 1:00-6:00 pm  <input type="checkbox"/> Mon <input type="checkbox"/> Tues <input checked="" type="checkbox"/> Wed <input type="checkbox"/> Thu <input type="checkbox"/> Fri  <input type="checkbox"/> Kindergarten Early Release Program Day Schedule: ### - ###  <input type="checkbox"/> Mon <input type="checkbox"/> Tue <input type="checkbox"/> Wed <input type="checkbox"/> Thu <input type="checkbox"/> Fri </div> </div>		

This Site Contract is entered into pursuant to the Master Program Provider Agreement ("Master Contract"), effective August 1, 2018 and entered into by and between Contractor and Fresno County Superintendent of Schools ("FCSS"). This Site Contract incorporates by reference the terms and conditions of the Master Contract. Except as stated in this Site Contract, all terms and conditions of the Master Contract and amendments thereto, if any, shall remain in full force and effect in accordance with the terms and conditions stated therein and all terms used in this Site Contract shall have the same meaning as in the Master Contract. If any terms or provisions of this Site Contract conflict with any terms or conditions of the Master Contract, the terms and conditions of the Master Contract shall govern.

Contractor shall provide the Staff Position stated below to perform the Services, as indicated above, at the School Site. The Staff Position No., Title, and Staff Position Hourly Rate stated below shall match those stated in the Staff Positions and Staff Position Hourly Rates Schedule (RFP Document D-2). Unless specifically stated in this Site Contract, Contractor shall not charge FCSS, and FCSS shall not be obligated to pay Contractor, for any time in excess of the Program Hours stated in this Site Contract, any Staff Position that is not stated on this Site Contract and RFP Document D-2, or any Staff Position Hourly Rate that is not stated on this Site Contract and RFP Document D-2.

Staff Position No.	Title of Staff Position	Regular Working Hours	Early Release Working Hours	A1 No. of Staff Positions to be Provided	A2 Staff Position Hourly Rate	"Regular Program Day"			"Early Release Program Day"		
						A3 No. of Program Days	A4 No. of Program Hours Per Program Day	A5 Subtotal A1XA2XA3XA4	A6 No. of Program Days	A7 No. of Program Hours Per Program Day	A8 Subtotal A1XA2XA6XA7
2	Site Coordinator 2	3.75	3.75	1	\$26.60	146	3.75	\$14,563.50	38	3.75	\$3,790.50
4	Recreation Leader 1	3.75	5	1	\$21.00	146	3.75	\$11,497.50	38	5	\$3,980.00
8	Recreation Leader 5	3.75	5	1	\$19.10	146	3.75	\$10,457.25	38	5	\$3,629.00
9	Recreation Leader 6	3.75	5	3	\$18.85	146	3.75	\$30,961.13	38	5	\$10,744.50

A9: Base/Supplemental Services Amount (sum of A5 + sum of A8):

\$ 89,633.38

A10: Field Trip(s) and/or Community Event(s) (state not-to-exceed amount):

\$ \_\_\_\_\_

A11: FCSS - Provided Training (state not-to-exceed amount):

\$ 3,480.25

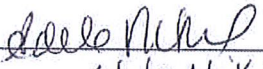
(State not-to exceed amount for time (no more than 40 hours per Staff Position during the Site Contract Term) that Staff Positions attend professional development or training provided or procured by FCSS. No payment shall be made to Contractor for time that Staff Positions attend professional development or training provided or procured by Contractor.)

A12: Not-to-Exceed "Site Contract Amount" (sum of A9 - A11):

\$ 93,113.63

UNUSED SITE CONTRACT AMOUNT. By no later than May 1 during the Site Contract Term, the Parties shall determine the portion of the remaining Site Contract Amount that is not needed to pay Contractor for Services that Contractor will provide at the School Site during the remainder of the Site Contract Term ("Unused Site Contract Amount"). FCSS or School Site may use the Unused Site Contract Amount for authorized purposes as determined by FCSS and School Site. The Parties shall coordinate and cooperate to prepare such documents as necessary and proper to communicate the Unused Site Contract Amount to each School Site. No separate amendment to this Site Contract is needed to memorialize the Unused Site Contract Amount.

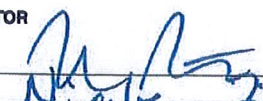
**SCHOOL AUTHORIZED AGENT:** The undersigned, being the authorized agent of School District and School Site ("School Authorized Agent"), hereby approves the above-stated Services, not-to-exceed Site Contract Amount, and all terms and conditions of this Site Contract. If required by the separate contract between School District and FCSS, two School Authorized School Agents must sign this Site Contract.

By:   
Print Name: Adele Nikkel  
Title: CU

By: \_\_\_\_\_  
Print Name: \_\_\_\_\_  
Title: \_\_\_\_\_

In consideration of the covenants, conditions, and promises in and for good and valuable consideration and the mutual benefits to be derived from this Site Contract and the Master Contract, Contractor and FCSS, separately referred to as a "Party" and collectively as the "Parties," have reviewed and understand and hereby enter into this Site Contract. Each person executing this Site Contract on behalf of a Party represents that he/she is authorized to execute on behalf of and to bind the Party to this Site Contract.

**CONTRACTOR**

By:   
Print Name: Nicole Fiege  
Title: City Manager

By:   
Print Name: Dr. Kathryn Catania, Deputy Superintendent  
Title: \_\_\_\_\_





## REEDLEY CITY COUNCIL

- ☒ Consent
- ☐ Regular Item
- ☐ Workshop
- ☐ Closed Session
- ☐ Public Hearing

ITEM NO: 4

**DATE:** June 13, 2017

**TITLE:** APPROVE AND AUTHORIZE THE CITY MANAGER TO SIGN THE SITE CONTRACT FOR THE FRESH AFTERSCHOOL PARTNERSHIP PROGRAM (ASES) AT TL REED AND WASHINGTON SCHOOLS FOR THE 2019-20 SCHOOL YEAR

**SUBMITTED:** Sarah Reid, Community Services Director

**APPROVED:** Nicole Zieba, City Manager

### **RECOMMENDATION**

To approve and authorize the City Manager to sign the Site Contract for the Fresh After School Partnership Program (ASES) at T L Reed and Washington Schools for the 2019-20 school year.

### **EXECUTIVE SUMMARY**

The City of Reedley provides services for the after school programs at TL Reed and Washington School sites. Services that the City provides include hiring, training and supervision of personnel, payroll, budget management, reimbursement billing, coordination with the school principals, and providing a cell phone at each school site. Staff would like to continue providing services for these two sites.

### **BACKGROUND**

For the past eleven years the City has provided the services for the after school program. Because of this agreement, the Community Services Department has established a relationship on both campuses, outside of the after school programs. The agreement has allowed the Community Services Department the ability to employ 30 staff members to run the day to day operations.

### **FISCAL IMPACT**

The annual budget for 2019-20 for both school sites is \$218,127.94. This amount will be reflected in the City's budget as an expenditure with the equivalent offsetting revenue from Proposition 49 funding.

### **ATTACHMENTS**

1. Site Contract for T L Reed
2. Site Contract for Washington